

## Library Forum Steering Committee

Annual Report 2014-2015

### Introduction

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August 2014 - July 2015

In August 2014 the outgoing chairs of the committee provided feedback on ways the committee could best advance its work and offered suggestions to formalize ongoing programming. The seated committee set the roles of the committee members and brainstormed ideas for upcoming programming.

Committee members are as follows:

Tom Ottaviano - Chair

CJ Lance - Co-chair

Tobi Hines - Liaison to Mentoring Committee

Ardeen White - Liaison to Career Development Committee

Lenora Schneller

Michelle Hubbell

Angela Cleveland is our administrative support person and we rotate secretarial duties among the committee members.

### Programming

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*Themed Programming:*

Our goal this year with programming was to offer short, interesting things to do that coincide with Cornell's sesquicentennial. With that in goal in mind, we began working on programming under the theme of "10 Things to do at Cornell."

Our 'sesquicentennial 10' are:

1. Tour of the Gorge led by Sarah Fiorello from Cornell Plantations (October) - 15 attendees
2. Bell Tower Tour and Concert led by our own Keith Jenkins (November) - 35 attendees
3. Visit the Synchrotron (December) - 24 attendees
4. Bailey Hortorium tour (January) - 22 attendees
5. Tour of Cornell's Anthropology collection (February & March) - 10 attendees + 15 attendees
6. Tour of Wildlife Refuge Center/Baker Institute (May) - 30 attendees
7. Mid-day Organ concert (May) - 10 attendees
8. Canoeing on Beebe Lake (July) - 25 attendees
9. Botanical Gardens/Arboretum tour with Sarah Fiorello (July) - 7 attendees
10. Visit to Dilmun Hill Student Farm (Planned for August/September)

*Workshops:*

In addition to the themed programming LFSC embarked on a series of programming that offers staff an opportunity to get out of their office for an immersion in a skill or craft taught by Library staff members.

Friday, September 04, 2015

We offered the following workshops:

- Chinese Paper Cutting with Jing Carlson - 12 attendees per session (2 sessions)
- Bookmaking workshops (beginning instruction I, additional methods II) with Jill Iacchei and Caitlin Moore (December - Bookmaking I, January - Bookmaking I, March - Bookmaking II, additional dates to be added) - 12 attendees per session (3 sessions)

*Speaker Series:*

- John Wilkin, the Juanita J. and Robert E. Simpson Dean of Libraries and University Librarian, delivered a talk titled "Can Research Libraries Learn from Toynbee's *Study of History*" on April 20, 2015. The talk was well attended and generated a number of questions about the future of libraries - 69 attendees
- Future of Special Collections in the Digital Age with Cheryl Beredo and Ann Sauer (February) - 80 attendees
- Trolls & Tribulations - Social Media in the Library (Gwen Glazer) - 39 attendees

*Ongoing programming:*

- Yoga in the Library: We have continued, with ongoing interest from staff, to manage and schedule yoga instruction in Olin Library. Spring 2015 sees a few more people interested in the program. Fall - 8 participants; Spring - 9 participants

*Happy Hours at the Regent Lounge:*

- January (10 attendees)
- April (15 attendees)

## Budget

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Library Forum expenses (starting budget \$1,000)

Item	Description	Cost
Art supplies	Chinese Paper Cutting workshop with Jing Carlson (October 2014)	\$107.43
Bookmaking supplies	Bookmaking workshop with Jill Iacchei and Caitlin Moore (December 2014, January 2015, March 2015)	\$169.75
Wegmans catering	Library Forum committees end-of-year luncheon (June 2015)	\$222.96
Yoga	Yoga in the Library (Fall 2014 and Spring 2015)	\$65.63
Cornell Outdoor Education	Canoeing on Beebe Lake (July 2015)	\$336.00
<b>Total</b>		<b>\$901.77</b>

## Conclusion

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Each of our "10 Things to do at Cornell" events and every workshop has had a capacity crowd. Staff members have volunteered their time and expertise to their colleagues with ideas for future workshops.

Friday, September 04, 2015

The bookmaking workshop, in particular, has had a very positive response and future workshops are planned. The staff of the Preservation and Conservation unit are very excited about the workshops and the response from staff for more.

End of the year feedback was overwhelmingly positive. Survey results suggest that most of our events from this past year should be run again and could very well reach a capacity crowd again. An example of comments from the survey:

"...it was lovely to be able to learn more about Cornell during work time - and it made me feel more inspired about working at this great place."

"Great work on programming this year - seems like you've upped your game considerably, and it's fantastic! Love the opportunity to learn new things and network with colleagues while having fun!"

"...bravo on offering a fantastic selection of activities across a broad range of possible interests, all serving to enrich our time and experience as library employees."

The chairs of this year's LFSC are also working on providing guidelines for the future of LFSC and producing a best practices guide for incoming committee members. This work sprang from a need to provide some continuity from year to year and to help minimize 'reinventing the wheel' when new members take their seats. This update is ongoing.

An update to the Acronym Dictionary has been completed this year, thanks to the oversight and hard work of Ardeen White.

The committee has added quarterly meetings with the chairs of the Career Development Committee and the Mentoring Committee to better communicate programming goals and broaden our assistance to those committees. The meetings will be added to the LFSC guidelines.

We rely on the Library Communications calendar to better plan programming and avoid conflicts with other Library classes, workshops, and events. We have instituted a 'master calendar' in our Wiki for all committee programming (LFSC, CDC and Mentoring).

We look forward to any comments or questions you may have regarding our programming and our future endeavors.