

WEEK of OCTOBER 18, 1992

STATION NOTES

CALENDAR of EVENTS

Monday, October 19, Noon

GEC Sponsored Computer Training
Tables in Word - Creating, Editing,
and Modifying, Pat Krauss
Conference Room, Food Science

Tuesday, October 20, 9:00 am

Geneva Administrative Managers Meeting
Lounge, Jordan Hall

Tuesday, October 20, 3:30 pm

Geneva faculty meeting
Staff Room, Jordan Hall

Tuesday, October 20, 6:30 pm

Sawdust Cafe
English as a Second Language

Wednesday, October 21, 7:00 pm

Sawdust Cafe
Burdock Spinning Guild

Thursday, October 22, 6:30 pm

Sawdust Cafe
English as a Second Language

BOOKS NEEDED FOR SALE

The library is still looking for donations for their annual booksale to be held Saturday, November 14. The Library gives one book for every three donated to this sale. They accept both paperback and hardbound books, puzzles, and records. Bring your donations to the Library office in Jordan Hall.

ABSENTEE BALLOT APPLICATIONS AVAILABLE

There is a supply of Absentee Ballot Applications available in the Library. Please note that the completed application must be postmarked by October 27, or hand delivered to your Board of Elections by November 2.

STRESS

It Could Be Your Boss

The following article is reprinted from the October 13, 1992 issue of the *Democrat and Chronicle*.

The Associated Press

ST. PAUL, Minn.—One in three insurance company had neutral or their boss, which could lead to difficulties at home.

Of those who said they had per cent said co-working the company, 68 are tired during the per cent said their productivity



workers surveyed by an negative feelings about diminished productivity and a bad supervisor, 76 per cent said they work-day, and 65 could be improved.

"You can't emphasize enough the effect the supervisor has on the ability to realize potential," said Stacey Kohler, a psychologist who supervised the survey of 28,000 workers in 215 companies.

The survey by the St. Paul Fire & Marine Insurance Co., the nation's largest medical liability insurer, said problems at work are more likely than personal problems to have a negative effect both at work and at home.

Companies can ensure that supervisors do the best they can by providing proper training and support, Kohler said.

Employees look for a few basic qualities in a supervisor, the survey said. They are:



- Setting clear and reasonable goals.
- Not being overly critical.
- Listening to employees and involving them in decisions that affect them.

Other factors that contribute to a low-stress workplace include a sense that everyone is contributing relatively equally and is being treated fairly, a manageable workload, and an environment that allows workers to have some balance in their lives, Kohler said.

OSHA LABORATORY STANDARD for NON-CORNELL EMPLOYEES

Rationale

The Occupational Safety and Health Administration (OSHA) has adopted a safety and health standard to protect laboratory workers from chemical hazards in their workplace. The Standard, titled “Occupational Exposure to Hazardous Chemicals in Laboratories,” mandates safety and health practices and procedures in laboratories that use hazardous chemicals.

The Standard requires that a *Chemical Hygiene Plan* for each laboratory workplace be developed that includes, at a minimum, eight major elements specified in the Standard. One major element is the provision for medical consultation and medical examinations. The OSHA Laboratory Standard is applicable to all Cornell employees working in laboratories that use hazardous chemicals.

Policy

It is the policy of Cornell University to apply the OSHA Laboratory Standard to all laboratory workers who work with hazardous chemicals. This includes Cornell and non-Cornell employees.

Medical consultation and/or examination will be provided under the following conditions:

1. Whenever a lab worker develops signs or symptoms associated with a hazardous chemical to which the employee may have been exposed in the laboratory.
2. Where exposure monitoring reveals an exposure level routinely above the action level (or in the absence of an action level, the permissible exposure limit) for an OSHA regulated substance for which there are exposure monitoring and medical surveillance requirements.
3. In the event of a spill, leak, explosion or other occurrence resulting in the likelihood of a hazardous exposure, the affected employee will be provided an opportunity for a medical consultation. The consultation shall determine the need for a medical examination.

For non-Cornell employees, these medical expenses will be the responsibility of the sponsoring department.

Definitions

“OSHA, the Occupational Safety and Health Administration” is the federal regulatory agency that publishes and enforces safety and health standards in the workplace.

“OSHA Laboratory Standard” is found in 29 CFR 1910.1450, titled “Occupational Exposure to Hazardous Chemicals in Laboratories.”

“Scope and Application” of the OSHA Laboratory Standard applies to all employers engaged in the laboratory use of hazardous chemicals. The Standard does not apply to biological and radiological hazards. Physical hazards are covered to the extent that a chemical poses a physical hazard. Other physical hazards such as flammable and combustible liquids, noise, electrical safety and radiation are covered under different subparts of the OSHA standards for General Industry.

“Employee” as defined and used in the OSHA Laboratory Standard means an

individual employed in a laboratory workplace who may be exposed to hazardous chemicals in the course of assignments.

“Cornell Employee” is an individual who is on the Cornell University payroll.

“Non-Cornell Employee” for purposes of this policy, is an individual working in a Cornell laboratory who is not on the Cornell payroll, but who may be exposed to hazardous chemicals in the course of assignments. Individuals with the following academic titles may not be on the Cornell payroll:

- Adjunct Associate Professor
- Adjunct Assistant Professor
- Adjunct Professor
- Associate Professor Courtesy
- Assistant Professor Courtesy
- Courtesy Lecturer
- Courtesy Professor
- Graduate Students
- Postdoctoral Fellow
- Professor-At-Large
- Undergraduate Students
- Visiting Associate Professor
- Visiting Assistant Professor
- Visiting Lecturer
- Visiting Professor
- Visiting Scholar
- Visiting Scientist
- Visiting Fellow

“Medical Consultation” is a consultation which takes place between an employee and a licensed physician. Medical examinations or procedures, if any, are appropriate in cases where a significant exposure to a hazardous chemical may have taken place.

“Sponsoring Department” is the Cornell department who utilizes and is responsible for the services of a non-Cornell employee.

(Continued on next page)

SEMINARS

HORTICULTURAL SCIENCES

Date: Monday, October 19
Time: 11:00 am
Place: Staff Room, Jordan Hall
Speaker: Jack Hughes
 Visiting Fellow in the Department of Horticultural Sciences.
 Mr. Hughes is a Research Orchard Manager at the New Zealand Department of Scientific & Industrial Research at Havelock North
Topic: Apple Production in New Zealand

FOOD SCIENCE & TECHNOLOGY

Date: Monday, October 19
Time: 3:30 pm
Place: Food Science Conference Room
Speaker: Professor Marcus Karel Rutgers University
Topic: An Overview of Food Engineering Research at Rutgers University
 Reception to follow the seminar at 4:30 pm in the Food Science Lunchroom, First Floor.

SIGMA XI

Date: Friday, October 23
Time: 3:30 pm
Place: Staff Room, Jordan Hall
Speaker: Dr. Sherry Wise
 Department of Economics, Hobart & William Smith Colleges
Topic: Economics and Environment: How Economists view the Environment and Environmental Policy

This seminar will be followed by the Sigma Xi Annual Mixer in the Jordan Hall Lounge. Everyone is welcome.

(OSHA continued)

Miscellaneous

- Medical consultation and medical examinations will be made available through the Emergency Room at Geneva General Hospital or Gannett Health Center for laboratory employees working with hazardous chemicals. Geneva General is located on North Street. The Gannett Health Center is located at 10 Central Avenue in Ithaca. For Geneva General, please call 789-4222 and ask for the Emergency Room. For Gannett Health Center, please call Vivienne Hsiao at 255-6955.
- When an employee must obtain a medical consultation or examination, the following information must be provided to the physician by his or her department:
 - (a) The identity of the hazardous chemical(s) to which the employee may have been exposed;
 - (b) A description of the conditions under which the exposure occurred including quantitative exposure data, if available and;
 - (c) A description of the signs ; and symptoms of exposure that the employee is experiencing, if any.
- The Material Safety Data Sheet (MSDS) can provide valuable information to the physician and should be provided whenever possible. MSDS sheets for more than 30,000 chemicals are on the **File Server** in the **Geneva.AES** zone under **Computer Centre2**.

GEC SPONSORS NOON-TIME COMPUTER SESSION

Pack a lunch and join the noon-time computer sessions sponsored by the GEC during the month of October. All employees are welcome to attend these informative computer training sessions.

Watch *Station Notes* for the next scheduled session, Rudiments of Excel, to be offered at a later date.

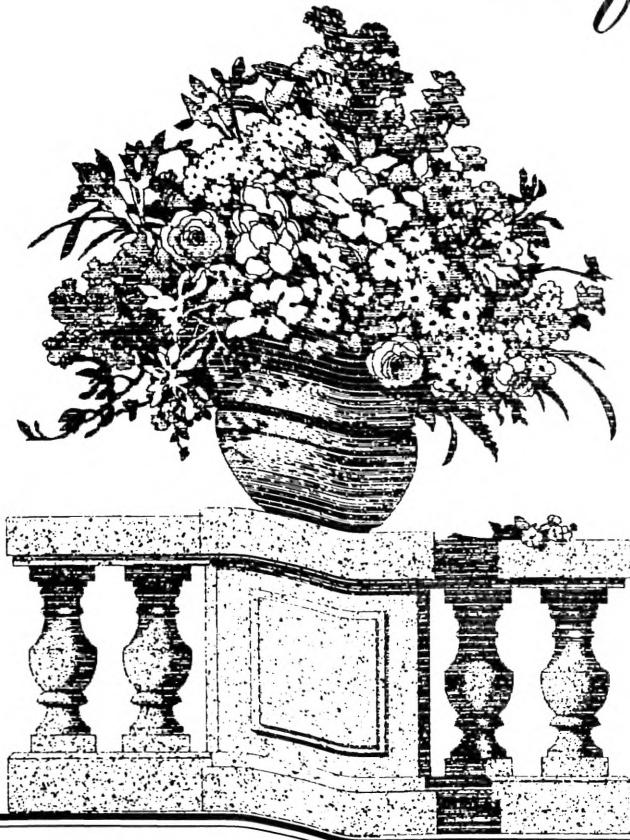
GENEVA POSITIONS AVAILABLE

A recommendation has been made to list in *Notes* the Geneva positions that were posted in the previous week's Chronicle. Because of limited *Notes* space the position's title, grade, Department/Unit and posting number only will be listed. Departments/units are sent a weekly update of available positions with complete descriptions at Geneva. These should be posted on a employee access board. The descriptions should not be moved by any individual until the positions have been filled. If a complete description is not available, please contact Personnel x203. Geneva positions are usually listed under Career Opportunities Off-Campus in the Workplace section of the Cornell Chronicle.

Position Posted October 10/08/92:
 Research Support Specialist 11, HR1, Horticultural Sciences, PT4005



Station Club Banquet



FRIDAY, NOVEMBER 6 at CLUB 86

Entree	Members	Non-members
Prime Rib	\$16	\$18
Chicken	\$10	\$12
Fish	\$12	\$14
Zita with Meatballs	\$7	\$9

Social Hour: 6 pm Dinner: 7 pm

Dancing to: "SOPHISTICATED SWING" 9 pm to Midnight

Please contact your department representative for tickets by
Friday, October 30, deadline.

RACQUETBALL LADDER

Karen Kroeger	PGRU	x339
Warren Lamboy	PGRU	x359
Curt Petzoldt	IPM	x206
Bob Evangelista	B&P	x200
Jim McFerson	PGRU	x393
Tom Burr	PP	x315
Phil Forsline	PGRU	x390
Joe Kovach	IPM	x209
Matt Lewis	CS	x251
Chris Hayes	HS	x246
Walter Wolf	ENT	x362
Peter Schroeder	ENT	x342

If interested in joining or to report playing results, contact Matt Lewis at x251.