Library Forum Steering Committee minutes

April 15, 2010
Present: Cecelia Sercan, Deb Lamb-Deans, Rachel Brill, George Kozak, Carla DeMello, Gail Steinhart (minutes)

Agenda

1. Approval of minutes
2. Comment Box Items
3. Promoting Art/Talent show - Carla
4. Responding to requests - Deb
5. Staff Notes - Rachel
7. Wellness Poll Results - Gail
8. Other business

Approval of minutes

Carla will make changes:

- Gail will update wiki w/names of volunteers for CDC (aside from Gail: we have list from last year that we could draw from if we don't get some volunteers)
- Decisions can be made via email - email quorum = meeting quorum (need 4 people)

Comment Box Items

- no comments that need discussion

Promoting Art/Talent show - Carla

Ideas for poster session at Career Development Week:

- triptych with LFSC information/charge in the middle, past and future programming ideas on side
- comment box (a real one!)
- bookmarks w/ URL for LFSC feedback survey
- use stickers to "vote" for favorite programming
- copies of draft annual report

Responding to requests - Deb

- We should feel comfortable turning down requests for LFSC support for various things.
- Last minute requests will be considered on a case-by-case basis.
- Gail will add to LFSC manual/timeline - check with LHR regarding National Library Week in February (in advance; it happens in April).
- We noted agreement re: email communication and decision making means that we can consider last minute requests for LFSC support.

Staff Notes - Rachel

- General feedback on the first video: much too long
- For now, Rachel will pass on some names to Ellen.
- It seems more appropriate for unit directors to nominate people.

Feedback for Rachel on Draft Library Forum Annual Report

- We'd like to add some narrative to some of the sections (especially Inaugural Year, Programming, and Career Development Committee)
- Add complete event info to the list
- Add URLs (probably to invitation pages) for links to eCommons
- Add list of participants to Art/Talent/Culinary extravaganza, and some photos

Wellness Poll Results - Gail

- LFSC ok with results. If no changes, that is 4 events for LFSC, and 10 total. We thought these were reasonable numbers.
- Gail will meet with LHR and CDC reps next week.

Other business

- Gail: Brought up possibility of working with the Managers Council, if they would like help communicating or seeking feedback on any of their activities.
- Deb and George election update: Deb will get us information on how to get recipients changed on the LFelection list-serve. Julie will be sending message out to supervisors, Anne will address in next Take One. Deb will send out another announcement next week. We have one nominee and one inquiry so far. Ari has everything he needs to set up the online voting (except for names of people).
- Decided: cancel the LFSC meeting that is during Career Development Week.

Labels: None