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Added by [Debra Sue Lamb-Deans](#), last edited by [Debra Sue Lamb-Deans](#) on Oct 16, 2009

Minutes of the Library Forum Steering Committee

October 16, 2009

Attending: George Kozak, Carla DeMello, Cecelia Sercan, Deb Lamb-Deans (recorder), Gail Steinhart (facilitator, co-chair), Rachel Brill (co-chair), Tiffany Howe

- Reviewed minutes and made changes. It was agreed that each recorder would place the minutes on the wiki before approval and make changes when necessary
- Ownership of email list: currently GS owns, will add TH and CDM
- Bernie Reilly slides: TH is working to get them for us
- Voting on by-laws: RB is waiting for Employee Assembly contact (he was on vacation)
- Staff Web: link to LF wiki has been added
- Emergency Planning: committee is not ready for a presentation as yet and will get back to us when they are
- Dean Kraftt: TH has set the date for December 8, 1:30-2: beverages, 2-3: presentation. RB will make formal invitation for LF Steering Committee
- Wiki: has a restricted section for committee members with a place for us to begin adding programming ideas as we get them. Discussion of how we can solicit more programming ideas from a wide variety of sources include talking to Olin reference staff and others within our areas
 - CDC: CDM will draft call for volunteers and send to us
 - By-law meeting planning:
 - RB sent out the invitation for open forums
 - GS prepared a detailed script for open forums
 - GS and RB will co-facilitate and compose trigger questions to help start dialog
 - If by-law discussion is exhausted, we agreed to ask for programming ideas
 - CS, GK and CDM will act as recorders (DLD will fill in for CDM on Monday)
 - All committee members will answer questions when appropriate
- What happens next?
 - We agreed to cancel next week's meeting and reschedule if needed to re-address by-laws and make any changes deemed necessary
- Linda Bryan will be rescheduled to meet with us on 10/29

- Discussion of scope of LF programming

many ideas were discussed, including sponsorship of events such as the CUL picnic, art/talent show, faculty debate on topics such as workplace issues

One suggestion from Ed W was that we should put "worthwhile effort" in to any of our programming

What should our focus be on? While it is agreed that not all programs will have universal appeal, should we try to offer general interest programs early on?

Can some programs be around giving staff tools to deal with the current situation

We are not a policy making group and don't want to raise staff expectations that we can change things, but should we assist CUL staff who wish to speak about major and sometimes sensitive issues? We are not AA nor are we HR

Do we need a longer meeting time, sort of a retreat to talk about programming issues?

Labels: None

1 Comment

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