2010.08.26

Minutes for 8/26/2010
Present: Gail (notes), Jessica, Cecilia, Carla, Rachel, Tiffany
Absent: Randi

Agenda

- approval of minutes
- programming update
- comment box items
- discussion of co-chairs and bylaws
- Tiffany's role
- CDC needs a new member
- CDC annual report
- Peter's question
- The future is ours to create

CDC needs a new member

- Agreed that we should start by asking Joan Brink. Carla will ask Joan, if yes, Jessica will notify CDC.

Approval of minutes

- approved (mtg w/ARK and retreat, both in July)

Programming updates

- Jim Neal - October 5
- Wellness programming
  - Rachel scheduled walk with UL
  - Relax and destress session scheduled, Rachel will do invitation, Tiffany will schedule rooms. Gail: send all information to Rachel and Tiffany.
  - Gail will ask Lydia about culture of sharing for spring
- LFSC being suggested for involvement with strategic planning in role as link to staff.
- Tiffany's list:
  - walk w/UL on 9/22
  - 10/4 is prep meeting for international panel presentation
  - 10/5 Jim Neal
  - 11/3 International panel presentation
  - 11/8 and 11/11 relax and de-stress w/Diane Hecht
- December: Rachel will ask Susan Currie
- Please cc: Tiffany (if you're comfortable) on initial contact emails so it's easier for her to take over for scheduling etc.

Comment box
- Still need a response for comment on international panel. We will stick with program as planned.
- Do we want a second in spring? International potluck snacks too? Pass to CDC?
- Response: Rachel will draft and we'll leave it vague. Invite further inquiries.
- We should check/edit the post-submission screen to indicate that it may take a while to respond. Gail test and suggest text.

Peter's question
- Rachel will draft response to Peter.

Co-chairs and bylaws discussion
- Jessica available to do other things now that Cecilia has assumed co-chair responsibilities.
- Jessica will join Randi as liaison to CDC and help with art and talent event (Carla wants to do that too).
- We're ok with bylaws as far as membership and co-chairs go.

Tiffany's role
- We'd love to have her attend but it's hard for both Rachel and Tiffany to come. Maybe we can have her come for the first few minutes of meetings held in Olin.

CDC annual report and other business
- Report looks good. Gail will send note that LFSC has worked with them on programming as well.
- Budget question: will mentoring committee budget come from us? From CDC budget? Discussion: does it have to be that complex? Let's ask how it was handled with previous mentoring committee budget - where did that come from? Jessica will ask Linda how it was funded. Bonnie may have records of what was spent in previous years.
- Distribution: Anne and CUL and eCommons. Gail ask George for CDC sub-collection.

Archiving requirements
- LFSC: annual report only. Minutes may have information not suitable for eCommons.
The future is ours to create

Labels: None

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