

# 2012.06.20

## Minutes of the Library Forum Steering Committee

June 20, 2012 – Olin Library Room 403

In attendance: Lance Heidig, Randi Kepecs (minutes), Eisha Prather, Jim Morris-Knower, Sally Lockwood, Jessica Withers, Wendy Kozlowski, Deb Muscato, and Jill Wilson.

Lance opened the meeting by introducing and welcoming the new members to the Library Forum Steering Committee: Wendy Kozlowski, Deb Muscato, and Jill Wilson.

### Sub Committee Membership and Recruitment

- Eisha reported that the deadline for members of the Mentorship committee has been extended, and that the new liaison for this group from the Library Forum is Jill Wilson.
- Career Development Committee (CDC) had 3 people volunteer to serve, however, they need 4 new members. Jessica will continue as the back-up person for this group. Peter and Cheryl are rotating off this group, so there will be new co-chairs.
- As in past years, the Library Forum Steering Committee may choose to have a joint meeting with all the subcommittees and Tiffany as she is so helpful in the logistics and financial tracking.
- Lance will talk to Rachel about a gift for Tiffany to thank her for all the hard work she has done for us in the past year.

### Feedback, Survey, etc.

- Jessica recently sent out a survey to CU-LIB requesting feedback on the programs of the Library Forum.
- To date, she has compiled 19 responses. They were very positive in terms of our work, and staff were pleased that we had some audio recordings of our programs which was helpful if one was unable to attend.
- The changing role of the Library Forum Steering Committee was noted, mainly in an advocacy role. Although this may not be the original intent of this group, this change appears to be needed judged by the recent attendance at the "listening sessions" where staff felt more comfortable to express thoughts with a neutral body leading the discussion.
- It appears from our comment box that many people were disappointed that the bowling event did not happen, however it was out of our control. The Library Forum may choose to plan this event in the future based on the interest.
- Eisha will try to offer happy hours in the summer.

### Annual Report

- Lance is currently working on this, and will have a draft to send out to members for comments and edits.
- This will be posted on the public page of the Wiki for all staff to read and for archival purposes.
- Quotes from the survey will be used in this report.

### New LFSC Co-Chairs:

- Wendy and Sally

### HR Emails and Programs

- Email from Linda Bryan and Lyndsi were received requesting the Library Forum's participation and sponsorship in two programs. More details will be sent about these programs as they are known.
  - Respect @ Cornell in September.
  - University Diversity Goals

### Old Business:

- Items that was not fulfilled this year was the addendum to the Library Forum's by-laws by including a section on HOW to alter the by-laws, as well as changing the structure of committee members from an election to strictly voluntary; as well as deleting the restrictions on academic/non academic staff.