

## **DELTA KAPPA EPSILON FRATERNITY**

Delta Chi Chapter at Cornell University  
Office of the Alumni Historian

### **Chapter and Alumni Operations Handbook, 2006**

Foreword—

This document provides basic information concerning the operational affairs of the Delta Chi Chapter of Delta Kappa Epsilon at Cornell University. It is intended to be a central reference regarding the administration of the chapter's undergraduate affairs in Ithaca and alumni affairs throughout the country.

The following organizations are addressed:

DELTA KAPPA EPSILON INTERNATIONAL FRATERNITY, INC., and the various organs of the fraternity's central body;

THE DELTA KAPPA EPSILON FRATERNITY AT CORNELL UNIVERSITY, INC., (the undergraduate chapter of ΔKE in Ithaca NY);

THE DELTA CHI ASSOCIATION, INC., (the alumni society); and

CORNELL UNIVERSITY.



**The Deke House, ΔKE3-026: Brochure ca. 1967**

[www.dke-cornell.org](http://www.dke-cornell.org)

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## I. **Delta Kappa Epsilon International Fraternity, Inc.**

### A. **Legal Status**

The Fraternity was founded with the Phi Chapter at Yale University on 22 June 1844. On 12 June 1884, the New York State Legislature passed an act "to incorporate the Council of Delta Kappa Epsilon, and provide for the organization of subordinate chapters." [Laws of 1884, 107th Session, NYS Legislature, Chapter 520].

### B. **Constitution**

The Fraternity is organized and administered in accordance with The Constitution of Delta Kappa Epsilon as amended on 2 December 1985.

### C. **Objects**

The objects of Delta Kappa Epsilon are the cultivation of general literature and social culture, the advancement and encouragement of intellectual excellence, the promotion of honorable friendship and useful citizenship, the maintenance of gentlemanly dignity, self-respect and morality in all circumstances, and the union of stout hearts and kindred interests to secure to merit its due reward. —*DKE handbook for Pledges* (Delta Kappa Epsilon Council, 1956).

### D. **Motto**

The overt motto of the Fraternity is “Κηρόθεν Φίλοι αεί,” or in Roman transliteration, "Kerothern Philoi Aei," meaning “Friends from the Heart Forever.”

### E. **Board of Directors of Delta Kappa Epsilon**

This is the central governing authority for the Fraternity. It is comprised of seven Regional Directors, seven Directors-at-Large and one Undergraduate Director.

#### Regional Directors

Thomas P. Halley '73	Mu	North
Christopher Mastrangelo '92	Xi	Northeast
Stanford McMillan '89	Gamma	Midatlantic
Robert Bilbrough '78	Psi Delta	Southeast
Albert Bienvenu '70	Zeta Zeta	South
Linscott Hanson '59	Omicron	Mid-America
Paul Mullin '93	Sigma Beta	West

#### Directors-at-Large

James Bishop '56	Phi
Gerald Asplund '92	Phi Epsilon
John McNeil '79	Psi
William Diana '83	Phi Chi
Edward Adler '69	Alpha Chi
Todd Huseby '94	Delta Kappa

There is one Director-at-Large vacancy due to the death in July 2006 of Brother

Bruce Dawson, Kappa Epsilon.

Undergraduate Director

Alex Fleming '08

Psi

**F. ΔKE International Headquarters**

Brother David K. Easlick, Jr., O'69, Executive Director, administers fraternity operations and the headquarters staff. Contact information for the headquarters follows.

- Location: 611 1/2 E. William St., Ann Arbor MI 48104-2419
- Mail: P.O. Box 8360, Ann Arbor MI 48107-8360
- Telephone: (734) 302-4210 & (800) 560-3353
- Fax: (202) 478-0374
- Website: <http://www.dke.org/>

**G. The Rampant Lion Foundation**

This is a tax exempt public charity in accordance with Title 26 U.S.C. (Internal Revenue Code) §501(c)3. The employer identification number (EIN) is 38-2407195 and the address of record is Richmond VA.

The foundation awards scholarships, educational grants and maintains the Hall of Delta Kappa Epsilon in Ann Arbor MI, also known as the Shant of the Omicron Chapter. To this end, it maintains computerized records and provides administrative support for ΔKE fund raising activities. Brother David K. Easlick, Jr., O '69, serves as President.

**H. Publications**

The Fraternity publishes *The Deke Quarterly* (ISSN #0164-8314) on an intermittent basis. The most recently published membership list was promulgated in *The Delta Kappa Epsilon Membership Directory* (Purchase NY: Bernard C. Harris Publishing Co., 2003).

**I. Trademarks and Emblems**

The Fraternity Arms, Flag, Pin and Recognition Badge are depicted in Appendix A The Fraternity Arms were registered with the U. S. Patent and Trademarks Office as a “collective membership mark,” #1,085,781, on 14 February 1978.

**J. Conventions and Conferences**

The Fraternity holds conventions and conferences on alternating years. The last ΔKE Convention, the 162<sup>nd</sup>, convened in New Orleans on 26-30 July 2006.

## II. Delta Kappa Epsilon Fraternity at Cornell University, Inc.

### A. Legal Status

The undergraduate chapter, ΔX, was chartered by the Φ Chapter of Delta Kappa Epsilon at Yale College, New Haven CT, on 11 February 1870. The original 1870 Charter is held in the ΔKE Depository (Collection #37-4-1535) maintained by the Cornell University Library. Black & white and color photographic images are filed as N4279 and N4317, respectively. A replacement charter, also held in the ΔKE Depository, was issued by the Sixty-Second ΔKE Convention held at Hartford CT, 12-13 November 1908. Black & white and color photographic images are filed as N4280 and N4318, respectively.

The Chapter was incorporated in the State of New York on 5 November 1883 "for the purpose of mental, moral and social improvement." The Certificate of Incorporation was filed with the Tompkins County Clerk on 7 November 1883 and with the New York Secretary of State on 8 November 1883.

Transcriptions of these documents in *Articles of Governance: Effective and in Force on December 12, 1994* may be viewed at <http://hdl.handle.net/1813/3333>.

### B. Bylaws and House Rules

The undergraduate chapter is organized and governed in accordance with Chapter Bylaws ratified on 9 April 1990. In addition, members are bound by the provisions of subordinate House Rules (compiled and published on 12 December 1994) that govern conduct, discipline, decorum and other such matters.

Transcriptions of these documents may be viewed at <http://hdl.handle.net/1813/3333>

### C. Objectives, Operations and Responsibilities

The organization (1) operates a fraternal association, (2) manages a residence facility, (3) runs a dining service, and (4) conducts social entertainments for the benefit of its active members and alumni.

### D. Motto

The overt motto is “Μή δοκεῖν ἀλλ’ εἶναι,” or in Roman transliteration, “Me Dokein All Einai,” meaning “Not to seem, but to be.” The phrase is taken from line 592 in the 467 B.C. play, *Seven Against Thebes*, by Aeschylus.

### E. Office and Contact Information

The legal address for the chapter is that of the lodge,

The Deke House  
13 South Avenue, Ithaca NY 14850-3985  
Residence: (607) 272-4948 Kitchen: (607) 272-6052  
<http://www.dke-cornell.org/>

**F. Federal Tax Status**

The Chapter is a tax exempt public charity in accordance with Title 26 U.S.C. (Internal Revenue Code) §501(c)7. The employer identification number (EIN) is 15-0287600 and the address of record is Ithaca NY per a group ruling letter issued to the Delta Kappa Epsilon Council in January 1943.

**G. State Tax Status**

The chapter is recognized as a "not for profit" corporation by the Division of Corporation Records, NYS Department of State, in a letter (J. C. Aube) dated 23 April 1987.

**H. Elected Officers**

The brothers elected to serve as officers of the chapter have an ordinary title indicating a specific responsibility, and in some cases, a traditional Fraternity title that dates back to the early years of the chapter. In addition, certain officers have a Greek letter appellation that is used in correspondence and in the formal proceedings of the chapter. The following officers are now serving:

- President (Pater Primus, Beta)  
Brian Thomas Herbst '07                    [bth22@cornell.edu](mailto:bth22@cornell.edu)      (607) 272-4948
- Vice-President, Risk Management (Pater Secundus, Sigma)  
Benjamin Taylor Jackal '08                [btj6@cornell.edu](mailto:btj6@cornell.edu)      (607) 253-1613
- Vice-President, House Management (Curator)  
Ryan Taylor O'Gorman '07                  [rto2@cornell.edu](mailto:rto2@cornell.edu)      (607) 253-2596
- Recording Secretary (Scriba, Rho)  
Andrew Michael Carruthers '09            [amc235@cornell.edu](mailto:amc235@cornell.edu) (607) 253-4704
- Corresponding Secretary (Scriptor, Iota)  
Robert Joseph Coniglio '09                [rjc47@cornell.edu](mailto:rjc47@cornell.edu)      (215) 666-3595
- Treasurer (Custos, Kappa)  
Tudor Mustata '08                            [tm254@cornell.edu](mailto:tm254@cornell.edu)      (917) 376-6467
- Registrar (Alpha)  
vacant
- Master of Ceremonies & Pledgemaster (Pi)  
Douglas Arthur Fletcher '07                [daf34@cornell.edu](mailto:daf34@cornell.edu)      (607) 253-6708
- Steward (Delta)  
Anosh Shah '09                                [as499@cornell.edu](mailto:as499@cornell.edu)      (620) 255-1728
- Editor of the Delta Chi Deke & Alumni Relations Director  
Jamie Rosner Dynh-Nam Duong '06 [address deleted]      (607) 275-3353  
Asst: Stephen Andrew Schepel '09        [sas264@cornell.edu](mailto:sas264@cornell.edu)      (908) 391-0075
- Summer House Manager  
vacant until spring term

**I. Functionaries**

The following traditional positions are either elective or appointive:

- Orator (Eta)                                    vacant
- Poet (Epsilon)                                vacant

- Guide #1 (Advisor to Beta, Mu) vacant
- Guide #2 (Advisor to Beta, Nu) vacant
- Historian Robert Joseph Coniglio '09 [rijc47@cornell.edu](mailto:rijc47@cornell.edu)
- Librarian vacant
- Chaplain (Pope Cat) Angelo Andrin '09 [aa348@cornell.edu](mailto:aa348@cornell.edu)
- Sergeant-at-Arms Ryan Taylor O'Gorman '07 [rto2@cornell.edu](mailto:rto2@cornell.edu)

## **J. Committees**

The chapter commissions various standing and ad hoc committees to administer defined functions. The traditional standing committees established circa 1900 are the following:

- Executive Committee.  
Membership is comprised of those House officers serving in the positions of Beta, Sigma, Kappa, Pi, Mu, Nu, the chairman of the Entertainment Committee, and the chairmen of the Rush Committee. The Beta presides as Chairman of the Executive Committee.
- Finance Committee.  
Chair: Tudor Mustata '08 [tm254@cornell.edu](mailto:tm254@cornell.edu)
- The Grounds Committee.  
Chair: Ryan Taylor O'Gorman '07 [rto2@cornell.edu](mailto:rto2@cornell.edu)
- Entertainment Committee.  
Co-Chair: Gregory Thomas Tumbarello '08 [ggt3@cornell.edu](mailto:ggt3@cornell.edu)  
Co-Chair: Avraham Moris Aisenberg '09 [ama64@cornell.edu](mailto:ama64@cornell.edu)
- Rush Committee.  
Co-Chair: Christopher Thomas DeAlmagro '08 [ctd23@cornell.edu](mailto:ctd23@cornell.edu)  
Co-Chair: Thibaut Jean Delage '07 [tjd36@cornell.edu](mailto:tjd36@cornell.edu)
- Athletics Committee.  
Chair: Bryan Christopher Parry '09 [bcp26@cornell.edu](mailto:bcp26@cornell.edu)
- Fire Protection Committee.  
Chair: Benjamin Taylor Jackal '08 [btj6@cornell.edu](mailto:btj6@cornell.edu)
- Philanthropy Committee.  
Chair: Brian Robert Anderson '09 [bra25@cornell.edu](mailto:bra25@cornell.edu)

## **K. Membership Categories**

The chapter recognizes four categories of undergraduate affiliation for purposes of billing: (1) pledge members, (2) resident active members, (3) non-resident active members, and (4) non-members (live-in boarders).

## **L. Financial Arrangements**

- The chapter's operational accounts are administered by a professional accountant who provides the following services:
  - maintenance of the Chapter's checking account;
  - preparation of monthly financial statements for the eight months when the University is in session;



- preparation of a year-end financial statement;
- annual preparation and filing of the following U. S. Internal Revenue Service Forms: Form W-4, Employee's Withholding Allowance Certificate, Form 990, Return of Organization Exempt from Income Tax, and Form 990T, Exempt Organization Business Income Tax Return;
- annual preparation and filing of the following New York State Department of Taxation and Finance tax forms: Form CT-13, Unrelated Business Income Tax Return, and Form IT-2104, Employee's Withholding Allowance Certificate; and
- annual preparation and filing of OMB Form I-9, Employment Eligibility Verification.

The accountant also provides general advice and guidance with regard to preparation of the chapter's annual operating budget.

- The chapter's fiscal year ends on 30 June.
- The chapter deposits funds into two Cornell University administered accounts: (a) an operating account and (b) a facility reserve fund. See [Cornell University](#).
- The chapter participates in the Cornell Bursar Billing Program. Refer to *Fraternity and Sorority Treasurer's Guide* published by the Cornell University Dean of Students, Office of Fraternity and Sorority Affairs.  
[http://www.dos.cornell.edu/FSA/PDFs/Treasurers\\_Guide\\_2005.pdf](http://www.dos.cornell.edu/FSA/PDFs/Treasurers_Guide_2005.pdf)

#### **M. ΔKE Depository**

The records, correspondence, publications and selected artifacts of the chapter are held in the ΔKE Depository (Collection #37-4-1535) maintained by the Cornell University Library's Rare and Manuscript Collections Department, Carl A. Kroch Library, Ithaca NY 14853-5302, (607) 255-3530, under terms set forth in a formal Memorandum of Understanding dated 29 February 1988 and executed on 4 March 1988.

Consult Catalogs #1 to #6 at <http://hdl.handle.net/1813/3347> for a listing of the collection contents.

#### **N. Publications**

The following publications are issued by the chapter.

- Newsletter. The chapter publishes *The Delta Chi Deke* newsletter (ISSN #0895-5255, registered on 10 September 1987 with the Library of Congress National Serials Data Program) under the direction of an undergraduate editor and distributes same to all alumni and friends of Delta Chi. Back issues dating from Volume I, Number 1 (May 1935), are held in the ΔKE Depository.



- Rush Book. The chapter contributes an entry that is published in the Interfraternity Council Rush Book in the fall of each year. This activity is coordinated by the Office of the Dean of Students.
- *Cornellian* announcement. The chapter provides photography depicting the lodge and brotherhood for this annual publication.
- Christmas Cards. The chapter sends an annual Christmas greeting to all alumni and friends of the chapter.
- Directories. The chapter has published membership directories in 1920, 1934, 1950, 1971, 1974, 1983 and 1993.

**O. Chapter House and Grounds**

The 13 South Avenue property (City of Ithaca tax parcel #31-1-10) and the lodge thereon known as The Deke House (Cornell Facility #4719) are owned by Cornell University.

- The lodge has been listed on the National Register of Historic Places managed by the U. S. Department of the Interior, National Park Service, since 11 January 1991 consequent to a petition filed by The Delta Chi Association on 20 August 1988. The listing citation follows.

Deke House (added 1991 - Building - #90002144), 13 South Ave., Ithaca  
 Historic Significance: Event, Architecture/Engineering  
 Architect, builder, or engineer: Gibb, Arthur Norman, Miller, William Henry  
 Architectural Style: Romanesque  
 Area of Significance: Architecture, Social History  
 Period of Significance: 1875-1899, 1900-1924  
 Owner: Private  
 Historic Function: Domestic, Social  
 Historic Sub-function: Clubhouse, Institutional Housing  
 Current Function: Domestic, Social  
 Current Sub-function: Clubhouse, Institutional Housing

See <http://www.nationalregisterofhistoricplaces.com/NY/Tompkins/state.html>

- The lodge has also been listed on the New York State Register of Historic Places managed by the New York State Office of Parks, Recreation and Historic Preservation, since 3 December 1990 as a result of a collateral petition filed on 25 September 1988.
- The Deke House was designated as a Local Landmark in accordance with the City of Ithaca Landmarks Preservation Ordinance by unanimous approval of the City of Ithaca Common Council on 15 January 2003. See Planning and Economic Development Committee Item 9.1 (Local Landmark Designation of the Delta Kappa Epsilon Fraternity Lodge, 13 South Avenue, Resolution), Common Council Proceedings, Regular Meeting, 15 January 2003.

- The two Roosevelt Spruce Trees (*picea abies*) standing on the west lawn are listed on The New York State Registry of Famous and Historic Trees administered by the New York State Department of Environmental Conservation, 50 Wolf Road, Albany NY 12233-4253.
- The Delta Chi Association is at present considering registration of the lodge on the Historic American Building Survey managed by the U. S. Department of the Interior's National Park Service.

## **P. Trademarks and Emblems**

- Arms. The armorial bearings of the Delta Chi Chapter of Delta Kappa Epsilon are listed with the American College of Heraldry, Drawer CG, University of Alabama, Tuscaloosa AL 35486-2887, as Registration Number 715, effective as of 14 October 1987. See Appendix B for images and the following references.
  - *The Heraldic Register of America*, IV, p. 64 (Delta Chi Chapter of Delta Kappa Epsilon). <http://www.americancollegeofheraldry.org/>
  - Johnson, David Pittman, ed. *The Heraldic Register of America*. University of Alabama (Drawer CG), 1985-91 (v. 1-5). ISBN: 0960566856. Library of Congress (CR1209 .H47 1985, Control #85072132).

An application for listing this insignia as a Collective Membership Mark on the Principal Register of the U. S. Patent and Trademark office is under consideration.

- Monogram. The Delta Chi Monogram is not currently registered with any authority. Refer to the corners of the 1907 Memorial Window #2 for images of the monogram.

## **Q. Insurance**

- Property and Casualty Indemnification.  
The undergraduate chapter relies upon Cornell University for indemnification and restoration in the event of accident or fire.
- Liability.  
General liability, automobile liability and excess/umbrella liability insurance for the chapter is afforded by insurers under contract with FRMT, Ltd. (Hamilton, Bermuda), a reinsurance company formed in September 1996. See <http://www.frmtltd.org/> for details. The agent for the current policy is HRH/Kirklin & Co., LLC (Omaha NE), 800-736-4327, <http://www.kirklin.com/>. The premium for this coverage is assessed at the rate of \$200 per annum for each undergraduate member.

## **R. University Affiliations and Contacts**

The chapter is affiliated with the following organizations.

- Cornell University Dean of Students, Office of Fraternity & Sorority Affairs. The OFSA maintains an office on the 5th floor of Willard Straight Hall, 607-255-2310, email at [greeks@cornell.edu](mailto:greeks@cornell.edu) and website at <http://www.dos.cornell.edu/FSA/>.
- Interfraternity Council of Cornell University. The Chapter is a full member in good standing of the IFC. This organization maintains an office at 541 Willard Straight Hall, (607) 255-2310. <http://www.ifc.cornell.edu>.

**S. Employees.**

Mr. is Scott Bartlett is the Deke House cook..

### **III. Delta Chi Association, Inc.**

#### **A. Legal Status**

The Delta Chi Association was incorporated in the state of New York on 9 March 1888 pursuant to Chapter 267 of the 1875 Laws of the State of New York "to promote social intercourse among ourselves and other members of the Delta Chi Chapter of the Delta Kappa Epsilon Fraternity, to provide facilities for such intercourse, and in general to promote the welfare of said Delta Chi Chapter and of the Cornell University."

The Certificate of Incorporation was filed and recorded with the Office of the Secretary of State, Albany, NY on 22 March 1888. The corporation was dissolved by the Secretary of State on 15 October 1952 for failure to submit a "Report of Existence" per §57 of the New York State Membership Corporations Law. The dissolution was annulled and the existence of the corporation was revived, reinstated and continued by a certificate duly filed with the Secretary of State on 30 April 1953. These records are held by the Division of Corporations and State Records, 162 Washington Avenue, Albany NY 12231-0001.

Transcriptions of these documents are in "ΔX of ΔKE Special Study #15: Delta Chi Association Articles of Governance," and may be viewed at the following link: <http://hdl.handle.net/1813/3419>.

#### **B. Bylaws**

The Association is organized and administered in accordance with the "1999 Restated Bylaws of the Delta Chi Association" ratified by the Board of Directors and the assembled membership of the Association at the Annual Meeting conducted on 12 June 1999 in Ithaca NY. The text of the 1999 By-laws had been previously reviewed by the firm of True, Walsh & Miller, LLP, to insure conformance with Federal and State law.

A transcription of the Bylaws may be viewed at <http://hdl.handle.net/1813/3419>.

#### **C. Objectives, Operations and Responsibilities**

The Association provides the following services to the Delta Kappa Epsilon Fraternity at Cornell University, Inc., upon request and receipt of due consideration: (1) alumni contact and relations activities, (2) fund raising programs for both Cornell University and the Association, (3) organizational management counsel, (4) architectural, engineering and restoration consulting directed towards preservation of the chapter's lodge, (5) historical research, and (6) provision of merit-based academic scholarships to active brothers.

#### **D. Limitations**

The Association does not in any way operate or otherwise control The Delta Kappa Epsilon Fraternity at Cornell University, Inc., the undergraduate organization at Cornell.

#### **E. Federal Tax Status**

The Association is a tax exempt public charity in accordance with Title 26 U.S.C. (Internal Revenue Code) §501(c)3 per Internal Revenue Service Determination Letter

DLN #17053270016040 of 22 December 2000. The employer identification number (EIN) is 06-1444571 and the address of record is Washington DC.

Note: An erroneous identification of the Association as "Delta Kappa Epsilon Alumni Assn Ithaca NY USA" in IRS Publication 78, "Cumulative List of Organizations described in Section 170(c) of the Internal Revenue Code of 1986," is in the process of being corrected. See <http://apps.irs.gov/app/pub78>.

**F. New York State Tax Status**

The Association is regarded as an active "Domestic Not-for-Profit Corporation" by the New York State Department of State in accordance with a Certification of Incorporation of Delta Chi Association filed on March 22, 1888.

**G. Membership Categories and Dues**

The Association recognizes three categories of affiliation for purposes of billing dues: (1) alumni who graduated from the University within the past three years, (2) alumni who graduated more than three years ago, and (3) senior alumni who have graduated more than fifty years ago. Members are assessed dues in accordance with the following schedule:

First three years from graduation .....	\$30
More than three years from graduation.....	\$75
Graduation more than 50 years ago .....	gratis grant of Honorary Membership upon receipt of completed annual card

The following Recognition Levels for alumni contributions to the Association are in effect.

Delta Chi Society .....	\$250 per annum or more
Clifton Beckwith Brown Circle .....	\$750 per annum or more

**H. Officers and Members of the Board**

Board members with portfolio.

President and Chairman	Donald Alford Weadon, Jr.'67 <a href="mailto:dweadon@weadonlaw.com">dweadon@weadonlaw.com</a> (202) 965-4100
Vice President	Norman Lindsley Davidson, Jr. '71 <a href="mailto:nld1@cornell.edu">nld1@cornell.edu</a> (607) 255-1305
Treasurer	Franklin Thomas Pinter '71 (516) 364-9797, x325 <a href="mailto:ftpinter@finsvcs.com">ftpinter@finsvcs.com</a>
Secretary	William Sidney Houck '70 (631) 852-5231 <a href="mailto:willsidney@hotmail.com">willsidney@hotmail.com</a>

Historian Homer William Fogle, Jr. '70  
[bill.fogle@cox.net](mailto:bill.fogle@cox.net) (480) 722-4182

#### General Membership of the Board

Thomas Clark Borthwick '51	<a href="mailto:cabinetm2@earthlink.net">cabinetm2@earthlink.net</a>
Capt. Matthew Todd Hyland USAF '01	<a href="mailto:mhyland79@hotmail.com">mhyland79@hotmail.com</a>
Willis Thomas King, Jr. '66	<a href="mailto:willisking@comcast.net">willisking@comcast.net</a>
Dr. Robert Louis Malatesta '55	<a href="mailto:drbobmal@aol.com">drbobmal@aol.com</a>
George Nesterczuk '66	<a href="mailto:gnesterczuk@cox.net">gnesterczuk@cox.net</a>
Eugene Freeman Pierce '67	<a href="mailto:gene@glenora.com">gene@glenora.com</a>
Michael Lewis Rogers '05	<a href="mailto:mlr39@cornell.edu">mlr39@cornell.edu</a>

#### Emeritus Members

James McConnell Clark '44	<a href="mailto:skipper191p@aol.com">skipper191p@aol.com</a>
Robert Erwin Edward Weber '53	<a href="mailto:weber53@bellsouth.net">weber53@bellsouth.net</a>

### **I. Financial Arrangements**

- The Association's fiscal year for accounting purposes ends on 30 June.
- Fundraising is reported on an annual basis for the year ending on 31 December.
- The Association's Treasurer maintains checking and brokerage accounts as necessary, files federal and state tax returns, monitors Cornell University gift account activity, and submits an annual report to the Board.
- The Association solicits funds for a Cornell University administered contributions account. See [Cornell University](#).

### **J. Meetings of the Board**

- The Association officially convenes for an annual meeting once every year at the Deke House, 13 South Avenue, Ithaca NY 14850, on the Saturday occurring during the Cornell University Alumni Reunion.
- The Association conducts ad hoc telephone conferences as required throughout the year.

### **K. Publications and Programs**

- The Association publishes a *Chapter and Alumni Operations Handbook* on an occasional basis. Previous Handbooks may be viewed at the Cornell University Library DSpace Open Access Repository [Cornell University DSpace links specified](#).

- 1988 <http://hdl.handle.net/1813/3396>
- 1989 <http://hdl.handle.net/1813/3409>
- 1994 <http://hdl.handle.net/1813/3580>
- 1995 <http://hdl.handle.net/1813/3314>

- The Association files an annual meeting notice for publication in the Cornell Reunion Program with the Director, Class Programs, Office of Alumni Affairs, Alumni House, 626 Thurston Avenue, Ithaca NY 14850-2490, (607) 255-2390. The copy deadline is the first day of March in the year of the reunion meeting.
- The Association sponsors a continuing project aimed at documenting the history of the undergraduate chapter. See Appendices C and D for a list of published material, studies and reports in progress.



## IV. Cornell University

### A. Founding

The University was formally established by the signature of Governor Rueben E. Fenton to Chapter 585, Laws of 1865, New York State Legislature, on 27 April 1865, as the State's land grant institution under the U. S. Morrill Act of 1862. The first meeting of the Board of Trustees was held on the following day in Albany and included the Governor, Ezra Cornell and Horace Greeley.

### B. Status

The University is a private, not-for-profit, co-educational, non-sectarian institution of higher learning. The principal mailing address is Cornell University, Ithaca NY 14853. The main switchboard number is (607) 255-2000.

### C. Dean of Students, Office of Fraternity and Sorority Affairs

Contact information:

- Office of Fraternity & Sorority Affairs
- Location: 5th floor of Willard Straight Hall
- Phone: 607-255-2310
- E-mail: [greeks@cornell.edu](mailto:greeks@cornell.edu)
- Website: <http://www.greeks.cornell.edu/>

### D. Financial Arrangements

Cornell University administers several accounts on behalf of the resident undergraduate chapter and the alumni society.

- Account S38-38XX—Chapter Activity.  
This is a clearing account. Immediately prior to the beginning of each semester, Dining, Housing, Social and Dues fees are charged to individual student Bursar accounts. All of these bursar-billed transactions are captured as revenue in the chapter activity account. This revenue, minus Bursar service charge fees of 0.75% per transaction, is sent to Sciarabba-Walker & Co, LLP, CPA accounting firm who will use these funds to pay monthly house operating expenses for the semester. (See House Operating account description, below).
- Account S38-38XX—House Operating.  
This account is used to record expenses for house operations such as communications, utilities, trash removal, routine maintenance, and facilities reserve contributions. Each month, a detailed statement of charges to the account is sent to Sciarabba-Walker & Co., and the accounting firm, in turn, sends a check to Cornell to cover the expenses. This check is deposited into the house operating account.
- Account S38-39XX—Operating Reserves.  
Any surplus or deficit in the house operating account for the fiscal year ending June 30 will close to an operating reserve account. A surplus is generally moved from the

operating reserve to the facility reserve. An operating deficit that closes to the operating reserve must be resolved and paid as soon after year-end as possible. Office of Fraternity and Sorority Affairs financial staff works with alumni and students to determine the best method for settling a deficit as quickly as possible.

- Account S38-18XX—Facility Reserves.  
This account is considered a savings account for capital improvements, at 13 South Avenue. The account is funded by budgeted monthly contributions from the house operating account. Spending decisions are made in collaboration with student officers, alumni officers, and Office of Fraternity & Sorority Affairs' staff.
- Account S38-87XX—Gifts.  
Alumni contributions fund this account, which is used for capital improvements at 13 South Avenue. Funds are spent only with approval of the appropriate alumni officer.
- Account S38-87XX—Gift Program.  
Alumni contributions also fund this account, which is used for non-capital expenses such as educational or cultural programs, alumni reunions, training, etc... Funds are spent only with approval of the appropriate alumni officer.

The information in this section is courtesy of Mr. Dale L Williams and Ms. Mary Elizabeth Colucci, both of the Office of the Dean of Students. See the chapter or alumni association treasurer for complete account numbers.

Appendix A: Fraternity Arms, Flag, Pin and Recognition Badge



Appendix B: Delta Chi Chapter Arms, Color and Black & White



## Appendix C: ΔX History Program Published Works —Bound Hardcopy

*Cornell Deke House* □□*A History of the 1893 Lodge*. Ithaca NY: The Delta Chi Association, 1993.

The author relates recounts the history of the design and erection of the lodge, architectural description and analysis, history of the Roosevelt Spruce Trees, analysis of chapter's Coat of Arms, study on the Memorial Stained Glass Windows, and description of the restoration of the Refectory Chimes.

Copies are located in the Cornell University Library (+LJ75/.315/ 1993Z), the DeWitt Historical Society of Tompkins County (728.4 7655, accession #1994.9.1) 401 East State Street, Ithaca 14850) and the Library of Congress (Washington DC).

*Articles of Governance* □□*Effective and in Force on February 12, 1994*. Ithaca NY: The Delta Chi Association, 1993. 75 pages.

This typescript document publishes the statutory articles establishing and governing DELTA KAPPA EPSILON FRATERNITY AT CORNELL UNIVERSITY, INC., 5 November 1883 (the undergraduate chapter) and THE DELTA CHI ASSOCIATION, INC., 9 March 1888 (the alumni organization). It includes a transcription the chapter's Articles of Incorporation, the Chapter Bylaws ratified on 9 April 1990, House Rules endorsed on 15 April 1990, a transcription of the alumni association's Articles of Incorporation, the Proposed Amendment to the alumni association's Bylaws, dated 20 November 1988, a study of chapter law and administrative organization including the development of Bylaws, House Rules and disciplinary procedures, and the history of chapter discipline as applied to fourteen miscreants.

A copy may be found in the Cornell Law Library, Myron Taylor Hall (call number LJ75 D39 D39 1994). This document has been superseded by a study of the same title dated 12 December 1994 and published in the Cornell University Library DSpace Open Access Repository. See Appendix D.

The Chronology of the Delta Chi Chapter of Delta Kappa Epsilon at Cornell University, First Edition (7 May 1995). This is primarily a transcription of the Delta Chi Chapter Meeting Minutes covering the period, 1870 to 1982, plus later material. 228 pages. File: CHRONO.

The Historical Registry of The Delta Chi Chapter of Delta Kappa Epsilon at Cornell University, First Edition (28 December 1994). This volume contains initiation lists, legacy lineages, information about distinguished members and some miscellaneous data. File: MEMBERS.

## Appendix D: ΔX History Program Published Works —Electronic Dissemination

The following documents may be accessed from the Cornell University Library DSpace Open Access Repository at <http://dspace.library.cornell.edu/handle/1813/3223>.

*Articles of Governance: Effective and in Force on December 12, 1994.* Ithaca NY: Delta Chi Association, 1994. 78 p.; footnotes; 28 cm.

Transcriptions of the primary articles of governance for the Delta Chi Chapter of Delta Kappa Epsilon at Cornell University (Certificate of Incorporation, Bylaws and House Rules) and the Delta Chi Association (Certificate of Incorporation and Proposed Bylaws) are presented. Historical studies on (1) the evolution of chapter organization, law and discipline, and (2) applications of formal expulsion, suspension and censure are included.

Original, 12 December 1994.

Full text: <http://hdl.handle.net/1813/3333>

*Catalogs of Photography, Documents and Artifacts: Delta Chi Chapter of Delta Kappa Epsilon ΔKE Depository.* Ithaca NY: Delta Chi Association, 2004. 93 p.; tables; footnotes; 28 cm. ΔKE6-001.

Catalogs #1 to #6, inclusive, listing materials held in the ΔKE Depository (Collection 37-4-1535), Cornell University Libraries, Division of Rare and Manuscript Collections, Carl A. Kroch Library, Ithaca NY 14853-5302, and in the Cornell University Deke House, 13 South Avenue, Ithaca NY 14850, are presented. Collected material includes chapter meeting minute books, accounting and initiation records, news letters (*The Delta Chi Deke*) photography, lithographs, rushing brochures, booklets, postcards, sheet music, alumni correspondence and various artifacts (fraternity jewelry, cigar box, etc.)

Original, 5 January 2004.

Full text: <http://hdl.handle.net/1813/3347>

*The Deke House at Cornell: a concise history of the Delta Chi Chapter of Delta Kappa Epsilon, 1870-1930.* Ithaca NY: Delta Chi Association, 2005. 87 p.; 28 cm.

The author recounts the Chapter's founding in 1870, the conduct of meetings, literary exercises, social gatherings, involvement in University activities, and matters of internal discipline. The author identifies the first and second Halls of ΔKE (rented meeting chambers) in downtown Ithaca, the occupation of the first lodge on Osmun Place in 1877 and the ultimate construction of the present lodge at 13 South Avenue in 1893. The author addresses rushing, pledging, dining, chapter customs, inter-fraternity affairs, fraternity politics within Delta Kappa Epsilon, incidents involving the undergraduate brothers and the exploits of alumni up until the year 1930.

Interim draft of 29 May 1994, reformatted and revised, 25 November 2005.

Full text: <http://hdl.handle.net/1813/3235>

## Reports of the Alumni Historian

*Collected Reports of the Alumni Historian: Delta Chi Chapter Of Delta Kappa Epsilon, 1987 to 1996.* Ithaca NY: Delta Chi Association, 1996. 35 p; 28 cm. ΔKE5-058.

Annual reports of the Alumni Historian for the years 1987 to 1996, inclusive, excepting 1992, are presented. Reports describe efforts to collect historical materials, to augment the ΔKE Depository collection of the Cornell University Libraries, to restore Deke House artifacts, to obtain historical registrations for the chapter's lodge and grounds, and to publish historical studies.

Original, 19 May 1996.

Full text: <http://hdl.handle.net/1813/3389>

“Report of the Alumni Historian, 2006.” Ithaca NY: Delta Chi Association, 2006. 8 p; ill.; 28 cm.

The Alumni Historian recounts activities for FY2006: (1) conversion of the Association's historical materials to electronically accessible format, (2) the finding of Brother Clifton Beckwith Brown's burial site in Ohio, (3) the status of new studies on Brothers John DeWitt Warner '72 and Webb Cook Hayes '76, (4) progress on a study of ΔKE chapter mottoes, and (5) a projection of work for the coming year.

Original, 10 June 2006.

Full text: <http://hdl.handle.net/1813/3390>

## Chapter and Alumni Operations Handbooks

*Chapter and Alumni Operations Handbook, 1988.* Ithaca NY: Delta Chi Association, 1988. 11 p; tables; 28 cm.

Reference data concerning the Delta Kappa Epsilon Fraternity, the Delta Chi Chapter of Delta Kappa Epsilon at Cornell University, the Delta Chi Association and Cornell University are tabulated.

Original, 11 November 1988.

Full text: <http://hdl.handle.net/1813/3396>

*Chapter and Alumni Operations Handbook, 1989.* Ithaca NY: Delta Chi Association, 1989. 17 p; tables; appendices; 28 cm.

Reference data concerning the Delta Kappa Epsilon Fraternity, the Delta Chi Chapter of Delta Kappa Epsilon at Cornell University, the Delta Chi Association and Cornell University are tabulated.

Original, 4 December 1989.

Full text: <http://hdl.handle.net/1813/3409>

*Chapter and Alumni Operations Handbook, 1995.* Ithaca NY: Delta Chi Association, 1995. 29 p; tables, appendices, bibliography; 28 cm.

Reference data concerning the Delta Kappa Epsilon Fraternity, the Delta Chi Chapter of Delta Kappa Epsilon at Cornell University, the Delta Chi Association and Cornell University are tabulated. A bibliography of historical studies concerning the Cornell chapter is included.

Original, 11 March 1995.

Full text: <http://hdl.handle.net/1813/3314>

### ΔX of ΔKE Special Studies

“ΔX of ΔKE Special Study #01: Pledging in 1967.” Ithaca NY: Delta Chi Association, 1989, 2005. 8 p; endnotes; 28 cm.

The author describes the form and substance of the Delta Chi Chapter Pledge Program as it was conducted in the late Nineteen-Sixties with details concerning bid signing, communal dining, date nights, flick (motion picture) reports, ΔKE catechism, red and black balls, House projects, quiz nights and the pledge skit.

Original of 1989, reformatted and revised, October 2005.

Full text: <http://hdl.handle.net/1813/3241>

“ΔX of ΔKE Special Study #02: Delta Chi Chapter Cookbook, 1963-1987.” Ithaca NY: Delta Chi Association, 1989, 1995, 2006. 10 p; endnotes; 28 cm.

The author describes cookery in the Cornell University chapter of Delta Kappa Epsilon as it was practiced during the post World War II period, and particularly during the days when Mrs. Florence Lansdowne served in the Deke House kitchen. Recipes for various entrées, breads, desserts and party punches are recorded.

Original of 1989, reformatted and revised, 29 May 1995 (catalog reference, ΔKE4-064), and 29 June 2006.

Full text: <http://hdl.handle.net/1813/3242>

“ΔX of ΔKE Special Study #03: Deke House Terms and Expressions, 1966-1970.” Ithaca NY: Delta Chi Association, 1989, 1995, 2006. 15 p; ill.; endnotes; 28 cm.

The author tabulates terms and expressions used within the Delta Chi chapter of Delta Kappa Epsilon at Cornell University during the late Nineteen-Sixties.

Full text: <http://hdl.handle.net/1813/3254>

“ΔX of ΔKE Special Study #04: The Roosevelt Spruce Trees.” Ithaca NY: Delta Chi Association, 1988, 1993, 2006. 8 p; ill.; footnotes; 28 cm.

The author recounts the death of Brother Clifton Beckwith Brown '00 at the Battle of San Juan Hill on 1 July 1898, the 1899 visit of Governor Theodore Roosevelt '80 to Cornell University, and the dedication of the Deke House spruce trees in memory of the fallen soldier.

Original of 1988, revised, 1993, reformatted and expanded, 2 July 2006.

Full text: <http://hdl.handle.net/1813/3255>



“ΔX of ΔKE Special Study #05: Memorial Stained Glass Windows.” Ithaca NY: Delta Chi Association, 2006. 18 p; ill.; footnotes; appendices; 28 cm.

The author describes the eight opalescent stained glass windows found within the lodge of the Delta Chi Chapter of the Delta Kappa Epsilon Fraternity at Cornell University. The two 1907 Memorial Windows are attributed to the studio of Frederick Stymetz Lamb.

Original of 1993, revised and reformatted, 7 August 2006.

Full text: <http://hdl.handle.net/1813/3443>

“ΔX of ΔKE Special Study #06: Chapter Arms and Motto.” Ithaca NY: Delta Chi Association, 1993, 2006. 24 p; footnotes; appendices; 28 cm.

The author reviews the armorial bearings of the Delta Kappa Epsilon Fraternity and the Delta Chi chapter at Cornell University. Blazons and pictorial renditions are considered. The Greek mottos of the Fraternity and the chapter are discussed in detail. A glossary of pertinent heraldic terms is included.

Original, 1993, revised to add illustrations, 26 November 2005, and reformatted, 6 July 2006.

Full text: <http://hdl.handle.net/1813/3258>

“ΔX of ΔKE Special Study #07: Artifacts, Furnishings and Memorials.”

Ithaca NY: Delta Chi Association, 2006. 22 p; ill; footnotes; 28 cm.

The author tabulates the various artifacts, furnishings and memorials connected with the Delta Chi chapter of Delta Kappa Epsilon at Cornell University. The illustrated listing includes items located in the 13 South Avenue Deke House and in the ΔKE Depository of the Cornell University Library, Division of Rare and Manuscript Collections.

Original, 1993, revised and illustrated, 22 July 2006.

Full text: <http://hdl.handle.net/1813/3313>

”ΔX of ΔKE Special Study #09: John DeWitt Warner.” Ithaca NY: Delta Chi Association, 2006. 11 p; ill.; endnotes; 28 cm.

The life of ΔKE Brother John DeWitt Warner ’72 is recounted with a brief chronology and transcriptions of several published biographies. Warner was a distinguished statesman, attorney, classics scholar and patron of the arts. He provided critical leadership to the Delta Kappa Epsilon Fraternity during the period of centralization circa 1881-1890 and to the Delta Chi Chapter at Cornell University when the 13 South Avenue lodge was conceived and finally dedicated in 1893.

Original, 2 January 2006, reformatted, 3 July 2006.

Full text: <http://hdl.handle.net/1813/3256>

“ΔX of ΔKE Special Study #10: ΔKE Poems and Songs.” Ithaca NY: Delta Chi Association, 2006. 27 p; ill.; footnotes; bibliography; 28 cm.

Three historically significant poems and a selection of popular Delta Kappa Epsilon song lyrics are presented.

Original, 27 July 2006.

Full text: <http://hdl.handle.net/1813/3367>

“ΔX of ΔKE Special Study #11: Architectural Drawings and Artistic Renderings of the Chapter’s Lodge.” Ithaca NY: Delta Chi Association, 2006. 12 p; ill; 28 cm.

The author tabulates the various architectural drawings, lithographic sketches and one oil painting that depict the lodge of the Delta Chi chapter of Delta Kappa Epsilon at Cornell University. The paper is illustrated with selected floor plans, elevations, sketch images and photography.

Original, 23 July 2006.

Full text: <http://hdl.handle.net/1813/3315>

“ΔX of ΔKE Special Study #12: Registry of Distinguished Members.” Ithaca NY: Delta Chi Association, 2005, 2006. 6 p; references; 28 cm.

The author tabulates the names of Delta Chi Dekes who have won notice and acclaim in war and in peace.

Original, 29 November 2005, revised and reformatted, 4 July 2006.

Full text: <http://hdl.handle.net/1813/3257>

“ΔX of ΔKE Special Study #13: ΔX of ΔKE Special Study #13: The Cornell Deke House —A History of the 1893 Lodge.” Ithaca NY: Delta Chi Association, 2006. 62 p; ill.; footnotes; appendices; 28 cm.

The author recounts the design, funding, erection and significance of the lodge as represented in material previously published in petitions to list the building on the National Register of Historic Places, on the New York State Register of Historic Places, and as a City of Ithaca Local Landmark.

Adapted from Fogle, *The Cornell Deke House —A History of the 1893 Lodge* (Ithaca NY: The Delta Chi Association, 1993). Revised and expanded, 13 August 2006.

Full text: <http://hdl.handle.net/1813/3447>

“ΔX of ΔKE Special Study #15: Delta Chi Association Articles of Governance.” Ithaca NY: Delta Chi Association, 2006. 21 p.; footnotes; 28 cm.

Transcriptions of the primary articles of governance for the Delta Chi Association (Certificate of Incorporation and ratified Bylaws) are presented. The facsimile image of a superseded “Constitution of Delta Chi Alumni Association of D.K.E.” is included for the historical record.

Original, 2 August 2006.

Full text: <http://hdl.handle.net/1813/3419>

“ΔX of ΔKE Special Study #18: Early Histories of the Chapter.” Ithaca NY: Delta Chi Association, 2006. 21 p; ill.; footnotes; 28 cm.

Transcriptions of four early histories of the Delta Chi Chapter of Delta Kappa Epsilon at Cornell University are presented. The 1893 Corner-Stone Address, the 1894 Early History and the 1910 Catalogue preface are the works of Brother John Dewitt Warner '72. These writings span the Chapter's founding, the erection of the 13 South Avenue lodge and the 1910 addition to that structure.

Original, 23 July 2006.

Full text: <http://hdl.handle.net/1813/3316>

“ΔX of ΔKE Special Study #19: Pledge Class Research Tasks, 1987-88.” Ithaca NY: Delta Chi Association, 2006. 75 p; editorial annotations; 28 cm.

The author presents transcriptions of the Delta Chi Chapter of Delta Kappa Epsilon Pledge Program Research Tasks for 1987 (thirty-seven tasks) and 1988 (twenty tasks), all directed towards investigations of the chapter's history since founding in 1870. Subjects include source material inventories, activities of the brotherhood, architectural studies, searches for lost memorials, and alumni issues.

Original, 27 August 2006.

Full text: <http://hdl.handle.net/1813/3475>

## **Appendix E: 2006-07 Delta Chi Chapter of Delta Kappa Epsilon Compact**

### **AN AGREEMENT BETWEEN THE ALUMNI ASSOCIATION AND THE UNDERGRADUATE CHAPTER**

The undergraduate brothers of  $\Delta X$  of  $\Delta KE$  acknowledge that in order to fulfill both their individual responsibilities of membership in  $\Delta KE$  and their collective obligations to the Alumni Association (The Delta Chi Association, Inc., since 1888 the Alumni Association for the Chapter), they individually agree to the provisions of this Compact and will carry out its provisions as set forth below:

#### **I. General and Financial Responsibilities**

- A. Regularly scheduled meetings shall be held in accordance with the Chapter bylaws and rules.
- B. o maintain communication between the house and the Alumni Association, the Chapter President, Chapter Advisor and any other Chapter officers shall consult by telephone on regular intervals with the Chairman of the Alumni Association.
- C. A Chapter Advisor (“CA”) will be selected annually in cooperation between to the Alumni Association Board of Directors and the undergraduate Executive Board. Former  $\Delta X$  Dekes or Dekes of other chapters shall be sought for the position whenever possible. The CA shall receive free room and board, as well as a stipend for his services.
- D. Not all house charges are included on the University Bursar Bill. Nevertheless, each brother should recognize that he has an obligation to pay all fees, deposits and charges promptly. No brother with an account payable of over \$500 will be allowed to move into the house in either the Fall or Spring semester without permission of the Alumni Association President.
- E. Chapter Bylaws and House Rules shall be updated regularly and published accordingly.

#### **II. Responsibilities Regarding Care of the Chapter Lodge**

The Chapter Lodge at 13 South Avenue is, institutionally, the very heart of  $\Delta KE$ . For actives, it is a place to live and congregate. For alumni, it is part of the  $\Delta KE$  heritage around which campus activities revolve. In light of its central importance to the life of  $\Delta KE$  at Cornell, the actives accept responsibility for care of the house and acknowledge that such responsibility is a fundamental obligation of chapter membership. Guests, parents, returning alumni and other visitors form an immediate first impression of the house based on the condition of the first floor of the Lodge.

- A. The Brothers shall maintain the chapter Lodge and its furnishings in excellent repair at all times, and shall treat them with care and respect. Damage to or destruction of the chapter Lodge or its property will obligate the brother to pay full restitution to the house. The first floor and its furnishings are the pride of  $\Delta KE$  and they shall be preserved for the future. The Lodge is not meant to be a museum; rather, it shall be a

useful and comfortable living space for brothers. However, the 1st floor should always be kept in presentable fashion. Clean up lists will be posted after all social events, and all tasks completed no later than 5PM of the day following the event.

- B. The Executive Board, directed by the House Manager, shall assume responsibility for maintaining the physical integrity and security of the Lodge and will coordinate with the Alumni Association for necessary maintenance and improvements over and above the responsibility for day to day care.
- C. A room deposit will be collected and maintained for every active brother. A brother will be charged for any damage to the house or furnishings attributed to an individual. The House Manager is responsible for having all damage repaired. Deposits will be refunded according to current House Rules.
- D. Any damages made to a brother's room will be billed to that individual. Payments may be made deducted from the room deposit, or if in excess of the deposit, billed to the brother's bursar account.
- E. Each brother is responsible for keeping his assigned rooms clean and leaving those rooms clean and free of personal belongings at the end of the Spring semester. The House Manager and Chapter Advisor will inspect each room at the time of move out in accordance with  $\Delta$ KE and University procedures.
- F. A cleaning service will be employed to clean common areas and bathrooms 2 to 3 times per week.
- G. The Kitchen Manager and cook will maintain the kitchen and the pantry in accordance with NYS Health Code. The Kitchen Manager is also responsible for the daily cleaning of dishes and cooking utensils.

### **III Pledge Training**

The primary objective of pledge training is to provide pledges with an organized program of activities, projects, and events that will educate them about the responsibilities, obligations, values, and benefits of membership in  $\Delta$ X of  $\Delta$ KE. The Pledgemaster shall run the pledging process as an educational process, avoiding any elements of hazing. The following items will better describe how the educational objectives of pledge training can best be realized.

- A. The pledge training program will be designed to provide a thorough background on the international fraternity, the history and traditions of the Cornell chapter, and the responsibilities, financial obligations, and benefits of membership in  $\Delta$ KE.
- B. Part of pledge training will be the introduction of the Compact. The pledges shall be taught that they have a commitment to the chapter Lodge as tenants and prospective brothers, to treat the house and its furnishings with the utmost care and respect. Each pledge class shall complete a house improvement project, which is to be determined by the House Manager and approved by the Alumni Board.
- C. At all organized pledge meetings and events throughout pledging period, pledges shall be treated with respect and dignity. They will not be forced nor encouraged to consume alcohol, not be insulted with racial, religious, or ethnic slurs, nor participate in any activity against their will.
- D. The Pledgemaster and big brothers shall be present at all organized pledging activities.

**IV Responsibilities of the Chapter to the University Community**

- A. The President or designated representative and other officers shall attend those IFC meetings, seminars and conferences commensurate to their responsibilities.
- B. The President shall regularly meet with the Dean of Fraternity and Sorority Affairs or his/her representative especially as required by OFSA.
- C. Brothers shall be “good neighbors” to the fraternities, sororities and other residential communities nearby.
- D. The President will ensure that the chapter complies with all OFSA regulations and requirements on a timely basis.

**V Responsibilities of the Alumni Association**

- A. The members and leadership of the Alumni Association recognize and emphasize the benefits of working with the Active members of the chapter as a team.
- B. The Alumni Association recognizes the effort put forth by the Actives in constructing and abiding by this compact, and will make its best effort to support the chapter, financially and otherwise, in matters which require assistance.

This Compact is entered into on the date indicated below by the elected representatives of the undergraduate chapter and the alumni officers whose signatures appear below. It will continue in effect and be automatically acknowledged and renewed annually by the newly elected chapter officers. Modifications to this Compact may be made upon the unanimous vote of the Undergraduate Executive Board and majority vote of the Alumni Association Board of Directors.

\_\_\_\_\_  
Brian T. Herbst, Chapter Active President

\_\_\_\_\_  
Donald Alford Weadon, Jr.  
Chairman and President  
The Delta Chi Association, Inc.

\_\_\_\_\_  
Jamie R. Duong, Chapter Alumni Representative

I, \_\_\_\_\_, having read and understood the Compact, agree to perform my obligations as a responsible brother of Delta Kappa Epsilon.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## Appendix F: Vendor List and Contact Information

1. Accounting Services.  
Sciarabba Walker & Co., LLP, Certified Public Accountants  
200 East Buffalo Street, Suite 402, Ithaca NY 14840  
Tel: (607) 272-5550  
<http://www.sciarabbawalker.com/>  
  
Contacts: Ms. Susan Sullivan, Ms. Barbara Kathan Verna and Ms. Margaret Wilson.
2. Alumni Relations and Editorial Services for the *Delta Chi Deke*.  
Stewart Howe Alumni Service  
3109 N. Triphammer Rd., Lansing NY 14882  
Tel: (607) 533-9200 Fax: (607) 533-9218  
<http://www.stewarhowe.com/>  
  
Contact: Dorothy H. Wysocki, Development Coordinator, (607) 533-9200, ext. 224.  
[dorothy.wysocki@stewarhowe.com](mailto:dorothy.wysocki@stewarhowe.com)
3. Banking Services (Checking Accounts).  
M&T Bank  
118 N. Tioga Street, Ithaca, NY 14850  
Tel: (607) 273-7111, (800) 724-2440 Fax: (607) 273-4614  
<http://www.mandtbank.com/>
4. Dining and Catering Services (Special).  
Serendipity Catering  
90 Danby Road, Ithaca NY 14850  
Tel: (607) 273-2145, (607) 279-1093 Fax: (607) 273-2177  
<http://www.serendipitycatering.biz/>  
  
Contact: Ms. Stephanie Kolzbaur  
[serendipitycatering@htva.net](mailto:serendipitycatering@htva.net)
5. Food Purchasing Services.  
To be published at a later time.
6. Newspapers.  
*The Cornell Daily Sun*  
109 East State Street, Ithaca NY 14850  
Tel: (607) 273-3606  
<http://www.cornellsun.com/>

7. Commemorative Plaques and Castings.

a. Bronze Castings

International Bronze Plaque Manufacturers & Designers Ltd.

810 Willis Avenue, Albertson, New York 11507

Tel: (800) 227-8752, (516) 248-3080

Fax: (516) 248-4047

<http://www.internationalbronze.net/>

b. Door Name Plates.

A&B Awards and Engraving

311 North Meadow Street (Route 13 North), Ithaca NY 14850-3224

Tel: (607) 272-3944

Fax: (607) 272 3974

<http://www.abawards.com/>

[info@abawards.com](mailto:info@abawards.com)

Contact: Mr. Brian O'Donnell

8. Archival Supplies.

Light Impressions

P.O. Box 787, Brea, CA 92822-0787

Tel: (800) 828-6216

Fax: (800) 828-5539

<http://www.lightimpressionsdirect.com/>

[info@lightimpressionsdirect.com](mailto:info@lightimpressionsdirect.com)

9. Photographic Services.

a. Architectural.

Jon Reis Photography

141 The Commons Ithaca NY 14850

Tel: (607) 272-1966

<http://www.jonreis.com/>

b. Composite.

Vantine Imaging, Inc. (formerly Edward Vantine Studios, Inc.)

PO Box 220, Hamilton NY 13346

Tel: (315) 824-3136, (888) 639-9806

<http://www.vantine.com/>

c. Documentation and Restoration.

Sabados Color Photography

2201 Old Arch Road, Norristown PA 19401

Tel: (215) 272-4783

Contact: Mr. Wes Sabados,

d. Social.

Picture This

206 Dryden Road, Ithaca NY 14850



Tel: (607) 277-6223

10. Heraldic Artwork.  
The Armorial Heritage Foundation  
48 Merkley Square Scarborough, Ontario M1G 2Y6, Canada  
Tel: (416) 439-7741

Contact: Mr. Hans Dietrich Birk.

11. Regalia and Fraternal Supplies.

- a. Pins, Badges, Apparel.  
ΔKE International Headquarters  
P.O. Box 8360, Ann Arbor MI 48107-8360  
Tel: (734) 302-4210 & (800) 560-3353      Fax: (202) 478-0374  
<http://www.dke.org/>

- b. Robes, Cords, etc.  
Collegiate Regalia  
P. O. Box 99, Winnetka IL 60093  
Tel: (888) 748-8251  
<http://www.greekmarketplace.net/>

12. Party Favors (Glassware, Ceramic Beer Steins, Apparel, etc.).

Greek101.com  
646 Saw Mill River Road, Yonkers, NY 10710  
Tel: (914) 376-5301 & (888) 473-3550      Fax: (914) 476-4333  
<http://www.greek101.com/>

32oz White Ceramic Stein, Product ID: C702W

Greek Creations.com  
P.O. Box 241136, Omaha, NE 68124  
Tel: (800) 820-8384      Fax: (800) 625-2468  
<http://www.greekcreations.com/>  
[sales@greekcreations.com](mailto:sales@greekcreations.com)

32oz White Ceramic Stein, Product ID: C702 (White)

**Author/Creator**

Fogle, Homer William, Jr. 1948-

**Title**

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**Subjects**

College societies, Greek letter --Delta Kappa Epsilon

Cornell University, Alumni

Cornell University, Delta Kappa Epsilon

Deke House (Ithaca N.Y.) --History

Delta Kappa Epsilon --History

Handbooks, vade-mecums, etc.

**Summary/Abstract**

Reference data concerning the Delta Kappa Epsilon Fraternity, the Delta Chi Chapter of Delta Kappa Epsilon at Cornell University, the Delta Chi Association and Cornell University are tabulated. A bibliography of historical studies concerning the Cornell chapter is included.

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