

4 August, 1942
Boardman Hall
Room 122

A special meeting of the University Faculty was called to order by the President at a quarter after four o'clock.

With a brief review of circumstances attending them, the Dean, for the Committee on University Policy, reported two recommendations made by the Committee on Student War Service:

1. That a program of physical training to be established by the Board on Physical Education and Athletics be required of all male undergraduate students, unless officially excused, beginning with the opening of the University in September 1942, for the duration of the war.
2. That the Board of Trustees be asked to change existing regulations so that for the duration of the war no student while registered in Cornell University may maintain, or for his own benefit operate or have in charge a motor driven vehicle in Tompkins County, New York, during the time the University is in session.

Exception from this ruling is suggested for the following:

- a. Student who is a resident of Tompkins County and who lives at least one and one-half miles from the main office of his college. No exception will be made under this heading where other adequate transportation service is available.
- b. Student whose course of study in or employment by the University in any capacity requires the use of the vehicle, if certified by his department head or employer.
- c. Student who is working for any part of his college expenses, if his place of regular employment is at least one and one-half miles from the main office of his college.

- d. Student with any physical disability requiring the use of the vehicle to attend classes, if certified by the Director of the University Infirmary and Clinic.
- e. Married student living with his family.

Noting that the Committee on University Policy had introduced the word "undergraduate" in the recommendations sent to it by the Committee on Student War Service, the Dean moved adoption of the first recommendation. Discussion centered about two points: the first, an interpretation of the word "undergraduate" as applied to students in the Law School and in the fifth year of courses in Engineering; the second, by whom students may be "officially excused." On the last point the Dean declared he would consider himself responsible for enforcement of a requirement of physical training.

At this juncture, a letter was brought in, signed by five students--the President of the Student Council, the President of the Interfraternity Council, the Editor of the Cornell Daily Sun, the President of the Willard Straight Board of Managers, and the Chairman of the Committee on Freshman Activities. The purport of the letter was that representative opinion of students would approve a program of physical training but would not approve a ban on student use of automobiles.

The Dean's motion, that the first recommendation be adopted, was carried by a voice vote. The Faculty then took up consideration

of the second recommendation. In discussing it, the Professor of Law and Acting Dean of the Law School, Professor Farnham, moved as amendment that the original wording of the Committee on Student War Service be restored by substituting the sentence "Certain few exceptions to this ruling may be made, including any:" for "Exception from this ruling is suggested for the following:" immediately preceding the classification of students to whom the prohibition would not apply. This amendment, duly seconded, was carried by voice vote. The second recommendation, as amended, was then adopted, viva voce, to be sent to the Board of Trustees.

On motion, the Faculty adjourned at 5:25 p. m.

A. P. Libby

Secretary

14 October, 1942
Boardman Hall
Room 122

In the absence of the President the meeting was called to order by the Dean at a quarter after four o'clock. The minutes of the regular meeting of May 13 and the special meeting of August 4 were read and approved.

The Dean made announcement of the death, on August 12, of Jacob Gould Schurman, the third president of the University, and of the death, on August 16, of Albert W. Smith, one-time dean of the College of Engineering and acting president of the University during the year following the retirement of President Schurman. The Faculty rose in respect for the memory of these former colleagues. He also reported the retirement of Professors Boesche, Boothroyd, Hosmer, Lauman, Parrott (of the Geneva Experiment Station), Seery, and Udall, with the following citations:

Albert Wilhelm Boesche, Professor of German, retired on July 1, 1942. Professor Boesche was appointed Instructor in German in 1905, and in 1910 he was made Assistant Professor. He was Professor of German from 1915 until his retirement. On May 25, the Board of Trustees elected him Professor of German, Emeritus.

Samuel Latimer Boothroyd, Professor of Astronomy, retired on July 1, 1942. Professor Boothroyd was appointed Instructor in Civil Engineering in 1904, and in 1908 he was made Assistant Professor of Topographic and Geodetic Engineering. In 1921 he became Professor of Astronomy. On May 25, 1942, the Board of Trustees elected him Professor of Astronomy, Emeritus.

Ralph Sheldon Hosmer, Professor of Forestry, retired on July 1, 1942. Professor Hosmer was appointed Professor of Forestry in 1914. On April 25, 1942, the Board of Trustees elected him Professor of Forestry, Emeritus.

George Nieman Lauman, Professor of Rural Economy, retired on July 1, 1942. Professor Lauman was appointed

Assistant in Horticulture in 1897, and Instructor in Horticulture in 1899. In 1903 he was made Instructor in Rural Economy and Secretary to the College of Agriculture, and in 1905 he became Assistant Professor of Rural Economy, continuing his duties as Secretary until 1908. In 1909, he was made Professor of Rural Economy. On April 25, 1942, the Board of Trustees elected him Professor of Rural Economy, Emeritus.

Percival John Parrott, Professor of Entomology and Director of the New York State Agricultural Experiment Station at Geneva, retired on September 1, 1942. Professor Parrott was appointed Professor of Entomology in 1920, and in 1923 he was made Chief in Research in Entomology at the Experiment Station (with the title of Professor). In 1929 he was made Vice-Director of the Experiment Station, and in 1938, Director. On April 25, 1942, the Board of Trustees elected him Professor of Entomology, Emeritus.

Francis Joseph Seery, Professor of Hydraulic Engineering retired on July 1, 1942. Professor Seery was appointed Instructor of Civil Engineering in 1905, and Assistant Professor in 1907. In 1919, he was made Professor of Civil Engineering, and in 1939, Professor of Hydraulic Engineering. On May 25, 1942, the Board of Trustees elected him Professor of Hydraulic Engineering, Emeritus.

Denny Hammond Udall, Professor of Veterinary Medicine, retired on July 1, 1942. Professor Udall was appointed Demonstrator of Veterinary Anatomy in 1900. In 1908, he was appointed Acting Professor of the Principles and Practice of Veterinary Medicine, and in 1910 Professor of Veterinary Medicine and Hygiene in the Veterinary College. In 1914, he was also made Director of the Ambulatory Clinic. On May 25, 1942, the Board of Trustees elected him Professor of Veterinary Medicine, Emeritus.

He noted that all retired on June 30 except Professor Parrott whose service ended on September 1.

At the Dean's request, Professor A. W. Gibson, chairman of the Committee on Student War Service, reviewed the history of the inception and establishment of the Army Enlisted Reserve Corps. A week ago, 1237 applications had been received for admission to the Army Reserve Corps; other students have ap-

plied for, or been admitted to, the Navy, the Marine, and the Army Air Corps. At least two-thirds of the physically qualified male undergraduates now in residence have been admitted to a reserve service or are applying for admission.

On the request of the Dean, Dr. N. S. Moore, Professor of Clinical Medicine, reported on the physical examinations given in the three preregistration days (see page 2214 of the Minutes). Dr. Moore observed that the qualification "screening" should not be applied to the examinations which conform to Army standards throughout. To date the Medical Office has made about 2250 examinations of men and 446 of women. He referred to the difficulties experienced in meeting the many calls upon its time and attention, and he begged the indulgence of the Faculty if the Medical Staff cannot during this period meet its regular obligations fully. He also indicated the order in which he expected to meet demands on the services of the Medical Office.

The Dean reported the following minute, dated September 12, 1942, in the proceedings of the Executive Committee of the Board of Trustees:

"It was reported that the University has received the sum of \$8,849.38 as its distributive share of the remainder of the residuary trust under the will of Isabel H. Schelling. Under the terms of the will, this money is to be used to establish a fund to be known as "The Stewart L. Woodford Fund", in memory of General Stewart L. Woodford. Two-fifths of the fund is to be used to found scholarships for men in his name, and the other three-fifths is to be invested and the income used as the faculty may decide will best make it possible to establish a course of not less than three nor more than six lectures a year upon public questions.

"The gift was accepted under the terms of the will with the thanks and appreciation of the Trustees. It was voted that the Stewart L. Woodford Fund be set up, that the administration of the two-fifths of the fund to be used for scholarships for men be assigned to the Committee on Student Aid and that the administration of the three-fifths designated for establishing a course of lectures be assigned to the Faculty Committee on University Lectures."

At this point the Dean asked the Susan Linn Sage Professor of Philosophy, Professor Sabine, to take the chair. Under the head of Communications the Dean then presented the following appointments made by the President to the standing committees of the Faculty, the appointments being for terms of four years except as otherwise noted:

Committee on University Lectures

H. E. Whiteside to succeed G. H. Robinson, term expired.

Committee on Student Conduct

B. L. Herrington to succeed G. E. Peabody, term expired.

H. C. Stephenson to succeed H. H. Dukes, term expired.

G. E. Grantham to succeed F. S. Freeman, term expired.

J. W. MacDonald to replace G. W. Washington during latter's leave.

J. C. Adams to serve as chairman

Committee on Student Activities

M. G. Fincher to succeed Peter Olafson, term expired.

Whiton Powell to succeed Dwight Sanderson, term expired.

Glenn Salisbury to replace D. B. Hand during latter's leave.

Committee on Entrance Credentials and Relations with Secondary Schools

A. L. Andrews to succeed W. B. Carver, term expired.

H. R. Anderson to succeed H. W. Briggs, term expired.

Committee on Undergraduate Scholarships

R. C. Bald to succeed O. D. von Engeln, term expired.

J. R. Collins to succeed P. M. O'Leary, term expired.

S. L. Leonard to succeed M. L. Nichols, term expired.

Committee on Calendar

H. Schneider to succeed A. M. Drummond, term expired.

L. P. Burnham to succeed H. E. Baxter, term expired.

Committee on Scheduling of Public Events

- W. M. Sale to succeed P. J. Weaver, term expired.
- W. A. Smith to replace D. B. Hand during latter's leave.
- A. M. Drummond to serve as chairman.

Committee on Military Science and Physical Training

- W. N. Barnard to complete unexpired term of A. C. Davis, deceased.

Committee on Prizes

- P. A. Readio to succeed Leland Spencer, term expired.
- Harry Caplan to serve as chairman.

Committee on Music

- H. P. Weld to replace J. R. Johnson during latter's leave.
- M. L. W. Laistner to succeed H. P. Weld, term expired, and to serve as chairman.

Committee on Scholastic and Aptitude Testing

- Jean Failing to succeed Margaret Mercer, resigned.

For the President, the Dean announced that the President had appointed H. R. Anderson and James Hutton to succeed H. B. Meek and W. W. Flexner in the Administrative Board of the Summer Session; J. G. Kirkwood to serve during the unexpired term of J. R. Johnson in the Board of Editors of the University Press; and D. L. Finlayson as a member of the Board on Traffic Control to succeed A. C. Davis, deceased. It was also announced that the Board of Trustees had elected P. H. Black to succeed W. L. Conwell in the Library Board for a term of five years, and R. E. Montgomery to fill the unexpired term of F. A. Southard in that Board.

For the Committee on University Policy the Dean presented the following two recommendations, both of which were adopted without dissent:

- (1) that Miss Thelma L. Brummett, Counselor of Students, be added to the Committee on Student Activities as an ex officio member.
- (2) that the Counselor of Students, Mr. D. H. Moyer, be made ex officio member and chairman of the Committee on Undergraduate Scholarships.

Referring to the resolution adopted by the Faculty on May 13, the Dean reported the appointment by the President of a Radio Advisory Committee with the following membership: Professor C. W. de Kiewiet, chairman; Dean Sarah G. Blanding, Professors R. E. Cushman, F. S. Freeman, C. E. F. Guterman, C. B. Moore, Dwight Sanderson, Flora Thurston, R. H. Wagner, L. P. Wilson.

Awards since May 13 of the following prizes were reported:

1. Of the Luana L. Messenger Prize to David Maldwyn Ellis, Grad.
2. Of the Goethe Prize to Werner Ernst Warnbrunn, '42 Arts
3. Of the Graduate Prize in Philosophy to Atwell Rufus Turquette, Grad.

Two special orders were slated for the day: (1) election of a Committee on Nominations, and (2) consideration of the Report of the Committee on Tenure and Efficiency (see page 2216 of the Minutes). For the 1941-42 Committee on Nominations, the Dean presented the following nominations for this year's committee: H. E. Baxter, R. F. Chamberlain, A. M. Drummond, J. W. MacDonald, and C. H. Guise. As continuing member of the Committee, Professor Guise would act as chairman for the year 1942-43. Nominations were invited from the floor. None were offered and on motion of the Dean the list of nominees as recommended was approved.

With an apology to the chairman of the Committee on Tenure and Efficiency for trespassing on his time, the Dean introduced the following recommendation from the Committee on University Policy:

"that one hour of credit a term be assigned to the

basic course in military science, three hours a term to the advanced course, one hour a term to the new required course in physical training, and one hour a term for the course in physical training for women; and that the special faculties be asked to determine to what extent these credits may be included within the college requirements for graduation as these were previously set."

In commenting on this recommendation the Dean expressed his own realization that uniformity in such matters can not be legislated by the University Faculty; some of the special faculties may wish to add these hours to existing requirements, and some may be willing to absorb them in the hours now required. On his motion, the recommendation of the Committee on University Policy was adopted by a voice vote.

The Faculty then turned to the other special order of the day, consideration of the report of the Committee on Tenure and Efficiency, and took up the Summary of its recommendations (see page 2229 of the Minutes). The chairman of the Committee, Professor Burt, reviewed briefly the actions already taken by the Faculty, noting especially legislation concerning assistant professors, which was approved at the meeting on April 15. Since the Faculty has approved of the recommendation that the title of "instructor" shall be reserved for full-time appointees at the lowest rank, the present restriction on voting privileges of instructors seems no longer relevant. Professor Burt therefore moved that the following clause in section (b) The Separate College and School Faculties, Article IV, of the University Statutes, be struck out:

"but instructors shall not have the right to vote until after four years of service as such, here or in an institution of equal standing."

This motion was carried by a voice vote. Professor Burttt asked the Faculty's permission to pass over Section II of the Summary for the present and to take up consideration of Section III.

For the Committee he altered the wording of Section III to read:

"Resolved, that a special committee of this Faculty be appointed by the President, consisting of five, six, or seven members at his discretion, for the purpose of formulating plans for evaluating classroom instruction at Cornell and for improving the level of Cornell teaching"

and moved adoption of this re-worded resolution. The John Stambaugh Professor of History, Professor Laistner, moved that further consideration of the Report be postponed until after the University shall resume its normal peace-time functioning. The Chairman ruled that the motion was in effect a motion to lay the report on the table for a limited period, and when the Professor of Physical Education, Professor C. V. P. Young, raised the point of order that a motion to table is not debatable, the Chairman ruled that since the maker of the motion had, in presenting it, spoken in its favor, those opposed might be allowed an equal opportunity. Professor Burttt spoke briefly in opposition to the motion which was thereupon put to a vote and carried: 49 ayes to 40 noes.

The Professor of Mathematics, Professor Carver, then moved that recommendations in the Report already adopted by the Faculty, at its April meeting, shall be held in abeyance and not sent to the Board of Trustees until the entire report

has been acted on. The Chairman stated that if the motion were adopted it would be understood that the action taken in this meeting concerning voting membership for instructors would also not be reported to the Board of Trustees at this time. After some discussion, Professor Carver's motion was put to a vote and lost.

The Professor of Music, Professor Weaver, moved that Section II of the Summary of Recommendations (see page 2229) be referred back to the Committee for early report (it being understood that no report of the actions already taken shall be made to the Trustees pending the Committee's report). This motion was carried by a voice vote.

On motion the Faculty adjourned at 5:45.



Secretary

See p. 2210
2211
to amend
minutes

SUMMARY OF RECOMMENDATIONS
in the
REPORT OF THE SPECIAL COMMITTEE ON TENURE AND EFFICIENCY

- I. Resolved, That this Faculty approve, and recommend for adoption to the Board of Trustees, the proposed plan of tenure, which specifies the following changes from present practice (See Report, pp. 10-13):
1. Instructors. This title reserved for full-time appointees at the lowest rank. Maximum period of service: five years.
 2. Assistant professors. Maximum term: three years if they have been advanced to this rank from instructorships at Cornell; five years if they came to Cornell as assistant professors; this limitation in each case being subject to the single exception that if by the end of their term they are definitely assured of appointment to a higher chair, which appointment is delayed for obviously temporary reasons, they may be continued in the interim at their present rank. (See Report, p. 39f.) The plan applies to assistant professors on full-time appointment only.
The assistant professorship under this plan is to be regarded as definitely a probationary rank; indefinite tenure begins with the associate professorship.
 3. Preceptors. Staff members whose duties involve only elementary instruction, but whom their department wishes to retain on a permanent basis, may be appointed to this new rank. (See Report, p. 40.)
- II. Resolved, That this Faculty approve, and recommend for adoption to the Board of Trustees, the proposed method of transition from present practice to full operation of the tenure plan, providing as follows (See Report, p. 13):
1. New appointments to be made in accordance with the plan at once.
 2. Present assistant professors. Those who have not yet served in this rank more than three years, and are under 34 years of age, to be given a new three-year appointment; henceforth to be treated as assistant professors under the new plan. All others to be fully protected in the expectations encouraged as reasonable by past practice.
 3. Present instructors. Full-time instructors who have served less than four years in this rank to be notified that they will henceforth be treated as falling under the adopted plan. In all other cases a report and recommendation to be made by their department within a year from the adoption of the new plan.
- III. Resolved, That a special committee of this Faculty be appointed by the President, consisting of five, six, or seven members at his discretion, for the purpose of formulating plans for evaluating classroom instruction at Cornell, and of proposing definite means for its improvement. (See Report, p. 16.)

V. Resolved, That this Faculty adopt, and authorize each college and department to put into effect, the proposals regarding distribution of the teaching load, providing as follows (See Report, p. 16f):

1. Distribution as between different staff members. A schedule outlining the distribution within each department to be adopted by the teaching members of the department after full discussion. Each college faculty to consider the advisability of appointing a committee to compare the teaching load carried by its different departments, to the end of attaining the fullest possible equality throughout the college.

2. Distribution with respect to time. Teaching schedules to be so planned that each individual who wishes it may, if possible, have two or three days in the week free from teaching duties. Teaching schedules also to be so arranged that individuals who wish it, and who have carried to completion research projects, may have one semester out of each four to devote exclusively to research, provided that the department's teaching responsibilities can be planned so as to permit it. Such free semesters to be applied for in advance, and full reports of accomplishment to be made at their end.

V. Resolved, That this Faculty endorse the Committee's statement of the following research needs, with the request that it be transmitted by the President to the Board of Trustees if and when the University's financial condition renders their consideration feasible (See Report, pp. 18-20):

1. Library. An increase of 50% in the appropriation for new purchases, with a corresponding enlargement of the Library staff. A special appropriation of \$15,000 to take advantage of purchasing opportunities at the end of the war. Definite steps to be taken toward the erection of a new library building.

2. Research funds. An increase to \$25,000 per year of the unrestricted grant of \$5000 disbursed by the Trustee-Faculty Research Committee.

3. Fellowships and scholarships. The establishment of ten or more \$1000 fellowships and twice as many scholarships in the Graduate School, unrestricted as to the field in which the holders shall work.

4. University Press. Acceptance of financial responsibility for enlarging its activities; as a beginning, an appropriation of \$10,000 per year for a period of five years.

I. Resolved, That this Faculty approve the Committee's statement of principles pertaining to the rights and responsibilities of staff members at Cornell (See Report, p. 21f).

I. Resolved, That this Faculty adopt the proposal for the establishment of departmental appointment committees to investigate candidates for appointment or advancement in each department, consisting of the following essential provisions (See Report, p. 22f.):

The reports of such committees to go to the department head and then to the Dean and the President, accompanied by

the department head's report in the event of disagreement. Such committees may consist of the entire department, or of a smaller number chosen by election. Their constituency may vary in accordance with the needs of the task in hand. Each department to be free to follow whichever of these methods it approves. It is further urged, though not required, that each department invite representatives of allied departments to sit as members on its appointment committee.

III. Resolved, That this Faculty adopt the recommended procedures for supplying pertinent data on candidates for appointment, consisting of the following (See Report, p. 23):

When any appointment is contemplated, the appointment committee of the department to make a list of the most promising candidates, including persons away from Cornell as well as members of the department concerned. This list to contain all important relevant data on each candidate and to accompany every recommendation for appointment or advancement in rank.

IX. Resolved, That this Faculty adopt the recommended procedure for the establishment of grievance committees, specifying as follows (See Report, p. 23f):

Such committees to be set up only as occasion demands. The aggrieved person and the one complained against each to appoint two members of any such committee; these four to select a fifth who will act as chairman. Reports to go to the individual concerned and to higher administrative authorities.

X. Resolved, That this Faculty endorse the salary provisions proposed, with the request that they be transmitted by the President to the Board of Trustees if and when the University's financial condition renders their consideration feasible. These provisions are as follows (See Report, p. 24f):

1. General salary scale.

| Rank | Minimum salary |
|---------------------|----------------|
| Instructor | \$2000 |
| Assistant professor | 3000 |
| Associate professor | 4000 |
| Professor | 5000 |

2. Distinguished Service Professorships, after the pattern of the John Wendell Anderson Professorship, to be established as rewards of honor for unusual contributions to scholarship and the service of the University.

3. Automatic increments in the two lower ranks. For instructors, a \$200 increment on reappointment for their second and third years, and likewise on reappointment for their fourth and fifth years. For assistant professors, a \$300 increment in the second and again in the third year of their term at that rank.

4. Except where important considerations indicate otherwise, the provisions establishing minimum salaries for instructors and assistant professors to have precedence over others.

11 November, 1942
Boardman Hall
Room 122

The meeting was called to order by the President at a quarter after four o'clock. The minutes of the session of October 14 were read and approved.

The President made formal announcement of the death, on October 29, of George Burr Upton, Professor of Automotive Engineering and a member of the instructing staff since 1905. The Faculty rose in respect for the memory of a colleague, and the President announced that he would appoint the usual committee to draft resolutions.

There were no communications. The Faculty therefore took up the special order of the day, namely, the report of the Committee on Nominations for membership in the Committee on University Policy, in the Board on Physical Education and Athletics, and in the Board on Student Health and Hygiene. For the Committee, its chairman, Professor C. H. Guise, presented the following slate:

For Member of the Committee on University Policy

F. H. Rhodes, Herbert Fisk Johnson Professor of Industrial Chemistry
Mary F. Henry, Professor of Home Economics

For Members of the Board on Physical Education and Athletics
To succeed Professor F. G. Marcham

J. R. Moynihan, Associate Professor of Engineering Materials
H. H. Scofield, Professor of Testing Materials

To serve during the absence of Professor K. M. Dallenbach

W. B. Carver, Professor of Mathematics
H. C. Stephenson, Professor of Veterinary Materia Medica

To serve during the absence of Professor P. M. O'Leary

L. H. MacDaniels, Professor of Horticulture
G. W. Salisbury, Associate Professor of Animal Husbandry

For Member of the Board on Student Health and Hygiene

H. B. Adelman, Professor of Histology

F. B. Hutt, Professor of Zoology

Nominations from the floor were invited; none were offered, and the slate prepared by the Committee was approved and adopted for reference to the Committee on Elections.

Under the head of unfinished business, the chairman of the special Committee on Tenure and Efficiency, Professor Burt, presented the report requested at the last meeting on Section II of its Summary of Recommendations. Mimeographed copies of this report in the form of a revision of Section II, were distributed to the members present. Professor Burt moved adoption of the first resolution in the revised Section II of the Summary of Recommendations (p.2236). There was some discussion centering on the application of the proposed enactment to appointments in the State Colleges, after which the motion was adopted by a voice vote. Professor Burt then moved adoption of the second resolution in the revised Section II of the Summary (p. 2237). Several amendments were offered to the second sentence of the resolution but none were seconded, and the second resolution also was adopted by a voice vote. The Susan Linn Sage Professor of Philosophy, Professor Sabine, asked whether those parts of the Committee Report which the Faculty has adopted would now go to the Board of Trustees. Professor Burt moved that the portions of the Committee's Report which the Faculty has adopted shall be sent to the Trustees with an explanation that the remainder of the Report has been tabled

until after the war. It was so voted.

For the Committee on University Policy, the Dean presented the following recommendation and moved its adoption:

The Committee on Calendar and the Committee on University Policy jointly recommend, subject to the approval of the Board of Trustees,

That in view of the prevailing difficult conditions of travel and the consequent suggestion made by the Railroads Trunk Line Association (endorsed by the Office of Defense Transportation, the Secretary of War, and the Secretary of the Navy) that civilian travel be eliminated to the greatest possible extent between December 15, 1942, and January 15, 1943, the vacation be changed from December 20 through January 3 to January 15 through January 28, that Christmas Day be observed as a holiday, and that the examination period be changed from January 21 to 28 inclusive to January 7 to 14 inclusive. In this schedule, instruction would proceed on New Year's Day, registration days and the opening of the second term would remain unchanged, and the total days of instruction for the term would be decreased by one.

The Dean explained in some detail how the recommendation originated; he concluded by observing that the President has communicated with Washington and might wish to speak to the motion. The President said that the Office of Defense Transportation apparently thought the problem of civilian travel during the holidays difficult, but not critical, and expressed himself as thinking that no final decision in the matter should be made by the Faculty now. The Professor of Architecture, Professor Tilton, moved that the Dean's motion be referred to the Committee on University Policy and the President with power to decide whether or not the proposed change should be adopted. The Emeritus Professor of Economics

and Statistics, Professor Willcox, moved as amendment that the whole subject be referred to the Committee on University Policy for study and report at a special meeting of the University Faculty. This amendment was carried on a show of hands, 68 ayes to 52 noes, and, being substituted for Professor Tilton's original motion, was adopted by a voice vote. The President said he should interpret the resolution as not requiring a special meeting of the Faculty unless the present calendar is to be altered.

Also for the Committee on University Policy the Dean presented a recommendation "that legislation prescribing that not more than one baccalaureate degree may be received in any one year be repealed." The Dean reviewed the history of this legislation, adopted in 1912, at which time there seemed to be the possibility that two degrees might be given to a student who had been in residence in the University for only eight terms. Requirements of the special faculties at the present time obviate this possibility. On the Dean's motion the recommendation of the Committee was adopted.

The meeting adjourned at 5:40.

A. P. Bibley

Secretary

SECTION II
of the
SUMMARY OF RECOMMENDATIONS
(revised)

RESOLVED, That this Faculty approve, and recommend for adoption to the Board of Trustees, the following method of transition from present practice to full operation of the new tenure plan approved by the Faculty on April 15, 1942:

1. New appointments shall be made in accordance with the new plan at once.
2. Present assistant professors.
 - a. An assistant professor who has served three years or less in this rank shall be regarded as serving his first term in this rank under the new tenure plan; provided, however, that if he is not to be reappointed, he shall be allowed at least one year from the time he is notified to this effect, to find a position elsewhere.
 - b. An assistant professor who has served in this rank more than three and less than twelve years shall be dealt with in the light of individual circumstances; provided, however, that if he is not to be reappointed, he shall be allowed at least one year from the time he is notified to this effect, to find a position elsewhere.
 - c. An assistant professor who has served in this rank twelve years or more shall be promoted to an associate professorship or given tenure at his present rank, unless he has already been notified that his present appointment is final.
 - d. The mere expiration of a term of appointment shall not in itself be deemed notification of the termination of one's services in any college or department, where the practice of repeated renewals has existed in the past.
3. Present instructors.
 - a. An instructor who has served less than four years in this rank shall be regarded as serving under the new tenure plan.
 - b. All other instructors shall be dealt with in the light of individual circumstances.

4. a. The status of each assistant professor and instructor under these provisions shall be determined with reasonable promptness and made known to him without delay.
- b. The controlling purpose in fixing his status shall be to protect the University in its right to efficient service, and at the same time to safeguard the reasonable expectations of staff members which have been created by past practices, by length of service, by specific commitments, or by any other relevant circumstances.

RESOLVED, That this Faculty approve the title "assistant" for part-time academic employees on regular appointment, except where other titles are prescribed in the State Colleges by the appropriating authority. The qualifying adjectives "research" or "teaching" may be added to the title by any college or department which so desires.

8 December, 1942
Boardman Hall
Room 122

In the absence of the President, the Dean called the meeting to order at a quarter after four o'clock. At his request the Professor of Psychology, Professor R. M. Ogden, took the chair. The minutes of the session of November 11 were read and approved.

The Dean referred to a recent questionnaire which he addressed to members of the Faculty asking what work, other than in his present line of duty, each might be prepared to undertake if, as seems possible, new programs of instruction will have to be introduced. He thanked the Faculty for the generous response made to his inquiry.

There being no communications, the Faculty took up the special order of the day, namely, the report of the Committee on Elections. Of the 494 voting members of the Faculty, 359 voted in the last election. One ballot was invalid, having been cast after the polls closed. For membership in the Committee on University Policy, for a five-year term, beginning January 1, 1943, in succession to Professor Kruse whose term will then expire, the Herbert Fisk Johnson Professor of Industrial Chemistry, Professor Rhodes, was elected. Three members, as follows, were elected to membership in the Board on Physical Education and Athletics:

- (1) For the three-year term beginning January 1, 1943, in succession to Professor Marcham, term expired, Professor J. R. Moynihan;
- (2) To serve during the absence of Professor Dallenbach, Professor W. B. Carver;
- (3) To serve during the absence on leave of Professor O'Leary, Professor L. H. MacDaniels.

For membership in the Board on Student Health and Hygiene for the three-year term beginning January 1, 1943, in succession to Professor Sherman, term expired, Professor H. B. Adelman was elected.

Under the head of unfinished business, the Dean noted that the Faculty might expect a report on the matter of the Christmas recess inasmuch as the Faculty voted at its last meeting to refer the matter to the Committee on University Policy for study and report. The Committee on University Policy and the Committee on Calendar met together; feeling that they lacked information essential to justify a change in the calendar, they took no action. The Dean observed that the Division Passenger Agent of the Lehigh Valley Railroad thinks the traffic situation may be very troublesome when the University opens after the recess--he doubts there will be any special difficulty when the students leave Ithaca for the vacation. A suggestion has been made, and was discussed at the Dean's luncheon on Tuesday, that classes might be continued during Monday, Tuesday, and Wednesday, of the first week of the Christmas recess, with the understanding that students who attended these classes need not be present on

the corresponding days of the week of January 4. This suggestion, however, seems impracticable if for no other reason than that it comes too late. In conclusion, the Dean moved that the Faculty declare its approval of the original scheduling of the Christmas recess. It was so voted.

Under the head of new business, the Professor of Botany, Professor Petry, introduced the following motion:

1. That the President be authorized to appoint a special committee of not more than ten members to examine, in consultation with the Committee on University Policy and in cooperation with the several special faculties and administrative officers, the present University program of instruction, and to recommend modifications which seem necessary to meet post-war conditions.
2. That this committee be instructed to submit its report to the Committee on University Policy in advance of its presentation to this faculty.
3. That the Committee on University Policy be requested to submit such criticism and comment as it cares to make at the time when the report of the special committee is presented for action by this faculty.

Professor Petry explained his motives in desiring the proposed study and his reasons for not referring the matter in the first instance to the Committee on University Policy. His motion to adopt was duly seconded. The Associate Professor of Philosophy, Professor Robinson, declared he felt unprepared to vote on such short notice and moved to refer Professor Petry's motion to the next regular meeting of the Faculty when it should be a special order for the day. This motion calling for postponement was

seconded but being put to a vote was defeated, 37 ayes to 48 noes. Professor Petry's motion was then put to a vote and carried, viva voce. The Faculty adjourned at 5:00 p. m.

A. P. Litley

Secretary

13 January, 1943
Boardman Hall
Room 122

The meeting was called to order by the President at a quarter after four o'clock. The minutes of the session of December 8, were read and approved.

The President made formal announcement of the retirement, on October 1, 1942, of Professor Rollins Adams Emerson.

Rollins Adams Emerson, Professor of Plant Breeding, retired on October 1, 1942. Professor Emerson was appointed Professor of Plant Breeding in 1914, from February 1925 until February 1931, he was Dean of the Graduate School. In the years 1925-27, he served as Faculty Representative on the Board of Trustees. On December 12, 1942, the Board of Trustees elected him Professor of Plant Breeding Emeritus, effective October 1, 1942.

Under the head of communications the Dean reported the President's appointment of the following special committee to examine, in consultation with the Committee on University Policy and in cooperation with the several special faculties and administrative officers, the present University program of instruction, and to recommend modifications which seem necessary to meet post-war conditions: G. H. Sabine, Chairman, H. R. Anderson, Richard Bradfield, E. K. Brown, S. C. Hollister, L. C. Petry. The Dean also read part of a letter signed by Professor Ralph Barton Perry of Harvard University on the subject of post-war international problems. No formal action was requested; the Dean said he would be glad to lend the letter to interested persons.

There was no special order and the Faculty turned to unfinished business. The Chairman of the special Committee on Tenure and Efficiency, Professor Burt, was recognized for a supplementary report of that Committee. For the Committee Professor Burt presented the following recommendation and moved its adoption:

Instructors. This title is reserved for full-time appointees at the lowest rank. At the discretion of the department concerned and the administration, instructors shall or shall not have the right to vote in their college or school faculty. Those who have acquired this right shall be called "faculty" instructors; their maximum period of service is five years.

There was a long discussion centering about the ambiguity of the term "full-time appointees." It was pointed out that some instructors carrying a full teaching load have hitherto been known as "full-time instructors" even though they may be graduate students. In the course of the discussion the Professor of Botany, Professor Petry, moved that the recommendation be re-committed to the Committee for further study and report; this motion, though seconded, he later withdrew. The motion to adopt the Committee's recommendation was lost on a show of hands, 39 ayes to 41 noes. The Professor of Mathematics, Professor Hurwitz, thereupon moved that the Committee's recommendation be amended by inserting the following sentence:

The maximum period of service of an instructor other than faculty instructors shall be five years.

This motion having been voted, the Committee's recommendation thus amended was put to vote and adopted on a show of hands by a vote of 48 ayes to 27 noes.

Professor Burt observed that Article IV, Section 3(b), of the University Statutes will have to be amended to conform with the new legislation; on the Dean's suggestion he agreed that the change in wording, for submission to the Board of Trustees, might be drafted by the Dean and himself, and no one raised objection to this procedure.

In a report from the Committee on University Policy, the Dean presented the following recommendation:

The Committee on University Policy recommends that when a vacancy occurs in the membership of a Committee or Board to which members are elected by the Faculty, the President shall make an appointment for the period of the vacancy upon recommendation of the Committee or Board in which the vacancy occurs.

The Dean moved that the recommendation be adopted and it was so voted.

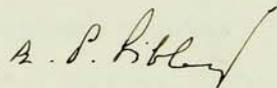
For the Committee on Planning and Coordination, a special committee recently set up to consider and formulate programs and procedures for the war emergency, the Dean made an informal report. He saw three possibilities, some of them already in effect, for accelerating the progress of students: (1) by offering a longer period of instruction in the academic year, (2) by rearrangement of material for immediately utilitarian purposes in certain courses, and (3) by the introduction of new courses and a radical reshifting of others. He noted the probable establishment of certain short courses designed particularly for women students--courses, e. g., in accounting, nursing, secretarial work, social work, and the preparation of industrial supervisors. He spoke of methods of directing students into courses

that would interest them. He mentioned the probable assignment to Cornell of certain kinds of instruction and certain classes of students. He invited free inquiries and suggestions from members of the Faculty and suggested that requests for the establishment of various kinds of courses be routed through the Committee on Planning and Coordination.

In an informal talk the President took up the theme with an account of what appears to lie in prospect for the University in the proposed Army and Navy programs. He foresaw the assignment to collegiate institutions throughout the country of at least 200,000 men for technical and professional training; these men will be in Army uniform, will receive Army pay, and will be subject to a measure of military discipline, but during most of the day will be turned over to civilians for instruction. The selection of institutions throughout the country has been entrusted to a committee of nine: in certain branches Cornell's facilities are likely to be used to capacity; the President hoped that both Army and Navy will send units of about 1,000 men each for general technical programs; smaller units, such as pre-medical students and men training for the quartermaster's corps, would constitute the remainder. By taking over fraternity houses within practicable distance of the campus, the University would hope to furnish housing for 2,500 students. Feeding the 2,500 would be more difficult but apparently feasible. Certain unpalatable difficulties should be mentioned: the Army is insisting upon a quarter system and the Navy prefers the semester system. The President still has hope

of an agreement. To the query, "When does the program start?" he would be obliged to admit he doesn't know. It will not begin on February 1 certainly; the services may be able to send some contingents to some courses by April 1, and possibly a very few by March 1. The question of calendar revision is obviously brought to the fore by these Army and Navy plans. He asked whether the Faculty might not empower the Committee on University Policy and the Committee on Calendar to adopt whatever calendar or calendars may be called for to enable the University to meet the demands of the military services. A motion by the Professor of Hotel Administration, Professor Meek, to give these two committees power to determine the calendar was adopted without dissent.

On motion the Faculty adjourned at 6:03 p. m.



Secretary

10 February, 1943
Boardman Hall
Room 122

In the absence of the President, the meeting was called to order by the Dean at a quarter after four o'clock. The minutes for the session of January 13 were read and approved. The Dean announced the death, on January 23, 1943, of Emeritus Professor Wilford Murry Wilson who was Professor of Meteorology in the University from 1910 to the time of his retirement in 1925. The Faculty rose in respect for the memory of a former colleague.

The Dean asked the Susan Linn Sage Professor of Philosophy, Professor Cunningham, to take the chair. Under the head of communications the Dean noted the appointment, by the President, of Professor P. J. Kruse to serve in the Committee on University Policy during the absence on leave of Professor Morris Bishop. He also reported that the legislation adopted by the Faculty on tenure and efficiency has been transmitted to the Board of Trustees. The Board of Trustees has taken no action on this legislation, however, pending consideration of it by the Faculty of the Cornell Medical College.

For the Committee on University Policy, acting jointly with the Committee on Calendar, the Dean presented the following resolution, explaining how and why the recommendations embodied in it were arrived at:

The Committee on Calendar and the Committee on University Policy, acting jointly under the resolution adopted by the Faculty in the January meeting, have decided that the University Calendar for 1943-44 shall consist of three terms of sixteen weeks each, beginning on June 28, October 25, and February 28, the vacations to include one week at the end of each term and the week of December 19 to 26.

The Committees recommend that the special faculties proceed at once to consider whether they should not conduct short terms of four or five weeks between Commencement Day, May 24, and June 28 of the current year.

In conformity with the legislation enacted at the January meeting, no action was asked for, though comment was invited; none, however, was offered.

For the special Committee on Planning and Coordination (see minutes for January 13) the Dean presented the following recommendation:

That when a student leaves the University subsequent to the middle of a term (on or later than March 20 in the current term) by reason of being called into service in the armed forces of the nation, the grade ⊕ or ⊖ will be reported in each course in which a student is registered; these symbols indicating respectively passing and non-passing work up to the time when the student was forced to discontinue his University work; full credit for the term being given for courses in which the grade ⊕ is returned. The status of seniors leaving later than the middle of their last term shall be reviewed by their respective faculties and those who at the time of leaving are in good standing and have a normal expectancy of graduation shall be recommended for degrees.

The Professor of Law and Acting Dean of the Law School, Professor Farnham, objected that the recommendation covered only students called into service and not those who may

enter voluntarily. The Dean declared that the discrimination between those drafted and those enlisting had not been discussed by the Committee and suggested as a suitable amendment that the words "and presents evidence of entrance into" be substituted for the phrase "by reason of being called into." The amendment was adopted on voice vote and the original recommendation, thus amended, was then adopted without dissent.

For the Committee on Undergraduate Scholarships, its chairman, Mr. Moyer, introduced the following resolution and moved adoption of it:

That the George W. Lefevre and University Undergraduate Scholarships be awarded on the basis of College Entrance Board Examinations, and

That candidates for these scholarships shall be judged on the results of the Scholastic Aptitude Test, the Achievement Test in English Composition, and any two other Achievement Tests.

After a brief discussion, the resolution was adopted by a voice vote.

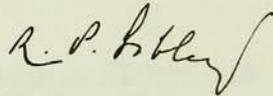
Under the head of new business, the Dean noted that Charles Boyd Lowe '19 has applied for a War Alumnus Certificate. Under legislation of the Faculty Mr. Lowe is entitled to this certificate, and the Dean moved that the award be made. It was so voted.

At the January meeting the Dean had noted the probable establishment of certain short courses. He reported that one or two of these "emergency courses" are being given as wholes since there has been almost no demand for them;

a good many students, however, have elected portions of these courses.

At the regular meeting held in February, 1942 the Faculty voted to ask the Board of Trustees to arrange to accommodate members of the Faculty and all other employees who may ask that any part of their salary stipends be regularly withheld and invested for them in war savings bonds or stamps. It was subsequently reported that the Board of Trustees had completed such arrangements. The Dean remarked that there has been virtually no response to this offer, he thought largely because of current misunderstanding of the plan. The Professor of Botany, Professor Knudson, moved that the President be requested to appoint a committee to canvass University employees on the matter. The Dean deprecated this proposal; he was sure that the Administration, though whole-heartedly behind the plan, would be reluctant to urge it on University employees. Professor Knudson's motion was lost on a voice vote. The Secretary of the University, Dr. E. K. Graham, suggested that the University Treasurer's Office be requested once more to inform members of the Faculty of the service offered; the Dean declared that he has already taken up the matter with the University Treasurer and asked him to give publicity again to the plan by which bonds and stamps may be acquired through the Treasurer's Office.

The Emeritus Professor of Economics and Statistics, Professor Willcox, asked the indulgence of the Faculty while he reported on actions initiated upon Professor Perry's letter (see minutes for January 12). He said the President has accepted an invitation to be a sponsor of the movement, and Professor Willcox would be glad to be informed of members interested in a projected conference to decide whether a cooperating group should be formed at Cornell and, if such a group is formed, to consider how then to proceed. The Faculty adjourned at 5:30 p.m.



Secretary

10 March, 1943
Boardman Hall
Room 122

The regular meeting of the University Faculty was called to order by Dean Betten in the absence of the President at twenty-five minutes after four o'clock. Because of the absence of the Secretary, the reading of the minutes of the previous meeting was omitted. The Dean asked the Professor of Psychology, Professor Ogden, to take the chair.

The Dean read communications from the President making the following appointments to committees:

Committee to award the Charles Lathrop Pack Foundation Forestry Prize

Professor R. S. Hosmer, chairman; Professors Bristow Adams, C. H. Guise

Committee to award the Forbes Heermans Prizes in Playwriting

Professor G. J. Thompson, chairman; Professors E. C. Wilson, H. D. Albright

Committee to award the Guilford Essay Prize

Professor E. K. Brown, chairman; Professors Friedrich Solmsen, P. J. Thomas

Committee to draft resolutions on the death of President Schurman

Professor R. M. Ogden, chairman; Professors C. L. Durham, W. F. Willcox

Committee to draft resolutions on the death of Professor A. W.

Smith, Emeritus

Professor Bristow Adams, chairman; Professors W. N. Barnard, F. O. Ellenwood

Committee to draft resolutions on the death of Professor G. B. Upton

Professor Victor Gage, chairman; Professors J. O. Jeffrey, J. R. Moynihan

Committee to draft resolutions on the death of Professor W. M.

Wilson, Emeritus

Professor Bristow Adams, chairman; Professor R. A. Mordoff, A. C. King

The Dean reported for the Committee on University Policy and the Committee on Calendar that each of the college faculties has reported that it would offer no formal instruction in the interim between the close of the present term and the opening of the Summer term on June 28, 1943. The calendar adopted by the Joint Committee and reported to the University Faculty at its February meeting was designed to coincide as nearly as possible with the Navy College Training Program. As the Navy has not yet announced definitely the date of beginning for its three terms, some changes in the dates as announced at the last meeting may still be made by the Joint Committee.

The Dean reported for the Committee on University Policy the recommendation that the three terms of the next academic year be designated as Summer Term, Fall Term, and Spring Term, respectively, and moved the adoption of the recommendation. The motion was seconded and carried.

The meeting adjourned at 4:40 p. m.

Carleton J. Murelock
Secretary, pro tem.

14 April 1943
Boardman Hall
Room 122

In the absence of the President, the meeting was called to order by the Dean who asked the Goldwin Smith Professor of Government, Professor Cushman, to take the chair.

The minutes for the sessions of February 10 and March 10 were read and approved. Under the head of announcements, the Dean reported progress to date and procedure in relation to the Army and Navy programs. He explained that a joint board has been set up by Mr. McNutt, Chairman of the War Manpower Commission, including representatives of the Army and the Navy. Cornell has been approved by this Board for the basic courses, for advanced engineering, and for medical and pre-medical training for both the Army and the Navy, and, in addition, for Area and Language Training, Veterinary Training, and Personnel Psychology for the Army. Selection of men to be trained will be determined in part by a test given for the first time on April 2. After further examination and screening, successful candidates are sent to colleges and universities, some consideration being given to their own choice of institution. In the case of the Army the final selections are made during a period of preliminary training in Army camps. Assignments of trainees sent by

the Navy may be expected on or about the first of July and it is not now anticipated that any Army contingent will arrive much before that date. No formal contracts have yet been entered into covering the training of any of these groups. The descriptions of the courses of instruction are now for the most part available, those of the Navy having already been printed.

Under the head of communications, the Dean reported the following awards of prizes:

- (1) The Guilford Essay Prize--divided equally between Aaron Zucker, Arts '44, and John H. Detmold, Arts '43.
- (2) The Forbes Heermans Playwriting Prizes--first prize to Patricia A. Colbert, Arts '44; second prize to Katherine Thompson, Arts '44; honorable mention to Walter Scheinman, Arts '44.

There being no special order and no unfinished business, the Chairman then called for reports of committees. For the Committee on University Policy, the Dean reported its recommendation that the course in hygiene be not retained as a requirement for graduation subsequent to the end of the current term. The Dean reviewed the history of the requirement, originating in the first World War experience, and explained that clinical work has withdrawn physicians who were formerly giving part of the instruction in hygiene. The course will be completed, this term, however. In conclusion the Dean moved that the Faculty approve the recommendation of the Committee and it was so voted.

For the Committee on Entrance Credentials and Relations with Secondary Schools, the Dean presented its recommendation that

The University Faculty authorize the Director of Admissions to consider the War Service Regents Diploma as meeting the entrance requirements in the subjects covered by that Diploma in the case of any student whose application has received the usual preliminary approval of the Committee on Admissions to the School or College concerned.

The University Director of Admissions, Dr. Bradford, explained that the "permission" given to collegiate institutions to admit candidates on the War Service Regents Diploma really constitutes an obligation to accept them though the Committee on Admission of each college may, of course, accept or reject particular candidates as heretofore. On motion, the recommendation of the Committee was adopted.

Under the head of new business the Secretary of the University, Dr. Graham, noted that a few copies of Professor Becker's recent article in the Yale Review are available for distribution to those who ask for them.

The Professor of Botany, Professor O. F. Curtis, in behalf of the Committee on Tenure and Efficiency reminded the Faculty that most of the Committee's report has not yet been acted on. He was particularly concerned that the Faculty should at once consider one recommendation of the Committee, namely, a recommendation concerning the evaluation and improvement of teaching, and he moved that the

President be requested to appoint a special committee on the subject. The Emeritus Professor of Latin, Professor Durham, asked how this could be done in view of the fact that at the October meeting the Committee's report (with certain specified exceptions) was tabled. The Chairman observed that Professor Curtis's motion must be interpreted as a motion to take from the table all or part of the Committee's report, and Professor Curtis declared it had been his intention so to move. The John Stambaugh Professor of History, Professor Laistner, made the point of order that a motion to take from the table must be made by a member who had voted originally to table. Observing that he had so voted, the Professor of Botany, Professor Petry, then moved that the Faculty take from the table paragraph III of the Summary of Recommendations in the Report of the Special Committee on Tenure and Efficiency, said paragraph requesting the President to appoint a special committee of the Faculty "for the purpose of formulating plans for evaluating classroom instruction at Cornell, and of proposing definite means for its improvement." On a show of hands, this motion was defeated, 33 ayes to 39 noes.

The Dean noted that Dr. W. S. Learned of the Carnegie Foundation for the Advancement of Teaching, will discuss the Graduate Record Examination on Thursday, April 22, at 4:00 o'clock, in the Stimson Auditorium. He hoped many of the

Faculty would attend. He announced that members of the Faculty who have served twenty years or more were invited to remain for a few moments after the Faculty meeting to discuss plans for the annual dinner. The meeting adjourned at 5:05 p. m.

A. P. Kiley

Secretary

12 May, 1943
Boardman Hall
Room 122

The meeting was called to order by the President at a quarter after four o'clock. The minutes for the session of April 14 were read and approved after the Secretary, at the request of the Professor of History, Professor Laistner, had noted for correction line 5, page 2257, which Professor Laistner thought implied the report of the special Committee on Tenure and Efficiency had been tabled indefinitely at the meeting on October 14; as the minutes for the October meeting show, consideration of the report was postponed "until after the University shall resume its normal peace-time functioning."

The President announced the death, on April 18, of Paul Stuart Williamson, Assistant Professor of Farm Management. The Faculty rose as a token of respect for his memory.

The President announced that during the absence of Mr. D. H. Moyer, who has accepted a commission in the Navy, Professor Whiton Powell has been appointed to serve as chairman of the Committee on Student Activities, and Professor R. H. Wagner to serve as chairman of the Committee on Undergraduate Scholarships. The President also reported that the Board of Trustees has established a Department of Clinical and Preventive Medicine with Dr. Norman S. Moore as its

chairman, and that on recommendation of the Board on Student Health and Hygiene, the Department of Hygiene and Preventive Medicine has been merged with the new department.

With the premise that no formal action seems necessary unless the Faculty so desires, the President brought up the question whether Japanese students--that is, students of Japanese extraction but American citizenship--should be admitted to the University during the war. The sentiment of administrative heads included in the deans' luncheon group has been that such students, when individually certified by the FBI, might properly be accepted by the college or colleges concerned if their academic pursuits do not bring them into close proximity to areas (for example, Rockefeller Hall) where research projects connected with war work are going on. To satisfy possible scruples, the President was reporting the situation that the Faculty might, if it wishes, refer the question to the Committee on University Policy for study and report. If no action were proposed, he would assume that the attitude in the deans' luncheon group is acceptable. The Professor of Physics, Professor Gibbs, inquired whether there is not a federal agency whose business it is to place such Japanese students. The President thought the government agency is concerned with allocating only students released from detention camps and he doubted that it rules on placement of graduate students. No action was proposed by the Faculty.

Under the head of communications the following appointments by the President were reported:

Committee to award the Corson Browning Prize

Professor Brown, chairman, Professors Broughton and Cooper

Committee to award the Corson French Prize

Professor J. F. Mason, chairman, Professors Simmons and P. J. Thomas

Committee to award the Barnes Shakespeare Prize

Professor Bald, chairman, Professors Nungezer and Albright

Committee to award the Graduate Prize in Philosophy

Professor Burtt, chairman, Professor Solmsen and Mr. Stuart Brown

Committee to award the Luana L. Messenger Prize

Professor Grantham, chairman, Professors Carruthers and Sabine

Committee to award the Sampson Fine Arts Prize

Professor Hartell, chairman, Professors Weld and Finlayson

Committee to award the J. G. White Prize in Spanish

Professor Dale, chairman, Professors French and Pumpelly

The following awards by committees on prizes were then reported:

The Charles Lathrop Pack Foundation Forestry Prize

No award

The Eighty-Six Memorial Prize

No award

The Ninety-Four Memorial Prize

No award

The Woodford Prize

Julian Arky Jackson, Arts '43

The Sampson Fine Arts Prize

John H. Detmold, Arts '43

The J. G. White Prize in Spanish

For proficiency in Spanish - Edward David Lewis, Chem. E. '43

The Corson Browning Prize

Margaret A. Kirkwood, Arts '43

The Juliette MacMonnies Courant Prize

Mary I. Osborne, Arts '43

The following communication to the University Faculty from the Secretary of the University was read:

Members of the Faculty are invited to march in the procession and sit on the stage at the Baccalaureate as well as at the Commencement exercises. The procession for the Baccalaureate will form in the main corridor of Goldwin Smith at 3:30 p. m., Sunday, May 23. The procession for Commencement will form at the same place at 10:15 a. m., Monday, May 24. Caps and gowns are available in the Accounting Laboratory in Goldwin Smith Hall, and should be obtained at least twenty minutes before the processions start.

The President then spoke informally on Army and Navy programs at Cornell as outlined to date. A definite letter of intent was received from the Navy Department on May 1 informing the University that 1642 men would be sent to Cornell--1100 to the College of Engineering, 442 for basic courses, and 100 for premedical training. The group sent for basic training will consist at least principally of men provisionally enrolled here or elsewhere for the Navy V-1 program, and they will be pursuing miscellaneous courses. It is expected that all will be housed in fraternity houses between the gorges and fed in the Navy Mess Hall. Army intentions have not been so clearly divulged; officers are on the campus today to discuss prospects, but the Army does not expect to send letters of intent unless requested. The Army will presumably send a sizable force for basic training,

perhaps as many as 1200 men; they are expected to arrive in three installments of 400 each, the first in July, the second in October, and the third in January. The first contingent will for the most part be taking Basic Program I, with possibly a small number enrolled for Basic Programs II and III. The University may expect to receive some 125 men on June 14 for the Area and Language Program, and, at the same time, some 125 to be enrolled for training in personnel psychology. Men in the Veterinary College will be "activated" at the same time. No date has been set for the arrival of pre-medical students. The total number of men expected for Army training is 1600 or 1650; the same number of Navy men may be sent, besides the 900-1000 enrolled in the Naval Officer Training School.

The President referred to the Princeton conference last week which representatives of the University attended. Princeton had found the men sent by the Army to be of good quality. Some details of the arrangements made or contemplated by the Army were disturbing, especially the Army's idea of the number of "contact hours" which should be carried in a normal teaching load. Representatives of the Army at the Princeton conference had explained, however, that the first arrangements were all tentative and promised that contracts could be renegotiated if they prove unfair or unworkable. The President was himself fairly hopeful that arrangements can be worked out here which will not make too onerous demands on the instructing staff. At the President's re-

quest, the Professor of Romance Languages and Literatures, Professor Bergin, and the Associate Professor of Slavic Languages and Literatures, Professor Simmons, commented on so-called "area courses." Professor Bergin has been working, on leave, in the School for Military Government conducted by the War Department at Charlottesville, Virginia. The "area" work to be offered at Cornell under the general direction of Professor de Kiewiet will be concerned primarily with Central Europe, Italy, and the adjacent Mediterranean. It is expected that privates or non-commissioned officers will be sent to Cornell; presumably some relation will be established between the work here and that offered at the University of Virginia.

There was no special order and no unfinished business, and the President called for reports of committees. In the absence of the Dean, the Professor of Physics, Professor Gibbs, presented two recommendations from the Committee on University Policy. The College of Engineering having recommended the establishment in that college of certain new baccalaureate degrees, and the Board of Trustees having approved the establishment of them subject to the approval of the University Faculty, Professor Gibbs for the Committee on University Policy moved:

That the University Faculty approve the addition of the degrees Bachelor of Science in Mechanical Engineering (B. S. in M. E.), Bachelor of Science in Civil Engineering (B. S. in C. E.), Bachelor of Science in Electrical Engineering (B. S. in E. E.), and Bachelor of Science in Chemical Engineering (B. S. in Chem. E.) to the degrees already assigned to the College of Engineering by Statute and that notice of this approval be sent to the Board of Trustees for ratification.

It was so voted, without dissent.

Before introducing his second recommendation from the Committee on University Policy, Professor Gibbs read the following explanation drafted by the Dean:

The Army and Navy have arranged, in addition to the specialized training programs in colleges and universities, a great variety of opportunities for continuing education for the men and women enrolled in these services. A considerable part of the program is administered by the United States Armed Forces Institute with headquarters at Madison, Wisconsin. It has also been arranged that the University of Chicago is to prepare appropriate tests for evaluating the work done in these programs.

Undoubtedly there will be a large demand on the part of men discharged from the Army and Navy for academic credit for work done while they were in the services and this may possibly lead to abuses such as were apparent in many quarters after the previous world war.

Professor Gibbs observed that the Dean and other representatives of the University are today attending a meeting in Albany at which the question of credit for military service is to be discussed; any decision which the University Faculty may take at this time will therefore have to be subject to revision in the light of what the State Department of Education and other collegiate institutions of the state may do in the matter. With this understanding, Professor Gibbs introduced the following recommendations:

The Committee on University Policy recommends that this University place itself on record as opposed to the policy of giving blanket credit for military service, and, equally, as favoring the acceptance of work, wherever done, provided it is appropriate to the degree toward which it is to be credited and adequately attested as to its quantity and

It is further suggested that the University Faculty recommend to the colleges of the University and to the officers of admission that, except in subjects such as Military Science and Physical Training, credit toward a degree be given only on the basis of a satisfactory examination record.

Professor Gibbs moved that the Faculty adopt these recommendations in the form of approving them in principle. This motion was adopted by voice vote.

The Emeritus Professor of Economics, Professor Willcox, asked the indulgence of the Faculty for a statement of proceedings to date in the Cornell Cooperating Group organized to discuss post-war international problems (see minutes for January 13 and February 10). The group would be glad to receive suggestions from others than members; membership in it, as a luncheon group, has had to be limited to twenty. Specifically, the group would like to know whether it would be profitable to hold an open meeting, say on May 26, for discussion to be led by members of the group. The President put the question to the Faculty; 26 members indicated that they thought the experiment worth trying, and 4 were recorded as dissenting from that judgment.

The Faculty adjourned at 5:35 p. m.

A. P. Kline

Secretary.

30 July, 1943
Boardman Hall
Room 122

A special meeting of the University Faculty was called to order by the President at a quarter after four o'clock. The minutes for the session of May 12 were read and approved.

The President made formal announcement of the death, since the last meeting, of five members of the Faculty: Edward Albert White, Professor of Floriculture, Emeritus, who died on May 13; Earl Louis Brunett, Associate Professor of Poultry Diseases, on May 14; James Ewing, Professor of Oncology in the Medical College at New York City, on May 16; Carl Edwin Ladd, Dean of the College of Agriculture and Professor of Agricultural Economics, on July 23; and Robert Byron Hinman, Professor of Animal Husbandry, on July 25. The Faculty rose in respect for the memory of these colleagues and the President observed that he would appoint committees to draft appropriate resolutions. He also announced the following retirements from active service:

William Joseph Wright, Professor in Extension Service, and State Leader of Junior Extension, retired on January 1, 1943. He was appointed Extension Professor of Rural Education and State Leader of Junior Extension Work in 1918. In 1928 he was made Professor in Extension Service and State Leader of Junior Extension. On May 24, 1943, the Board of Trustees elected him Professor in Extension Service, Emeritus.

John Hall Barron, Extension Professor of Field Crops, retired on March 1, 1943. Professor Barron was appointed Assistant Professor of Farm Crops in 1914 and was made Assistant Extension Professor in 1915. In 1920 he became Extension Professor of Farm Crops, and Extension Professor of Field Crops in 1921. On May 24, 1943, the Board of Trustees elected him Extension Professor of Field Crops, Emeritus.

Lane Cooper, Professor of the English Language and Literature, retired on July 1, 1943. In 1902 Professor Cooper was appointed Instructor in English, and in 1906 Assistant Professor. In 1915 he became Professor of the English Language and Literature. In 1927 there was established a Department of the Comparative Study of Literature and Professor Cooper was assigned to that department. In 1941 he was awarded the recently established John Wendell Anderson Professorship. On May 24, 1943, the Board of Trustees elected him Professor of the English Language and Literature, Emeritus.

George Abram Everett, Professor of Extension Teaching, retired on July 1, 1943. Professor Everett was appointed Assistant in Elocution and Oratory in 1899. He became Instructor in Oratory and Debate in 1904, and Assistant Professor of Elocution and Oratory in 1906. In 1913 he was made Assistant Professor of Extension Teaching in the College of Agriculture, and Professor in 1915. On May 24, 1943, the Board of Trustees elected him Professor of Extension Teaching, Emeritus.

Walter King Stone, Associate Professor of Fine Arts, retired on July 1, 1943. Professor Stone was appointed Acting Assistant Professor of Drawing in 1920, and was made Assistant Professor of Drawing in 1922. He became Assistant Professor of Fine Arts in 1939, and Associate Professor in 1942. On May 24, 1943, the Board of Trustees elected him Associate Professor of Fine Arts, Emeritus.

Under the head of Communications the Dean reported the appointment, by the President, of the following committees:

To draft resolutions on the death of Professor Williamson
Professor F. A. Harper, chairman, Professors Whiton
Powell and C. M. McCay

To draft resolutions on the death of Professor White
Professor Kenneth Post, chairman, Professors L. E. Weaver
and H. O. Buckman

To draft resolutions on the death of Professor Brunett
 Professor P. P. Levine, chairman, Professors Peter
 Olafson and Alexander Zeissig

Of award of the Goethe Prize

Professor Heinrich Schneider, chairman, Professors
 W. M. Sale and James Hutton

The Dean then noted the following reports from committees
 of award of prizes:

Of the Barnes Shakespeare Prize to Carla Small, '44 Arts

Of the Corson Browning Prize to Margaret A. Kirkwood, '43 Arts

Of the Corson French Prize, divided equally between Edward
 Allen Jones, Grad., and Peter Frank Oliva, '44 Arts

The Goethe Prize, the Graduate Prize in Philosophy, and the
 Luana L. Messenger Prize were not awarded since the papers
 submitted in these competitions were not deemed sufficiently
 deserving.

Before passing from Communications the President said
 he thought the Faculty entitled to a report on the disposition
 made by the Board of Trustees of Faculty recommendations in
 the matter of tenure (see minutes of November 11, 1942, and
 February 10, 1943). As has previously been noted, action
 by the Board was originally delayed by a desire to study the
 effect of the proposed legislation on the Medical College.
 At the June meeting of the Board the President pressed the
 Board for some decision; the Board again deferred final
 action, however, leaving the implications, first, that it
 would not decide the matter until after the war, and, second-

ly, that so far as possible the administration should meanwhile respect faculty purposes as embodied in the faculty recommendations.

The President also made informal report on the present status of Army and Navy operations on the campus. Approximately 1640 students are now enrolled in the V-12 program of the Navy, and 625 in the Army program; of this latter number 125-130 are registered in the Veterinary College under provisions for commutation. Other components of the present Army group are: 150 students in Personnel Psychology, 125 in Area and Language courses, and 225 in the basic Army course. In September several other Army contingents are likely to arrive, including (1) most of the junior advanced ROTC students of last year, to the number of 200-225; (2) students in specialized Army programs (Area and Language) to the number of 250 or more; (3) some 250-300 boys (mostly Presidential appointees) who have been accepted for the next entering class at West Point and who will be sent here for 39 weeks to improve their preparation for West Point; (4) 300-325 added to the number now enrolled in the basic course. The President therefore expects that in the fall the number of students registered here in the Army will amount to 1650; with an equal number in the Navy; in addition, the University supposes that the Navy will continue its Naval Officer Training School at a level of 900-1000. The number of civilians in the University next year, the President thought, might be figured

at 2000.

There were no special orders and no unfinished business, and the President called for reports of committees. Quoting from the University Statutes, the Dean noted that membership in the University Faculty is regularly conferred on Professors, Associate Professors, and Assistant Professors, in the Department of Military Science and Tactics. Speaking for the Committee on University Policy he moved that the Faculty request the Board of Trustees to confer membership in the University Faculty on Captain B. W. Chippendale, Commanding Officer of the Naval Officer Training School. The motion was adopted without dissent.

For the Committee on University Policy and the Committee on Calendar, meeting jointly, the Dean presented their recommendation

That for the duration of the war or until further action by the Faculty, no "block week" of examinations shall be scheduled and that final examinations, if given, be confined to the regularly scheduled class or laboratory periods of the last week of the term.

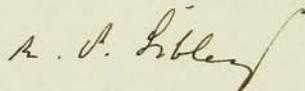
Compelling reason for such a change, the Committees found in the new calendar by which terms of instruction will run from July 1 to November 1, from November 1 to March 1, and from March 1 to July 1. The Navy has specified that each term must contain sixteen weeks of instruction including examinations but not registration. Particularly in the second term, November 1 - March 1, it will be difficult to find the specified weeks of instruction. The Committees feel that adequate and effective management of comprehensive examinations

will not be possible in any term and that whatever final examinations are given should be restricted to regular times of instruction in the last week. The Dean moved adoption of the recommendation. The Goldwin Smith Professor of American History, Professor Bretz, opened the discussion of the Dean's motion by offering the following amendments:

- (1) that the phrase "or until further action by the Faculty" be struck out, and
- (2) that the following sentence be added: "It is expressly understood, however, that with the termination of the war, or with the termination of the Army and Navy programs on the campus, the present practice regarding 'block week' and examinations, if not previously restored by this Faculty, shall be automatically restored and shall continue unless changed by action of the Faculty."

On show of hands the amendment was adopted. After further discussion the motion, as amended, was put to a vote and lost: ayes 22, noes 26.

The Faculty adjourned at 5:45 p. m.



Secretary

13 October 1943
Boardman Hall
Room 122

After the minutes for the meeting of July 30 were read and approved, the President made formal announcement of the death, on August 10, of John Hall Barron, Extension Professor of Field Crops, Emeritus; of the death, on August 22, of Claude M. Pendleton, Assistant Professor of Civil Engineering; of the death, on August 30, of Earl Alvah Flansburgh, Professor in Extension Service and State Leader of County Agricultural Agents. The Faculty rose in respect for the memory of these colleagues, and the President noted that he will appoint committees to draft resolutions.

The President announced that he has appointed Professor A. W. Gibson as Acting Counselor of Men Students during the absence of Mr. Donald H. Moyer, now in charge of the Navy V-12 Program at St. Lawrence University. The Dean reported the appointment by the President of the following committees to draft resolutions:

On the death of Professor Barron

E. L. Worthen, chairman; H. O. Buckman, W. T. Crandall

On the death of Professor Flansburgh

R. F. Fricke, chairman; P. J. Kruse, V. B. Hart

On the death of Professor Hinman

S. A. Asdell, chairman; J. P. Willman, M. C. Bond

On the death of Dean Ladd

C. E. F. Guterma, chairman; F. A. Pearson, E. L. Palmer

The following replacements made by the President in the standing committees of the Faculty were then announced by the Dean, the appointments being for four years beginning

November 1 except as indicated:

Committee on University Lectures

H. W. Briggs to succeed Richard Robinson
S. A. Asdell to succeed C. M. McCay
H. W. Briggs to serve as chairman

Committee on Student Conduct

Knight Biggerstaff to succeed J. C. Adams
C. I. Sayles to succeed H. B. Meek
H. M. Giffit to succeed L. A. Burckmyer
H. C. Stephenson to serve as chairman

Committees on Student Activities

Glenn Salisbury to succeed D. B. Hand
F. G. Marcham to succeed Edwin Nungezer

Committee on Entrance Credentials and Relations with Secondary Schools

F. S. Erdman to succeed S. S. Garrett

Committee on Undergraduate Scholarships

Stanley Warren to succeed Slade Kendrick

Committee on Calendar

J. P. Hertel to succeed C. N. Stark
W. B. Carver to succeed H. L. Reed
A. Zeissig to succeed M. G. Fincher

Committee on Military Science and Physical Training

No change

Committee on Scheduling of Public Events

No change

Committee on Prizes

M. L. Nichols to succeed Harry Caplan
B. K. Northrop to serve as chairman

Committee on Music

H. B. Adelman to succeed J. R. Johnson

Committee to award the Moses Coit Tyler Prize

A. M. Drummond to succeed R. M. Ogden for a three-year term

For the President, the Dean announced that the President had reappointed Professor J. G. Kirkwood to the Board of Editors of the University Press. It was also announced that the Board of Trustees had elected A. W. Laubengayer to succeed C. C. Murdock, and D. L. Finlayson to succeed J. A. Hartell in the

Library Board for five-year terms.

On the President's invitation the Dean reported that the registration in the Army Specialized Training Program held on September 13 included 687 in the basic course, 41 in the course for candidates for the United States Military Academy, 70 pre-medical students, 143 in the special courses in Personnel Psychology, and 412 in the special course in Area and Language. In addition to these there are 133 students in the Army course in Veterinary Medicine enrolled in the sixteen-week term for which registration was held on June 28. He noted that some 200 ROTC men, juniors in the University last year, may appear for registration at the beginning of the sixteen-week term on November 1. The President estimated that there will be between 4300 and 4400 men enrolled ^{in Army and Navy Programs} in the University, this winter.

As the special order for the day, the Professor in Personnel Administration, Professor C. H. Guise, in behalf of the 1942 Committee on Nominations, presented the following names for election as the 1943 Committee on Nominations: H. H. Scofield, O. F. Curtis, M. G. Fincher, M. L. Hulse, and J. W. MacDonald. As continuing member of the Committee, Professor MacDonald would act as chairman for the year 1943-44. The Committee, as proposed, was elected by acclamation.

There was no unfinished business and the Faculty turned to reports of committees. The Dean reported there has been, in the Committee on University Policy, discussion of various proposals to establish a Faculty Club. The Committee was of the opinion that the President should be asked to appoint a special committee

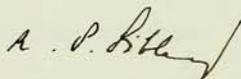
to explore the possibility of establishing such a club. The Professor of Economics and Statistics, Emeritus, Professor Willcox, suggested that the project might better be known as a University or Faculty Club, and the suggestion was adopted by general assent. The President hoped that the Committee would study local needs especially; he referred to the local Officers' Club as a successful experiment in a similar kind, and expressed his own strong personal interest in the proposed club. On the Dean's motion, the resolution requesting the President to appoint a committee was adopted without dissent.

The Dean noted that by legislation of the University Faculty candidates for degrees are held for residence in the last two terms before the degree is conferred. War conditions make it impossible for some candidates to meet this requirement, and he offered a resolution permitting waiver of the requirement. The President suggested that the other institution or institutions attended by the candidate for a Cornell degree should be consulted to avoid the possibility of a candidate's receiving degrees from two institutions for the same academic performance. With the Dean's approval it was moved and seconded that the question of waiving the University requirement of residence should be referred to the Committee on University Policy for consideration and report, and the motion was carried without dissent.

The President observed that inasmuch as the Board of Trustees now keeps no memorial records of the University administrative and teaching staffs, it would like to be included in the

sponsorship of the annual Necrology published for the University Faculty. There was some discussion in which it developed that the Board of Trustees might like to have obituary notices of its own membership included in the publication, and, on motion of the Professor of Latin, Emeritus, Professor Durham, it was voted that the Board of Trustees be invited to cooperate and participate in the publication of the annual Necrology.

The meeting adjourned at 4:55.



Secretary

10 November 1943
Boardman Hall
Room 122

In the absence of the President and Vice-President, the Dean called the Faculty to order at a quarter after four o'clock. He asked the Professor of Psychology and Dean of the College of Arts and Sciences, Professor Ogden, to take the chair. The minutes for the session of October 13 were read and approved.

Under the head of announcements the Dean reported the President's appointment of Professors S. L. Boothroyd (chairman), W. L. Conwell, and C. L. Walker as a committee to draft resolutions on the death of Professor C. M. Pendleton. The Dean also reported that the first award of the Moses Coit Tyler Prize was made to Miss Edith E. Cutting, a graduate student.

There were no communications and the Faculty turned next to the special order of the day, a report of the Committee on Nominations. In the absence of the Committee's chairman, Professor MacDonald, Professor O. F. Curtis reported the following nominations:

For Faculty Representative on the Board of Trustees

Richard Bradfield, Professor of Soil Technology
F. H. Rhodes, Professor of Industrial Chemistry

For Member of the Committee on University Policy

Mary F. Henry, Professor of Foods and Nutrition
F. F. Hill, Professor of Land Economics

For Member of the Board on Physical Education and Athletics

W. B. Carver, Professor of Mathematics

H. C. Stephenson, Professor of Veterinary Materia Medica

For Member of the Board on Student Health and Hygiene

Helen D. Bull, Professor of Home Economics

Jennette Evans, Assistant Professor of Preventive Medicine

The Chairman invited nominations from the floor; none were offered and the chairman ruled that the committee's report was adopted for submission to the Committee on Elections which will conduct the usual ballot by mail.

Under the head of unfinished business (see minutes for October 13, p. 2276) the Dean introduced the following resolution from the Committee on University Policy:

That the application of the Faculty's rule that the last two terms of work for a degree must be taken in this institution may be waived by any special faculty in any case in which the student completes the scholastic requirements for the degree by work taken while he is assigned to another institution in the Army or in the Navy Training Program.

It is to be understood that this release from the existing rule relates to the last two terms only and, further, that a faculty acting under this provision shall ascertain that the student concerned will not be receiving degrees from two institutions for the same course of study.

The Dean made it clear that the proposed legislation is permissive, not mandatory; a college faculty may still allow work to be done in absentia under the provisions adopted by the University Faculty on June 8, 1932 (Records, p. 1738). On the Dean's motion the resolution was adopted by voice vote.

Under the head of new business, the Professor of English, Professor Bald, moved that the President be requested to appoint a special committee to investigate and report on the food situation on the campus as it affects civilians, both faculty and students. He explained his motion as having to do with congestion in the University cafeteria services. His motion was duly seconded. The Professor of Botany, Professor Petry, thought the interests of the faculty should not be included in the resolution and, with the consent of the seconder, Professor Bald withdrew that part of his motion. The motion was then carried by a voice vote.

The Dean reported the following enrolment figures as of November 2:

| | |
|---|-------------|
| Navy College Training Program (V-12)..... | 1683 |
| Army Specialized Training Program | 1595 |
| Civilians (in Ithaca)..... | 2916 |
| Curtiss-Wright trainees..... | 104 |
| Naval Aviation Cadets (V-5) | 100 |
| Naval Officers Training School..... | 800 |
| | <u>7198</u> |

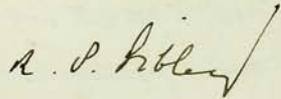
The total of 7198 is probably the greatest number ever receiving instruction on the campus. In addition, 536 students are registered in the Medical College and in the School of Nursing in New York City. Of men enrolled in the Navy V-12 Program, 302 were "detached" during or at the end of the Summer Term, and 327 new men were added to the Program on November 2.

The Dean then made an informal report on a number of matters of concern to the Faculty. He observed that the week between the end of the Summer Term and the beginning of the Fall Term was found all too short for the administrative work

required; the situation will be still worse at the end of the present term, if the present calendar is adhered to, as provision has been made for a recess of only two days between the Fall Term and the Spring Term. He remarked that the several colleges have adopted no uniform plan for including the required physical training in their programs and pointed out difficulties in the way of enforcing the requirement. The blanket requirement of military science may also need interpretation; its application might be questionable, for instance in the case of returning students of the 4F classification. He noted a considerable number of incipient fires lately reported, some of them alarming. These fires have obviously originated in cigarette smoking; if legislation is adopted to limit or prohibit smoking in University buildings it would have to apply to all smokers. Finally he mentioned that the group of Deans is cooperating with the Committee on University Policy in considering plans for returning ex-service men and women. Four sub-committees have been set up. Vice-President Sabine is chairman of the sub-committee appointed to consider what the over-all size and composition of the student body should be after the war; the University Director of Admissions, Dr. Bradford, is chairman of the sub-committee to consider the whole question of admission procedures; Professor Petry is chairman of the sub-committee designated to plan appropriate curricula for special groups;

Professor Gibson is chairman of the sub-committee on counseling, especially counseling of ex-service men and women. The Dean invited suggestions from the Faculty on any or all of the topics he had mentioned.

The Faculty adjourned at 4:55 p. m.

A handwritten signature in cursive script, appearing to read "R. P. Hiley", with a long, sweeping flourish extending upwards and to the right.

Secretary

8 December 1943
Boardman Hall
Room 122

The meeting was called to order by the President at a quarter after four o'clock. The minutes for the meeting of November 10 were read and approved.

The President made formal announcement of the death on November 22 of Elmer Seth Savage, Professor of Animal Husbandry, and the Faculty rose in respect for the memory of their dead colleague.

The Dean announced the appointment, by the President, of the following committees:

To study the project of establishing a University or Faculty Club: Professor Keeffe, chairman, Professors Caplan, Meek, O'Rourke, Powell.

To examine the food situation on the campus (see minutes for November 10, p. 2280): Professor Meek, chairman, Professors Bald, Canon.

The Dean also read portions of a communication sent to him by Mrs. Violet Bender of Oberlin, Pennsylvania, a relay listener, who reported hearing a message through Radio Tokio, Japan, addressed to Mrs. Adam H. Cormack, of 143 Carr Street, Providence, Rhode Island, from her son, 2nd Lt. Bruce L. Cormack, CE '39. Lt. Cormack, who was taken captive in the Philippines after the fall of Bataan, and who is now a prisoner of war in the Zentsuji P. O. W. Camp, Shikoku Island, Japan, reported that five officers in the camp have organized a Cornell Club; the names of some of the

five did not come through clearly, but the Dean hopes to be able to identify all.

The special order of the day was a report on the recent election to membership in various committees of the University Faculty and to the post of faculty representative in the Board of Trustees. The Dean announced that 524 ballots were issued, of which 326 have been returned. Two of this number were invalid because they were not signed, and four were invalid because they were received after the polls closed. The following elections were reported:

For Faculty Representative in the Board of Trustees
Professor Bradfield

To Membership in the Committee on University Policy
Professor Hill

To Membership in the Board on Physical Education and Athletics
Professor Carver

To Membership in the Board on Student Health and Hygiene
Professor Bull

Professor Bradfield and Professor Hill were elected to five-year terms beginning January 1; Professor Carver and Professor Bull for three-year terms beginning January 1.

Reports of committees were then called for. For the special committee appointed to investigate and report on the food situation on the campus as it affects civilians, its chairman, Professor Meek, read a report covering in detail the various aspects of the committee's study. The committee was unable to offer hope of immediate improvement in the situation; it thought that difficulties might be remedied

if, with the beginning of the spring term on March 3, laboratories were set to begin at 2:00 o'clock instead of 1:40. The committee's report was received with applause and ordered filed (see pp. 2287a-2287m).

For the Committee on University Policy and the Committee on Calendar, meeting jointly, the Dean presented the following recommendations:

That in the current civilian and Navy term all examinations be held within the regularly scheduled class periods; that grades in each course be reported not later than twenty-four hours after the last meeting of the class prior to Wednesday, February 23; that classes shall continue through to the close of the term on February 29; that a record of attendance be taken during that period, and each absence reported to the office of the student's college; and that all credit for courses from which a student has been absent during this period shall be cancelled except by special action of the faculty of the student's college.

In an extensive review of the problem before the Committees and the Faculty, the Dean declared no solution satisfactory to everyone could possibly be found. In conclusion he moved adoption of the Committees' recommendations. The Associate Professor of Philosophy, Professor Richard Robinson, offered as an amendment the following resolution:

That in the current term examinations be scheduled in the usual way, but that whenever the Navy's deadline requires it, final grades for naval students be determined on the basis of the students' work during the term, without waiting for the final examination.

In the ensuing discussion, doubt was expressed that rooms for the usual 2 and 2-1/2 hour examinations could be found in

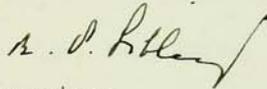
February unless such examinations were given late in the afternoon or in the evening. When put to a vote Professor Robinson's amendment was lost on a show of hands. Since the "penalty clauses" of the Committees' recommendations seemed to arouse most dissent, the Professor of Law, Professor G. J. Thompson, moved as amendment that those clauses be eliminated. This motion was seconded, but Professor Thompson and his seconder accepted, as a substitute, the motion of the Professor of Botany, Professor Petry, that the Committees' resolution be divided, the first part to end with the phrase "on February 29." The motion to separate the resolution was adopted by a voice vote, and the first part of the resolution was then duly adopted. The Dean then read the last two clauses of the resolution, namely,

That a record of attendance be taken during that period, and each absence reported to the office of the student's college; and that all credit for courses from which a student has been absent during this period shall be cancelled except by special action of the faculty of the student's college.

This part of the motion was lost by a voice vote. The Professor of Hotel Administration, Professor Meek, moved that a record of attendance for the last week of the term be kept and disposition of that record be left to individual colleges. This motion was seconded, but the Professor of Mechanical Engineering, Professor Cage, moved adjournment. The President asked the indulgence of the Faculty for a few remarks on the diffi-

culities of operating an educational institution and a military establishment at the same time. He wished the Faculty to know that he is thoroughly appreciative of the extraordinary cooperation all parts of the University have exhibited in carrying the burden of the war effort.

The meeting was declared adjourned at 5:25 p. m.



Secretary

Report
of the
Committee to Investigate the Food Situation on the Campus
December 8, 1943

- - -

The appointment of your committee to investigate the food situation on the campus as it affects civilian students was called for mainly because of the situation at the noon meal with its curtailed service, long waits, and sometimes uninteresting food. The committee finds as follows:

I - Facilities in Operation

1. Willard Straight Hall¹

Willard Straight Hall fed 55,000 persons in November 1942, and 115,000 in November 1943, representing an increase of over 100%, with no increase, as yet, in floor area, and little increase, as yet, in equipment. In the cafeteria, where in peace-time 1500 meals were served a day, 4800 soldier meals are now served a day. This increase in load has been carried successfully, but only at the cost of severe strain in the kitchens and inconveniences to the men in uniform. The increased load on the dishwashing facilities alone has disrupted food production in the kitchens. Soldiers have had to clear their schedules of twelve o'clock appointments, and have had to stand in line waiting, sometimes as

much as fifteen to twenty minutes for service. The new temporary dining room on the terrace with its additional dishwashing machine will help relieve the army situation, will reduce the soldier cues, will permit soldiers to take twelve o'clock classes, but promises little relief for civilians.

The Memorial Room, operated as a soda bar, provides wrapped sandwiches, cold desserts, and hot beverages to about 200 each noon. The room is operating currently at table capacity, that capacity being rather sharply reduced by the extensive use of the room as lounge space during the noon hour by soldiers who have no other facilities open to them.

The formal dining room provides a well-varied luncheon menu served on table linen to about 75. The Johnny Parsons Club, operated by Willard Straight, serves hot lunches to its capacity, about 70.

2. Martha Van Rensselaer Hall²

The dining facilities at Martha Van Rensselaer Hall are laboratory projects. Their primary function is to provide a laboratory outlet for student-produced food. In November 1942, 29,000 meals were served. In November 1943, 47,300 meals were served. The cafeterias are open

- 3 -

from 11:30 to 1:30 at noon. Currently, these rooms are able to care for all who come. The cue only occasionally exceeds 75 or 80 people, which represents about 12 to 14 minutes delay in reaching the service counter. This would not be inordinate under war conditions. However, early in the semester when the student servitors were new to their duties and the student customers were also, many of them, new to the cafeteria, the line moved slowly. This, with the addition of perhaps two hundred University guests attending conferences on the upper campus early in November, extended the cue out to Bailey Hall and prolonged the wait another 15 or 20 minutes. Other conferences are in prospect, and on those occasions civilian students and staff must under current conditions expect and tolerate delay.

The Green Room is offering restaurant service to nearly 100 and is open two days a week.

II - The Load

About 5500 civilian men were enrolled in the University 1940-41.³ Of these the best figures available, and they are not too reliable, indicate that not more than 3500 took their meals in such campus places as Willard Straight,¹ Van Rensselaer,² Baker canteen,¹ Dairy,⁴ fraternity houses,⁵ and training tables,¹ leaving about 2000 men students

- 4 -

whose noon day meals are unaccounted for, men who ate at home, in college town, or down town.

We now have about 1520 civilian men and veterinarians on commutation of rations.⁶ Of these, about 1070^{1,2,4,5} dine on the campus, leaving 450 "floaters" unaccounted for.

In peace-time, about 100 women students were in the floating population, whereas we now probably have 200.^{7,8}

In summary, therefore, it would appear that campus facilities are now feeding all but 500 or 600 of the civilian students, whereas in peace-time there were about 2000 feeding for themselves. But the menu is now limited and there are many inconveniences to both students and staff.

III - Causes

Three main factors contribute to the present inadequacies in the dining situation: rationing, the labor shortage, and the lack of facilities and equipment.

All institutional producers and purveyors of food for immediate consumption on the premises are rationed. In the rough and ready sort of justice necessarily inherent in any nation-wide rationing system, some types of institutions inevitably will fare better than others. It happens that under the rules⁹ as currently in effect, the Van Rensselaer dining rooms are rather severely cut. Willard Straight, while somewhat better off, is nevertheless definitely short of points.

The shortage of points obviously affects the menu adversely. Consider an item like butter. If pats are cut 60 to the pound, a very small portion indeed, and one of those pats is served to each person, approximately one-third of the institution's meat points are absorbed. Another third is likely to be used for cooking, for pastries, for salad dressing. There is very little left for beef for entrees or ham for sandwiches. Consequently, the nutritious soy bean is more popular with the menu-planner than with the customer.

Probably the most important limiting factor on campus dining facilities is the supply of labor. The nationwide war-time labor shortage has its parallel in Ithaca. The number of persons industrially employed in Ithaca has increased from 1150 in 1939 to 3500 in 1943.¹⁰ From Tompkins County 3300 men have been called to service.¹⁰ It is only to be expected, therefore, that food service institutions would find it difficult to maintain their staffs. Industrial wages are high. The University's food service wages are limited both by the OPA and by the University's over-all wage policy. Only the older, married employees to whom security has a great appeal can be expected to withstand the temptation to leave for higher wages. The aged, the very young, the mentally or physically deficient, and the irresponsible constitute the labor pool today. As a result, full-time staffs are below

- 6 -

normal in number, and way below normal in quality and responsibility. Yet the load is greater. More people must be served. The increased use of fresh fruits and vegetables necessary under rationing has greatly increased the work in preparatory kitchens and crowded their facilities.

Student help is also much more limited than formerly. There are fewer students. Money is easier at home. Many jobs, full- or part-time, are without takers. In Martha Van Rensselaer the situation has on occasion been so acute that members of the instructing staff have not only themselves worked on production, but manned the laundry and dishwashing machines in order that faculty and student groups might be accommodated.

Under war conditions expansion of facilities for civilian use is almost impossible. Equipment is almost unobtainable. What we have is taking very heavy use. It is wearing out. It can be repaired or replaced only with difficulty.

IV - Remedies

Although the committee finds that the situation is not intolerable, (no one really has to go hungry), and although the campus situation compares favorably with that of many other localities, the committee has recognized the desirability of improvement and has explored a number of possible steps to that end. 4

1. Auxiliary Facilities

Could a dining service be opened in such places as the seminar room of Warren Hall or of Plant Science? The possibility is rejected. The equipment is so limited that only a sandwich bar service is feasible. The menu would be limited. Staff would be inefficiently used. The rooms are inaccessible from the main quadrangle. Under present conditions little would be gained, and present uses of that space would have to be set aside.

2. Green Room

Could the Green Room be operated more days? The Green Room is a class project. Enrollment this term is low, so student staff is not available, and professional staff could be used only at the expense of other operations.

Could a new style of service be adopted in the Green Room with more limited menu? This might permit a quicker turn-over, but the fact that the smaller room of the cafeteria in Martha Van Rensselaer is not always full to capacity makes the authorities unwilling to try the experiment. The committee realizes, however, that there is a strong tendency to eat in the larger dining room in preference to the smaller one, and that steps are being taken to encourage patrons to join the line for the smaller one.

3. Terrace Room

Could the Terrace Room be opened up? The room is badly needed for group meals, the service of which the Straight hopes shortly to resume. It is also reported to be needed for other building uses. No staff is available to provide a formal service. Sandwich service is already available in the Memorial Room.

4. Changes in Menus

A menu still further simplified has been proposed for the Van Rensselaer cafeterias in the expectation that the line would move faster. This has been tried in the small dining room, but people preferred more choice and went over to the larger one. What would be gained in time saved would be lost in food interest.

The service of hot food, or at least a hot soup, in the Memorial Room at Willard Straight has been suggested. This would involve trays. The use of trays would require bus boys. The room is now at table capacity without trays. Willard Straight has the proposal under consideration, though doubtful of its feasibility in view of the present help shortage.

Willard Straight dining service is also giving consideration to a proposal to simplify further its formal dining room menu in the hope thereby of speeding the service.

V - Summary

The general conclusion is that while by peace-time standards the civilian student dining facilities are inadequate, the food not always interesting, and the service slow, the situation is not critical; that for the most part the available food supplies, equipment, and staff are being used with reasonable, in some aspects commendable, efficiency; and that genuine efforts are currently being made to effect such improvements as are possible.

Inasmuch as the patronage of faculty and clerical staff is a substantial part of the total volume of the catering agencies, for students the situation would be improved if

1. the faculty and clerical staffs could find it possible more frequently either to lunch off the campus or to carry lunch boxes and thermos bottles; if

2. in some buildings rooms could be made available during the luncheon hour where members of the faculty and clerical staffs might gather for lunch; and if

3. the faculty and clerical staff would, insofar as their schedules permit, avoid the peak hour of service.

For all concerned the situation would be improved if the opening of afternoon laboratories were postponed to two o'clock. The benefits from this change would be several. Students scheduled for a twelve o'clock lecture and a laboratory on the same afternoon would have 70 minutes instead of 50 for

- 10 -

luncheon, time enough for the round trip to Van Rensselaer, for 15 or 20 minutes in line, and for consumption of the meal. Women students scheduled for twelve o'clocks and afternoon laboratories following could return to their dormitories and sororities for luncheon instead of remaining on the campus and adding to the burden as some now feel obliged to do. Students scheduled for afternoon laboratories would be available for employment during the noon hour up to 1:45 instead of to 1:25 as now. This would increase the number of student workers, and would permit longer serving hours at some points.

The committee has had to work rapidly. Quite possibly some important areas have not been covered. Gratitude is due, however, to many students, to members of the faculty and administration, and especially to Miss Harris of Home Economics and Mr. Shaw of Willard Straight Hall, for their assistance to the committee.

Respectfully submitted,

R. C. Bald
Helen Canon
H. B. Meek, Chairman

- 11 -

LUNCHEON LOADPeace Time

| | | |
|---|------|-------------|
| Enrollment (men, 1940-41) ³ | 5500 | |
| Fraternities. ⁵ | 1500 | |
| Willard Straight. ¹ | 700 | |
| Van Rensselaer. ² | 400 | |
| Earning Meals on Campus ¹ | 350 | |
| Dairy ⁴ | 300 | |
| Baker canteen ¹ | 150 | |
| Training Tables ¹ | 100 | 3500 |
| Unaccounted for "floaters" probably ate luncheon at home, in college town or down town. | | <u>2000</u> |
| | | <u>5500</u> |

War Time

| | | |
|--|------|-------------|
| Enrollment, civilian students ⁶ | 1370 | |
| " veterinarians on commutation of rations ⁶ | 150 | <u>1520</u> |
| Van Rensselaer. ² | 500 | |
| Dairy ⁴ | 250 | |
| Fraternities ⁵ | 100 | |
| Willard Straight ¹ | 100 | |
| Johnny Parsons ¹ | 70 | |
| Earning Meals on Campus ¹ | 50 | 1070 |
| Unaccounted for "floaters" | | <u>450</u> |
| | | <u>1520</u> |

12 January 1944
 Scripps Hall
 Room 122

Sources

1. M. R. Shaw, Willard Straight Hall.
2. Katharine Harris, Martha Van Rensselaer Hall.
3. President's Report for 1940-41, Appendix XVI, Table II, p. lxxix.
4. J. M. Sherman, Dairy Building.
5. T. B. Maxfield, Morrill Hall.
6. Registrar's Office.
7. President's Report for 1940-41, Appendix XIV, Tables I, II, and III, pp. lxi - lxxiii.
8. Office of the Counsellor of Women Students.
9. OPA, General Rationing Order No. 5.
10. Ralph Smith, Ithaca Chamber of Commerce.

recommending the appointment of the following committee to draft resolutions on the death of Professor David Professor Harrison, chairman, Professors Whetzel and Hayward.

There being no special order and no unfinished business, the chairman next called for reports of committees. For the Committee on University Policy, the Professor of Physics, Professor Gibbs, presented the following recommendations:

That the number of hours credit to be reported to the Registrar in both the Army and the Navy courses correspond generally as heretofore with the number of regular class and laboratory periods per week, the Registrar's record to show the length of the term. In the special case of Physical Training it is recommended that the course be recorded for three hours in the Army twelve-week

12 January 1944
Boardman Hall
Room 122

In the absence of the President, the Vice-President, and the Dean, the Secretary called the meeting to order at a quarter after four o'clock, and asked the Professor of Philosophy, Professor Cunningham, to take the chair. The minutes for the meeting of December 8 were read and approved. The chairman made formal announcement of the death, on January 5, of Clarence Augustine Martin, Professor of Architecture, Emeritus, and one-time dean of the College of Architecture. The members of the Faculty rose in respect for the memory of their dead colleague.

The only communication received was from the President, announcing the appointment of the following committee to draft resolutions on the death of Professor Savage: Professor Morrison, chairman, Professors Whetzel and Maynard.

There being no special order and no unfinished business, the chairman next called for reports of committees. For the Committee on University Policy, the Professor of Physics, Professor Gibbs, presented the following recommendation:

That the number of hours credit to be reported to the Registrar in both the Army and the Navy courses correspond generally as heretofore with the number of regular class and laboratory periods per week, the Registrar's record to show the length of the terms. In the special case of Physical Training it is recommended that the course be recorded for three hours in the Army twelve-week

term and two hours in the Navy sixteen-week term.

Professor Gibbs explained why it seems necessary to report credits in the way proposed though credits for Army twelve-week courses will have to be evaluated in different figures by institutions operating on a semester system. He noted, also, that credit for the course called "Naval Organization" should be recorded for one hour, each term, whether or not it is credited toward a degree. On his motion, the recommendation of the Committee was adopted by voice vote.

For the Committee on Calendar and the Committee on University Policy, meeting jointly, the Secretary of the University, Dr. Graham, distributed among the members copies of the proposed calendar for 1944-45. This calendar, which follows the pattern of the calendar for 1943-44, and is subject to the same advantages and disadvantages, he offered as the best possible under difficult circumstances:

Summer Term

| | |
|---------------------------------|---------------------|
| Registration, civilian students | Fri., June 30, 1944 |
| Registration, Navy students | Sat., July 1 |
| Instruction begins | Mon., July 3 |
| Instruction ends | Sat., Oct. 21 |

Fall Term

| | |
|-------------------------------------|---------------------|
| Registration, civilian students | Tues., Oct. 31 |
| Registration, Navy students | Wed., Nov. 1 |
| Instruction begins | Thurs., Nov. 2 |
| Instruction ends (Christmas recess) | Wed., Dec. 20 |
| Instruction begins | Thurs., Dec. 28 |
| Instruction ends | Wed., Feb. 28, 1945 |

Spring Term

| | |
|---------------------------------|---------------|
| Registration, civilian students | Fri., Mar. 2 |
| Registration, Navy students | Sat., Mar. 3 |
| Instruction begins | Mon., Mar. 5 |
| Instruction ends | Sat., June 23 |

On Dr. Graham's motion the recommendation of the committees was adopted, without discussion, by a voice vote.

There was no new business and on motion the Faculty adjourned at 4:40 p. m.

A. P. Kitley
Secretary

9 February 1944
Boardman Hall
Room 122

The meeting was called to order by the President at a quarter after four o'clock. The minutes for the meeting of January 12 were read and approved. Noting that the calendar adopted by the Faculty for next year was virtually the same as for this year and that it will encounter the same difficulties in operation, the President observed that the Administration can accept this calendar only with reservations until experience shows how a peculiar feature works out--the arrangement by which classes will continue to the end of the Fall Term while final grades in each course must be reported at least six days before the end of the term. The President had heard disquieting rumors that many students plan to absent themselves during this last week; he intimated that he may request each of the Deans to report generally on attendance during the week and on the use made of class meetings.

The Dean reported no announcements and no communications. He would have omitted this meeting of the Faculty but was unable to consult with the President for his approval at the time when notices had to be sent out. Furthermore, he welcomed the opportunity to ask the President to report informally to the Faculty on several matters of interest and consequence.

Before complying with the Dean's invitation, the President called for new business; none was introduced, and the President said he would assume he had the floor with freedom to talk on any subject.

He proposed to discuss recent developments on the educational front in Washington and in Albany. In Washington, he was concerned with two matters that affect American colleges and universities--the future of the ASTP and what is to be offered educationally to returning service men. Rumors that the ASTP is to be liquidated within a short time, he discounted. Hearings in the House of Representatives have been critical of the ASTP, and the adverse opinion among members of Congress is doubtless reflected from their constituents. Such publicity as the Army has given the ASTP has not been received more favorably as the enterprise has gone on. Criticisms in the public hearings were mainly of details, however, and the President thinks the program as a whole is not in serious jeopardy. Some officials, indeed, expect no more drastic curtailment of Army personnel than was announced three months ago--twenty to twenty-five percent, or a reduction in the Nation from 150,000 to 120,000. From present indications, however, the President would guess a probable reduction to fifty percent of the peak figures. Two factors working against the ASTP are the public prejudice against letting some young men "attend college," as the public calls it, while others are sent to Army camp; another is the frank admission of Army officials that the

progress of the war this next year will not allow for protracted technical training and that the combat force will need the keen edge which only young men can supply. The Navy, on the other hand, has fared better with its publicity. It has persuaded the public that its operations are more technical than those of the Army and that its operations need the training which universities can give. The public does not realize that the Navy, too, is now drawing on the Selective Service. No appreciable cut in the Navy assignment is probably near, though some reduction will doubtless be made to offset the 5000 more received than were expected, this last year. A Reserve Midshipmen's School for general service will be opened here on March 1. Five institutions--Annapolis, Columbia, Cornell, Northwestern, and Notre Dame--have been chosen to furnish this service. The President therefore expects in six months the campus will have as many Navy men as at present though perhaps not half as many Army men. He remarked upon the discontinuance of some centers of Army Air Service; a cut in personnel of fifty percent between now and May will eliminate fifty percent of the institutions which have been giving this training.

In the matter of government assistance for the education of returning service men and women, the critical issue is who will administer the government assistance. The first proposed legislation on the subject stemmed from the Osborne Committee Report; the bill did not satisfy Senator Thomas, chairman of

the committee in charge of it, however, and has been withheld while he issued informally an improved draft. Senator Thomas hopes to compromise with the Veterans' Administration which thinks all details of the program should be administered through its own organization, not through educational institutions. The President thought that the Veterans' Administration might consent to some compromise at the State level--i. e., might consent to administration of the funds through educational agencies in the several states, but he considered the outlook ominous.

In Albany, there has been much recent discussion of the Regents' post-war program. It is an ambitious program calling for the outlay of \$65,000,000 initially for capital items and an appropriation of \$33,000,000 annually thereafter. A great expansion of the system of state scholarships is projected; the plan calls for grants of \$350 each a year to 12,000 students for college work. When the program is in full operation there will be 48,000 scholarship holders, receiving about \$17,000,000 a year.

The other feature of the Regents' program calls for the establishment of institutes of applied arts and sciences, eleven in the metropolis and seven in the rest of the state. In New York City these institutes would be administered by two existing boards--the Board of Education and the Board of Higher Education--after they are set up at an assumed cost of \$16,000,000. The

new institutes will offer mostly a generalized service but expect to allow for particular interests in particular regions. They will be administered by the State Department of Education and are expected to offer two-year courses. One marked for Utica will specialize in retail merchandizing; one in Syracuse in aeronautics; one in public service has been designated for the Albany district and one in labor relations will be assigned elsewhere "up-State." Though large sums are involved they are not excessive in the amount per capita compared with amounts appropriated for education in other states. A recent meeting of the Association of State Universities and Colleges approved the plan for scholarships but disapproved the proposed state-wide institutes. Two main objections were that two-year institutes of state-wide interest would attract a clientele which would soon be demanding dormitories and other features of residential institutions; in short, the two-year schools would soon clamor to become four-year State colleges. Secondly, the President perceived a general distrust of specialized technical training, for vocational skills, in the public schools. The President thought that within a year more scholarships may be offered by the State; little else of the Regents' program will probably be so soon effective. The whole program, however, he thought of very great importance to the University and he advised members of the Faculty to study it.

The Professor of Law, Professor G. J. Thompson, observed that a meeting of the A. U. P. on Friday evening, February 11, has been called to discuss the State program and he hoped many present would attend.

In closing the President remarked that next year will probably prove the hardest for college administrators as Army and Navy students cease to attend and few other students will be coming to replace them.

The meeting adjourned at 5:20

R. P. Bbley

Secretary

8 March 1944
Boardman Hall
Room 122

The meeting was called to order at a quarter after four o'clock by the Dean who, in the absence of the President, asked Professor R. M. Ogden to take the chair. The minutes for the meeting of February 9 were read and approved.

Under the head of announcements the Dean reported the Registrar's figures as of last Monday night--2642 civilians enrolled and 1538 Navy men at that time. (The members of the Midshipmen's School are not included in this figure). The Army contingent will number slightly over 1400 if the 650 men whom the University agreed to take come for the basic course next week.

Under the head of communications the Dean reported the President's appointment of Professors Baxter, Tilton, and George Young, jr., chairman, as a committee to draft resolutions on the death of Professor Martin. He also announced the appointment by the President of Professor E. J. Simmons to be a member of the Administrative Board of the Summer Session in place of Professor Cunningham who as the recently appointed Dean of the Graduate School remains a member of that Board. The Dean then read a letter addressed by Professor Cunningham to the President on February 7 in which Professor Cunningham noted that on October 9, 1940, the University Faculty adopted the following resolution:

"That the University Faculty, while not desiring any statutory limitation on the selection of its representatives in the Board of Trustees, declare that it favors as general policy the selection of faculty representatives from the active members who are not at the same time administrative officers of the University."

Professor Cunningham thought in the light of this resolution he should present his resignation as faculty representative in the Board of Trustees that the Faculty might be given an opportunity to express its wish in the premises. The Dean moved that the Faculty accept Professor Cunningham's resignation, to become effective when his successor is elected. The motion was carried.

From the Faculty of Arts and Sciences the Dean reported a resolution dated March 8 which authorized its Dean "to convey to the University Faculty the opinion of this faculty that steps should be taken to avoid repetition of the recent experience with the academic calendar." The Professor of Heat Power Engineering and Director of the Sibley School of Mechanical Engineering, Professor Barnard, announced that the College of Engineering has recommended that the Christmas recess of a week be omitted in the 1944-45 calendar. The Dean moved that both communications be referred to the Committee on Calendar and the Committee on University Policy meeting jointly, and the motion was carried.

For the University Faculty Committee on Nominations the Dean reported its nomination of Professors R. E. Cushman and F. H. Rhodes for Faculty Representative in the Board of Trustees in place of Professor Cunningham, resigned. These nominations

were accepted by the Faculty for reference to the Committee on Elections. For the Committee on Prizes the Dean reported the recommendation that the University Faculty extend the closing date for the Forbes Heermans Prize in Playwriting from March 1 to May 15, this year, on request of Professor Drummond. On the Dean's motion the committee's recommendation was adopted.

Under the head of new business the Vice-President, Professor G. H. Sabine, introduced the following resolution, explaining that its purpose is to keep Faculty action parallel with actions taken by the Board of Trustees:

Resolved: That, in accordance with the action taken by the Board of Trustees on October 16, 1943, the Faculty approve an expansion of the University's program of teaching and research in the field of industrial and labor relations, and

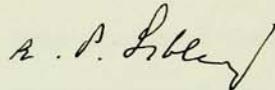
Further resolved: That the President, with the advice of the Committee on University Policy, be authorized to negotiate with such agencies as may arise by the passage of legislation now pending for the establishment of a State School of Industrial and Labor Relations.

The Vice-President moved that the resolution be adopted and it was so voted.

Recurring to the matter of faculty representation in the Board of Trustees, the Goldwin Smith Professor of American History, Professor Bretz, deprecated any cleavage between administrative officers and other active members of the Faculty. He suggested that the purpose of the resolution adopted by the Faculty in 1940 was merely to ensure more extended representation of the faculty point of view; the Faculty assumed that members of the adminis-

trative staff by virtue of their duties already have contact with the Trustees. The Emeritus Professor of Economics and Statistics, Professor Willcox, thought that when the system of faculty representation was originally set up it was expected that other than administrative officer should be the faculty representatives. The reason for preferring other than administrative officers was, however, merely that faculty members in non-administrative positions would bring a different point of view to their service on the Board.

The Faculty adjourned at 4:45 p. m.



Secretary

12 April 1944
Boardman Hall
Room 122

The meeting was called to order by the Dean at 4:20 p. m. and in the absence of the President the Professor of Civil Engineering, Professor Hollister was asked to preside.

The minutes of the meeting of March 8, 1944, were read and approved.

The Dean announced that the President, acting upon the suggestion of the Committee, had added Professor Katharine Harris and Mr. Walter C. Heasley to the membership of the special committee on Faculty Club.

For the Committee on Elections the Dean announced that in the special election held to fill the vacancy caused by the resignation of Professor G. W. Cunningham as faculty representative in the Board of Trustees there were 363 votes cast, of which 207 were for Professor R. E. Cushman who is therefore elected to serve through Professor Cunningham's unexpired term which extends through December 31, 1945.

Reporting for the Committee on University Policy, the Dean introduced the following two resolutions:

1. Resolved that the Faculty approve the establishment of programs of study centering about areas of foreign civilization.
2. Resolved that, subject to concurrence by the Board of Trustees, the President be authorized to negotiate with persons interested in establishing at Cornell University such a program relating to central European affairs.

The first of these resolutions was adopted without dissent. In the discussion of the second resolution it was made clear that the proposal has the same basic concept as that underlying the already established course in Russian civilization and also the work of the Area and Language Division of the Army Specialized Training Program, namely, the focusing of the resources of various subject matter departments upon the languages and cultures of nations or areas chosen for study. It was explained that the specific proposal placed before the University involves the cooperation of the governments of the countries to be studied and that some of these governments have already expressed willingness to nominate to the University persons who might serve on the staff of instruction, presumably for limited periods, and have also indicated their readiness to contribute the cost of the services of such instructors. The Dean stated that the Committee on University Policy supports the second resolution as part of a more general policy and if further negotiation indicates that the study of central European countries is a favorable point for beginning. The Vice President reported that the President had in mind that certain priorities in the general field have already been established. After considerable discussion the second resolution was voted.

The meeting was thereupon adjourned.

Cornelius Britton
Dean

10 May 1944
Boardman Hall
Room 122

The meeting was called to order by the President at a quarter after four o'clock and the minutes for April 12 were read and approved.

There were no announcements. Under the head of Communications the Dean reported the award to Miss Anita E. W. Monsees, Arts '45, of the Guilford Prize for this year. He also reported that May 20 has been set for Spring Day--a University Holiday. This traditional holiday has been omitted in the last two years but can conveniently be observed this year since a review of military units on the campus will be held on the morning of May 20.

There being no special order and no unfinished business, the President called for reports of committees. For the Committee on Calendar the Secretary of the University, Dr. Graham, presented its recommendation that Commencement exercises be held on Sunday afternoon, June 25 (probably at half past three o'clock), instead of Monday morning at eleven as scheduled. This change has been requested by students in the services who wish to get away early. On Dr. Graham's motion the recommendation was approved without dissent.

For the Committee on University Policy the Dean brought in the following eight recommendations, explaining the reasons which have prompted the Committee to adopt each:

1. That students returning from war services be received into the established units of academic organization, no separate division being set up for them; that additional personnel, if needed, be attached to existing agencies.
2. That a Director of Education for Ex-service Personnel be appointed on a temporary basis to coordinate the offerings of the University and the activities of the campus as these relate to students released from war services, and to represent the University in dealings with governmental agencies giving aid to such students.
3. That a Dean of Students be appointed, responsible to the President, to coordinate the counseling services of the University and to cooperate with all units of University organization in matters that affect student welfare. It is to be understood that the existing offices of the counselors of students will be attached to the new office thus to be established. The Faculty Committees on Student Activities and Student Conduct will continue as heretofore.

In respect of students coming from war services this officer would work in cooperation with the Director of Education for Ex-service Personnel whose appointment is recommended above.

4. That the Faculty express to the Board of Trustees its judgment that, especially in view of the anticipated influx of students at the close of the war, provision of additional housing is a most urgent need.
5. That a committee be designated by the President with the responsibility of determining the amount and quality of housing available for students, and of keeping as accurate a record as is possible of the occupancy of these quarters, the purpose being to obtain a basis for deciding when the enrolment of students must be limited by reason of lack of housing facilities.

6. That a committee be appointed by the President, including the Director of Admissions and the Dean of Students, and a representative of each school and college, to be responsible for determining when limitation of students must be put into effect and for deciding upon the allocation of student quotas to the various colleges of the University.
7. That in the field of instruction, the courses available for credit toward degrees, including refresher courses, be considered the primary University responsibility, but that instruction especially adapted to the needs of those students returning from war services who are not candidates for degrees, be furnished whenever and wherever it is found to be possible.
8. That the School of Business and Public Administration be organized as soon as possible.

In his presentation of this material the Dean estimated the present maximum of classroom accommodations as adequate for 7200 or 7300 students; the University Medical Office thinks 7500 the maximum it can take care of; the total estimated by the several college offices would come to about 8000. An attendance of even 7200 involves using sub-standard housing, however. Moreover it should be pointed out that the proportion of married students will undoubtedly be considerably larger after the war and their needs are more difficult to satisfy. In this connection the Dean reminded the Faculty that according to the Veterans Administration the "peak" attendance of ex-service men in college after the first war came four and one-half years after the Armistice. After the Dean had completed his presentation of the Committee's recommendations, these recommendations were adopted--all without dissent except

the third resolution calling for the appointment of a Dean of Students.

The Dean continued then with a report on other matters recently under consideration by the Committee on University Policy. These included the project of publishing a University booklet to be available, if possible, by July. This publication, designed particularly for use by ex-service men and women, would carry general information concerning the kind of work which the University offers in its various units. Another matter recently considered is promotion of a plan by which the University Director of Admissions and the various college offices may cooperate in evaluating advanced standing credits, especially credits for courses taken in the military services.

Under the head of new business the Professor of Civil Engineering and Dean of the College of Engineering, Professor Hollister, introduced the following resolution adopted at a regular meeting of the Faculty of Engineering on May 8:

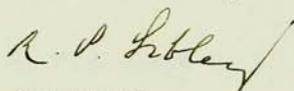
Whereas, the Faculty of the College of Engineering recognizes the need for broadening the training of leaders for industry and for professional engineering beyond what can be accomplished in a four year curriculum, and whereas, there is a definite trend toward the increasing use of engineers in managerial positions in industry, the Faculty of the College of Engineering resolves:

1. That there be set up in the fields of Civil, Electrical and Mechanical Engineering, five year curricula designed to provide, not only a stronger technical training, but also an opportunity for additional training to develop leaders in their respective fields.

2. That these curricula should consist of 180 credit hours (exclusive of survey camp or other work given regularly during a non-term period) for graduation with the Bachelor's degree, of which not less than 125 hours shall be devoted to scientific and technological courses, and not less than 36 hours shall be devoted to managerial and non-technical courses.
3. That these five year curricula replace the present four year curricula beginning with new matriculations in the first academic year following the cessation of the war.

Dean Hollister moved approval by the University Faculty and his motion was carried without dissent.

The Faculty adjourned at 5:35 p. m.


Secretary

14 June 1944
Boardman Hall
Room 122

The meeting was called to order by the President at a quarter after four o'clock. The minutes for the meeting of May 10 were read and approved.

Under the head of communications the Dean reported the following appointments of committees of awards:

The Charles Lathrop Pack Foundation Forestry Prize (Agriculture) ✓

Professor R. S. Hosmer, chairman; Professors Bristow Adams, C. H. Guise

The J. G. White Spanish Prize

Professor G. I. Dale, chairman; Professors Laurence Pumpelly, C. W. Jones

The Corson Browning Prize

Professor L. N. Broughton, chairman; Professors E. A. Tenney, Victor Lange

The Corson French Prize

Professor Laurence Pumpelly, chairman; Professors James Hutton, L. H. Gordon

The Ninety-Four Memorial Prize

Professor H. A. Wichelns, chairman; Professors R. H. Wagner, M. L. Hulse

The Woodford Prize

Professor H. A. Wichelns, chairman; Professor R. H. Wagner

The Bess Berlow Cohan Prize

Professor Lane Cooper, chairman

The Guilford Essay Prize

Professor H. A. Myers, chairman; Professors R. H. Wagner, J. C. Adams

The Sherman Bennett Prize

Professor R. E. Cushman, chairman; Professors J. P. Bretz, H. R. Anderson

The Goethe Prize

Professor P. R. Pope, chairman; Professors A. L. Andrews,
Friedrich Solmsen

The Luana L. Messenger Prize

Professor R. E. Cushman, chairman; Professors E. A. Burt,
R. L. Sharp

The Forbes Heermans Prize for One-Act Plays on an American Theme

Professor J. C. Adams, chairman; Professors K. L. Washburn,
A. M. Drummond

The Juliette MacMonnies Courant Prize

Professor Laurence Pumpelly, chairman; Professors B. L.
Rideout, P. J. Thomas

The Dean also reported the following awards:

The Charles Lathrop Pack Foundation Forestry Prize (Agriculture)

Ernestine Ann Rowland, '45 H. E.

The J. G. White Spanish Prize

Jorge Enrique Nieto, '47 Arts

The Corson Browning Prize

No award

The Corson French Prize

Dorothy Socolow, '45 Arts

The Ninety-Four Memorial Prize

Seymour Pomper, '45 Arts

The Eighty-Six Memorial Prize

No contestants

The Woodford Prize

No award

The Bess Berlow Cohan Prize

Edward D. Eddy, '44 Arts

The Goethe Prize

Beatrice Gottlieb, '44 Arts

The Luana L. Messenger Prize

Howard J. Samuely, Chem. E. '45

The Juliette MacMonnies Courant Prize

Jane Eleanor Pritchard, Grad.

The Forbes Heermans Prize in Playwriting.

First Prize not awarded

Second Prize - Margaret Milward Taylor, Arts '45

There being no special orders and no unfinished business, the President called for reports of committees. For the Committee on Calendar meeting jointly with the Committee on University Policy, Dr. E. K. Graham explained why it has seemed necessary to make important changes in the calendar adopted by the Faculty on January 12. On his motion the following calendar was approved by voice vote without dissent.

Summer Term 1944

| | |
|---|-------------------|
| Registration, Navy and Summer Session | Mon. July 3, 1944 |
| Registration, civilians | Tues. July 4 |
| Instruction begins | Wed. July 5 |
| Instruction, including examinations, ends | Tues. Oct. 24 |

Fall Term 1944

| | |
|-------------------------|----------------|
| Registration, civilians | Wed. Nov. 1 |
| Registration, Navy | Thurs. Nov. 2 |
| Instruction begins | Fri. Nov. 3 |
| Christmas Day, holiday | Mon. Dec. 25 |
| Instruction ends | Thurs. Feb. 22 |

Spring Term 1945

| | |
|-------------------------|--------------|
| Registration, Navy | Fri. Mar. 2 |
| Registration, civilians | Sat. Mar. 3 |
| Instruction begins | Mon. Mar. 5 |
| Instruction ends | Sat. June 23 |

The Dean then commented informally on prospective registration in the University. The total Army registration in the term just beginning is expected to be about 330, of whom two-thirds--218--will be those remaining in the basic course. The Army is now negotiating for admission in September of 800 candidates for West Point. The work of these 800 will have to be so conducted that it is a question how classroom space, study halls, and offices can be made available for all. On the first of July the Navy expects to send enough to maintain its recent registration of 1640; in the country as a whole it is expected there will be a twenty-five percent reduction in the number on November 1. The Director of the Summer Session, Professor L. C. Petry, in answer to a question reported a probable registration in the six weeks summer session of 600 students. The Director of Admissions, Dr. E. F. Bradford, thought the University might register 800 new students for the summer term and fall term together. About 300 of these would enter in the summer term, of whom probably eighty percent would be men; the proportions, he thought, would be almost exactly reversed in the number to be admitted in November.

The Dean remarked upon recent efforts of the Student Council to extend student self-government in fields now under the jurisdiction of the Faculty Committees on Student Conduct and Student Activities. These two committees, he thought, will be prepared to report some recommendations to the Faculty next fall.

No new business was introduced, and on motion the Faculty adjourned at 4:45 p. m.

R. P. Hilley
Secretary

11 October 1944
Boardman Hall
Room 122

The meeting was called to order at a quarter after four o'clock with the Vice President in the chair. The minutes of the session of June 14 were duly read and approved.

The chairman made formal announcement of the death, on April 1, 1944, of Robert Anthony Hatcher, Professor of Pharmacology, Emeritus; of the death, on August 5, 1944, of Clyde Hadley Myers, Professor of Plant Breeding, Emeritus; of the death, on September 27, 1944, of Dwight Sanderson, Professor of Rural Sociology, Emeritus. Professor Myers had retired from active service on March 7, 1944, and Professor Sanderson on October 15, 1943. The Faculty rose as a mark of respect for the memory of these former colleagues.

The chairman then announced the following recent retirements from the University Faculty:

Bristow Adams, Professor in Extension Service, retired on July 1, 1944. Professor Adams was appointed Professor in Extension Service in 1915 and Editor and Chief of Agricultural Publications in 1916. On June 26, 1944, the Board of Trustees elected him Professor in Extension Service, Emeritus.

Calvin Dodge Albert, Professor of Machine Design, retired on July 1, 1944. Professor Albert was appointed Instructor in Experimental Engineering in 1904 and Instructor in Machine Design in 1906. He was made Assistant Professor of Machine Design in 1908 and Professor in 1916. On June 26, 1944, the Board of Trustees elected him Professor of Machine Design, Emeritus.

Fred Asa Barnes, Professor of Railroad Engineering retired on July 1, 1944. Professor Barnes was appointed Instructor in Civil Engineering in 1902. In 1905 he became Assistant Professor of Railroad Engineering and Professor in 1915. He was Director of the School of Civil Engineering from February 1921 until June 30, 1930. On June 26, 1944, the Board of Trustees elected him Professor of Railroad Engineering, Emeritus.

James Adrian Bizzell, Professor of Soil Technology, retired on July 1, 1944. In 1903 Professor Bizzell was appointed Assistant Chemist in the Experiment Station. He was appointed Assistant Professor of Soil Investigations in 1908 and Assistant Professor of Soil Technology in 1909. He became Professor of Soil Technology in 1912. On June 26, 1944, the Board of Trustees elected him Professor of Soil Technology, Emeritus.

Julian Pleasant Bretz, Goldwin Smith Professor of American History, retired on July 1, 1944. Professor Bretz was appointed Assistant Professor of American History in 1908 and Professor in 1910. He was made Goldwin Smith Professor of American History in 1941. On June 26, 1944, the Board of Trustees elected him Professor of American History, Emeritus.

Theodore Hildreth Eaton, Professor of Rural Education, retired on July 1, 1944. Professor Eaton was Instructor in Animal Husbandry in 1913-14. He returned to Cornell in 1920 when he was appointed Professor of Rural Education. On June 26, 1944, the Board of Trustees elected him Professor of Rural Education, Emeritus.

Charles Van Patten Young, Professor of Physical Education, retired on July 1, 1944. Professor Young was appointed Acting Professor of Physical Culture and Director of the Gymnasium in 1904, and Professor in 1906. In 1916 he was made Professor of Physical Education and Physical Training. On June 26, 1944, the Board of Trustees elected him Professor of Physical Education, Emeritus.

The Dean reported the following appointments made by the President to standing committees of the Faculty:

Committee on University Lectures

S. S. Garrett to succeed W. A. Lewis

Committee on Student Conduct

H. B. Wightman to succeed C. D. Darling

Committee on Student Activities

H. H. Scofield to succeed R. F. Chamberlain

A. H. Detweiler to succeed J. N. Tilton

Committee on Entrance Credentials and Relations with Secondary Schools

M. L. Hulse to succeed R. M. Stewart

Committee on Undergraduate Scholarships

Victor Lange to succeed R. H. Wagner

Jean Failing to succeed Jessie Rhulman

Stanley Warren to serve as chairman

Committee on Calendar

K. B. Lane to succeed L. P. Wilson

Committee on Scheduling of Public Events

J. L. Hoard to succeed D. B. Hand

Committee on Military Science and Physical Training

H. E. Baxter to succeed W. N. Barnard

Committee on Prizes

P. D. Ankrum to succeed B. K. Northrop

M. L. Nichols to serve as chairman

Committee on Music

J. A. Hartell to succeed Laurence Pumpelly

Committee to award the Moses Coit Tyler Prize

C. P. Nettels to succeed P. W. Gates

He reported also the following replacements in various boards of the University:

Administrative Board of the Summer Session

H. R. Anderson, Director and ex officio chairman

A. W. Gibson to fill the unexpired term of Professor Anderson to October 31, 1946

L. C. Petry to succeed J. E. Butterworth for a four-year term to October 31, 1948

C. C. Murdock to serve during the leave of absence of Professor Simmons in 1944-45

Library Board

R. E. Montgomery for a five-year term to succeed Professor Southard in whose absence he has served

Board of Editors, University Press

William M. Sale to succeed C. W. Jones in Board of Editors for four-year term

The Dean also announced the appointment of Professor L. C. Petry as Director of Veterans Education with an advisory committee consisting of Professors Betten, Conwell, Darling, Marcham, O'Leary, and Winsor.

Under the head of communications, the Dean read the following minute from the records of the Executive Committee of the Board of Trustees under date of September 9, 1944.

(See minutes of University Faculty, p. 2277.)

The Trustees expressed appreciation of the invitation of the University Faculty inviting them to join in sponsoring memorial statements on the deaths of University Faculty Members and Trustees. It was agreed that the Secretary should advise the Dean of the University Faculty that the Trustees would like to join in sponsoring the annual necrology of University Faculty Members, but that they did not feel that resolutions on the deaths of Trustees should be included in the publication.

The Faculty then turned to the special order of the day, namely a report from the Committee on Nominations. In the absence of its chairman, Professor John W. MacDonald, the Dean presented its recommendation that the Faculty elect as their successors, to serve during the succeeding year, Professors H. B. Baxter, M. L. Hulse, P. J. Kruse, C. E. O'Rourke, and L. P. Wilson: Professor Hulse to serve as chairman. On the Dean's motion, the Faculty accepted this recommendation without dissent.

There was no unfinished business; under the head of reports of committees the Dean read and explained the following recommendation from the Committee on Military Science and Physical Training and the Committee on University Policy, meeting jointly:

Students who have been enrolled in the Armed Services may have the requirement in Military Science offset by such service; those who have had either the basic army training of 12 or more weeks or have had one year of active service are to be exempted from all of the requirement. One half of the requirement is to be waived for those who have had six weeks of basic training or six months of active service; no allowance is to be made for those whose training was for less than six weeks. Students discharged from the armed forces or classified as 4F may be excused from the requirement on recommendation of the University Medical officers. Those who are exempted from the basic ROTC course must be informed that under a ruling of the Adjutant General such exemption may debar them from the advanced ROTC course.

The present requirement in physical training for men is not to be applied to students discharged from the armed services or classified as 4F.

On his motion, duly seconded, the recommendations of the Committees were adopted.

As new business, the Dean presented the names of John Shively Knight, '18 Arts, and Harold Armstrong Short, '19 Arch., who have been recommended for the distinction of War Alumnus. Under the rules both men are entitled to it and on the Dean's motion the award was voted.

On request, Professor L. C. Petry, the recently appointed Director of Veterans Education, spoke on a number of problems already encountered in his office. One of these is the relation of scholarship aid to ex-service men and women who are benefic-

iaries of veterans' benefits in the form either of State or Federal aid. (Veterans are to be allowed a choice between State Veterans scholarship aid and benefits under the Federal Servicemen's Readjustment Act of 1944. On Professor Petry's motion, the whole matter of the University's attitude on scholarship aid for ex-service men and women was referred to the Committee on University Policy for consideration and report. To a question from the floor, Professor Petry replied that returning veterans will not be held to work by the accelerated program. The "ordinary school year" of the Servicemen's readjustment Act has been defined as a period of thirty to thirty-eight weeks. Veterans may engage in gainful employment while beneficiaries of State or Federal aid if they so please.

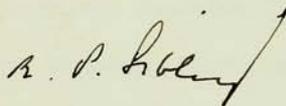
The Dean of the College of Home Economics, Dean Sarah G. Blanding, reported a change recently adopted in entrance requirements for the College. Hereafter there will be two plans of entrance. By the first, an applicant will be held to offer fifteen entrance units normally made up in the main of English, foreign language, mathematics, social studies (including history), and science. By the second plan, an applicant will be required simply to present a New York State High School diploma in Homemaking.

The Dean spoke informally about probable registration next term. It has been known for some time that the Navy plans to cut its college registration by 25% throughout the

country; the number allotted here--1227--means an overall reduction of about 20%; the reduction in Engineering will be about 12%, in other units of the University about 39%.

In answer to an inquiry by Professor Loberg, the Dean commented briefly on the difficulty of evaluating credit for Army courses in terms of semester hours.

On motion, the Faculty adjourned at 5:10.

A handwritten signature in cursive script, appearing to read "A. P. Loberg". The signature is written in dark ink and includes a long, sweeping upward stroke at the end.

Secretary

8 November 1944
Boardman Hall
Room 122

The meeting was called to order by Vice President Sabine at a quarter after four o'clock. The minutes for the session of October 11 were read and approved.

The chairman made formal announcement of the death, on October 20, of Simon H. Gage, Professor of Histology and Embryology, Emeritus; of the death, on November 1, of George N. Lauman, Professor of Rural Economy, Emeritus; and of the death, also on November 1, of James A. Bizzell, Professor of Soil Technology, Emeritus. The Faculty rose in respect for the memory of these former colleagues.

The Dean reported the appointment by the President of the following committees to draft resolutions:

On the death of Professor C. H. Myers

Professors O. F. Curtis, F. P. Bussell, and H. H. Love, chairman

On the death of Professor Dwight Sanderson

Professors J. G. Needham, J. E. Butterworth, and W. A. Anderson, chairman

There being no communications, the special order of the day was called for. Professor Hulse, chairman of the nominating committee, proposed the following nominations for membership in committees of the University Faculty:

Committee on University Policy

Mary F. Henry, Professor of Home Economics
Herbert D. Laube, Professor of Law
J. N. Goodier, Professor of Mechanics

Board on Student Health and Hygiene

P. W. Gilbert, Assistant Professor of Zoology
L. L. Barnes, Associate Professor of Biophysics

Board on Physical Education and Athletics

C. I. Sayles, Associate Professor of Institutional
Engineering
B. P. Young, Associate Professor of Zoology

The chairman invited nominations from the floor; none were offered, and on motion of Professor Hulse the nominations proposed by the committee were referred to the Committee on Elections.

There was no unfinished business. Under the head of reports of committees the Dean presented two matters under recent discussion in the Committee on University Policy. The first was Professor Petry's motion concerning the University's attitude toward scholarship aid for ex-servicemen and women (see minutes for October 11).

The Dean commented briefly on the traditional policy of the University in awarding scholarship aid and concluded with the following recommendations:

1. That the attention of the various agencies administering financial aids to students be directed to the desirability of associating the Dean of Students with their work either formally by membership, or otherwise by close cooperation.
2. That all awards of financial aid be reported promptly to the Dean of Students whose record shall be the official record of all such awards.
3. That the official record of financial aid be made available to all offices and committees so that awards may be made with knowledge of the total resources of the applicants.

4. That a special committee of five members be appointed by the President to study and report on the possible improvement of the administration of financial aids to students.

On his motion, the Faculty adopted these recommendations by voice vote.

The second matter had to do with the admission of students. For the Committee on University Policy, the Dean read the following report:

Since with the return of men and women from war services there is likelihood that the University's capacity may be greatly exceeded by the number applying for admission, and since difficulty has arisen in finding suitable accommodations for the increased number of women students admitted in the present term, the University Faculty suggests the following procedures in admitting students and asks the Board of Trustees, if it concurs, to take any action that may seem appropriate to make the procedures operative.

1. The Director of Admissions shall be responsible for collecting data with regard to applicants for admission to the various colleges and schools, except the Medical College, the School of Nursing, the Law School, and the Graduate School, under such conditions and restrictions as the faculties of these colleges and schools shall determine.
2. Subject to the approval of the Board of Trustees, the President of the University, after consultation with the Director of Admissions, the Dean of Students and representatives of the colleges and independent schools of the University, shall decide what limit is at any time to be placed upon the total number of admissions to the University and what the distribution of these admissions to the schools and colleges or to other student classifications shall be.
3. Within the quotas established, the faculties of the colleges and schools shall determine which applicants are to be admitted.

4. The Manager of Residential Halls shall be responsible for providing housing and feeding facilities for students, insofar as the University provides these directly to students.
5. The allocation of admitted students to rooms and board provided by the University shall be the responsibility of the Dean of Students.
6. The conditions under which admitted students may make provision for their housing or feeding outside the University's facilities, shall be under the direction of the Dean of Students.

Since the second recommendation is in conflict with previous legislation of the Faculty, the Dean first moved that the following recommendation, adopted on May 10, be rescinded:

That a committee be appointed by the President, including the Director of Admissions and the Dean of Students, and a representative of each school and college, to be responsible for determining when limitation of students must be put into effect and for deciding upon the allocation of student quotas to the various colleges of the University.

It was so voted. The Dean then moved approval of the procedures recommended by the Committee on University Policy to be transmitted to the Board of Trustees. The motion was carried by a voice vote.

No new business was introduced and at 4:55 the Faculty adjourned.

A. P. Lilly

Secretary

13 December 1944
Boardman Hall
Room 122

The meeting was called to order by the President at a quarter after four o'clock. The minutes for the meeting of November 8 were read and approved.

The President made formal announcement of the death, on November 30, of Herbert Hice Whetzel, Professor of Plant Pathology, whose first appointment in the University was made in 1903. The Faculty rose in respect for the memory of Professor Whetzel.

The Dean reported the following appointments by the President:

To a committee to draft resolutions on the death of Professor Gage
Professor Adelman, chairman; Professors Herrick and Wright

To a committee to draft resolutions on the death of Professor Bizzell
Professor Buckman, chairman; Professor Knudson

To a committee to draft resolutions on the death of Professor Lauman
Professor Kendrick, chairman; Professors Hosmer and Boynton

To the special committee of five members to study and report on the possible improvement in administration of financial aids to students (see minutes for November 8)
Professor Rideout, chairman; Professors Wagner, Warren, Messrs. Graham, Williams

Under the head of communications, the President commented informally on decisions recently reached regarding the admission of women students. It has been decided that no undergraduate women shall be admitted as new students before the beginning of the next fall term in November 1945. No limitation has been imposed on graduate students, however. It is expected that the University will be able to house 2000 women; according to a tentative schedule of allotments, the number of women students in the College of Arts and Sciences will have to be reduced below the number now registered there.

The President next called for the special order of the day, namely, the report of the Committee on Elections. For that Committee, the Dean reported that about 500 ballots were sent out to members of the faculty and 358 were returned, of which, however, five were invalid as bearing no signature. To the Committee on University Policy for a five-year term, beginning January 1, 1945, Mary F. Henry was elected to replace G. J. Thompson. To the Board on Physical Education and Athletics for a three-year term, beginning January 1, 1945, B. P. Young was elected to replace P. M. O'Leary. To the Board on Student Health and Hygiene, for a three-year term, beginning January 1, 1945, L. L. Barnes was elected to replace L. A. Maynard. The Dean observed that in the election to the Committee on University Policy

the three contenders received votes respectively of 119, 118, 115. As a matter of general interest he added that four of the unsigned and therefore invalid ballots were cast for Miss Henry who had 119 valid votes.

There being no unfinished business, the Faculty then took up reports of committees. For the Committee on Calendar, meeting jointly with the Committee on University Policy, the chairman of the first named committee, Dr. E. K. Graham, presented the following calendar for the Summer Term of 1945, the Fall Term of 1945-46, and the Spring Term of 1946:

Summer Term, 1945

- July 2, Monday, Registration, Navy students. New civilian students report for physical examinations.
- July 3, Tuesday, Registration, civilian students.
- July 4, Wednesday, Instruction begins at 8 a. m.
- Oct. 17, Wednesday, Examinations begin at 8 a. m.
- Oct. 23, Tuesday, Examinations end at 5 p. m.

Fall Term, 1945-46

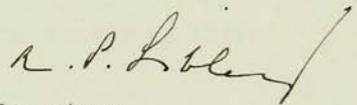
- Nov. 2, Friday, Registration, Navy students. New civilian students report for physical examinations.
- Nov. 3, Saturday, Registration, civilian students.
- Nov. 5, Monday, Instruction begins at 8 a. m.
- Dec. 25, Tuesday, Christmas, a holiday.
- Feb. 18, 1946, Monday, Examinations begin at 8 a. m.
- Feb. 23, Saturday, Examinations end at 5 p. m.

Spring Term, 1946

- March 1, Friday, Registration, civilian students.
- March 2, Saturday, Registration, Navy students.
- March 4, Monday, Instruction begins at 8 a. m.
- June 17, Monday, Examinations begin at 8 a. m.
- June 22, Saturday, Examinations end at 5 p. m.

This calendar is essentially the same as for the current year and was formulated on the assumption that the Navy contract will be continued as at present through the next academic year. The chairman recognized and regretted the feature of the calendar which limits the Christmas holiday to Christmas Day only, but declared that in the judgment of the Committees there is no feasible alternative. On his motion, the calendar was adopted by voice vote.

The Faculty adjourned at 4:50 p. m.



Secretary

14 February 1945
Boardman Hall
Room 122

The meeting was called to order by the Vice President at a quarter after four o'clock, and the minutes for the session of December 13 were read and approved.

The Vice President made formal announcement of the death, on December 20, of Paul Martyn Lincoln, Professor of Electrical Engineering, Emeritus. Professor Lincoln was appointed Professor of Electrical Engineering in 1922 and served as Director of the School of Electrical Engineering until his retirement in 1939. The Faculty rose in respect for the memory of their dead colleague.

The Dean announced the appointment by the President of Professor Massey, chairman, Professors Knudson and Betten as a committee to draft resolutions on the death of Professor Whetzel. The Dean also reported that the President has renewed the application of the University for the establishment here of a Naval ROTC. It will be recalled that in May 1941 the Faculty recommended to the Board of Trustees that the Navy Department be invited to establish a Naval ROTC at the University; a report was later received that the full quota of such units had already been established.

There being no communication, no special order, and no unfinished business, the chairman called for reports of

committees. For the Committee on University Policy, Professor Bradfield, a member of its subcommittee on the subject, introduced a recommendation concerning the establishment of language and area courses dealing with China and Latin America. Having read the recommendation, Professor Bradfield moved that it lie over until the next meeting of the University Faculty when consideration of it will be a special order of the day. It was so voted.

For the Committee on University Policy and the Committee on Calendar, meeting jointly, the chairman of the latter committee, Mr. Graham, reported the change in calendar by which registration of both civilian and Navy students for the spring term will be held on Monday, March 5, instead of Friday and Saturday, March 2 and 3, as originally planned. The Navy students will begin registration at 8:00 in the morning and civilians at 8:30.

Under the head of new business, the Professor of Law, Professor G. J. Thompson, read for the information of the Faculty the following provision recently adopted by the Law School:

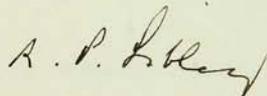
A veteran of the present war who has not completed in residence three-fourths of the work toward a bachelor's degree at an approved college or university, may nevertheless be admitted to the Law School in the discretion of the Faculty as a candidate for the degree of Bachelor of Laws provided that

1. He has completed with satisfactory grades two academic years of college work in residence at an approved institution;
2. He has served for at least twelve months with the armed forces of the United States or of one of the powers allied with it;
3. He is at least twenty-one years of age;
4. Taking into account his college education and training in service, his experience, maturity, personality and character, it seems likely that he would do successful work in the School and appears to be an appropriate candidate for the legal profession.

Professor Thompson explained that "in residence" means that, though the student may have been a member of the armed forces and in uniform, he completed his work on the campus of an approved institution under the instruction of members of its faculty. Time so spent will not, however, be included in computing the period of the student's service with the armed forces.

The Vice President then, with a brief explanation, asked the Dean of the College of Home Economics, Miss Blanding, to take the chair. He reported the President's request that the University Faculty appoint a committee, or designate one of its committees, to confer with him on the functions of the office of Dean of the University Faculty. The Professor of Economics, Professor English, moved that such a conference committee be constituted of the Committee on University Policy with the addition of the chairmen of the Committee on Student Conduct and the Committee on Student Activities. The Professor of Botany, Professor Petry, expressed

the hope that the conclusions of the conference committee will be reported to the Faculty before final action is taken. Professor English's motion was carried by a voice vote and the Faculty adjourned at 4:55 p. m.



Secretary

14 March 1945
Boardman Hall
Room 122

The meeting was called to order by the Vice President at a quarter after four o'clock. The minutes for the session of February 14 were read and approved.

There being no announcements and no communications, the Faculty turned to the special order of the day, namely, the report of the Committee on University Policy in the matter of area and language courses (see minutes for February 14). In the following form, the recommendation of the Committee had been distributed to the Faculty in the call for the meeting:

That the University provide language and area courses dealing with (1) China (2) Latin America. These courses should emphasize instruction in the languages, basic resources of the country, business and agrarian law, history and social customs of the people of the areas specified.

These courses should be directed by a single individual under the guidance of an administrative board appointed by the President. This board shall consist of three members, of whom one shall be from the College of Engineering and one from the College of Agriculture.

These language and area courses should be intensive and, if possible, confined to a single term. They should be open only to those who have completed six terms of college work and to those who have had equivalent preparation in other institutions or in industry.

For the Committee, the Professor of Botany, Professor Knudson, moved adoption of this recommendation and the motion was duly seconded. In the discussion that followed the Professor of

Economics, Professor O'Leary, moved as amendment that the second paragraph should be changed to read:

"These courses shall be directed by a person to be appointed by the President."

This motion, seconded by the Professor of Botany, Professor Petry, was put to a vote and lost--20 ayes to 25 noes. The Professor of Economics and Statistics, Emeritus, Professor Willcox, moved as amendment that the second paragraph should be altered to read:

"These courses shall be directed by one person to be aided by an advisory board, both the administrator and the advisory board to be appointed by the President."

This amendment was carried by a voice vote. The Professor of Botany, Professor Petry, moved as further amendment that the second sentence of the second paragraph should be changed to:

"This board shall include at least one member from the College of Engineering and one from the College of Agriculture."

Professor Petry's amendment was adopted by a voice vote. The Dean suggested that the final motion be worded as a recommendation to the President and the Board of Trustees. In that form the Faculty then carried by a voice vote the amended recommendation of the Committee as follows:

That the University provide language and area courses dealing with (1) China (2) Latin America. These courses should emphasize instruction in the languages, basic resources of the country, business and agrarian law, history and social customs of the people of the areas specified.

These courses should be directed by one person to be aided by an advisory board, both administrator and the advisory board to be appointed by the President. This Board shall include at least one member from the College of Engineering and one from the College of Agriculture.

These language and area courses should be intensive and, if possible confined to a single term. They should be open only to those who have completed six terms of college work and to those who have had equivalent preparation in other institutions or in industry.

There was no unfinished business and no further reports of committees. Under the head of new business, the Dean moved that the Faculty recommend the award of the War Alumnus Certificate to Albert LeRoy Lentz, ME '19, and on his motion the recommendation was adopted. The Faculty then adjourned at 5:15 p. m.

R. P. Riley

Secretary

11 April 1945
Boardman Hall
Room 122

The meeting was called to order by the President at a quarter after four p. m. The minutes for the session of March 14 were read and approved.

With a tribute of appreciation, the President made formal announcement of the death, on April 10, 1945, of Carl L. Becker, Professor of History, Emeritus, and University Historian. The Faculty rose in respect for the memory of their dead colleague.

Under the head of communications, the Dean reported the following appointments by the President:

As a committee of award of the Charles Lathrop Pack Foundation Forestry Prize for 1945

Professor R. S. Hosmer, chairman; Professors Bristow Adams, C. H. Guise

As a committee to draft resolutions on the death of Professor Lincoln

Professor E. M. Strong, chairman; Professors R. F. Chamberlain, W. C. Ballard

The Dean also read a communication from the chairman of the Committee on Student Activities to the effect that that Committee, in consultation with the Board on Physical Education and Athletics, has set May 19 as Spring Day, a holiday. It is expected that a military review will be held that morning. Under legislation adopted by the Faculty on May 10, 1933, the Committee on Student Activities has the authority to set the date after consultation with the Athletic Association.

There being no special orders and no unfinished business, the Faculty then turned to reports of committees. For the Committee on University Policy, the Dean presented the following revision of the requirement in military science:

1. All undergraduate men students must complete four terms of work, three hours a week, in military science.
2. The requirement in military science is a requirement of the first four terms and postponements are to be allowed only with the consent of the Committee on Military Science and Physical Training.
3. Exemptions from the requirement may be granted to aliens, conscientious objectors, and to students recommended for exemption by the University Medical Office. It is recognized that some other conditions, such as those of age, residence, or unusual outside responsibilities, may be accepted as basis for exemption within the judgment of the Committee on Military Science and Physical Training.
4. The requirement may be offset by work taken in military science in institutions of recognized collegiate standing and in military schools approved in this regard by the War Department.
5. For students entering with advanced standing, the number of terms of military science required is to be reduced by the number of terms which the student has satisfactorily completed (not necessarily including military science) in a college of recognized standing.
6. Responsibility for the interpretation of the requirement and for its application in individual cases is placed upon the University Faculty Committee on Military Science and Physical Training.
7. This legislation supersedes regulations previously adopted with the exception of those approved by the Faculty on October 11, 1944, relative to exemption from the requirement in military science by reason of military service.

In presenting this report the Dean observed that no change from the present regulations would result from the adoption of items 1, 2, and 6. Under item 3, he pointed out that with its adoption, special students would not be exempted as a group as they are under present regulations. The most considerable group of such students consists of the two-year special students in Agriculture; some of these might, of course, still be excepted under the second sentence of paragraph 3. The Dean also commented on the subject of conscientious objectors and on the interpretation of item 4. The adoption of this item would permit the acceptance of credit by transfer not only from collegiate institutions, as heretofore, but also from military schools approved for the purpose by the War Department. In commenting on item 5, he explained why, for a student entering with advanced standing, it has seemed right to change the basis of the requirement from the number of terms which he has still to complete for a Cornell degree to the number of terms (not necessarily including military science) which he has satisfactorily completed in some other college of recognized standing. He presented also the following summary on the requirement for the Fall Term of 1944-45:

Requirement completed before November 1, 1944

| | |
|--|-----|
| By taking the courses at Cornell University..... | 208 |
| By advanced standing..... | 51 |
| Excused | |
| aliens..... | 31 |
| by medical office..... | 52 |
| as special students..... | 9 |
| by military service..... | 5 |
| by reason of outside work..... | 2 |

358

Requirement not complete by November 1, 1944

| | |
|---|-----|
| Enrolled in courses in military science..... | 531 |
| Taking leave from University during the term..... | 72 |
| Allowed to postpone one term..... | 17 |
| Exempted by advanced standing..... | 21 |
| Excused | |
| for medical reasons..... | 39 |
| as special students..... | 59 |
| as aliens..... | 25 |
| by reason of outside work..... | 2 |
| by reason of military service..... | 38 |
| conscientious objectors..... | 2 |
| not enrolled, possibly delinquent..... | 24 |

830

TOTAL undergraduate civilian men enrolled in University 1188

On motion of the Dean, duly seconded, the recommendation of the Committee on University Policy was, after some discussion, carried by a voice vote. There was no new business and the Faculty adjourned at 5:12 p. m.

R. P. Little
Secretary

9 May 1945
Boardman Hall
Room 122

The regular meeting of the University Faculty was called to order by the President at a quarter after four o'clock. The minutes for the meeting of April 11 were read and approved.

The Dean announced the appointment by the President of the following committees:

To draft resolutions on the death of Professor Becker

Mr. E. R. B. Willis, chairman; Professors Laistner and Petry

As a committee of award of the Luana L. Messenger Prize

Professor F. O. Waage, chairman; Professors Laistner and French

As a committee of award of the J. G. White Prize in Spanish

Professor G. I. Dale, chairman; Professors Hinchliff and Tenney

There being no special orders and no unfinished business, the President called for reports of committees. For the special committee appointed to confer with the President on the functions of the Dean of the University Faculty, the Professor of Physics, Professor Gibbs, presented the following outline of a report:

I. General Principles

- 1) Time of Dean to be divided between (a) teaching and research and (b) responsibilities in the Dean's Office.
- 2) Place emphasis on leadership in developing University educational plans and policies.
- 3) Activate consideration of educational problems and participate in the work of University faculty committees.
- 4) Minimize routine administrative duties.

II Responsibilities of the Dean

- 1) Chairman University Policy Committee.
 - a. Examine and appraise existing educational programs and policies and recommend revisions or modifications thereof.
 - b. Propose new developments.
 - c. Suggest studies to be made by special committees.
 - d. Consider and advise on questions referred by Faculties.
 - e. Review proposals for new programs of concern to more than one college.
- 2) Chairman of University Committee on Military Science and Physical Training (See III, 1 below)
- 3) Ex-officio member of standing committees of the University Faculty.
- 4) Non-voting member of educational policy committees of various schools and colleges.
- 5) Represent faculty in dealing with University administration. (Have access to transactions of Board of Trustees and of its Standing Committees.)

III Reallocation of Administrative Functions

- 1) University requirements for graduation administered by the several schools and colleges with a University faculty committee (with Dean as Chairman), for coordination of administration and review of appeals (Military Science and Tactics, Physical Education, Hygiene, etc.)
- 2) Student activities
University Faculty Committee to function in policy making and major actions with Dean of Students as executive secretary.
- 3) Undergraduate scholarships (and student aids)
University Faculty Committee to function in policy making and major actions with Dean of Students as executive secretary.

IV Organization

- 1) Dean to devote about half of his time to the duties of the office; remainder to professorial duties.
- 2) Tenure - 5 year term with presumption against more than two terms

3) Selection

Nomination to be recommended to President by Faculty.

Committee (3 members) on nomination, selected by University Policy Committee, to make canvass (mail) of faculty, conduct mail ballot on one or more names and submit slate of one or more names to President with results of Faculty vote.

4) Adequate financial support for conduct of office.

This outline Professor Gibbs expanded in a commentary on the several recommendations of the committee. In conclusion he moved that paragraph II on the responsibilities of the Dean be approved in principle, and that paragraphs III and IV be approved in toto.

The Professor of Economics, Professor English, moved, as amendment, that sec. 3 of paragraph IV, having to do with the mode of selection of a new dean, be deleted; the appointment of the dean would then be made in accordance with Article VI-A of the University Statutes. This amendment, duly seconded, was defeated by a voice vote. Professor English then moved that the Faculty adopt sec. 3, par. IV before considering the remainder of the report, but this motion was not seconded. In the discussion of the report, the Secretary expressed his doubt that the administration of University requirements for graduation, such as military science and physical education (see paragraph III, sec. 1), could be effectively transferred to the several schools and colleges and the Dean of the University Faculty thus be relieved of responsibility for them. The Dean of the College of Engineering, Professor Hollister, also inquired about the meaning of la and lb under paragraph II which he thought might suggest that the Dean of the University Faculty would be expected to concern himself with

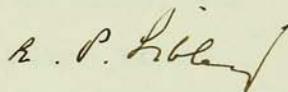
the existing curricula in the several colleges. At 5:35 the President asked the Dean to take the chair while he addressed the Faculty informally on the general subject of the report. He thought the report embodied an essentially idealistic conception and expressed some fear that the Faculty would not really appreciate its responsibility for the kind of program the Committee report envisages. He felt, however, that the University Faculty ought to be alert about current problems of education and he welcomed the report as an attempt to energize and vitalize a recognized function of the Faculty which he thought has not hitherto been realized. The Professor of Botany, Professor Petry, inquired whether sec. 3 of paragraph IV meant that the results of the canvass by mail will be reported to the Faculty before the President submits his nomination to the Board of Trustees. The chairman of the special committee, Professor Gibbs, thought that the procedure to be followed would have to be decided by the President in conformity with the existing statute. The Professor of Economics, Professor English, thought that the President's views of the proper functions of the University Dean implied a full-time job rather than the part-time suggested by the committee. The President replied that if the new dean makes a success of his part-time duties, the responsibilities can easily be increased.

The chairman of the special committee observed that the Committee on University Policy was ready to name the

membership of the Committee on Nominations indicated in sec. 3, par. IV—Professor W. B. Carver would be named as chairman, with Professors F. O. Ellenwood and L. A. Maynard as the other members.

The report of the committee, including the approval of this Committee on Nominations was then adopted by the Faculty, viva voce.

The Faculty adjourned at 5:53 p. m.



Secretary

13 June 1945
Boardman Hall
Room 122

The meeting was called to order by the President at a quarter after four o'clock. The minutes for the meeting of May 9 were read and approved.

Under the head of announcements the President commented on the NROTC which will be formally instituted here in November after a transition period, during the summer, from the Navy V-12 program. It is expected that about 300 men will be enrolled in the NROTC at Cornell. They will probably receive compensation. The Navy does not expect to house these men in barracks or to have them eat in separate mess halls. The special Navy program for these men includes 36 hours of Naval Science courses with some other prescribed courses most of which latter, it is hoped, may be absorbed into existing college requirements. It is obvious, however, that the Navy program will conflict with present programs for academic degrees, and either the Navy men will need to take additional time to graduate or a special degree will have to be set up for them.

The President then announced the retirement of Harriet Frost, Professor of Public Health and Out Patient Nursing, on August 31, 1944, and of Arther william Clark, Professor of Chemistry at the New York State Agricultural Experiment Station at Geneva, New York, on December 31, 1944, and the

approaching retirement of twelve members of the Faculty at Ithaca, with a brief citation describing the connection of each with the Faculty of Cornell University.

Mortier Franklin Barrus, was appointed Assistant in Plant Pathology in 1908. He became Assistant Extension Professor in 1911 and Extension Professor in 1914.

Cornelius Betten came to the University in 1915 as Secretary and Registrar (with the title of Professor) in the New York State College of Agriculture. In 1920 he was made Vice-Dean of Resident Instruction in the College of Agriculture. He became Director of Resident Instruction in 1923 and served in that capacity until 1940. From 1924 to 1926 he served as Acting Dean of the College of Agriculture and as Acting Dean of the College of Home Economics, 1925-1926. He was also acting Dean of both colleges in 1931-32. He has been Dean of the University Faculty since 1932. He was appointed Professor of Entomology in 1941.

Cora Ella Binzel was appointed Acting Professor of Rural Education in 1919 and Professor in 1922. She resigned in 1927 but returned in 1928 and has been Professor of Rural Education since that date.

Leslie Nathan Broughton came to Cornell in 1910 as Instructor in English and became Assistant Professor in 1916. He has been Professor of English since 1931.

Arthur Wesley Browne was made Instructor in Chemistry in 1903 and became Assistant Professor in 1906. He was appointed Professor of Inorganic and Analytical Chemistry in 1910. Since 1922 he has been Professor of Inorganic Chemistry.

Ralph Wright Curtis was Assistant in Nature Study in the College of Agriculture in 1905-06. In 1913 he was appointed Assistant Professor of Landscape Art and Professor of Landscape Art in 1916. Since 1922 he has been Professor of Ornamental Horticulture.

Asa Carlton King was Instructor in Extension Work from 1911 to 1914. In 1915 he was appointed Professor of Farm Practice and since 1920 has been Professor of Farm Practice and Farm Superintendence.

James Frederick Mason was appointed Instructor in the Romance Languages and Literatures in 1910, Assistant Professor in 1912 and Professor in 1914.

Guy Brooks Muchmore was appointed Assistant Professor of Oratory in 1913. He has been Assistant Professor of Speech since 1942.

Robert Morris Ogden came to the University in 1916 as Professor of Education. In 1939 he was appointed Professor of Psychology. He has been Dean of the College of Arts and Sciences since 1923.

Paul Russel Pope was Instructor in German, 1902 to 1906. He was appointed Assistant Professor of German in 1906 and has been Professor of German since 1915.

Harry Porter Weld was appointed Assistant Professor of Psychology in 1912 and has been Professor of Psychology since 1919.

The Dean announced the following awards of prizes:

The Corson Browning Prize

Ruth L. Bayless, Arts and Sciences '45

The Juliette MacMonnies Courant Prize

Dorothy Socolow, Arts and Sciences '45

The Forbes Heermans Prizes in Playwriting

First Prize - James Breckenridge, Arts and Sciences '45
Second Prize - not awarded

The Luana L. Messenger Prize

Helen North, Grad.

The Sampson Fine Arts Prize

First Prize - James Breckenridge, Arts and Sciences '45
Second Prize - Eugenia L. Petty, Grad.

The J. G. White Prize (English)

Elio A. Pons, Agr. '45

The Woodford Prize

Alfred Benjamin, Arts and Sciences '45

The Dean observed that he has asked the University Faculty standing committee on prizes to review the practices and

procedures now followed in awarding and reporting the awards of prizes.

At the December 1944 meeting of the Faculty a special committee of five members was appointed to study and report on the possible improvement in administration of financial aids to students. Of this committee Professor Rideout was appointed chairman and Professors Wagner and Warren and Messrs. Graham and Williams the other members. The Dean reported that Professor Rideout has resigned as chairman of the committee but will continue as a member of it, and the President has appointed Professor Warren as chairman.

There being no special orders and no unfinished business, the President called for reports of committees. For the Committee on University Policy the dean proposed the following revision of the requirement in physical training:

1. All undergraduate students must complete four terms of work, three hours a week, in physical training.
2. The requirement in physical training is a requirement of the first four terms and postponements are to be allowed only by consent of the Committee on Military Science and Physical Training.
3. Exemptions from the requirement may be made by the University Faculty Committee on Military Science and Physical Training when it is recommended by the Medical Office or because of unusual conditions of age, residence, or outside responsibilities. Students who have been discharged from the armed forces may be exempted.
4. For students entering with advanced standing, the number of terms of physical training required is to be reduced by the number of terms which the student has satisfactorily completed (not necessarily including physical training) in a college of recognized standing.

5. Responsibility for the interpretation of the requirement and for its application in individual cases is placed upon the Faculty Committee on Military Science and Physical Training.
6. This legislation supersedes all regulations regarding physical training previously adopted.

The revision suggested has been made with the approval of the Board on Physical Education and Athletics and the Department of Physical Training. The Dean observed that since the prescribed physical training will hereafter be administered in the several colleges (see the minutes for May 9), the colleges will be under obligation so to arrange students' schedules in the first four terms as to permit them to fulfill the requirement. On the Dean's motion, these recommendations were adopted without dissent.

The Dean then moved adoption of the following recommendation of the Committee on University Policy, premising that if the recommendation were adopted he would ask the several colleges to nominate representatives to be appointed by the President to the Committee on Military Science and Physical Training.

That the University Faculty Committee on Military Science and Physical Training shall consist of the Dean as chairman, and of representatives of the various colleges, to be appointed by the President. The members of this committee shall severally administer the requirements in military science and physical training within their colleges, subject to the direction of the University Faculty Committee which they constitute.

The motion was adopted without discussion. The Dean then presented the final recommendation of the Committee on University Policy:

That the Department of Physical Education and Athletics be permitted to use for men students registered in Physical Training, three grades—P, F, Inc.

The women's office of the Department of Physical Education and Athletics prefers to retain numerical grades. On the Dean's motion this recommendation was also adopted without dissent.

There being no other reports of committees, at this point the Secretary asked the President's permission to interpolate a matter not mentioned in the stated order of business. With an appreciation of his notable services as an administrative officer, especially as Dean of the University Faculty during the last thirteen years, the Secretary then in behalf of the Faculty presented Dean Betten with a purse of money and a congratulatory scroll of which a copy is here included:

*To Cornelius Betten
Dean of the
University Faculty*

On the occasion of your approaching retirement, your colleagues in the University Faculty desire to record their grateful appreciation of your many years of devoted and able service to Cornell University, and to wish for you in the years to come many happy days of productive work where ever your interests may lead.

Ithaca, New York

June 13, 1945



The Dean expressed his heartfelt appreciation and thanks.

In announcing his nomination of a new dean, the President observed that the continued interest and influence of the University Faculty at Cornell was a memorable tribute to Dean Betten's leadership in the last thirteen years, and he added his felicitations to the retiring dean. Two names, he said, had been presented to him by the special committee on nominations appointed at the last meeting--the names of Paul J. Kruse and Carleton Chase Murdock. Either man, he felt, would make an excellent dean. After much deliberation, he had decided to nominate Professor Murdock. The President then retired and the Vice-President took the chair. In accordance with the statutory provision, the Faculty then proceeded to a secret ballot on the President's nomination. One hundred votes were cast in favor of the nomination and seven against.

The meeting adjourned at 5:25 p. m.

R. P. Libby
Secretary

17 October 1945
Boardman Hall
Room 122

In the absence of the President, the Vice-President called the meeting to order at 4:15. The minutes for the session of June 13 were read and approved.

The Vice-President noted that the Board of Trustees has conferred the title of Emeritus Professor on the following members of the Faculty whose approaching retirement was reported in the June minutes.

Mortier Franklin Barrus, Extension Professor of Plant Pathology, Emeritus.

Cornelius Betten, Professor of Entomology, Emeritus.

Cora Ella Binzel, Professor of Rural Education, Emeritus.

Leslie Nathan Broughton, Professor of English, Emeritus.

Arthur Wesley Browne, Professor of Inorganic Chemistry, Emeritus.

Ralph Wright Curtis, Professor of Ornamental Horticulture, Emeritus.

Asa Carlton King, Professor of Farm Practice, Emeritus.

James Frederick Mason, Professor of Romance Languages and Literatures, Emeritus.

Robert Morris Ogden, Professor of Psychology, Emeritus.

Paul Russel Pope, Professor of German, Emeritus.

Harry Porter Weld, Professor of Psychology, Emeritus.

The Dean then made announcement of the President's appointments to standing Committees of the Faculty, the appoint-

ments to be effective November 1.

Committee on University Lectures

Mabel Rollins to succeed C. W. Mason
E. K. Graham to serve as Chairman during sabbatic
leave of H. W. Briggs

Committee on Student Conduct

L. P. Wilson to succeed J. W. MacDonald
H. E. Baxter to succeed T. W. Mackesey

Committee on Student Activities

G. R. Hanselman to succeed B. K. Northrup
Jessie Rhulman to succeed F. O. Waage

Committee on Entrance Credentials and Relations
with Secondary Schools

T. W. Mackesey to succeed A. H. Detweiler
A. W. Gibson to succeed H. D. Albright

Committee on Undergraduate Scholarships

R. W. Shaw to succeed H. R. Smart
L. A. Emerson to succeed E. V. Howell

Committee on Calendar

Carl Crandall to succeed S. S. Garrett
Marion C. Pfund to succeed Katharine W. Harris

Committee on Scheduling of Public Events

H. D. Albright to succeed A. M. Drummond
W. M. Sales, Jr. to serve as Chairman

Committee on Military Science and Physical Training

| | |
|------------------|-------------------|
| C. W. de Kiewiet | D. J. Shank |
| A. W. Gibson | Esther Stocks |
| H. J. Loberg | F. M. Wells |
| H. B. Meek | Alexander Zeissig |

Committee on Prizes

P. W. Gates to succeed H. W. Thompson

Committee on Music

Sarah Blanding to succeed H. W. Briggs

Committee to Award the Moses Coit Tyler Prize

H. W. Thompson to succeed himself provided the Faculty
concur in the appointment.

In connection with the appointment of Professor H. W. Thompson to the Committee of Award of the Moses Coit Tyler Prize, the Dean explained why it has seemed necessary to break the normal rule that no member shall be appointed to succeed himself. He asked the approval of the Faculty for this exception and approval was given by oral vote.

He reported also the following replacements in various board of the University:

Administrative Board of the Summer Session

Sarah G. Blanding to succeed herself for a four-year term to October 31, 1949

Board of Editors, University Press

Catharine J. Personius to succeed J. M. Sherman in Board of Editors for four-year term

Library Board

R. C. Bald to succeed W. H. French for a five-year term

There being no communications the Faculty then turned to special orders of the day. In the absence of Professor Hulse, Chairman of the Committee on Nominations for 1944-45, the Dean presented that Committee's recommendations for the nominating Committee for 1945-46:

F. O. Ellenwood
H. C. Stephenson
H. C. Thompson
R. H. Wagner
P. J. Kruse, Chairman

The Chairman invited nominations from the floor; none were offered, and the Professor of Government, Professor H. W. Briggs, moved that the Secretary be directed to cast an electoral ballot for the Committee's recommendation. The motion was carried by

a voice vote, and the Secretary reported the election of the Committee.

There was no unfinished business. Under the heading of reports of Committees, the Chairman called on the Secretary of the University, Dr. E. K. Graham, to report first for the Committee on Calendar and the Committee on University Policy, meeting jointly, and secondly for the Committee on Calendar. For the joint Committee Dr. Graham presented the following revised calendar for the Fall Term which begins with Navy registration on November 2, and continuing for fifteen, not sixteen weeks, will end on February 26.

Revised Calendar, Fall Term 1945-46

| | |
|---------------------|--------------------------|
| November 2 | Navy Registration |
| November 3 | Civilian Registration |
| November 5 | Instruction begins |
| November 22 | (Thanksgiving) A holiday |
| December 22 | Instruction ends |
| December 23, 1945 - | |
| January 1, 1946 | Christmas recess |
| January 2 | Instruction resumes |
| February 19 | Instruction ends |
| February 20 | Examinations begin |
| February 26 | Examinations end |

Inasmuch as the Committees have authority in the matter under Faculty legislation, this report was accepted for the record. Dr. Graham then presented the following two versions of a proposed calendar for the Spring Term. The significant difference, it will be observed, is that the first calendar makes no provision for a Spring Recess but begins the term two days later than the other calendar and sets Commencement five days earlier. For the Committee on Calendar he moved that the Faculty adopt the first proposal. His motion was carried by a voice vote.

| <u>Proposed Calendar, Spring Term 1946</u> | | |
|--|---------------------|-----------------------|
| I. | March 6 | Navy Registration |
| | March 7 | Civilian Registration |
| | March 8 | Instruction begins |
| | June 13 | Instruction ends |
| | June 20 | Examinations end |
| | June 21 | Commencement |
| II. | March 4 | Navy registration |
| | March 5 | Civilian registration |
| | March 6 | Instruction begins |
| | April 24 - April 30 | Vacation |
| | June 18 | Instruction ends |
| | June 25 | Examinations end |
| | June 26 | Commencement |

For the Committee on University Policy the Dean reported on a number of matters. He noted, first, that the Faculty has approved (May 9, 1945) the placing of the Dean of Students on the Committee on Student Activities as its executive Secretary. On January 25, 1939, however, the Faculty had voted to vest the Chairmanship of the Committee in the Counselor of Students whose office is now subordinate to the office of the Dean of Students. Accordingly, he moved that the legislation of January 25, 1939 be rescinded with the understanding that the Chairman of the Committee on Student Activities, like the chairmen of other standing committees, is to be appointed by the President. It was so voted.

The Dean next touched upon the matter of pre-registration, proposals for which have come in recent years from students. The Committee on University Policy thinks a system of pre-registration could probably be made practicable. It therefore presents the following recommendations.

"That the University Faculty approve in principle the pre-registration of students for terms other than the fall term.

"That the University Faculty requests the Registrar in consultation with representatives of the various colleges and schools of the University to devise a plan for pre-registration and to submit it to the University Faculty at an early meeting."

The Dean's next item of business concerned student use of automobiles. Legislation banning student use of automobiles was adopted specifically "for the duration of the War"; and with the President's approval the Board on Traffic Control has ruled that the term of prohibition is up. Forbidding all student use of automobiles would probably cause much resentment, particularly since many veterans will be among the students desirous of driving. On the other hand the Committee on University Policy felt that the University should not fall back on the old regulations preceding the War. It therefore decided, while awaiting further studies, to recommend that a letter be written to parents announcing it as the policy of the University to discourage student ownership and local use of automobiles except where necessary. President Day has concurred in this recommendation and his office will send out the letter. The Dean was not prepared now to ask for legislative action but suggested that a motion might be introduced under New Business. He observed that a certain amount of discretion would have to be used; letters would not be sent, for example, to parents of mature veterans.

For his final item of business the Dean discussed the post-war calendar and the proposal that the University adopt a three-term calendar in place of the two-semester. He has asked the heads of the several schools and colleges to study carefully

how they would re-arrange their curricula if a three-term system should be adopted; he is now appointing a sub-committee to collate reports from these individual divisions. This sub-committee which has been asked to formulate tentative plans for the trimester system, is constituted as follows:

| | |
|-------------------|-----------------|
| O. F. Curtis | H. B. Meek |
| A. G. Danks | B. K. Northrop |
| H. F. De Graff | Jessie Rhulman |
| S. S. Garrett | G. W. Salisbury |
| A. W. Laubengayer | C. L. Walker |
| Thomas Mackesey | H. E. Whiteside |
| F. G. Marcham | H. A. Wichelns |
| | C. C. Winding |

Prof. Meek to serve as Chairman

Members of another sub-committee, appointed to summarize the advantages and disadvantages of the semester and trimester systems, are:

Richard Bradfield
 R. E. Cushman
 G. R. Hanselman
 Lyman P. Wilson, Chairman

Both sub-committees have been asked to be ready to report late in November so that action may be taken in the December Faculty meeting. The Dean invited comment on this procedure as approved by the Committee on University Policy, but no comments were made.

For the Committee on Faculty Club, appointed October 13, 1943, Professor H. B. Meek reported in the absence of Professor A. J. Keefe, the Committee's Chairman. The Committee begged to report progress; it accepts as desirable the planning of a club in connection with Statler Hall, the projected new building for the

Department of Hotel Administration. The Committee would like authority to go ahead with organization of a Faculty Club and approval of architect's plans for the new building. It expects to solicit suggestions by campus mail. The Chairman asked whether there were objections. None were offered. The Professor of Law, Professor G. J. Thompson, made the motion that the Committee on Faculty Club be authorized to proceed with the organization of a Faculty Club and the approval of architect's plans for the new building. The motion was carried by a voice vote.

There was no new business and the Faculty adjourned at 5:15 p. m.

A. P. Gibson

14 November 1945
Boardman Hall
Room 122

The meeting was called to order by the President at 4:15. The reading of the minutes for the session of October 17 was dispensed with since they were not immediately available.

The President announced the death, on October 23, 1945, of Walter L. Williams, Professor of Veterinary Surgery, Emeritus. Professor Williams was appointed Professor at the opening of the Veterinary College in 1896 and continued an active member of the Faculty of that College until his retirement in 1921. The Faculty rose in respect for the memory of a dead colleague.

Under the head of announcements, the Dean reported that at last accounts 1230 veterans had registered in the University. Of this number, 151 had previously enrolled as veterans; 358 were registered at Cornell before or while in service; 377 were registered in collegiate institutions elsewhere; 341 entered as freshmen.

The first communication noted in the order of business (namely, the reference by the Committee on University Policy of award of the Master's degree in Business and Public Administration by the School of Business and Public Administration to the General Committee of the Graduate School) would be made the subject of a report from the Committee on University Policy; the second communication from the College of Arts and Sciences (proposing the substitution of "Wf" and "Wp" for "Z" as a symbol indicating a course dropped by a student without official sanction) would be brought up under the head of new business. The Faculty therefore turned to the special

order of the day, namely, the report of the Committee on Nominations. In the absence of Professor Kruse, Chairman of that Committee, the Dean reported the following nominations for vacancies on the several Committees of the University Faculty.

Faculty Representative on Board of Trustees

F. G. Marcham, Goldwin Smith Professor of English History
G. J. Thompson, Professor of Law

Committee on University Policy

E. A. Burt, Susan Linn Sage Professor of Philosophy
C. O. Mackey, Professor of Mechanical Engineering

Board on Physical Education and Athletics

W. H. Farnham, Professor of Law
L. H. MacDaniels, Professor of Horticulture

Board on Student Health and Hygiene

P. W. Gilbert, Assistant Professor of Zoology
Alexander Zeissig, Associate Professor of Veterinary Bacteriology

In accordance with Faculty legislation, the President then invited nominations from the floor; none were presented and the nominations were referred to the Committee on Elections for a mail ballot.

There being no unfinished business, the President called for reports from Committees. For the special Committee on Pre-Registration (see minutes for October 17) Professor Gibson, in the absence of the Committee Chairman, Dr. Bradford, gave a review of the history of attempts to pre-register students in the University, concluding with the following formal report:

The Committee respectfully reports as follows:

1. That pre-registration has many advantages, but that the abnormal conditions now existing with respect to the make-up of the student population, changing curricula, and changing calendar, make the time an unfavorable one for undertaking the experiment.

2. That the possibility of pre-registration should again be considered when the operation of the University has returned to conditions more nearly normal.

The Committee recommends:

1. That Navy students be registered on the morning of Wednesday, March 6, and new civilian students on the afternoon of that day; that old civilian students be registered on Thursday, March 7; and that those two days be kept clear of any activities or appointments excepting the ordinary processes of registration and assignment.

2. That this Committee be continued, or another appointed, to work out improvements in the processes of registration and assignment, including the possibilities of pre-registration.

Professor Gibson moved adoption of the Committee's recommendations and his motion was seconded. After considerable discussion, the Emeritus Professor of Economics and Statistics, Professor Willcox, moved as amendment that the words, "or another appointed," in the second recommendation be struck out. This amendment was carried by a voice vote and the motion, as amended, was then approved and accepted viva voce.

For the Committee on Military Science and Physical Training the Dean moved adoption of the following recommendation:

"The Committee on Military Science and Physical Training recommends that the legislation of the University Faculty of October 11, 1944 relative to the exemption of veterans from the requirement in Military Science, because of their service, be amended to read: Students who have been enrolled in the armed services are exempted from the requirement in Military Science by virtue of such service. Those who are exempted from the basic ROTC course must be informed that under the ruling of the Adjutant General such exemption may debar them from the advanced ROTC course."

The Professor of Military Science and Tactics and Commandant, Colonel Van Dusen, expressed his dissent from the Committee's recommendation and moved that the recommendation be referred to the Committee on University Policy for further examination and report to the Faculty. His substitute motion was lost by a voice vote.

The Dean remarked that in the Committee's recommendation the expression "armed services" will be interpreted liberally to include auxiliary services and the services of our Allies, if the motion is passed. The original motion was then put to a vote and carried viva voce.

For the Committee on University Policy the Dean then explained its attitude toward the request of the new School of Business and Public Administration that it be empowered to confer the Master's degree in Business and Public Administration at the end of two years' work in the School. The Committee was favorable on the whole to the new School's request, but a minority did not approve conferring a Master's as the first professional degree, declaring that such an action would trespass on the authority of the Graduate School. The Committee therefore has referred the whole question to the General Committee of the Graduate School for a report.

Under the head of new business the Dean presented the following communication from the College of Arts and Sciences:

November 7, 1945.

Dear Dean Murdock:

At a meeting of the Faculty of the College of Arts and Sciences held on November 6, 1945, the Faculty adopted a recommendation made by the Committee on Educational Policy that the marks WP (withdrew, passing) and WF (withdrew, failing) be substituted for the mark of Z now used in this College. This recommendation is subject to the University Faculty, and I hereby request that you bring the recommendation before the University Faculty at an early date.

Sincerely yours,

/s/ C. W. de Kiewiet
Dean

When, in February 1933, the University Faculty adopted a system of uniform grades, it provided that the several Faculties should be free to adopt the grade, "Z," as the designation for withdrawal from courses without official permission. Since, as before that time, the College of Arts and Sciences has regularly employed this symbol; in recent investigation the Dean has discovered that other Colleges also are using the mark though somewhat differently. He thought the whole matter should have more investigation and moved reference of it to a special committee to be appointed by the President and composed of representatives of every College. His motion was carried by 29 ayes to 20 noes.

Before adjournment the Dean observed that there will probably have to be two December meetings (on December 12 and 19) in order to take care of prospective business. No objection was voiced.

The Dean of Students, Dean Speight, referred to the discussion at the last meeting of student use of automobiles. He moved that a committee of five be appointed by the President to consider what, if any, changes should be made in the legislation governing such use. His motion was adopted without dissent and the Faculty adjourned at 5:35 p. m.

A. P. Liley
Secretary

12 December 1945
Rockefeller Hall
Room A

The regular December meeting of the Faculty was called to order in Rockefeller A at 4:15. The minutes of the sessions of October 17 and November 14 were read and approved.

Under the head of communications the following committee appointments by the President were reported:

Committee to Draft Resolutions on Death of Walter L. Williams

Prof. H. J. Milks
Prof. Earl Sunderville
Prof. J. N. Frost, Chairman

Committee to Consider and Report Regarding the Recommendations of the College of Arts and Sciences Regarding the grade Z

Prof. H. E. Baxter
Prof. H. A. Freeman
Prof. J. P. Hertel
Prof. H. J. Loberg
Prof. H. B. Meek
Prof. D. J. Shank
Prof. Esther Stocks
Prof. Alexander Zeissig
Dean C. W. de Kiewiet, Chairman

Committee on Student Use of Automobiles

Prof. W. H. Farnham
Prof. Lewis Knudson
Dean H. E. B. Speight
Prof. R. H. Wagner
Prof. D. L. Finlayson, Chairman

The President then called for the special order of the day, the report of the Committee on Elections. For the Committee the Secretary reported that 369 valid ballots were cast; 4 ballots were thrown out as invalid because they were unsigned and 1 ballot because the signature was illegible; 2 ballots were received after the polls were closed. To the post of Faculty Representative on the Board of Trustees, F. G. Marcham, Goldwin Smith Professor of English History, was elected; to membership in the Committee on University Policy, C. O. Mackey, Professor of Heat-Power Engineering;

to membership in the Board on Physical Education and Athletics, L. H. MacDaniels, Professor of Horticulture; to membership in the Board on Student Health and Hygiene, P. W. Gilbert, Assistant Professor of Zoology.

The Faculty then turned to reports of Committees, and the President called upon the Chairman of the Committee on Calendar, Dr. Graham, to report for that Committee concerning the calendar for the academic year, 1946-47. For the Committee Dr. Graham said that its recommendation would be introduced after the Faculty shall have decided whether to return to the two-semester system or to introduce a three-term calendar.

In the absence of the Dean three recommendations from the Committee on University Policy were presented by members of that Committee. The first recommendation, concerning degrees in the new School of Business and Public Administration (see minutes for November 14) was presented by the Professor of Government, Professor Cushman. He reported that the Faculty of the Graduate School has approved the following recommendation:

"That the University Faculty recommend to the Board of Trustees the establishment of two degrees, Master of Business Administration and Master of Public Administration, to be administered by the Faculty of the School of Business and Public Administration."

His motion to adopt the recommendation was carried by a voice vote.

The Professor of Botany, Professor Knudson, then presented the following recommendation from the Committee:

"That the University Faculty recommend to the Board of Trustees that the word, "extension," be deleted from the titles of those members of the University Faculty in which it occurs.

That if the Board of Trustees approves the recommendation for the deletion of the word, "extension," from the titles of members of the University Faculty, the University Faculty recommend to the Board of Trustees that the statutes be amended by substituting for the third sentence of Art. IV, Sec. II, Part (a), the following:

Provided, however, that the following shall be non-voting members of the University Faculty: the professors, associate professors and assistant professors of the Faculty of Medicine and of the Faculty of Nursing in New York; the professors, associate professors and assistant professors in the State Experiment Station in Geneva, New York and in other institutions of the University located away from Ithaca; the professors, associate professors and assistant professors who are engaged exclusively in the extension services of the several schools, colleges and departments of the University; and the Alumni Secretary. The University Faculty may on occasion grant to any group of non-voting members the right to vote on any question deemed to be of interest to such group."

There was a brief discussion. In answer to a query Professor Knudson gave the number of "extension" professors, all of whom are in the Colleges of Agriculture and Home Economics. The President summarized his understanding of the recommendation of the Committee as meaning simply, "Members have to be in residence to vote." On Professor Knudson's motion the recommendation was adopted without dissent.

The third report from the Committee on University Policy was presented by the Professor of Romance Languages and Literatures, Professor Bishop. This report contained three recommendations, as follows:

"That beginning with 1946-47, the University return to an academic year beginning in late September and ending about the middle of June.

That the Faculty set as its hour of adjournment for this meeting 5:45 p. m. and that if at the time of its adjournment it has not completed the items on the agenda for this

meeting, it adjourn to meet in this room at 4:15 p. m., Wednesday, December 19, 1945 and that the further consideration of the post-war calendar and the report of the Committee on Calendar concerning the calendar year 1946-47 be special orders for that meeting.

That the academic year be divided into three terms of eleven weeks each, instead of into two semesters."

The first recommendation was approved without dissent on Professor Bishop's motion. After some discussion Professor Bishop without objection changed the wording of the second recommendation to read, "That the Faculty set its adjournment for this meeting not later than 5:45 p. m." The Professor of Civil Engineering, Professor Malcolm, objected that the second recommendation suggests final action on the calendar may be taken at this meeting, and Professor Bishop declared his willingness to include in the recommendation the phrase, "action to be postponed until next Wednesday." The Professor of Entomology, Professor Matheson, moved adjournment; the motion, duly seconded, was lost by a voice vote. The Emeritus Professor of Economics and Statistics, Professor Willcox, asked whether the Committee had considered the possibility of an evening meeting. For the Committee Professor Bishop said the possibility had been considered and rejected. The second recommendation in the following amended form was then put to a vote and carried:

"That the Faculty set adjournment for this meeting not later than 5:45, final action on the items of the agenda for this meeting to be postponed until next Wednesday when the Faculty will meet in this room at 4:15 p. m. Further consideration of the post-war calendar and the report of the Committee on Calendar shall be the special orders of that meeting."

Professor Bishop then read the third recommendation of the Com-

mittee. Mimeographed reports of the two sub-committees appointed to consider the possibility of a change in calendar had been distributed among members of the Faculty by the Dean's direction. Professor Bishop recapitulated the arguments for the three-term calendar as given in the mimeographed report. The Professor of Civil Engineering, Professor Malcolm, again protested any decision at this meeting and the President declared that no decision would be arrived at. The discussion that followed was participated in by the Professor of Electrical Engineering, Professor Malti, the Professor of History, Professor Laistner, and the Professor of Botany, Professor Petry.

At 5:25 the Professor of Economics, Professor O'Leary, moved adjournment and the motion was carried.

A. P. O'Leary
Secretary

19 December 1945
Rockefeller Hall
Room A

In the absence of the President the meeting was called to order by the Vice-President at 4:15. Since this was an adjourned meeting, reading of the minutes of the session of December 12 was postponed.

The Vice-President announced the death on December 15, 1945 of Arthur Wesley Browne, Professor of Inorganic Chemistry, Emeritus. He became a member of this Faculty in 1906 and for many years has served as Faculty Marshal. The Faculty rose in respect for the memory of a dead colleague.

The Chairman called up at once the unfinished business, namely consideration of the report of the Committee on University Policy recommending "That the academic year be divided into three terms of eleven weeks each instead of into two semesters." The Chairman declared that a motion to approve this recommendation was before the house.

Speaking for a minority of the Committee, the Professor of Government, Professor Cushman, led off the discussion; the Dean followed with an argument in favor of the proposed change. The ensuing discussion followed in general the lines laid down in the report of the Sub-Committee appointed to report the arguments for and against the "Quarter System" as opposed to the "Semester" or Two-Term Plan, which report had been circulated among members of the Faculty. Opponents of the recommendation made an additional point, however, that the time when so many former students are returning as veterans is not opportune for a change in calendar and others feared that opportunities for sabbatic leaves might be curtailed under the three-term plan. At 5:20 there were cries of

of "Question! Question!" from the floor and the Chairman put the Committee's recommendation to a vote. On show of hands, 79 ayes were recorded as approving the adoption of the recommendation and 145 noes.

The Secretary of the University as Chairman of the Calendar Committee then presented the following two-semester calendar for 1946-47.

Two 16-week terms, conventional arrangement

| | |
|--------------------|-----------------------------------|
| Sept 24-25, TW | Registration |
| 26, Th | Instruction begins |
| Nov 21-23, ThS | Thanksgiving |
| Dec 21, S | Last classes before Christmas |
| Jan 6, M | Instruction resumes |
| Jan 25, S | Instruction ends |
| Jan 27 - Feb 5, MW | Examinations |
| Feb 7-8, FS | Registration |
| Feb 10, M | Instruction begins |
| Apr 5, S | Last classes before Spring recess |
| Apr 14, M | Classes resume |
| May 31, S | Instruction ends |
| June 2-10, MT | Examinations |

On his motion it was adopted without dissent.

On motion the Faculty adjourned at 5:35 p. m.

Secretary

9 January 1946
Boardman Hall
Room 122

In the absence of the President the meeting was called to order by the Vice-President at a quarter after four o'clock. The minutes of the sessions of December 12 and December 19 were read and approved.

The Vice-President announced the death on January 8, 1946 of Emery N. Ferriss, Professor of Rural Education. The Faculty rose in respect ~~for~~ the memory of a dead colleague.

The Dean made announcement of the following committee appointments by the President.

Committee to Draft Resolutions on Death of Arthur W. Browne

Professor C. L. Durham
Professor L. A. Maynard
Professor A. W. Laubengayer, Chairman

Committee on Calendar

Professor D. W. Baker to fill the unexpired term of Professor Zeissig which ends October 31, 1947.
Professor H. A. Freeman to fill the unexpired term of Professor Lane which ends October 31, 1948.

Committee on Military Science and Physical Training

Professor Peter Olafson to fill the vacancy caused by the leave of absence of Professor Zeissig.

There being no special order or unfinished business, the Vice-President called on the Secretary of the University, Dr. Graham, to make a report for the Committee on Calendar. On behalf of the Committee Dr. Graham recommended the authorization of an 11-week summer term to begin on July 1 and to end on Saturday, September 14. He pointed out that the summer term and the 6-week summer session thus begin at the same time, that the action is intended to be permissive and not a requirement on the various Schools and Colleges, that it made possible a division of the summer term into two parts of 6 weeks

and 5 weeks duration respectively and that the first part coincides with the summer session. He moved adoption of the report of the Committee. The motion was seconded. The Vice-President, speaking also for the President, pointed out that for several years the teaching staff of the University had taught throughout the summer as well as during the fall and spring terms, that the time had come for relief from such a schedule and that it was hoped that the work of the summer term could be so arranged that none of the senior members of the Faculty would be required to teach the full 11 weeks. He considered that the division of the summer term into two parts was desirable because it made possible an arrangement by which an individual member of the Faculty would teach one part only. The Professor of Civil Engineering, Professor Malcolm, remarked that he for^e₁saw difficulties in arranging for such a term as was proposed and suggested an 8 or 9-week term. The Secretary of the University, Dr. Graham, speaking for the Committee, remarked that it would be unfortunate to have a variety of term lengths. Inasmuch as we have already a 6-week summer session and there is definite need in some Colleges for an 11-week summer term, it is to be hoped that any offerings might be fitted into one or the other of these. He pointed out that any College wishing to make other arrangements should bring its specific request to the University Faculty for consideration. The Professor of Economics and Dean of the School of Business and Public Administration, Professor O'Leary, asked what kind of break would occur at the end of 6 weeks; would new courses be started after 6 weeks? Dr. Graham, in reply, pointed

out that this might be done but that a single course might be carried through the 11-week period with a change of staff at the end of 6 weeks. The motion was put to a vote and carried.

The Professor of Law, Professor Keefe, reporting for the Committee on a University or Faculty Club, described the activities of the Committee and pointed out that the plans for the Club had now arrived at such a stage that an organization should be formed which had the legal right to make contracts. He asked that his Committee be discharged, it being understood that the members of the Committee would organize as a Club to be called the Statler Club. It had been ascertained that the Club could incorporate under this name. When incorporation had been effected, invitations would be issued to all members of the University Faculty and to members of the University Administration to attend a meeting at which a constitution and by-laws would be adopted. In describing the activities of the Committee, he said that three possibilities had been considered, (a) the construction of a building to house the Club, (b) an arrangement with Willard Straight Hall, (c) an arrangement with the School of Hotel Administration. The first proposal would cost \$250,000; the second was unsatisfactory because after all Willard Straight is a student organization; the third possibility is recommended by the Committee. According to plans the Club will have the use of the north end of Statler Hall which is soon to be constructed on East Avenue. The dining rooms of the Club are to be operated by the Hotel School, furnishing a laboratory project for that School. The building is to be erected and furnished by the Trustees of the Statler Foundation. The financial details

are still to be worked out but the Committee has reason to believe that the dues will not be large, perhaps between \$10 and \$15 a year. The building will contain twenty bedrooms for use of transient guests. These will be administered by the School of Hotel Administration, not by the Club. On behalf of the Committee he moved that the report be accepted and the Committee discharged. The motion was seconded and carried by a voice vote.

Reporting for the Committee on University Policy the Dean reviewed the legislation of the University Faculty on October 14, 1942 and on April 14, 1943 regarding the right of instructors to vote in meetings of the Faculties of the several Colleges. He pointed out that the decision of the Board of Trustees in June 1943 by which they deferred action until after the war on the recommendations of the University Faculty which were made at the suggestion of the Committee on Tenure and Efficiency, made further action on this subject desirable. The matter has been discussed in detail by the Committee on University Policy. It appears that at the present time the situation, with respect to the appointment of instructors, varies from College to College. One solution would be to refer the matter to the several College Faculties for consideration and report. However, it is desired to reprint the revised University Statutes at an early date. In view of this he presented the following recommendation from the Committee on University Policy.

"The Committee on University Policy recommends that the University Faculty recommend to the Board of Trustees that Article IV, Sec. 2(b) of the University Statutes be amended by substituting for the final clause of the first sentence, which now reads, "but instructors shall not have the right to vote until after four years of service as such here or

in an institution of equal standing," the following: "but instructors shall not have the right to vote except as that right is granted to them or to any group of them by action of the College or School Faculty concerned."

On behalf of the Committee he moved adoption of the recommendation. The motion was seconded and carried by a voice vote.

Reporting for the Committee on University Policy the Dean stated that the Committee had under consideration plans for changes in the scheduling of classroom and laboratory courses designed to make the use of the buildings in which this work is given more nearly continuous throughout the day. This matter has not been referred to the Committee by the University Faculty. Proposals have come to the Committee from various sources. It seems desirable at this time to make a progress report to the Faculty to inform the Faculty that the matter is under consideration and to give members of the Faculty an opportunity for making criticisms and constructive suggestions. There is a serious shortage of classroom and laboratory space. The opening of two or three new schools and the introduction of the 5-year Engineering program will make the situation worse. The shortage is most seriously felt in the College of Arts and Sciences, but inasmuch as a large part of the teaching load of that College is occasioned by work taken by students in other Colleges, any attempt to ease the situation by changing schedules is a University, rather than a College, problem. It is proposed to schedule more classroom courses in afternoons and more laboratory courses during the morning and to schedule more work during the evenings. Under existing conditions on the campus the forty-minute lunch period is too short. The scheduling of academic work after four o'clock in the afternoon seriously hampers

the recreational and athletic programs. The plan which at present is favored by the Committee on University Policy is to do away with the twelve o'clock class period, scheduling classroom and laboratory work from 8 a. m. - 12 m., from 1 p. m. - 4 p. m. and in the evening. The Committee is in favor of appointing in each College someone to have charge of the scheduling in that College and that these individuals constitute a central committee. A majority of the Committee on University Policy believes that the chairman of this committee should be someone appointed to represent the University as a whole, and not one of the members of the Committee who has charge of the scheduling in a particular part of the University. It is believed that during the first year or two, while the desirable changes in schedules are being brought about, the work would require a considerable part of the chairman's time. It is to be hoped that after that, the time required would be less. In discussing the report, the Professor of Civil Engineering, Professor Malcolm, objected to the elimination of the twelve o'clock period because of the convenience of scheduling two 2 1/2-hour laboratory periods in the morning. The Professor of Hotel Administration, Professor Meek, seconded Professor Malcolm's remarks. The Professor of Mathematics, Professor Jones, commenting on the proposal for^{saw} conflicts between afternoon classes and afternoon laboratories. The Professor of Veterinary Parasitology, Professor Baker, spoke in favor of eliminating twelve o'clock lectures. The Professor of Home Economics, Professor Pfund, mentioned the desirability of keeping the dining rooms in the women's dormitories open from 12 m. - 1:20 p. m. The Dean, in replying

to these comments, remarked that it was not contemplated to restrict the luncheon time to the period, 12 m. - 1 p. m., that the plan permits of 3-hour laboratory courses starting at 1 p. m. but that 2 1/2 - hour laboratory courses might be scheduled starting at 1:30 and 2-hour laboratory courses, if desired, starting at 2 p. m. He invited the members of the Faculty to make further criticisms and suggestions to the **Committee on University Policy at an early date.**

Under the head of new business the Professor of Clinical Medicine, Professor Moore, called attention to the intense anti-vivisection campaign which is now in progress and to the danger that it seriously hamper research in the Biological Sciences. He presented the following resolution and moved its adoption.

"WHEREAS, knowledge gained from medical research with animals has contributed to the welfare and prolongation of human life and has prevented and alleviated suffering, both in man and animals; and

WHEREAS, education in the biologic sciences in general, and in medicine and veterinary medicine in particular, require the use of dogs and other laboratory animals in the adequate training of students; and

WHEREAS, the dog is indispensable for physiologic research, such as that which led directly to the discovery of insulin for diabetes and liver treatment for pernicious anemia; and

WHEREAS, basic research on the dog has been of great benefit to countless people through the evaluation for clinical use of drugs, vitamins, insulin, liver preparations, toxoid, biologics and refined surgical techniques for delicate and dangerous operations; and

WHEREAS, many lives were saved during the recent war because better treatment for burns, shock, infectious diseases and injuries was learned through intensive animal research; and

WHEREAS, prohibiting the use of dogs in research would seriously obstruct the future progress of medicine in its effort to conquer many remaining diseases of mankind;

THEREFORE, BE IT RESOLVED, that the Faculty of Cornell University endorses the principle of research on dogs and other animals as an aid to human and lower animal welfare and as an aid to public health and education

AND BE IT FURTHER RESOLVED, that a copy of this resolution be sent to the Governor and to each member of the Legislature of the State of New York."

The motion was seconded by the Professor of Veterinary Parasitology, Professor Baker. The Professor of Latin, Emeritus, Professor Durham, asked whether the mover of the motion would accept the phrase, "the following members of the University Faculty," instead of the Faculty. There were cries of "No!" from the floor. Professor Moore said that he thought that the resolution would have greater weight if it came from the University Faculty but if it was not passed in the form presented, he would be glad to accept the other. The motion was unanimously carried by a voice vote.

The Faculty adjourned at 5:35 p. m.

R. P. Stearns

Secretary

February 13, 1946
Boardman Hall
Room 122

In the absence of the President and Vice-President, the Dean called the meeting to order at a quarter after four o'clock and invited the Professor of Mathematics, Professor Hurwitz, to take the chair. The minutes of the meeting of January 9 were read and approved.

There were no announcements; under the head of communications the Dean reported the appointment by the President of the following committee to draft resolutions on the death of Professor Ferriss:

Committee to Draft Resolutions on the Death
of Professor E. N. Ferriss

Professor R. C. Gibbs
Professor R. M. Stewart
Professor Julian Butterworth, Chairman

He also announced that the President has appointed Professor J. R. Johnson to the Committee on Music to fill out the unexpired term of Professor Laistner who will be on leave.

There were no special orders and no unfinished business, and the Chairman called for reports of committees. For the special Committee on the Student Use of Automobiles its Chairman, Professor Finlayson, made a report of progress and said that as a result of questionnaire forms which it has been circulating the Committee hopes later to make definite proposals. At present it is asking that the Committee be authorized to increase its membership by two students. The Committee feels that student backing of any proposed legislation will be more likely if the student body is kept informed. In conclusion, then, he moved: "That the special Committee on the Student Use of Automobiles be augmented by two members of the Student Council approved by the

President." The motion was carried by a voice vote. Before the subject was dismissed, the Professor of History, Professor de Kiewiet, suggested that the Committee take up the subject of parking on the campus, specifically of reserving parking space for the Faculty. Professor Finlayson demurred; he thought it was none of the special Committee's business to deal with parking but he told of the Architectural Board's actions on the Traffic Board's previous representations in the matter.

For the Committee on University Policy the Dean reported on proposed legislation regarding final examinations. Commencement, this term, comes in the middle of "Block Week" and obviously the rules adopted by the University Faculty on May 24, 1924 would not permit seniors to complete their work before Commencement. Incidentally the Dean noted that rules concerning final examinations are not being strictly observed by members of the Faculty, and the Committee on University Policy has asked him to send out copies of the University Faculty legislation on the subject. The Dean of Students, Dean Speight, suggested that the Commencement formula should be re-worded so as to make it clear that Commencement exercises do not constitute or guarantee the graduation of all candidates present. The Professor of Botany, Professor Petry, asked whether the Registrar can set new examination dates when conflicts arise and he was assured the Registrar may. With the explanation that a situation like the present should not recur because graduation exercises will probably be confined hereafter to Commencement in June, the Dean moved approval of the following recommendation from the Committee on University Policy.

"The Committee recommends that the legislation of the University Faculty of May 24, 1924 regarding deviations from the

examination schedule be interpreted this term so as to allow seniors whose examinations are scheduled on February 25 and 26 to be examined before Commencement Day."

His motion was carried by a voice vote.

The Dean then continued the discussion begun at the January meeting of the scheduling of classroom and laboratory exercises. The Committee on University Policy has deliberated with representatives present from the cafeteria services and has reached the conclusion that something must be done to enlarge the luncheon hour - - - - must be done, therefore, to change legislation setting the hours of instructions. First of all a study must be made of the scheduling in the various colleges, and the Conference Committee of the Deans has proposed that a representative of each college be appointed a member of the committee to report on such scheduling. Three definite suggestions have been made: the first, that laboratory periods now of 2 hours and 20 minutes be reduced to 2 hours; second, that evening laboratory sections be instituted; third, that permission be given to extend afternoon laboratories beyond 4 o'clock. He then read the following proposal of the Committee on University Policy and moved its adoption for recommendation to the Board of Trustees.

"The Committee on University Policy recommends:

(1) That the President be asked to appoint a Committee on Schedules to consist of a chairman and representatives from the various colleges and schools of the University in Ithaca,

(2) that the Committee make a study of the possible changes in the schedules of the various colleges and schools of the University which would bring about a more efficient use of the available classrooms and laboratories on the campus,

(3) that the Committee make recommendations as soon as practicable to the University Faculty regarding the general aspects of the problem, making the report available to the Deans' Conference

and the Committee on University Policy in advance of the meeting at which it is presented,

(4) that pending action on its recommendation the Committee proceed to suggest to the various colleges such adjustments of schedule as in its judgment will improve the situation."

The Professor of History, Professor de Kiewiet, suggested the inclusion of the phrase, "and before the end of the Spring term" after the words, "as soon as practicable". The Dean and the seconder accepted the suggestion, and the motion was carried without dissent by a voice vote.

Under the head of new business the Dean introduced the request of the Engineering Faculty that a new Degree be set up in the Graduate School, the Degree, Master of Aeronautical Engineering. The Dean of the School of Engineering, Dean Hollister, explained the reasons for the request. Work in the field of the new Degree has already begun modestly on an undergraduate level, and graduate work will begin actively next Fall. Requirements for the Degree will be conducted in conformity with existing rules of the Graduate School; the work will be divided between Ithaca and Buffalo; the first Degree will not be conferred before the Spring of 1947. On the Dean's motion the request of the Faculty of the College of Engineering was approved by a voice vote.

Before adjournment there was extended discussion of the "quota" system as it has been applied to graduate students; no motion was introduced, however, and no action taken.

The Faculty adjourned at 5:30 p. m.

R. P. Hollister

Secretary

March 13, 1946
Boardman Hall
Room 122

The meeting was called to order by the President at a quarter after four o'clock. The minutes for the session of February 13 were read and approved.

Before beginning upon the formal business of the meeting, in response to an invitation from the Dean the President addressed the Faculty on a number of topics relating to University operation during 1946-47. First, he spoke of quotas and the difficulty of forecasting all factors involved in determining what numbers can be admitted. The quota set for the present term was 6900; the number actually in attendance will probably be 6750 or 6800. One feature will be changed in figuring the number to be admitted next Fall: a separate quota will be assigned to the Graduate School. In determining quotas for 1946-47, three types of demands have to be kept in mind. First the applications of students already here and in good standing; secondly, applications of former students now on leave; thirdly, the demand from those who would naturally be entering as freshmen from high school. The University cannot neglect this last category but must work to restore a normal student body as the claims of veterans diminish. In these several groups it is calculated there are 4850 undergraduates now in attendance who may be expected to return, 1750 former students - - - (mostly veterans) who will presumably ask to return, and 1700 as the normal number of applicants for admission as freshmen, about half of them coming directly from high school. These numbers added give a total of 8300 exclusive of graduate students. The University may expect, therefore, not fewer than 9000 students in residence next year - - - possibly as many as 9300. The Administration will count on

not fewer than 9000 to be on the campus next Fall. To take care of so great an increase, no wastes will be allowable. A Committee on Scheduling, of which Professor Guise is Chairman, has been set up. This Committee is expected to report not later than the May meeting of the University Faculty, and the President begged the cooperation of the Faculty in carrying out its recommendations.

For his second topic the President discussed housing. A Committee has been appointed with the Provost as Chairman to deal with this subject. Few or no decisions have been made yet. The President deprecated the sensational rumors in circulation and bade the Faculty retain completely open minds on the matter. He could foresee the possibility that a new engineering building might be used temporarily as lodging for students; so, too, Moakley House if it is built this year. The University is taking over the Glens Springs House in Watkins Glen to provide for 200 married instructors. The Preventorium on West Hill may take care of 60 students, and Federal housing projects are expected to provide 200 family units and 500 single units. The Administration is still hoping that the new dormitory for women in the rear of Balch will be completed in time for use next Fall. Perhaps the most critical shortage is in housing for members of the Faculty; not fewer than 150 new Faculty units are needed and 200 would be better. Statutes of New York State would need to be amended to permit insurance companies to finance some of the building in which they might be interested.

From the Conference recently called by Governor Dewey and attended by representatives of 87 degree-giving institutions in the State, the President reported that one resolution adopted concerned the possible

participation of Cornell in a new cooperative institution to be established at Sampson. Colgate, Cornell, Hobart, Syracuse, and Rochester, it is expected, will be associated in this enterprise which, in effect, will be a junior college offering two years of work. The institution at Sampson will have an independent existence with a separate administration and faculty. The Governor figured that 200,000 potential students will be seeking a college education next year; existing institutions are now attended by 105,000 and have only planned for 170,000. In other words, a probable 30,000 applicants cannot be accommodated on college campuses now existing. College extension centers have been proposed. A working capital of at least \$500,000 will be needed. At present the interested institutions are waiting to see what the State can and will do. In conclusion the President foresaw that the Administration will have a "tough time," next year, and he appealed for all the assistance the University Faculty can give it. Again he cautioned the Faculty against unfounded rumors.

Under the head of communications the Dean reported the following appointments by the President.

Committee on Student Use of Automobiles

Professor B. F. Willcox to serve during the Spring term in place of Professor W. H. Farnham

Committee on Scheduling Courses

| | |
|---------------------------------|------------------------|
| Professor R. F. Chamberlain | Professor J. P. Hertel |
| Professor Charles Cladel | Professor M. L. Hulse |
| Professor Jean Failing | Professor D. J. Shank |
| Professor C. H. Guise, Chairman | |

He also noted receipt of the following communication from the Secretary of the Board of Trustees:

January 19, 1946

Cornell University, at a meeting held today, established in the School of Business and Public Administration the degrees of Master of Business Administration and Master of Public Administration, to be awarded at the successful completion of a five-year course, and to be administered by the Faculty of the School of Business and Public Administration."

R. B. Meigs
Secretary of the Board

He then presented the following communication, dated February 25, from the Dean of the Graduate School, premising that the action requested would be taken up under new business.

February 25, 1946

Dean C. C. Murdock
Rockefeller Hall

Dear Dean Murdock:

This is to inform you that the Faculty of the Graduate School, at its meeting of February 22, 1946, approved the recommendation of the Faculty of Industrial and Labor Relations that the Board of Trustees authorize the establishment of the degree, Master of Science in Industrial and Labor Relations, under the jurisdiction of the Faculty of the Graduate School.

This information is sent you with the request that the University Faculty recommend to the Board of Trustees the establishment of this degree.

Faithfully yours,

/s/ G. Watts Cunningham

There was no special order and no unfinished business. When reports of Committees were called for, in the absence of the Chairman of the Committee on Student Activities, the Dean presented the following recommendation.

"The Committee on Student Activities recommends that Saturday, May 25, be designated Spring Day and declared a University holiday."

On the Dean's motion this recommendation was approved by a voice vote.

Under the head of new business the Dean moved that the Faculty approve, for submission to the Board of Trustees, the recommendation of the Faculty of the Graduate School that the degree Master of Science in Industrial and Labor Relations be established under the jurisdiction of the Faculty of the Graduate School. The Professor of Industrial and Labor Relations, Professor Bradley, gave the background of this request and referred the Faculty to the new announcement of the Graduate School for a description of the graduate work to be offered in the field of the new School's interests. The Professor of Animal Genetics, Professor Hutt, inquired whether the possibility had been considered of naming the new degree "Master of Industrial and Labor Relations" instead of "Master of Science in Industrial and Labor Relations". In the brief discussion which followed the President observed that there is no logic in this naming of degrees; one can only recognize the anomalies. The motion of the Dean was carried by a voice vote and the Faculty adjourned at 5:20 p. m.

A. P. Kelley
Secretary

April 10, 1946
Boardman Hall
Room 122

In the absence of the President and the Vice-President, the Dean called the meeting to order at a quarter after four o'clock. The minutes for the meeting of March 13 were read and approved. The Dean made formal announcement of the death on March 21 of George L. Coleman, Assistant Professor of Music, Emeritus and the Faculty rose in respect for his memory.

The Dean then asked the Professor of Classical Languages and Literatures, Professor Kaplan, to take the chair. Under the head of communications the Dean read a letter from Professor L. A. Maynard, Director of the School of Nutrition, requesting on behalf of the Faculty of the School of Nutrition that, "the University Faculty recommend to the Board of Trustees the establishment of two degrees, Master of Nutritional Science and Master of Food Science, to be administered by the School of Nutrition and awarded upon completion of a 2-year curriculum." The Dean noted that action by the University Faculty must be postponed for a recommendation from the Graduate School.

The following committee appointments by the President were read for inclusion in the record:

Committee of Award of the Charles Lathrop Pack Foundation
Forestry Prize

Professor Bristow Adams
Professor C. H. Guise
Professor R. S. Hosmer, Chairman

Committee of Award of the Special 1946 Heermans Prize
on New York State Themes

Professor Walter MacKellar
Professor A. M. Drummond, Chairman

Committee of Award of the Forbes Heermans Prize for
Original one-Act Plays on an American Theme

Professor W. A. Hurwitz

Professor Walter MacKellar

Professor G. J. Thompson, Chairman

There being no special order and no unfinished business the Faculty turned to reports of committees. First to be called for was the report of the Committee on Scheduling. After an introduction, which set forth the present use of classroom space and the probable demands on such space next year, the Chairman of the Committee, Professor Guise, offered the following resolution and moved its adoption:

"Resolved that the action taken by the University Faculty at its meeting on January 16, 1929, when it approved a daily schedule effective at the beginning of the second term 1929, be rescinded, and that the schedule adopted then, be replaced by a new schedule for undergraduates in undergraduate courses in accordance with the following rules:

1. The hours of instruction shall be continuous from 8 A. M. to 4:30 P. M.; and from 7 P. M. to 10 P. M., Monday through Friday of each week and from 8 A. M. to 1:00 P. M. on Saturdays.
2. All lectures, recitations, or similar exercises shall start exactly on the hour and continue for 50 minutes.
3. Student programs of class exercises shall be arranged so that every student will have a minimum of one full hour for lunch.
4. Afternoon laboratories or similar exercises shall end not later than 4:30 P. M.; the starting hour of afternoon exercises of 2 hours or 2 1/2 hours duration shall be 2 P. M.; the starting hour of afternoon exercises of 3 hours duration shall be 1:40 P. M.
5. The hours of 4:30 P. M. to 7 P. M. shall be free from all formal undergraduate class or laboratory exercises.
6. Evening lectures or classes shall start at 7 P. M. and 8 P. M.
7. Evening laboratories or similar exercises shall start at 7 P. M.

8. No exceptions to the provision for 4:30 P. M. closing of afternoon exercises for undergraduates shall be allowed save by permission of the Dean or Director of the College or School concerned.

9. The daily schedule as outlined in the above listed points shall go into effect at the beginning of the Fall term, 1946."

The Committee's resolution was adopted, without dissent, by a voice vote.

The Chairman then called for the report of the Committee on Pre-Registration, and in the absence of the Chairman of that Committee, Dr. Bradford, Professor Gibson presented the following recommendations and moved their adoption:

"The special committee to consider "pre-registration", set up by the University Faculty at its meeting on November 14, 1945, reports as follows:

That the great increase of enrollment anticipated for the Fall term of 1946-47 makes "pre-registration" for that term a practical necessity. The Committee therefore recommends:

1. That the University Faculty request the several colleges (excepting the Graduate School, the Law School, and the School of Business and Public Administration) to cooperate in arranging before June 15, 1946, for each student now registered, a complete program of studies for the Fall Term of 1946-47, including a schedule of the student's assignments to classes, laboratories, and sections.

2. That this Faculty further request the several colleges (with the exceptions noted above) to arrange by mail during the summer months, for each student not now registered but admitted for the coming Fall term, a program of studies, including a schedule of assignments to classes, laboratories, and sections so far as possible.

3. That all students not registered in the current Spring term who are permitted to enroll for the Fall term be required to report at Barton Hall for University Registration and final approval of schedules on Tuesday, September 24, beginning at eight in the morning.

4. That all students registered in the current Spring term and continuing for the Fall term be required to report similarly at Barton Hall on Wednesday, September 25, beginning at eight in the morning.

5. That if the Faculty approve the foregoing recommendations, this Committee be continued in order to coordinate the operation of registration and assignment in the several colleges and to secure cooperation with other agents, such as the Dean of Students, the Director of Veterans' Education, the Committee on Schedules, and the authorities in charge of physical examinations."

There was a long discussion in which the principal criticism voiced was in regard to the provision which would require all students to report at Barton Hall on September 24 and 25 despite their previous registration. Toward the end of the discussion, the Dean of the College of Arts and Sciences, Professor de Kiewiet, moved as amendment:

"That all students who have been admitted and have had their schedules approved before August 1 may not, unless for extraordinary reasons, change those schedules after August 15; that students who have been admitted and who have had their schedules approved after August 1 may not, save for exceptional reasons, change their schedules after September 1. Petitions for changes will be received only within the first six days of instruction and will be granted only for exceptional reasons."

This amendment was part of legislation adopted by the Faculty of the College of Arts and Sciences on April 9. The motion was carried by a voice vote, and the original motion, as amended, was then put to a voice vote and adopted.

For the Committee on University Policy Dean Murdock next presented the following recommendations:

"1. That at the beginning of the Fall term of the academic year 1946-47 entering freshmen be required to be present during an orientation period to begin on Friday, September 20, and to extend through the two days assigned to registration.

2. That the office of the Dean of Students, in consultation with the Registrar, and with the appropriate officials of the colleges of the University, the medical staff, and the office of Veterans' Education, be asked to undertake the organization of the activities of the entering freshmen during this period."

On his motion these recommendations were approved by the Faculty without objection.

No new business was presented and the Faculty adjourned at 5:30 p. m.

R. P. Hill
Secretary

May 8, 1946
Boardman Hall
Room 122

The meeting was called to order by the Vice-President at a quarter after four o'clock. The minutes of the meeting held on April 10 were read and approved.

The Chairman made announcement of the death on April 24 of Professor Fred Carlton Stewart, Professor of Botany, Emeritus, and the Faculty rose in respect for his memory.

Under the head of communications the Dean read a note from the Dean's office of the College of Arts and Sciences reporting that the Faculty of that College has recommended to the Board of Trustees the establishment of a Division of Modern Languages and a Division of Literature.

From the Faculty of the Graduate School he presented a communication approving the establishment of the degrees, Master of Nutritional Science and Master of Food Science (see minutes of April 10). Action on this recommendation he proposed to ask under the head of new business.

The following committee appointments by the President were then reported:

Committee of Award of the Bess Berlow Cohan Prize
Professor Harry Caplan, Professor James Hutton;
Professor Caplan to serve as Chairman.

Committee of Award of the Barnes Shakespeare Prize
Professor Edwin Nungezer, Professor R. P. Sibley,
Professor C. I. Weir; Professor Sibley to serve as
Chairman.

Committee of Award of the Graduate Prize in Philosophy
Professor E. A. Burt, Professor Richard Robinson,
Professor H. R. Smart; Professor Robinson to serve
as Chairman.

Committee of Award of the Luana L. Messenger Memorial Prize
 Professor H. W. Briggs, Professor L. S. Cottrell, Professor F. G. Marcham; Professor Briggs to serve as Chairman.

Committee of Award of the J. G. White Spanish Prize
 Professor M. G. Bishop, Professor G. I. Dale, Professor B. L. Rideout; Professor Dale to serve as Chairman.

Committee to Draft Resolutions on the Death of Professor George L. Coleman
 Professor W. A. Hurwitz, Professor P. R. Pope, Professor P. J. Weaver; Professor Weaver to serve as Chairman.

As his final announcement the Dean then reported the following awards of the Forbes Heermans Prizes for Original One-Act Plays on an American Theme:

First Prize - Walter W. Scheinman, Arts '46 for his play, "Absent Without Tomorrow," with Special Mention for Excellence of his other play submitted "Mea Culpa."

Second Prize - Roy I. Friedlander, Arts '46 for his play, "Five Characters in Search of Saroyan."

There was no special order and no unfinished business. The Chairman called for reports of committees, and, as Chairman of the Committee on the Student Use of Automobiles, Professor Finlayson read the following report and moved its adoption:

"After a study of present conditions relative to the student use of automobiles, and of authoritative opinion and available data covering the last ten years, the Committee on the Student Use of Automobiles finds itself in remarkable agreement. It seems evident that the combination of a large group of returning veterans, widely dispersed housing, and inadequate local transportation facilities creates a situation in which student cars assume a place in Cornell life not to be denied. On the other hand abuse of the use of cars does exist, and although it is limited to a smaller group of student drivers than some have believed, it is a real problem and should be dealt with with more force than it has been dealt with in the past.

The University, moreover, has itself contributed to the problem by inaction. Many things which might be done to relieve the situation have been left undone. To cite a few examples:

(1) The traffic board has been hampered through the fact that it has not been invested with effective disciplinary powers.

(2) Requests by the traffic board for more adequate parking areas have failed to bring results. If such requests must be reviewed by a board representing the Board of Trustees, it should be a local board, familiar with the situation.

(3) The parking area south of Stimson Hall was eliminated without prior provision of comparable space elsewhere plus additional parking facilities for the cars of men working on the new administration building. Other instances might be cited.

(4) The Eddy Street gate still stands, a monumental menace to traffic.

(5) Adequate parking areas on the outskirts of the campus have not been provided for those students who live at some distance and who are denied parking space in the heart of the campus because of their physical fitness.

With the shortcomings of both the University and the students in mind, the Committee on the Student Use of Automobiles makes the following recommendations.

(1) That no fundamental change be made at the present time in the regulations governing student ownership and operation of cars, except that the parking fees be abolished and that the reasons for levying of a car registration fee be adequately publicized.

(2) That in a limited number of cases blanket parking privileges be granted to disabled or other students to whom fixed parking is a real hardship.

(3) That the speed limits on and adjacent to the campus be better publicized and posted.

(4) That the traffic laws be enforced to the fullest extent and that all possible precautions be taken to avoid accident.

(5) That fines for traffic violations which endanger life or property be raised within reasonable limits at the discretion of the traffic board.

(6) That the sending of a letter from the President's office to parents of prospective new students discouraging the student operation of cars at Cornell be repeated as often as seems appropriate.

(7) That the Board of Trustees be requested to designate a resident committee or board to survey the vehicular circulation and parking problems of the campus area with authority to make

recommendations directly to the Board of Trustees on measures designed to alleviate congestion and danger.

(8) That the Committee on Student Use of Automobiles be continued to explore with other appropriate groups the possibilities of turning over to a student court certain cases of student traffic violations."

D. L. Finlayson
Chairman

His motion was carried by a voice vote with the understanding that certain recommendations will go to the Board of Trustees for action by that body.

For the Committee on University Policy the Dean brought in its recommendation that the Faculty recommend to the Board of Trustees the granting to Mr. Donald H. Moyer of membership in the University Faculty during his tenure of the position of Assistant Director of Veterans' Education. After some discussion, this recommendation was adopted by a voice vote.

As new business the Dean then brought up the request of the Faculty of the School of Nutrition, approved by the Faculty of the Graduate School, that the University Faculty recommend to the Board of Trustees the establishment of two degrees, Master of Nutritional Science and Master of Food Science, to be administered by the School of Nutrition and to be awarded upon the completion of a two-year curriculum. The Dean moved adoption. The Director of the School of Nutrition, Professor L. A. Maynard, then read the letter (q. v.) in which the Faculty of the School of Nutrition requested the establishment of these degrees with details regarding admission to candidacy and completion of the requirements for them.

March 19, 1946

Dean C. C. Murdock
Rockefeller Hall

Dear Dean Murdock:

The Faculty of the School of Nutrition, at its meeting on March 14, voted to request "the University Faculty to recommend to the Board of Trustees the establishment of two degrees, Master of Nutritional Science and Master of Food Science, to be administered by the School of Nutrition and awarded on the completion of a two-year curriculum.

The students admitted to candidacy for one of these degrees will comprise three groups:

1. Those who have received the Bachelor's Degree at another institution, and who have completed the basic courses required for undertaking the curriculum prescribed by the School.
2. Those who have received the Bachelor's Degree at Cornell or at another institution and whose previous training is such as to entitle them to entrance standing (presumably one term as a maximum).
3. Cornell undergraduates who can qualify at the end of the third year for admission to the School, and for whom a combined curriculum can be planned which will enable them to receive the Bachelor's Degree in their college and also complete the first year's work of the School.

The applicants must have a definite professional interest in the field of nutrition and must have completed a minimum of three years of work at the college level. This training must have included the completion, with a superior record, of some 55 hours of specific courses, as detailed on the accompanying statement.

The requirements for graduation will call for the completion of 60 credit hours, including the preparation of a written report on an approved problem, which may or may not require laboratory research. The two-year curriculum will differ in accordance with the field in which the student wishes to specialize, as follows:

- A. Nutritional Science. The specialized training in this field, leading to the degree of Master of Nutritional Science, will emphasize the scientific knowledge and tech-

niques underlying nutrition. It will include the completion of approximately 35 specified credit hours and 25 credit hours of approved electives, consisting primarily of courses at the graduate level, as is detailed on the attached statement.

B. Food Science. The specialized training in this field, leading to the degree of Master of Food Science, will emphasize the sciences involved in food processing and utilization. The general requirements will be the same as specified above for the degree of Master of Nutritional Science, but the specific courses will differ, as is detailed on the attached statement.

Graduation will be dependent on a high standard of performance in keeping with the professional objectives of the School."

Submitted in behalf of the Faculty of the School of Nutrition,

/s/ L. A. Maynard
Director

The motion was approved by a voice vote.

There was no further business and the Faculty adjourned at

4:55 p. m.

A. P. Lillan
Secretary

12 June 1946
Boardman Hall
Room 122

The Faculty was called to order by the President at a quarter after four o'clock. The minutes for the meeting held on May 8 were read and approved.

Under the head of announcements the Dean reported that the President has appointed Professor M. L. Hulse to the Committee on Military Science and Physical Training in place of Professor C. W. de Kiewiet, resigned. He reported also that the Board of Trustees, on recommendation of the University Faculty, took the following actions on May 4.

"The Board of Trustees on May 4 amended the statutes of the University substantially as recommended by the University Faculty at its meeting on December 12, 1945 with respect to the voting members of the University Faculty.

The Board of Trustees on May 4 amended the statutes in accordance with the recommendation of the University Faculty at its meeting on January 9, 1946 with respect to the right of instructors to vote in meetings of the college faculties.

The Board of Trustees at its meeting on May 4 established the degree of Master of Science in Industrial and Labor Relations under the jurisdiction of the Faculty of the Graduate School.

A similar recommendation was considered that the degree of Master of Aeronautical Engineering be established under the jurisdiction of the Faculty of the Graduate School. The President pointed out that the Graduate School of Aeronautical Engineering is a department of the College of Engineering operating at the graduate level. He expressed the opinion that, under the By-laws, such a degree, if established, should be under the jurisdiction of the Faculty of the Graduate School of Aeronautical Engineering. It was, therefore, duly moved, seconded, and carried that the matter be referred back to the University Faculty, with the statement that the Board of Trustees is not prepared to entertain the recommendation in its present form but would like to have another recommendation submitted after further consideration by that Faculty."

From committees appointed to award prizes the Dean presented the following reports:

1. The Bess Berlow Cohan Prize to Richard Gibbs Younge, Arts 1946.
2. The Graduate Prize in Philosophy to John Joseph O'Connor, Graduate.
3. The J. G. White Prize for Excellence in English to Gonzalo Raga-Mendoza, Agriculture, 1946.
4. The Special Heermans Prize for a One-Act Play on a New York State Theme, divided between Walter Scheinman, Arts 1946, and David William Thompson, Graduate, with honorable mention to Paul Bruce Pettit, Graduate, and Marjorie Ann Inglehart, Graduate.
5. The Charles Lathrop Pack Foundation Forestry Prize to Emmanuel Michael Pollack, Agriculture 1949.
6. The Class of 1886 Memorial Prize to Robert C. Johnston, Arts 1948.
7. The Woodford Oration Prize to David Martin Geiger, Arts 1947.
8. The Class of 1894 Memorial Prize in Debate was not awarded as none of the contestants was judged deserving of the prize.
9. The Barnes Shakespeare Prize was not awarded as neither of the essays submitted was deemed deserving of the award.
10. The Luana L. Messenger Prize, no award.

There was no special order and no unfinished business. The President called for reports of committees and, for the Committee on Calendar, its Chairman, Dr. E. K. Graham, presented a recommendation that Commencement Day, this term, be changed from June 21 as designated in the calendar to June 23. He moved adoption of this recommendation and adoption was voted without dissent.

Under the head of new business the Dean of the College of Engineering, Dean Hollister, moved for recommendation to the Board

of Trustees: That this Faculty approve the setting-up of the degree, Bachelor of Engineering Physics, provided the Faculty of the College of Engineering concurs in the recommendation. Dean Hollister explained that the formal approval of the Faculty of Engineering would be sought before the meeting of the Board of Trustees; to an inquiry by the President he replied that the curriculum leading to the degree would require five years' work. He suggested that the Chairman-elect of the Department of Physics, Professor Lloyd P. Smith, be asked to explain the kind of program desired in the course and the reasons why such a course seems desirable. Professor Smith spoke briefly on the subject and the Dean's motion was approved without dissent.

The Faculty adjourned at 4:47 p. m.

L. P. Smith
Secretary

Boardman Hall
Room 122
9 October 1946

The Faculty was called to order by the Dean at a quarter after four o'clock. The minutes for the meeting held on June 12 were read and approved.

The Dean then announced the death on July 8, 1946 of Benjamin Freeman Kingsbury, Professor of Histology and Embryology, Emeritus and the death on September 26, 1946 of William Strunk, jr., Professor of English, Emeritus. The Faculty rose in respect for their dead colleagues.

The Dean asked the Professor of Law, Professor George J. Thompson, to take the chair. The Dean then announced the following retirements since the last meeting of the Faculty:

Albert LeRoy Andrews was appointed Assistant Professor of German and Professor in 1931. His title was changed in 1939 to Professor of Germanic Philology. On June 24, 1946, the Board of Trustees elected him Professor of Germanic Philology, Emeritus.

William Nichols Barnard was appointed Assistant Professor of Heat-Power Engineering in 1903 and Professor in 1907. In 1937 he was made Director of the Sibley School of Mechanical Engineering. He was elected Professor of Mechanical Engineering, Emeritus on June 24, 1946.

Roswell Clifton Gibbs was appointed Assistant Professor of Physics in 1912 and Professor in 1918. Since 1934, he has been Chairman of the Department of Physics. On June 24, 1946, the Board of Trustees elected him Professor of Physics, Emeritus.

Walter Oscar Gloyer was appointed Assistant Professor of Plant Pathology in the Geneva Experimental Station in 1941 and Associate Professor in 1946. He was elected Associate Professor of Plant Pathology, Emeritus on June 24, 1946.

Halldor Hermannsson was appointed Assistant Professor of Scandinavian Languages and Literatures in 1920 and has been Professor since 1924. On June 24, 1946, the Board of Trustees elected him Professor of Scandinavian Languages and Literatures, Emeritus.

Otto Kinkeldey was appointed Professor of Music in 1923. In 1927, he resigned but returned to the University in 1930 as Librarian of the University Library and Professor of Musicology. He was elected Professor of Musicology, Emeritus by the Board of Trustees on June 24, 1946.

John Clarence McCurdy was appointed Assistant Professor of Rural Engineering in 1916 and Professor in 1923. Since 1930, he has been Professor of Agricultural Engineering. He was elected Professor of Agricultural Engineering, Emeritus by the Board of Trustees on June 24, 1946.

Everett Franklin Phillips was appointed Professor of Apiculture in 1924. On June 24, 1946, the Board of Trustees elected him Professor of Apiculture, Emeritus.

Laurence Pumpelly was appointed Assistant Professor of Romance Languages and Literatures in 1914 and Professor in 1923. He was elected Professor of Romance Languages and Literatures, Emeritus by the Board of Trustees on June 24, 1946.

Juan Estevan Reyna has held the position of Assistant Professor of Drawing in the College of Agriculture since 1922.

Ruby Green Smith was appointed State Leader of Home Demonstration Agents in 1932. Since 1934, she also has been Extension Professor of Home Economics. On June 24, 1946, she was elected Extension Professor of Home Economics, Emeritus by the Board of Trustees.

Roland Maclaren Stewart was appointed Professor of Rural Education in 1918. Since 1944, he has been Head of the Department of Education. On June 24, 1946, the Board of Trustees elected him Professor of Rural Education, Emeritus.

George Young, jr. was appointed Assistant Professor of Theory of Construction in 1915 and Professor of Architecture in 1922. From 1928-1934 he was Dean of the College of Architecture. On June 24, 1946, he was elected Professor of Architecture, Emeritus by the Board of Trustees.

The following appointments to standing committees were announced by the Dean:

Committee on University Lectures

H. H. Dukes to succeed H. E. Whiteside

Committee on Student Conduct

I. C. Gunsalus to succeed B. L. Herrington
 S. J. Roberts to succeed H. C. Stephenson
 J. W. McConnell to succeed G. E. Grantham
 H. B. Wightman, Chairman

Committee on Student Activities

D. W. Baker to succeed M. G. Fincher
 J. D. Burfoot, jr. to succeed Whiton Powell
 Charlotte Young to complete the term of Jessie Rhulman
 Glenn Salisbury, Chairman

Committee on Entrance Credentials and Relations
with Secondary Schools

Friedrich Solmsen to succeed A. L. Andrews
 John King to succeed H. R. Anderson

Committee on Undergraduate Scholarships

W. S. Cole to succeed R. C. Bald
 J. B. Rosser to succeed J. R. Collins
 Harold H. Williams to succeed S. L. Leonard

Committee on Calendar

L. D. Brown to succeed L. P. Burnham
 V. H. Jensen to succeed H. Schneider

Committee on Scheduling of Public Events

H. M. Munger to succeed W. M. Sale
 J. L. Hoard, Chairman

Committee on Prizes

R. L. Cushing to succeed P. A. Readie

Committee on Music

C. W. Jones to succeed J. R. Johnson
 D. J. Grout to complete the term of Sarah G. Blanding
 H. B. Adelmany Chairman

Committee of Award of the Moses Coit Tyler Prize

H. A. Myers to succeed A. M. Drummond

The Dean then announced the actions taken by the Board of Trustees at its meeting on June 24, 1946 on recommendation of this Faculty:

Mr. Donald H. Moyer, Assistant Director of Veterans' Education was elected to membership in the University Faculty for the period of his connection with the Bureau of Veterans' Education.

The degree of Master of Nutritional Science and Master of Food Science were established, the degrees to be administered by the School of Nutrition and awarded upon completion of a 3-year curriculum.

The degree of Master of Aeronautical Engineering was es-

tablished and the question of the administration thereof, previously referred to the University Faculty, was held in abeyance pending the Faculty's report.

The undergraduate degree of Bachelor of Engineering Physics was established.

At the May meeting of the University Faculty, certain recommendations were made to the Board on Traffic Control concerning matters in the jurisdiction of that Board. These recommendations have been transmitted by the Board on Traffic Control to the Board of Trustees with their approval and so appear on the minutes of the meeting of the Board of Trustees. A recommendation of this Faculty to the Board of Trustees relative to the parking situation on the campus has not received action by the Board, but the parking problem has been referred to the Committee on Building and Grounds.

Under the head of communications, the Dean read a letter from the Professor of English, Professor R. P. Sibley, presenting his resignation as Secretary of the University Faculty after twenty years in that office.

The Dean read a letter from the Dean of the College of Engineering in which he communicated to the University Faculty action taken by the Faculty of the College of Engineering on June 17, 1946:

"The Faculty of the College of Engineering recommends to the University Faculty and to the Board of Trustees the establishment of the degree, Master of Aeronautical Engineering, under the supervision of the Faculty of the College of Engineering through the Faculty of the Graduate School of Aeronautical Engineering."

On the part of the Dean, the following recommendations were made:

The Dean read a letter from Mr. M. R. Shaw, Manager of Residential Halls, asking for the cooperation of members of the Faculty in the matter of finding temporary rooms for entering students.

As the special order, the Dean presented on behalf of the Committee on Nominations of 1945-46 the following nominations for the Committee on Nominations for the academic year, 1946-47:

The Nominating Committee

Harry Caplan
 H. H. Love
 Catherine J. Personius
 H. M. Strong
 H. C. Stephenson, Chairman

The Chairman called for further nominations from the floor. None were offered and the nominees, as presented by the Dean, were elected by a voice vote.

In presenting the matter of administration of the degree, Master of Aeronautical Engineering, the Dean sketched the history of previous actions by this Faculty and by the Board of Trustees. The Director of the School of Aeronautical Engineering, Professor Sears, moved that the Faculty recommend to the Board of Trustees that the degree of Master of Aeronautical Engineering be administered by the Faculty of the Graduate School of Aeronautical Engineering. After some discussion, the motion was passed unanimously.

For the Committee on Calendar, its Chairman, Dr. E. K. Graham, recommended the approval by the Faculty of the calendar as revised to permit the postponement of the opening of most of the colleges in Ithaca.

FALL TERM

Oct. 11, Fri.....Registration of students who were enrolled in the University during the Spring Term of 1946. Veterans are requested to follow instructions from the Office of Veterans Education with respect to registration.

Oct. 12, Sat.....Registration of students who were not enrolled during the Spring Term of 1946-- both freshmen and upperclassmen.

Oct. 14, Mon.....Classes begin

Nov. 28, Thurs....Thanksgiving, a holiday

Dec. 21, Sat.....Last classes before Christmas

Jan. 6, Mon.....Classes resume

Feb. 1, Sat.....Classes end

Feb. 3-12, Mon-Wed.Examinations

SPRING TERM

Feb. 14-15, Fri-Sat.....Registration
 Feb. 17, Mon.....Classes begin
 April 5, Sat.....Last classes before Spring Recess
 April 14, Mon.....Classes resume
 May 31, Sat.....Classes end
 June 2-10, Mon-Tues.....Examinations

The proposed calendar does not affect the opening dates previously established for the Cornell Law School, the Cornell Medical College and the Cornell University-New York Hospital School of Nursing. This calendar was approved by the Faculty.

The Dean, on behalf of the Committee on University Policy, presented the following recommendations:

"That any student who has satisfactorily completed four terms of the NROTC Program will have satisfied the University requirement in Military Science and that any student registered in the NROTC Program may postpone the Military Science requirement for the term in which he is so registered."

On motion of the Dean, these recommendations were unanimously adopted.

The Dean, on behalf of the Committee on University Policy, presented the following resolutions regarding the Report of the Committee on Tenure and Efficiency:

"(a) That the Faculty resume the consideration of the report of the Committee on Tenure and Efficiency which was postponed on October 14, 1942;

(b) That the President be requested to reorganize the Committee on Tenure and Efficiency by making new appointments to fill vacancies;

(c) That the Committee be asked to review the report, taking into consideration such Faculty and Trustee actions as have occurred since the report was written and the changes which have occurred in the University during that period;

(d) That the Committee be requested to report to this Faculty at an early date regarding such matters as, in the opinion of the Committee, are ready for action and recommend procedures and methods for further study of the remaining parts of the report."

The Professor of History, Professor M. L. W. Laistner, moved that the recommendations be approved and the motion was passed unanimously.

On behalf of the Committee on University Policy, the Dean presented the following recommendations and moved their adoption:

"(a) That the testing services on the campus be coordinated as closely as possible and that the proposed service be developed in such a manner that close cooperation be maintained with the present Veterans' Testing Service looking toward its eventual absorption into the general University service;

(b) That the testing service be organized under the supervision of an executive director, qualified in the technical field of test construction and interpretation;

(c) That there be a board of consultants whose function is to provide technical advice on various aspects of the testing service. Members of this group would also be expected to plan and conduct research which is needed for the improvement of the testing service. Those members of the Faculty whose competence lies in statistical and quantitative methods, personality analysis, test construction, and similar fields are the types of consultants here indicated. Members should be appointed by the Director of the service who will receive nominations from any departmental faculty in the University and from the members of the Committee on Scholastic and Aptitude Testing."

The Dean, reporting for the Committee on University Policy, made the following statement:

"If the proposed testing service is organized, the Committee on University Policy proposes to recommend to the Faculty the reorganization of the Committee on Scholastic and Aptitude Testing, making the membership of that Committee representative of the Faculty with no regard for technical competence with rotating membership appointed in the usual manner. The function of the Committee would be to reflect the various needs and demands for testing service. The Director of the testing service would be the Executive Secretary of the Committee."

It was suggested from the floor that it should be made clear that these recommendations have to do with scholastic testing. The recommendations were approved by a 2 to 1 vote.

Under new business, the Dean noted that the selection of the Secretary of the University Faculty was traditionally accomplished by election at a regular Faculty meeting. The Faculty voted to con-

form in this procedure. The Chairman called for nominations from the floor. The Dean, on behalf of certain members of the Committee on University Policy, nominated the Professor of Economics, Professor F. A. Southard, jr. The Professor of Hotel Administration, Professor H. B. Meek, moved that nominations be closed. The motion was seconded and carried. Professor Southard was elected by a voice vote.

The Faculty adjourned at 5:30 p. m.

Burton W. Jones

Secretary, pro tem

13 November 1946
Boardman Hall
Room 122

The Faculty was called to order by the Dean at 4:15 p. m.

The minutes for the meeting of October 9 were read and approved.

The Dean announced the death on October 14, 1946 of Paul John Weaver, Professor of Music. The Faculty rose in respect for the memory of Professor Weaver.

The Dean asked the Professor of Botany, Professor O. F. Curtis, to take the chair in the absence of the President.

The Dean notified the Faculty of the following appointments made by the President to fill vacancies on the Committee on Tenure and Efficiency:

Committee on Tenure and Efficiency

Prof. C. O. Mackey to succeed Prof. S. L. Boothroyd
Prof. Damon Boynton to succeed Prof. E. A. Burt
Prof. H. A. Wichelns to succeed Prof. J. P. Bretz
Prof. O. F. Curtis to serve as Chairman

The Chairman of the Committee on Nominations, Professor H. C. Stephenson, presented for the Committee the following nominations:

For Faculty Representative on the Board of Trustees

H. B. Adelman, Professor of Histology and Embryology
G. W. Salisbury, Professor of Animal Husbandry

For Member of the Committee on University Policy

M. G. Fincher, Professor of Veterinary Medicine
F. A. Southard, jr., Professor of Economics

For Member of the Board on Physical Education and Athletics

Bristow Adams, Professor in Extension Service, Emeritus
W. H. Farnham, Professor of Law

For Member of the Board on Student Health and Hygiene

I. C. Gunsalus, Associate Professor of Bacteriology
Charlotte Young, Associate Professor of Medical Nutrition

The Chairman called for nominations from the floor. There being none, he declared the nominations closed and referred them to the

Committee on Elections.

Acting for the Chairman of the Committee on Pre-Registration, the Director of Resident Instruction, Professor A. W. Gibson, informed the Faculty that the Committee had reviewed the experience with pre-registration for the present term and had concluded that it had been effective and that, in particular, the scheduling of sections in large courses would have been virtually impossible if there had been no pre-registration. The Committee anticipates that similar conditions will be encountered in connection with preparation for the Spring semester and, accordingly, the Committee recommends:

"That the University Faculty request the several colleges to cooperate in the pre-registration of students for the Spring term, 1946-47, following essentially the same plan that was authorized and used for the Fall term, and that this Committee shall be responsible for securing the necessary coordination and cooperation between the several colleges and other units that are involved in the registration and assignment of students."

Professor Gibson moved that the recommendation be adopted. The motion was seconded and unanimously approved by a voice vote.

On behalf of the Committee on University Policy, the Dean invited the attention of the Faculty to the program of courses in Naval Science. It rests with the faculties of the colleges and schools to determine whether these courses will be accepted in partial fulfillment of the requirements for the various degrees, but it is the responsibility of the University Faculty, of which the Naval Staff are members, to determine the amount of credit to be assigned to these courses. The Committee recommends that:

"Three hours of credit a term be assigned to Naval Science 101,

102, 201, 202, 301, 302, 401, and 402 and that the special faculties be asked to determine to what extent these credits may be included within the college requirements for graduation."

The Dean moved the adoption of the recommendation and the motion was seconded. In response to a question, the Dean explained that these courses total twenty-four hours of work and normally would be taken at the rate of one course per term for eight terms. He further explained that the numerical values are those recognized by the Navy Department and other schools in which NROTC courses are being given. Captain W. I. Leahy, U. S. N., informed the Faculty that more detailed information respecting the Naval Science curriculum has now been distributed and he is in the course of explaining it to the heads of the colleges and schools. The motion was approved unanimously by a voice vote.

The Dean informed the Faculty that the Committee on University Policy had given consideration to the confusion that exists respecting the jurisdiction of several committees of the University Faculty. At a meeting attended by the Chairmen of the Committee on Student Activities, the Music Committee, and the Committee on the Scheduling of Public Events, the Dean, the Secretary of the University, and others, the following recommendation was drafted which was approved by the Committee on University Policy:

1. "The Committee on the Scheduling of Public Events shall consist of the Dean of the University Faculty, the Secretary of the University, the Director of Physical Education and Athletics, and the Chairman of the Committee on Student Activities, ex officio, and seven members of the University Faculty appointed by the President. Three of the appointed seven members shall be selected so as to give representation to the Department of Music, the Department of Speech and Drama, and the Office of Dean of Students, respectively. These three

members may be reappointed after a 4-year term. The other four appointed members may not be reappointed at the close of the 4-year term. The President will name the Chairman of the Committee, and the Secretary of the University shall serve ex officio as the Executive Secretary of the Committee.

2. The Committee shall have full power with respect to the time to be assigned in the calendar for any public event. The responsibility for granting permission for the holding of public events shall remain as heretofore except that jurisdiction in the case of a public event, sponsored by students or by a student organization but in which students themselves are not active participants, shall be the responsibility of this Committee instead of the responsibility of the Committee on Student Activities."

The Dean, on behalf of the Committee on University Policy, moved the adoption of the recommendation. His motion was seconded. He then explained that the exception provided in paragraph 2 deals with an aspect of public events which has caused the Committee on Student Activities considerable difficulty. The Professor of Economics, Professor P. M. O'Leary, inquired whether the Committee on Student Activities had been screening public events of the excepted sort. The Dean replied that the Committee had, but under some protest, and that the Committee on Scheduling of Public Events has no jurisdiction over such events. The discussion which followed indicated that there was some sentiment in favor of student representation on the Committee even though the student members would be without voting power. The Dean moved that paragraphs 1 and 2 of the recommendation before the Faculty be considered separately. After this motion was carried, he moved the consideration of paragraph 1. The Professor of Architecture, Professor A. H. Detweiler, then moved to amend paragraph 1 by adding the following sentence at the end: "There shall also be two non-voting student members, one to be ap-

pointed by the Student Council from among its membership and the other by W. S. G. A. from among its membership." This amendment was seconded and adopted by a voice vote. Paragraph 1, as amended, was approved by a voice vote. The Dean then moved adoption of paragraph 2 of the recommendation. His motion was seconded and carried by a voice vote.

The Dean invited the attention of the Faculty to the existing procedure, adopted by it on June 13, 1939, under which the President fills unexpired terms on various committees and boards to which members are elected by the Faculty. He reminded the Faculty that it had not followed this procedure in the case of a vacancy occurring among the Faculty Representatives on the Board of Trustees, but had proceeded to an election. The Committee on University Policy considers that the precedent thus set is sound so far as vacancies among the Faculty Representatives on the Board are concerned. As to other vacancies, the Committee concluded that the existing statutory provision should be modified to call for nomination and election in the usual manner if the unexpired term extends beyond the customary election date. The Committee on University Policy recommends that:

1. "The legislation of the University Faculty of January 13, 1943 regarding the filling of a vacancy on a committee or board to which members are elected by the Faculty shall not apply to a vacancy among the Faculty Representatives on the Board of Trustees.

2. The University Faculty at each regular election period shall choose, employing the usual procedures of nomination and election, a member to fill any vacancy among the members elected by the Faculty to the Committee on University Policy, the Board on Physical Education and Athletics, and the Board on Student Health and Hygiene if the vacancy extends beyond the opening of the following Spring term. A member, thus elected, shall take office on January 1 at

which time the term of office of a member, appointed to fill the vacancy, shall terminate.

3. A permanent vacancy among the Faculty Representatives on the Board of Trustees shall be filled by an election, following the nomination of at least two members presented by the Committee on Nominations at the next regular meeting of the Faculty at which time opportunity shall be given for nominations from the floor. If such a vacancy occurs too late in the academic year for the nominations to be made at the regular June meeting of the Faculty, the election shall occur at the regular Fall election period."

The Dean moved the adoption of this recommendation. His motion was seconded and carried by a voice vote.

The Chairman called for the presentation of new business. The Professor of Law, Professor G. J. Thompson, read to the Faculty the following resolution, drafted to express the appreciation of the Faculty for the long services of the Professor of English, Professor R. P. Sibley, as its Secretary:

"WHEREAS, Robert P. Sibley, Professor of English, has recently resigned after twenty years of service as Secretary of the University Faculty, it is fitting that this Faculty record officially its sense of indebtedness to him.

THEREFORE, BE IT RESOLVED that the University Faculty of Cornell University expresses to Robert P. Sibley, Professor of English and lately Assistant Dean of the College of Arts and Sciences, its deep appreciation for his two decades of service as Secretary of the Faculty. Our obligation to this urbane and scholarly colleague embraces not only a service efficiently and faithfully rendered, as exemplified by discriminating and complete minutes, a task especially arduous throughout the difficult war years, but also the pleasure afforded by his inimitable reading of the minutes in clear and admirable diction, lightened by a characteristic touch of humor.

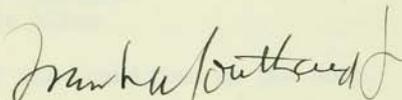
BE IT FURTHER RESOLVED that a copy of this resolution be transmitted to Professor Sibley."

He moved the adoption of this resolution. The motion was seconded and carried unanimously by a voice vote.

The Professor of Animal Physiology, Professor S. A. Asdell,

inquired whether there was an intention to resume the publication of the weekly calendar, now that the Cornell Bulletin had been discontinued. The Chairman replied that the status of the calendar was not known. Professor Asdell then moved that the Faculty request the resumption of publication of the weekly calendar. The motion was seconded and carried unanimously.

There being no further business, the Faculty adjourned at
5:40 p. m.


Secretary

11 December 1946
Boardman Hall
Room 122

The Faculty was called to order by the President at 4:15 p. m. The minutes for the meeting of November 13 were read and approved.

The Dean reported to the Faculty the following appointments to committees made by the President:

Committee on Scheduling of Public Events

| | |
|---------------|----------------|
| W. M. Sale | J. P. Kuypers |
| M. F. Neufeld | H. D. Albright |
| H. M. Munger | Lucile Allen |

He then read the entire membership of the Committee on the Scheduling of Public Events for the information of the Faculty.

The Dean read to the Faculty a letter from the Professor of English, Professor R. P. Sibley, expressing his appreciation of the kind things said in the Faculty resolution respecting his services as Secretary. The Dean also read a letter from the Secretary of the Board of Trustees, dated November 20, reporting action taken by the Board on November 1, 1946, adopting the recommendation of the Faculty of September 9, 1946 that the administration of the degree, Master of Aeronautical Engineering, established June 24, 1946, be vested in the Faculty of the Graduate School of Aeronautical Engineering.

The Dean presented the following report of the Committee on Elections:

Faculty Representative on Board of Trustees

H. B. Adelman, Professor of Histology and Embryology was elected for a term of five years effective January 1, 1947.

Member of the Committee on University Policy

F. A. Southard, jr., Professor of Economics, was elected for a term of five years effective January 1, 1947.

Member of the Board on Physical Education and Athletics

Bristow Adams, Professor in Extension Service, Emeritus, was elected for a term of three years effective January 1, 1947.

Member of the Board on Student Health and Hygiene

I. C. Gunsalus, Associate Professor of Bacteriology, was elected for a term of three years effective January 1, 1947.

On behalf of the Committee on Calendar, the Professor of Mathematics, Professor W. B. Carver, moved the adoption of the following calendar for the academic year, 1947-48:

Sept 23-24, TW ... Registration
 Sept 25, Th ... Instruction begins
 Nov 27-29 ThS ... Thanksgiving recess
 Dec 20, S ... Last classes before Christmas
 Jan 5, M ... Instruction resumes
 Jan 24, S ... Instruction ends
 Jan 26 - Feb 4, MW ... Examinations

Feb 6-7, FS ... Registration
 Feb 9, M ... Instruction begins
 March 27, S ... Last classes before Spring recess
 April 5, M ... Classes resume
 May 29, S ... Instruction ends
 May 31 - June 8, MT ... Examinations
 June 14, M ... Commencement Day

His motion was seconded, and there being no discussion, it was carried by a voice vote. He then moved that Spring Day, 1947 be set on May 10 and that Commencement for 1947 be set on June 16. This motion was seconded and carried by a voice vote.

The President called for new business. The Professor of Government, Professor H. W. Briggs, on behalf of himself and certain colleagues, moved the adoption of the following resolution:

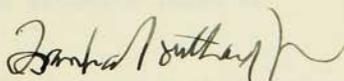
"Whereas a cost-of-living bonus is a question which concerns more than one college and is, therefore, a question of University policy,

Resolved by the University Faculty that the President be requested to transmit to the Board of Trustees the request of this Faculty for a cost-of-living bonus for the members of the Faculties and the assistants of the Endowed Colleges on the same scale as is applied in the State Colleges."

His motion was seconded, and Professor Briggs then emphasized that the resolution was limited to the cost-of-living bonus and was not concerned with general promotions. He read to the Faculty the scale of the cost-of-living bonus in use in the State Colleges and pointed out that it was based on salary. The Professor of American History, Emeritus, Professor J. P. Bretz, suggested that the persons who had drafted the resolution may have referred to the State scale merely as a means of advocating a larger increase for the junior members of the staff and congratulated the Faculty on its endeavor to insure that provision for adequate salaries was not lost sight of among the various competing demands on University resources. The Professor of Sociology, Professor Louis Guttman, pointed out that the resolution, as drafted, did not include a date on which the bonus would become effective. He thereupon moved that it be made effective retroactively to the beginning of the present academic year. The motion was seconded, but it failed of adoption on a voice vote by a margin of approximately 4 to 3. The President suggested that the Faculty would no doubt understand that the problem in question was partly one of available financial resources and that the Trustees would probably be reluctant to take action which would

result in a University operating deficit. Measures relating to general increases in salaries could be taken if enough time were permitted; they certainly could not be made retroactive without creating very serious difficulties. The funds of the University, unfortunately, are limited, and if used for the proposed purpose, they cannot be used for others. He had no objection to having the matter put squarely to the Trustees. For his own part, the problem constantly on his mind was how to use the resources of the University for the best long-run purposes, not losing sight of the humane aspects of the over-all program. He takes pride in the fact that no deficit has been accumulated during his administration, since any accumulated deficit would materially hamper the University's further development. He pointed out, finally, that the necessity of a general upward adjustment of the salary scale will require a very considerable additional outlay in the budget for 1947-48. The Professor of Education, Professor F. S. Freeman, then reminded the Faculty that there had been no blanket restoration of the 10% salary cut made in the Endowed Colleges in 1934 although there had been in the State Colleges. The resolution was then adopted by a voice vote.

There being no further business, the Faculty adjourned at
5:15 p. m.



Secretary

12 February 1947
Boardman Hall
Room 122

The Faculty was called to order by the President at 4:15 p. m. The minutes for the meeting of December 11, 1946 were read and approved.

The President announced the deaths on January 3, 1947 of Olaf Brauner, Professor of Fine Arts, Emeritus, and on January 10, 1947 of Charles E. O'Rourke, Professor of Structural Engineering. The Faculty rose in respect for the memory of these colleagues.

The Dean read a letter from Professor Mary F. Henry in which she resigned from the Committee on University Policy because, during the coming months, she would be absent from Ithaca from time to time.

The Dean announced the following appointments to committees:

Committee to prepare memorial article regarding
Benjamin Freeman Kingsbury

W. N. Barnard
B. P. Young
H. B. Adelman, Chairman

Committee to prepare memorial article regarding
William Strunk, jr.

A. M. Drummond
F. C. Prescott
Morris Bishop, Chairman

Committee to prepare memorial article regarding
Paul John Weaver

D. J. Grout
Laurence Pumpelly
M. L. W. Laistner, Chairman

Committee on Moses Coit Tyler Prize

C. P. Nettels, as Chairman of the Committee until November 1, 1947, during the sabbatic leave of H. W. Thompson.

Committee on University Policy

M. G. Bishop, to membership on the Committee until December 31, 1947, to fill the vacancy caused by the resignation of Mary F. Henry.

The Dean also reported that the Board of Trustees at its January meeting approved the establishment of the University Testing Service with Professor A. D. Woodruff as Director. At the same meeting the Board of Trustees gave thorough consideration to the resolution adopted by the Faculty on December 11, 1946, requesting the establishment of a cost-of-living bonus. The Board decided it was not in possession of sufficient facts and accordingly appointed a committee of three to confer with a like committee of the Faculty and to report to the Executive Committee of the Board.

The Dean read a letter of February 3, 1947 from Colonel Ralph Hospital, Professor of Military Science and Tactics, explaining that a few students have signed the prescribed government contract for the advanced ROTC course and then have discontinued the course for reasons not acceptable under the Army Regulations. Colonel Hospital explained that the breaking of these contracts is a serious matter and asked that this information be given to the Faculty so that students might be advised accordingly.

The President then called for the special order of the day, the election of three Faculty members to confer with a committee of three Trustees regarding a cost-of-living bonus. The Dean explained that the Committee on University Policy was not certain of its powers to call the election, but it considered this to be the best procedure. He then read the following motion and moved its adoption.

That the Faculty proceed to the election of a committee of three to confer with the Board of Trustees in accordance with the invitation of the Board.

That the President be requested to name one of the three members elected as chairman of the committee.

That the committee be authorized to confer with the Trustee

committee on the general subject of the salary scale as well as regarding a possible cost-of-living bonus.

That the Faculty now receive nominations and then proceed to ballot for three members of the committee, and that any person named on a majority of ballots cast shall be declared elected.

The Dean explained that the third paragraph of the motion was designed to broaden the scope of the subject to permit the Committee to consider the salary scale as well as the cost-of-living bonus. The Professor of History, Professor M. L. W. Laistner, asked if the Trustee committee might object to this broadening of the scope of investigation on the ground that it exceeded their authority. The President suggested that it was scarcely possible to discuss the cost-of-living bonus without also discussing the salary scale, particularly since action might have to be limited either to one or the other as alternatives. He suggested that the paragraph be re-phrased to read: "That the committee be instructed to confer with the Trustee committee regarding a possible cost-of-living bonus, and to endeavor to extend the discussion to include the subject of the general salary scale." The Dean accepted this modification, and his motion, as modified, was seconded and carried by a voice vote without dissent.

The President then called for nominations for the Faculty committee. The Dean put in nomination the following names:

Professor H. W. Briggs, Professor of Government
 Professor N. R. Gay, Assistant Professor of Heat-Power Engineering
 Professor F. G. Marcham, Professor of English History
 Professor J. N. Tilton, jr., Professor of Architecture

He explained that Professor Donald English and Professor C. O. Mackey had withdrawn their names, the former already being occupied with considerable work in connection with the budget, and the latter because he will be on leave of absence. The Professor of Speech, Professor

H. A. Wichelns and the Professor of Engineering Materials, Professor J. R. Moynihan, were nominated from the floor. The nominations were then closed and the Faculty proceeded to vote by ballot. At a later point in the meeting, the tellers reported that Professors Briggs, Marcham and Moynihan had each received a majority of votes cast. The President then declared them to be elected.

There being no unfinished business, the President called for reports from committees. The Professor of Animal Husbandry, Professor G. W. Salisbury, on behalf of the Committee on Student Activities, presented the following motion in order to bring Faculty legislation in line with present practice:

No student who is on probation shall represent the University on any student organization or individually, either at home or abroad, nor shall he participate in the performance or management of any play, nor shall he hold the position of manager or assistant manager of any student activity, or any editorial position or any class office, nor shall he compete for any of the positions mentioned, nor shall he have membership on any athletic team or practice with such a team or have participating membership in any student organization. (The foregoing statement is not intended to apply to the intramural sports program.) If a student is placed on probation, he is required to send immediate written notice of this fact to any and all University or student organizations with which he may be connected as officer, competitor, player, or worker of any sort whatsoever, and he shall inform such organizations that his connection with them has become non-participating.

The term "non-participating" is here interpreted to mean that the student may attend the meetings of and vote in any organization of which he is a permanent member but that he may not undertake any position or job which consumes any of his time.

The motion was seconded. Professor Salisbury explained, in response to questions, that it did not require them to resign from fraternity offices. It did not prevent them from working for hire. There was some feeling that the second paragraph did not make this latter intention clear. Accordingly, the President suggested that the Faculty accept the resolution subject to re-drafting of the final clause so that it would read, "he

may not undertake in any University or student organization any position or job which consumes any of his time." The motion was then carried by a voice vote.

The Professor of Botany, Professor O. F. Curtis, reported on behalf of the Committee on Tenure and Efficiency that the Committee was now ready to make a recommendation on one aspect of its work, namely, the promotion of efficiency in teaching. He moved that the Faculty request the President to appoint a special committee of the Faculty, consisting of five, six, or seven members to formulate plans for evaluating instruction at Cornell and to propose definite means for its improvement. The motion was seconded and carried by a voice vote.

On behalf of the Committee on University Policy, the Dean recalled to the Faculty the discussion and action respecting the establishment of a testing service and then read the following recommendation:

Inasmuch as the Board of Trustees, acting upon the recommendation of the University Faculty, has now established the University Testing Service and appointed a Director, the Committee on University Policy recommends:

(1) That the legislation of October 9, 1940, establishing the Committee on Scholastic and Aptitude Testing be amended to provide that the Committee shall consist of four members appointed by the President, and two ex officio members, the Dean of the University Faculty and the Director of the University Testing Service who shall be the Executive Secretary of the Committee. The term of office of an appointed member shall not be greater than four years and he may not be appointed to succeed himself. Technical competence in the field of testing is not a criterion for membership on the Committee. Its membership should be representative of the faculty members interested in making use of the service. The President shall name the chairman of the Committee.

(2) That it shall be the function of the Committee on Scholastic and Aptitude Testing to study the needs of the Uni-

versity in the field of testing and of examination techniques and to advise the Director with regard to such need. It shall study the operation of the service and make report to the Faculty concerning the development of the service and the opportunities which it offers. It shall, as occasion requires, recommend to the Faculty such changes in the organization of the Service as seem desirable.

(3) That the University Faculty hereby authorizes the Director of the University Testing Service to administer the facilities of the Service in cooperation with those of the Bureau of Educational Research and Service of which he is also the Director in such a way as to bring about the close coordination of the Testing Services on the campus which is the stated purpose of this legislation.

The Dean moved the adoption of the recommendation. His motion was seconded and carried by a voice vote.

The President then called for new business and the Associate Professor of Chemistry, Professor S. H. Bauer, introduced the following resolution:

In view of the fact that the War Department has suggested that some of the German scientists and technicians brought to this country by the armed services, be made available for employment in private industry and in educational institutions, the Faculty of Cornell University

Recommends, that prior to the employment of persons formerly engaged in war work in enemy countries, a thorough investigation of their background be made independent of similar investigations undertaken by the military services, and that only those who are clearly proven anti-Nazis be given consideration.

The Faculty of Cornell University further

Resolves, by all means at its command, to counteract pressures which may be exerted to employ some of these men through various Army and Navy contracts.

In the course of the discussion which followed it was apparent that the resolution, as drafted, was not fully satisfactory and that in particular there was objection to its implied criticism of the

military departments of the government. The Professor of Hotel Administration, Professor H. B. Meek, moved that the resolution be tabled. This motion was seconded but was lost by a voice vote. The Professor of History, Professor M. L. W. Laistner, then moved to refer the resolution to the Committee on University Policy for consideration and report at the next meeting of the Faculty. This motion was seconded and adopted by a voice vote.

There being no further business, the Faculty adjourned at 5:35 p. m.

Franka (outland)
Secretary

12 March 1947
Boardman Hall
Room 122

The Faculty was called to order by the Dean at 4:15 p. m. The minutes for the meeting of February 12, 1947 were read and approved.

The Dean announced the death on February 13, 1947 of Seymour S. Garrett, Professor of Administrative Engineering. The Faculty rose in respect for the memory of their former colleague.

In the absence of the President, the Dean requested the Provost to take the chair.

The Dean announced the following appointments to committees:

Committee on Scholastic and Aptitude Testing

| | |
|-----------------------|------------------|
| L. S. Cottrell, jr. | November 1, 1948 |
| P. W. Gates | November 1, 1950 |
| D. J. Shank | November 1, 1947 |
| H. H. Williams | November 1, 1949 |
| Prof. Gates, Chairman | |

Committee on Evaluation and Improvement of Instruction

| |
|------------------------|
| O. F. Curtis |
| G. E. Grantham |
| P. J. Kruse |
| H. A. Myers |
| Marion Pfund |
| F. H. Rhodes |
| Prof. Curtis, Chairman |

Committee on University Policy

Prof. George J. Thompson to serve on the Committee during the leave of absence of Prof. C. O. Mackey.

Committee on University Lectures

Prof. Lauriston Sharp to serve on the Committee until November 1, 1948 to fill the vacancy caused by the death of Prof. S. S. Garrett.

Committee on Student Conduct

Prof. A. J. Keeffe to serve on the Committee during the leave of absence of Prof. L. P. Wilson.

Committee on Student Activities

Prof. J. N. Tilton, jr. to serve on the Committee during the leave of absence of Prof. A. H. Detweiler.

Committee on the Scheduling of Public Events

Prof. W. M. Sale, jr. to serve as Chairman of the Committee until November 1, 1947.

There being no special order and no unfinished business, the Dean reported recent actions by the Committee on University Policy. The Faculty had called for a report on the resolution of Professor S. H. Bauer, respecting the employment of German scientists. The Dean explained that the Policy Committee had considered this matter at two meetings. It concluded that the facts at hand were inadequate and instructed the Chairman to obtain additional information. Some of this information is now being received but other communications are yet to arrive, and the Committee is not yet ready to report. The Dean accordingly said that he had no motion to make but hoped to have something to report at the next meeting.

The Dean then reviewed the Military Science program at Cornell and pointed to the discrepancy which now exists as to the credit allowed for the basic courses in Military Science as compared with that granted in Naval ROTC, one hour and three hours respectively, although the amount of classroom work is two hours and three hours respectively. He expressed the view that three aspects of the Military Science situation must be kept separate: 1. the University requirement; 2. the amount of credit to be allowed on the books of the Registrar; 3. credit to be allowed toward any degree. The motion, which he was about to offer, dealt with the second aspect. He thereupon moved the adoption of the following motion:

"That the legislation of October 14, 1942 assigning credit in hours to courses in Military Science and Physical Training be

amended to provide that beginning with the fall term 1947-48, the credit assigned to the courses in Elementary Military Science be two hours a term instead of one hour per term."

The motion was seconded. The Professor of Education, Professor F. S. Freeman, inquired concerning the nature of the classroom work for which the additional credit was proposed. The Professor of Military Science and Tactics, Colonel Ralph Hospital, explained that the courses, which are set forth in the announcement of his Department, include courses in the world military situation, military administration, map reading, aerial photography, etc. He said that the amount of credit should be increased for three reasons:

1. The War Department feels that courses in Military Science should be assigned credit on the same basis, hour for hour, as in other courses.
2. The instructors are fully competent.
3. A precedent for the added credit is set by the practice of other colleges and universities.

The Professor of Mathematics, Professor W. A. Hurwitz, agreed that some change is needed but asked why the University should assign any credit rather than simply set a requirement and leave the assignment of credit to the various colleges and schools. The Dean replied that the Faculty should assign hours of credit to be attached to University requirements in order that, when transcripts of records are prepared to be sent to other institutions, some indication of credit for such required courses will be shown. The Professor of Romance Languages, Professor M. G. Bishop, inquired whether the courses in question had been surveyed by any committee. The Dean replied that the Committee on University Policy had not made any inquiry because the colleges would make such inquiry when they decided to grant

academic credit. The Professor of Naval Science, Captain W. I. Leahy, USN, explained that although the University allows twenty-four hours of credit for the Naval Science courses, the amount accepted for academic credit among the schools and colleges varies from eight to twenty-four hours. He explained that the Navy has no quarrel with this practice, but that it does want the full twenty-four hours shown on the University records for purposes of transfer. The question was called for and the motion was passed by a voice vote.

The Dean then moved the adoption of the following resolution:

"That any student, registered in the Big Red Band, may postpone the Military Science requirement for the term in which he is so registered and that any student, who satisfactorily completes a term of work in the Big Red Band, shall be deemed to have thereby satisfied one term of the University Military Science requirement."

He explained that it had been the practice to grant credit in Military Science to members of the Band. With the introduction of considerable classroom work in courses in Military Science, it had become increasingly apparent that it was not appropriate to grant credit to members of the Band since they do not take this class work. The resolution was concurred in by the Committee on Military Science and Physical Training. The motion was adopted by a voice vote.

On behalf of the special committee elected to confer with a committee of trustees regarding a cost-of-living bonus, the Professor of Government, Professor H. W. Briggs, read the following report on salary scale and bonus:

REPORT TO THE UNIVERSITY FACULTY ON SALARY SCALES AND THE BONUS

The Special Committee, authorized and elected by the University Faculty at its meeting of February 12, 1947, to confer with a subcommittee of the Board of Trustees on the problems raised by the Faculty bonus resolution of December 11, 1946, submits the fol-

lowing report:

The text of the resolution adopted unanimously by the University Faculty at its meeting of December 11, 1946, reads as follows:

"WHEREAS a cost-of-living bonus is a question which concerns more than one college and is therefore a question of University policy,

"RESOLVED by the University Faculty that the President be requested to transmit to the Board of Trustees the request of this Faculty for a cost-of-living bonus for the members of the Faculties and the assistants of the Endowed Colleges on the same scale as is applied in the State Colleges."

The Special Committee was informed by the Dean of the University Faculty that the motion authorizing the Committee had been phrased as follows:

"That the Committee be instructed to confer with the Trustee Committee regarding a proposed cost-of-living bonus and to endeavor to extend the discussion to include the subject of the general salary scale."

Your Special Committee was able to obtain information and to make its own calculations as to the precise cost of the bonus on the scale proposed by the Faculty in the December 11 resolution. The Committee spent many hours discussing various minimum salary scales, calculating their exact cost, and relating them to the proposed cost-of-living bonus. The Committee made a thorough study of the present academic budget in the Endowed Colleges and considered methods of establishing regular increases in salaries once a new salary scale had been adopted.

On March 1, 1947, your Special Committee met with the Trustee sub-committee for the first time and presented figures showing the cost of the proposed bonus and the cost of establishing each of four different minimum salary scales. These scales were as follows:

| | I | II | III | IV |
|----------------------|------|------|------|------|
| Professors | 7000 | 6500 | 6000 | 5000 |
| Associate Professors | 5500 | 5000 | 4500 | 4000 |
| Assistant Professors | 4000 | 4000 | 4000 | 3500 |
| Instructors | 3000 | 3000 | 3000 | 3000 |

Your Committee pointed out to the Trustees that one of the great advantages of the bonus as requested by the Faculty was that its adoption would advance present salaries in the Endowed Colleges 85.5% of the way towards a \$6000 minimum salary scale, 77% of the

way towards a \$6500 minimum salary scale, and 67.9% towards a \$7000 minimum salary scale. The \$5000 minimum salary scale was used only as an example of how little it would cost the University to establish it.

After full and sympathetic discussion with the Trustees your Special Committee unanimously recommended (1) the adoption of the Faculty bonus proposal for the present term; (2) the retention of the bonus in the 1947-48 budget as a permanent salary increase; (3) the adoption of a plan by which the minimum salary scales would be advanced from a \$6000 minimum scale to a \$6500 minimum to a \$7000 minimum in a fixed period of four or five years.

On March 8, 1947, the Trustee sub-committee unanimously recommended to the Executive Committee of the Board of Trustees that the bonus proposal be adopted as recommended by the Faculty on December 11, but made no recommendation regarding the establishment of higher salary scales. Your Special Committee was regarded as having no power to make recommendations directly to the Executive Committee of the Board of Trustees.

On the recommendation of the President the following bonus proposal was substituted for the Faculty's bonus proposal of December 11 by vote of the Executive Committee:

"The following action was taken by the Executive Committee of the Board of Trustees of Cornell University at its meeting of March 8, 1947:

RESOLVED THAT a lump sum bonus be paid on April 1, 1947 to all full-time members of the academic staff of the Endowed Colleges at Ithaca who were in the employ of the University on November 1, 1946 and are receiving salaries at a rate of less than \$5000 for the current academic year, to be distributed in the following amounts:

To those receiving a salary for such year at a rate of less than \$3000, \$450;

To those receiving a salary for such year at a rate from \$3000 to \$3999, \$350; and

To those receiving a salary for such year at a rate from \$4000 to \$4999, \$250, provided that no bonus shall have the effect of increasing the sum of aggregate salary for such year and the bonus to more than \$5000;

FURTHER RESOLVED THAT the salary increases projected for the full-time, non-academic staff of the Endowed Colleges at Ithaca for the academic year 1947-48, to the extent not already provided

for and made effective for certain members of such staff on January 1, 1947, be made effective February 1, 1947, at the projected rates, and the Administration is authorized to determine those who shall receive it and those who already have;

FURTHER RESOLVED THAT \$100,000 or so much thereof as may be necessary, be and hereby is appropriated for these purposes, to be charged to the current income of the University; and

FURTHER RESOLVED THAT the President, the Provost and the Treasurer be and hereby are authorized to make appropriate salary adjustments of non-academic employees of the self-sustaining enterprises at Ithaca, and to report to this Committee.

The President reported to the Executive Committee that he had been working since early last Fall on a plan to improve the academic salary scale at the Endowed Colleges in Ithaca, and the Executive Committee recorded itself as in favor of the principle of increasing such academic salary scale for the academic year 1947-48 and requested the President to report in detail thereon at the next meeting of the Board in April.

No specific recommendation was made by the Executive Committee regarding the establishment of a salary scale.

On March 10, 1947, the President informed your Special Committee of the decision made by the Executive Committee with reference to the Faculty proposal of December 11. He also asked this Committee to inform you that he had decided to establish in the Endowed Colleges the scale which is to be established in the State Colleges.

March 12, 1947

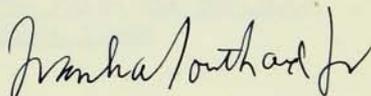
Respectfully submitted,

F. G. Marcham
J. R. Moynihan
H. W. Briggs, Chairman

The Professor of Economics, Professor P. M. O'Leary, asked what the final sentence of the report meant. The Professor of English History, Professor F. G. Marcham, explained that the reference was to the scale of salaries of the State Colleges which is expected to be established by the State Legislature. In response to questions, it was further explained that part-time assistants are not included in the bonus al-

though the faculty and trustee committees had recommended it. The Dean stated, however, that the Director of the Testing Service had completed a study which indicated a wide diversity on the campus in salaries of assistants, and proposals are being made to raise the scale of pay and make it uniform. He said that any new scale would take effect next September. The Professor of American History, Emeritus, Professor J. P. Bretz, moved that the University Policy Committee be requested to endeavor to have the special faculty committee associated with it when the question of salary scale is discussed. The motion was seconded and carried unanimously by a voice vote.

There being no further business, the Faculty adjourned at 5:55 p. m.


Secretary

The Faculty was called to order by the Provost at 4:15 p. m.

The minutes for the meeting for March 12, 1947 were read and approved.

The Provost announced the death on April 4, 1947 of William Nicholas Barnard, Professor of Mechanical Engineering, Emeritus.

The Faculty rose in respect for the memory of Professor Barnard.

The Dean announced the following appointments to committees:

Committee on University Lectures

F. O. Waage to serve during the leave of absence of
H. H. Dukes.

Lauriston Sharp to serve as Chairman of the Committee
during the leave of absence of H. W. Briggs.

Committee of Award of the Charles Lathrop Pack Foundation
Forestry Prize

C. H. Guise
Bristow Adams
R. S. Hosmer, Chairman

Committee of Award of the Forbes Heermans Prize for Original
One-Act Plays on an American Theme

H. D. Albright
K. L. Washburn
W. H. French, Chairman

The Dean announced on behalf of the Committee of Award of the Forbes Heermans Prize for Original One-Act Plays on an American Theme that none of the plays submitted was considered of sufficiently high quality to justify an award. He also reported the award of the 1894 Memorial Debate Prize to Robert Dillof.

There being no special order and no unfinished business, the Provost called for reports of committees.

The Dean reverted to the matter of the resolution on the employment of German scientists which was referred to the Committee on University Policy by the Faculty at its meeting of February 12 and

on which he had made a preliminary report at the meeting on March 12. He said that information had now been collected from various sources, and, on behalf of the Committee on University Policy, he read the following report:

REPORT OF THE COMMITTEE ON UNIVERSITY POLICY

The Committee has sought information regarding the status of the German scientists and technicians, brought to this country by the Armed Services, both by interviews and by correspondence. The following statements summarize the result of this investigation:

- (1) The German specialists, brought to this country under the custody of the War Department, are being held as prisoners of war and will not be allowed to remain permanently.
- (2) Some have already been deported.
- (3) Those specialists, who are thought to be of permanent value to the national interest, may apply for citizenship after they have been in this country for six months. The regular immigration laws will apply in these cases.
- (4) If the War Department has no further use for one of these men, and if his record is clear, he will be allowed to go to any country outside the United States, apply for immigration visa, and reenter under the German quota, the same as any other immigrant.
- (5) As of date, March 3, 1947, none of the German specialists had left the country and returned legally.

The Committee has ascertained by interview that the President of the University is opposed to the employment by the University of any scholars or scientists of foreign origin whose political views exhibit any sympathy whatever for Fascist or Nazi ideals.

The Committee on University Policy is of the opinion that the employment in American educational institutions of persons, who were in sympathy with the Nazi or Fascist regimes or actively supported them, is undesirable. Since the facts, stated above, seem to make it highly probable that there will be persons of this description available for positions in American educational institutions, the Committee on University Policy has authorized me to present to the Faculty the following resolution as a substitute for the resolution referred to the Committee on February 12, 1947.

WHEREAS specialists who formerly served the Nazi regime may shortly be available for positions in American educational institutions; and

WHEREAS the President of the University is opposed to the employment by the University of any scholars or scientists of foreign origin whose political views exhibit any sympathy whatever for Fascist or Nazi ideals;

THEREFORE, BE IT RESOLVED that the University Faculty concurs with the President of the University in his statement of opposition to the employment of such individuals;

AND BE IT FURTHER RESOLVED that the University Faculty recommend to the President of the University that prior to the employment of persons, formerly engaged in war work in enemy countries, a thorough investigation of their backgrounds be made, independent of similar investigations made by government agencies.

The Dean moved the adoption of the resolution, contained in the report. His motion was seconded and carried unanimously by a voice vote without discussion.

On behalf of the Committee on Student Conduct, the Chairman, Dr. H. B. Wightman, moved the adoption of the following rules governing the Committee.

- (1) A quorum shall consist of the majority of the members.
- (2) For expulsion an affirmative vote of the majority of the membership of the Committee is required.
- (3) The Chairman shall appoint another member of the Committee as Acting Chairman during his absence.
- (4) In the event that a member of the Committee shall not be available due to vacation, prolonged illness etc., his place on the Committee shall be filled automatically by the member's immediate predecessor. If the predecessor is not available, the Chairman is empowered to appoint any former member of the Committee.

He explained that the Committee had found it almost impossible to follow the present rule, requiring a four-fifths vote of all members in cases involving expulsion, because of the frequent instances in

which the attendance at the meetings was less than four-fifths of the membership. The Professor of Education, Professor F. S. Freeman, pointed out that expulsion was a very serious matter and urged that a vote of more than a simple majority be required. Both the Dean and the Chairman of the Committee emphasized the difficulty of obtaining a large attendance at Committee meetings and said that the Committee on University Policy, which was consulted in the matter, saw no reason for requiring a different vote for expulsion than for any other action taken by the Committee. The motion was seconded and carried by a voice vote.

On behalf of the Committee on Calendar, the Chairman, Dr. E. K. Graham, moved the inclusion of the dates, September 19-22 inclusive, in the University Calendar; these days to be devoted to a freshman Orientation Week. He stated that the Faculty had approved a freshman Orientation Week in principle, and that the period would be used for general orientation, giving aptitude and proficiency tests and medical examinations, fraternity rushing etc. He said that if the motion was carried, the Committee on Calendar would include an Orientation Week in the Calendar for subsequent years. The motion was seconded and carried unanimously by a voice vote.

The Chairman of the Committee on Tenure and Efficiency, Professor O. F. Curtis, presented for discussion part A of the Committee's report which had been circulated to the Faculty.

Report of the Committee on Tenure and Efficiency (Part A)

As a result of the recommendation of the University Faculty at its meeting of October 9, 1946, the Committee on Tenure and Efficiency is proposing that the Faculty recommend to the Board of Trustees the adoption of the following statements regarding ranks, tenure and sabbatic leaves in the University. (That part

included under letter A is, with but slight modifications, the same as that adopted by the Faculty in April 1942.

A. 1. Assistants. This title may be used for part-time academic employees on regular appointment, except where other titles are prescribed in the State Colleges by the appropriating authority. The qualifying adjectives "research" and "teaching" may be added to the title by any college or department which so desires.

2. Instructors. This title is reserved for full-time appointees at the lowest rank. At the discretion of the faculty concerned, instructors shall or shall not have the right to vote in their college or school faculty. Those who have acquired this right shall be called 'faculty' instructors; their maximum period of service is five years. The maximum period of service of instructors, other than faculty instructors, shall be five years. An instructor, who is not a 'faculty' instructor, may be a candidate for an advanced degree at Cornell.

3. Assistant Professors. Maximum term: three years if they have been advanced to this rank after four or five years of service as instructors at Cornell; five years if they came to Cornell as assistant professors or have served here as instructors not more than three years; this limitation in each case being subject to the single exception that if by the end of their term they are definitely assured of appointment to a higher chair, which appointment is delayed for obviously temporary reasons, they may be continued in the interim at their present rank. The plan applies to assistant professors on full-time appointments only.

The assistant professorship under this plan is to be regarded as definitely a probationary rank; indefinite tenure begins with the associate professorship."

The Chairman pointed out that paragraphs (1) and (3) of part A were unchanged from recommendations made by the Faculty to the Board of Trustees in 1942. He then moved the adoption of these three paragraphs. His motion was seconded.

The very considerable discussion which followed was concerned chiefly with the exclusion of 'faculty' instructors from candidacy for advanced degrees at Cornell. It was clear that in some schools and colleges of the University it has been found very desirable to

permit well-qualified full-time instructors to become candidates for graduate degrees at Cornell. The Professor of Electrical Engineering, Professor A. B. Credle, moved that paragraph (2) be amended so as to provide that both 'faculty' instructors and instructors may be candidates for advanced degrees at Cornell. The motion was seconded. The Dean pointed out that, in accord with long-standing tradition, voting members of the Faculty did not receive degrees at Cornell. After further discussion, this amendment was defeated by a rising vote. The Professor of Speech, Professor C. K. Thomas, then moved that the final sentence of paragraph (2) be changed to read, "Any instructor may become a candidate for an advanced degree, but in so doing, he ceases to be eligible to vote in the University Faculty or in any of the faculties of the University." After some discussion of this motion, in the course of which the Dean pointed out that existing legislation empowers the several faculties to determine their own rules of the voting eligibility of instructors, the seconder of the motion withdrew his second, and the Provost declared the motion lost for want of a second. The Chairman of the Committee on Tenure and Efficiency then moved to add to the third sentence of paragraph (2) the following clause: "and they may not be candidates for advanced degrees at Cornell." His motion was seconded and carried by a voice vote. The Professor of Botany, Professor L. C. Petry, inquired whether the language in paragraph (2) did not make it possible for the terms of instructors and 'faculty' instructors to run consecutively even though, apparently, this was not the intention. The Chairman of the Committee said this point had not been discussed in the Committee.

The Professor of Mathematics, Professor W. A. Hurwitz, proposed to resolve this confusion by deleting the last three sentences of paragraph (2) and substituting: "Those who have acquired this right shall be called 'faculty' instructors and they may not be candidates for advanced degrees at Cornell. An instructor, who is not a 'faculty' instructor, may be a candidate for an advanced degree at Cornell. The maximum period of service as instructor or 'faculty' instructor or both shall be five years." This rephrasing was moved by the Chairman of the Committee, seconded and carried unanimously by a voice vote.

The Professor of Electrical Engineering, Professor E. M. Strong, moved that the word, 'indefinite,' in the last sentence of paragraph (3) be changed to 'permanent.' His motion was seconded and carried by a voice vote.

The Professor of Romance Languages, Professor T. G. Bergin, expressed the feeling that the probationary period provided in paragraph (3) is very short. The Chairman replied that the Committee considered it should be short. There was no further discussion, and paragraphs (1), (2), and (3) were approved as amended.

At this point, the Dean asked permission to interrupt the consideration of the Committee's report to move that the May meeting of the Faculty be held on May 7 instead of on May 14 in order to enable the President to present certain matters to the Faculty. The motion was seconded and carried by a voice vote without dissent.

The hour being late, the Provost suggested that further con-

sideration of the Committee's report be postponed until a later meeting. It was so moved, seconded and carried without dissent.

The Faculty adjourned at 5:55 p. m.

Irma Southard
Secretary

7 May 1947
Boardman Hall
Room 122

The President called the meeting to order at 4:15 p. m. The minutes of the meeting of April 16, 1947 were read and approved.

The Dean announced the following appointments to committees:

Committee Appointed to Write a Memorial Article Regarding

Prof. Charles E. O'Rourke

H. B. Meek
George Winter
Carl Crandall, Chairman

Committee Appointed to Write a Memorial Article Regarding

Prof. Seymour S. Garrett

G. R. Hanselman
H. L. Reed
H. J. Loberg, Chairman

Committee Appointed to Write a Memorial Article Regarding

Prof. Olaf M. Brauner

W. K. Stone
O. D. von Engeln
K. L. Washburn, Chairman

Committee Appointed to Write a Memorial Article Regarding

Prof. William N. Barnard

H. B. Adelman
F. O. Ellenwood
D. S. Kimball, Chairman

Luana L. Messenger Prize Committee

Morris Bishop
H. E. Guerlac
Lauriston Sharp, Chairman

Graduate Prize in Philosophy Committee

S. M. Brown, jr.
A. E. Murphy
G. H. Sabine, Chairman

Committee of Award of J. G. White Prize in Spanish

R. A. Hall, jr.
C. F. Hockett
F. B. Agard, Chairman

Bess Berlow Cohan Prize Committee

Harry Caplan
W. H. French, Chairman

The Dean reported the award of the Barnes Shakespeare Prize to John S. Lawrence for his essay on "Shakespeare and the Aristotelian Tradition", of the Juliette MacMonnies Courant Prize to Gloria F. Hunter,

and of the Charles Lathrop Pack Foundation Forestry Prize to Helen Beaumont Ross for her essay, "This Concerns You." He also read the following communication to the Board of Trustees and to the University Faculty from the President of the Student Council recommending the retention of the ROTC training program on a compulsory basis.

To: The Board of Trustees
The University Faculty
Cornell University

Sirs:

On behalf of the Student Council of Cornell University, I submit herewith a resume of our recent stand on the question of compulsory military training at Cornell. After an investigation, it was decided that the Student Council is definitely in favor of the compulsory ROTC training program for the following reasons:

1. The ROTC Department functions at Cornell in order to carry out the program as set down by the War Department at Washington.
2. Since the general curriculum offered comes directly from said War Department, it comes from those versed infinitely more than any of us on military training.
3. The main purpose of this training is to impress upon the students the necessity for national security, and the obligations which each of us have in that connection.
4. The Post-War program is better than it ever was before, and it is steadily improving.
5. Constant additions of professors from the Cornell Faculty to the ROTC's teaching and lecturing staff is gradually rounding out the general lectures on world military history affairs.
6. Furthermore, until the outcome of the Universal Compulsory Military Training Bill now before Congress, it seems advisable to uphold the present system since, if the bill passes, there would be no question as to whether the training would be mandatory or not.

In taking this stand the Student Council believes it is doing its duty for its country and for its school. Furthermore, we are fully prepared to assist the Board of Trustees and/or the Faculty in gathering any further data which they might deem necessary on this matter.

Respectfully,

/s/ Harold Saunders, President
Cornell Student Council

In accordance with the special order for the meeting, the President reported to the Faculty on the general state of the Budget and on some of the problems arising in connection with its preparation. He explained that it had on several occasions been suggested to him that it might be very helpful for the President of the University to make a report of this sort to the Faculty from time to time. The preparation of the budget of the endowed colleges and of the central administration is a task of vast detail. It begins with the submission of budget requests by the various departments, schools and independent offices. These requests showed increases over last year's printed Budget of more than \$1,300,000. It was evident from the outset that cuts would have to be made and new sources of income tapped. The current Budget shows a substantial operating deficit of around \$214,000. This may be reduced by lapsed items and additional gifts to the Alumni Fund, but the Treasurer estimates the final deficit at something more than \$100,000, and the President fears it may reach \$150,000.

The estimated income for 1947-48 exceeds by \$1,000,000 that estimated in the printed Budget for 1946-47. It is the distribution of this additional income that is of general faculty interest.

About \$400,000 of the additional income has been committed to support items which were introduced into the Budget in the course of the year's operations; thus the new income which is actually available for expanded activities amounts to about \$600,000. This amount has been distributed in the new Budget roughly as follows:

| | |
|--|------------|
| New Positions- - - - - | \$ 250,000 |
| Increased General Appropriations - - - | 130,000 |

* (This item in part reflects the

rising cost of materials and apparatus and general maintenance of the University.)

Administration- - - - - 70,000

(This, in considerable part, reflects the increased amount of administrative detail required by the larger enrollment and particularly "paper work" required in handling the accounts of veteran students.)

Increased salaries- - - - - 150,000

(This item incorporates the improved salary scale, which provides for the following minimum salaries

| | |
|--------------------------|--------|
| Instructors- - - - - | \$2600 |
| Faculty Instructors - - | 3000 |
| Assistant Professors - - | 3500 |
| Associate Professors - - | 4000 |
| Professors - - - - - | 5000 |

This scale is designed to match that which will prevail in the state colleges whenever the cost of living bonus is embodied in the salary scale. A year hence, the scale of minimum salaries on the campus should be uniform. The increased salaries have been spread generally throughout the endowed colleges, although not on as liberal a scale as the President had hoped would be possible.

This Budget was approximately in balance as adopted; but it went out of balance almost at once as new commitments were undertaken. For example: the improved scale of pay for assistants will probably entail an additional appropriation of \$40,000 to \$50,000; additional appointments will undoubtedly be made; etc. Hence, the Budget will probably go into effect on July 1 with an estimated deficit of \$100,000 or more.

It is admittedly a very tight situation. The estimated increase of income includes all probable income. About three-fourths of the increase will come from increased tuition and the balance will be obtained largely from the Alumni Fund and government research contracts, each of which is

expected to add about \$100,000 of new money.

From the administrative point of view, this is the best budget since 1939-1940. During the four war years, income could not be estimated and the Trustees proceeded largely by approving a series of estimated expenditures. The end result was satisfactory and the University emerged from the war with cash reserves which were invaluable during the period of reconversion.

The President expressed his disappointment that more of the added income for next year could not be assigned to faculty salaries. It is clear that, unless relief is obtained through a decrease in the cost of living, there will have to be further increases.

The President said that he would be glad to answer questions, and in the ensuing discussion the following matters were dealt with:

1. The President was asked if he would comment on rumors of income drains due to the operating deficit of the Buffalo Aeronautical Laboratory. He replied that the Laboratory has taken nothing from the University's operating budget. The Treasurer made advances from other funds to the working capital of the Laboratory since advances of \$640,000 from the cooperating companies were not adequate to meet lags of about four months in payments on government contracts. These advances are now being returned to the University and the operations of the Laboratory are being cut to a level consistent with the contribution of working capital which it received from the cooperating companies. (At this point, the President remarked that the Academic Budget was tight because it was made tight. He considers it the duty of the Administration to spend available income, although he wishes the University could operate on a more liberal reserve position and he hopes for growing stability in the Budget.)

2. The President was asked if he could report the figures for the total teaching staff and the total enrollment. He replied that the 1947-48 Budget is based on plans for 9,600 students, but he did not have the figures on the total teaching staff. He said, however, that the student-teacher ratio has not been seriously impaired, which compares very favorably with outcomes elsewhere.

3. In response to a query, the President gave the following general budget aggregates: Endowed colleges, \$5,457,000 [exclusive of the Medical College (about \$1,000,000) and the Nursing School (\$350,000)]; State Colleges, \$4,500,000; various accessory budgets, such as Willard Straight, athletics, Residential Halls, University Dairy, etc., about \$2,500,000.

4. The President explained that funds for new buildings could not be diverted to other purposes such as instruction, since they were either specifically provided for stated buildings by gift or bequest, or, as in the case of Clara Dickson Hall, the investment is intended to be self-liquidating. The Administration Building is an exception, since it was built with unrestricted funds which would have yielded about \$30,000 per year. This was considered to be a wise development in view of the needs of both the Administration and of the College of Arts and Sciences. From now on it is very unlikely that any buildings can be built except out of funds earmarked by gifts and bequests, or funds appropriated by the State.

5. The President was asked where funds for the land for the new University Airport came from. He replied that these funds, amounting to \$200,000, came from the reserves built up during the war. He explained that the view was taken by the Administration and the Trustees that neither the University nor the community could afford to look

very far ahead without seeing that adequate provision was made for air transport. Wide surveys of possibilities within a 15-mile radius all agreed that the tract which was bought was the only one which was clearly suitable; and since this tract lay in the path of suburban expansion, it was not so cheap as might have been wished. The University was unable to persuade the city to share in this project at this time.

6. The President was asked whether his reference to annual increments meant that the endowed colleges were adopting a salary system based on definite increments and set maxima. The President replied that there were no set maxima. An assistant professor, for example, might receive more than the minimum for an associate professor, although ordinarily one would expect that he would be promoted in this instance. As to increments, he felt that little more was involved than the normal item of salary increase which was \$250 in the salary range below \$6000 and \$500 above that amount. Even in the state colleges increments are not mandatory in the case of professional staff, although as a matter of practice they are approximately mandatory in the case of non-professional staff. On the whole, salary increases will be handled in about the same way both in the state and in the endowed colleges.

7. In response to a query about sabbatic leave, the President said that that question was one for separate consideration, but he took the occasion to point out that the new proposal on sabbatic leave was an illustration of increased financial demands for which the University would have to plan. Another such demand is the pension system for non-academic employees which arises because eleemosynary institutions very unwisely obtained the exemption of their employees from the provisions of Social Security. He also anticipates that the pension scale

for the Faculty will have to be increased.

The Dean asked for unanimous consent to proceed to new business. There was no dissent. The Professor of Military Science and Tactics, Colonel Hospital, explained that a majority of his staff must go to summer camp early in June and consequently his Department finds it almost impossible to conform to the existing examination schedule. Accordingly, he moved that:

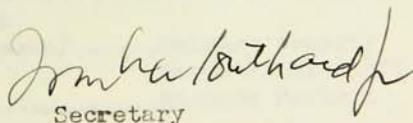
"The University Faculty authorize the Department of Military Science and Tactics to conduct its final examinations for the Spring Term 1947 as follows:

1. Elementary II - (Freshman) Monday 5 p. m., 26 May
Room 200 Baker and Rockefeller "A"
2. Elementary IV - (Sophomore) Monday 5 p. m., 26 May
Room B, Goldwin Smith Hall
3. Advance II - (Junior) Tuesday 4:40 p. m., 27 May
Barton Hall
4. Advance III-IV (Senior) Wednesday 4:40 p. m., 28 May
Barton Hall

This motion was seconded and carried without dissent.

The hour being late, the President suggested that the consideration of the report of the Committee on Tenure and Efficiency be postponed.

The Faculty adjourned at 5:45 p. m.



Secretary

11 June 1947
Boardman Hall
Room 122

The Faculty was called to order at 4:15 p. m. The minutes for the meeting of May 7, 1947 were read and approved.

The President announced the death on May 28, 1947 of Philip Adna Readio, Professor of Economic Entomology. The Faculty rose in respect for the memory of Professor Readio.

The Dean announced the following committee appointments:

Committee Appointed to Write a Memorial Article Regarding

Philip Adna Readio

T. C. Watkins
D. S. Welch
C. E. Palm, Chairman

Committee of Award of the Goethe Prize

Heinrich Schneider
C. I. Weir
Victor Lange, Chairman

The Dean announced the award of the following prizes:

| | |
|---------------------------------------|-------------------|
| The Bess Berlow Cohan Prize..... | Gloria M. Feldman |
| The Corson French Prize..... | Harry G. Edwards |
| The Duniway Prize..... | Joseph Tanenhaus |
| The 1886 Memorial Prize..... | Thomas R. Lang |
| The Goethe Prize..... | Eileen M. Curran |
| The Graduate Prize in Philosophy..... | Not Awarded |
| The Luana L. Messenger Prize..... | Alice Sperduti |
| The Sherman Bennett Prize..... | Not Awarded |
| The J. G. White Prize in English..... | Fernando Cordovez |
| The J. G. White Prize in Spanish | |
| (to be divided evenly between)..... | Shirley Aroesty |
| | Helen J. Mihalyfi |
| The Woodford Prize..... | Richard Perlman |

The Dean read the following letter, dated May 29, 1947, from the Secretary of the Engineering Faculty, relating to the establishment of a curriculum and degree in metallurgical engineering:

May 29, 1947.

Dean C. C. Murdock
University Faculty
Rockefeller Hall
Campus

Dear Dean Murdock:

At a special meeting of the Faculty of the College of Engineering, held on Tuesday, May 27, 1947, the Faculty adopted the following recommendations to the University Faculty:

1. That a five-year curriculum leading to the degree of Bachelor of Metallurgical Engineering be established, and that the degree of Bachelor of Metallurgical Engineering be authorized,
2. That the curriculum in metallurgical engineering be administered within the School of Chemical Engineering, as a division of that School,
3. That the name of the School of Chemical Engineering be changed to the School of Chemical and Metallurgical Engineering.

The proposed curriculum in Metallurgical Engineering to include not less than 180 credit hours of academic work and will be in accord with the policy of the College of Engineering in requiring a minimum of 36 credit hours of work in humanistic subjects, in addition to work in the purely technical subjects and in the electives.

Sincerely yours,

/s/ Charles L. Walker
Secretary, Engineering Faculty

The Dean also read a letter from the Dean of the Graduate School, requesting him to present to the Faculty a report of the action of the Graduate School Faculty of May 30, 1947, approving the establishment of two new degrees, Master of Engineering Physics and Doctor of Education.

As a communication, the President expressed his agreement that

insurance and annuities are matters for joint Faculty-Administration consideration but he said that he was not prepared to go into technical details at this time.

He stated that in the University's present contributory retiring allowance system the interest and mortality rates have been so revised that present pensions are not adequate. The original plan was to build up a pension equal to about half of the salary of the retiring Faculty member's later years of service; as matters now stand, provision is made for a pension of only about one-third of his salary. The Administration is studying the situation, which can be met only provided additional funds can be obtained.

The group insurance system is a generous one which is similar to term insurance and is designed to cover the years of greatest likely need in the event of the death of a head of a family. The T. I. A. A., however, offers a plan for the interlocking of insurance and annuity which indicates that there are different ways of approaching the problem and, hence, points to the need of careful study.

One provision of the present system at Cornell is much criticized. In the event of death before retirement, only the amount paid in by the annuitant is returned to his estate, while if he resigns, he receives both his and the University's contributions. This provision was included in the system by Faculty agreement, since the group insurance was intended to meet the needs arising out of death before retirement. The President said that he agreed, nevertheless, that this feature of the Cornell system should be

changed. It is not found in other good systems. He promised to take steps leading to the change as soon as possible and to endeavor to make the change retroactive to this time if the Trustees agreed.

There being no unfinished business, the President called for reports of committees.

The Dean referred to the communication from the Student Council regarding the Military Science requirement which was read at the May meeting of the Faculty. No action was taken on this matter. He explained that other communications dealing with the same topic had been addressed to the Committee on University Policy and are now on the table of that Committee. The Committee is delaying any consideration of these communications, which would lead to an early report to the Faculty, pending action by Congress on bills dealing with the ROTC and universal compulsory military training since the Committee feels that legislation by Congress is very likely to change radically conditions on this campus with respect to the Military Science requirement. On behalf of the Committee, the Dean moved that the communication be referred to the Committee on University Policy. The motion was seconded and carried without dissent.

On behalf of the Committee on University Policy, the Dean moved that:

"The University Faculty approve the proposal of the Committee that it, acting through a subcommittee, shall proceed to collect the legislation of the University Faculty, currently in effect; that it shall attempt a codification of the legislation, bringing any essential changes to the Faculty for its approval; and that the amended legislation be printed and distributed to members of the University Faculty at the earliest practical date."

In explanation of this motion, the Dean mentioned that the existing legislation is scattered in the files of minutes, that some of it is no doubt obsolete and that new Faculty members find it almost impossible to acquaint themselves with legislation in force. The Professor of Government, Professor H. W. Briggs, asked if the University By-laws should be added to the material to be codified. The Dean replied that the Secretary of the Board of Trustees had informed him that the By-laws are being reprinted and that copies should reach members of the University Faculty sooner than the codified legislation of the Faculty. The motion was seconded and carried without dissent.

The Dean stated that the letter from the Secretary of the Engineering Faculty, which he had read earlier in the meeting, had been referred to the Committee on University Policy and moved that the Faculty recommend to the Board of Trustees that paragraphs 1, 2, and 3 of the letter be adopted. He explained that what was involved was official recognition of work in metallurgical engineering which was already being given in the College of Engineering, particularly, in the School of Chemical Engineering. His motion was seconded and carried by a voice vote.

At this point, the Dean asked permission to interrupt reports of committees in order that the Dean of the Graduate School might present two items on which action was urgently needed. The Dean of the Graduate School, Dean G. W. Cunningham, moved that the Faculty approve two new degrees, Master of Engineering Physics and

Doctor of Education, to be administered by the Faculty of the Graduate School, the first under the special jurisdiction of the Engineering Faculty, the second under the special jurisdiction of the School of Education. He explained that the first degree is an outgrowth of the five-year course in Engineering Physics. The proposal to introduce the degree of Doctor of Education arose from the considerable demand for this degree. The Dean stated that the requirements for the new degree will differ from the requirements for the Ph. D. largely in language requirements and the nature of the dissertation, which may emphasize the critical application of knowledge to a professional problem rather than research in the traditional sense. The type of training leading to this degree is not otherwise provided in the Graduate School. The Dean remarked that the Ed. D. is a respectable degree and is given by several other universities. The rules governing candidates will be the same as those for candidates for the Ph. D. The motion was seconded and carried without dissent.

The Professor of History, Professor P. W. Gates, read to the Faculty a progress report from the Director of the University Testing Service. The report was submitted to the Faculty which took no action.

The Chairman of the Committee on Tenure and Efficiency, Professor O. F. Curtis, explained that since action was taken at the April meeting on Part A of the report of the Committee, several matters had come up which seemed to call for clarification. Consequently, he moved to reconsider part A. His motion was seconded and carried. He then moved to add a fourth paragraph to the three

adopted in April. This paragraph would read: "The foregoing provisions do not apply to instructors and assistant professors in the Departments of Military Science and Naval Science." He explained that this was needed since the provisions of the previous paragraphs would otherwise apply to such instructors and assistant professors whose appointments would be made under other regulations. His motion was seconded and carried without dissent.

The Dean of the College of Engineering, Dean S. C. Hollister, on behalf of his Faculty, raised a question with respect to paragraph 2 of part A dealing with instructors. He pointed out that this would seem to require revision inasmuch as the Faculty Instructorship is to be a formally-recognized grade with a separate salary bracket. He accordingly moved the following in substitution for paragraph 2:

"Instructors. This title is reserved for full-time appointees at the lowest rank. There shall be two grades, faculty instructor and instructor. Instructors appointed as "faculty" instructors may not be candidates for advanced degrees at Cornell. An instructor, who is not a "faculty" instructor, may be a candidate for an advanced degree. Faculty instructors shall have the right to vote in their college or school faculty. The maximum period of service as instructor or faculty instructor or both shall be five years."

The Chairman of the Committee seconded the motion and stated that he saw no objection to it. After some discussion, which made it clear that no Faculty at present withholds the right to vote from instructors who would be eligible to be faculty instructors, Dean Hollister changed the penultimate sentence of paragraph 2 to read, "Faculty instructors shall have the right to vote in their college

or school faculty." The motion, so modified, was carried unanimously by a voice vote.

The Professor of Romance Languages, Professor M. G. Bishop, reminded the Faculty that action on paragraph 3 of Part A was passed with little discussion at the end of a long meeting. He expressed the view that the maximum term provided for in paragraph 3 forces upon the University a decision which is likely to be premature. Accordingly, he moved the following as a substitute for paragraph 3:

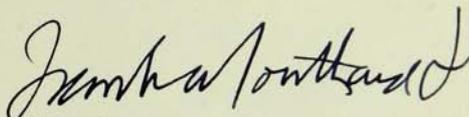
"Assistant Professors. The maximum period of service of assistant professors shall be six years; except that they may be continued with the rank of assistant professors beyond the six-year period, if they are definitely assured of appointment to a higher rank, which appointment is delayed for obviously temporary reasons. The assistant professorship does not carry with it permanent tenure. This applies to assistant professors on full-time appointments only."

The Chairman of the Committee said that his view and, he thought, that of his Committee was that the motion would make it possible for a trial period of eleven years, which was too prolonged. The President said that in the interest of young men it is not wise to require the University to reach a decision as to permanent tenure too early in their careers. The Professor of Chinese History, Professor Knight Biggerstaff, cautioned that, on the other hand, there is danger of keeping men so long in the combined ranks of instructor and assistant professor that departments find it difficult to refuse to promote them to an associate professorship. He, therefore, moved to refer the whole question back to the Committee. This motion was rejected by a vote of 40 to 35. The Faculty then proceeded to vote on the motion of the Professor of Romance Languages. The Director of Resident Instruction in the College of Agriculture,

Dr. A. W. Gibson, pointed out that many men are currently being appointed as assistant professors and that even five years is likely to be too short a period of probation. The motion was carried by a voice vote.

The Dean then moved that the Faculty adopt part A as amended. The motion was seconded and carried by a voice vote.

The hour being late, it was moved that the Faculty adjourn which it did at 6:00 p. m.


Secretary



INDEX

Faculty Meeting Minutes: August 4, 1942 – June 11, 1947

Adjournment time set, 2366

Administrative Board of the Summer Session, 2224

Admissions

Quota, 2383

Appreciation, Robert P. Sibley as retiring Secretary, 2414, 2416

Automobiles, Student Use of, 2364, 2379, 2385, 2394,

Betten, Cornelius, Dean of Faculty Retirement, 2349

Biological Sciences

Anti-vivisection campaign, resolution concerning, 2377

Budget, University, 2445

Calendar, 2234, 2239, 2248, 2271, 2285, 2291, 2298, 2303, 3210, 2325, 2328

Revised for 1945-46, 2354

Terms vs Semester, 2369

Committee, 2371

Postponement schedule, 2405

Freshman orientation, 2438

Classrooms, scheduling usage of, 2375

College of Home Economics, entrance requirements, 2317

Dean of University Faculty, Role, 2338

Death Announcements

Jacob Gould Schurman, 2220

George Burr Upton, 2232

Paul Stuart Williamson, 2259, 2268

Edward Albert White, 2267, 2268

Earl Louis Brunett, 2267, 2269

James Ewing, 2267

Carl Edwin Ladd, 2267, 2273

Robert Byron Hinman, 2267, 2273

John Hall Barron, 2273, 2273

Claude M. Pendleton, 2273, 2278

Earl Alvah Flansburgh, 2273, 2273

Elmer Seth Savage, 2283, 2288

Clarence Augustine Martin, 2288, 2297

Robert Anthony Hatcher, 2312

Clyde Hadley Myer, 2312, 2319

Dwight Sanderson, 2312, 2319

Simon H. Gage, 2319, 2323
George N. Laumanm 2319, 2323
James A. Bizzell, 2319, 2323
Herbert Hice Whetzel, 2323
Paul Martyn Lincoln, 2327, 2334
Carl L. Becker,, 2334, 2338
Walter L. Williams, 2359, 2364
Arthur Wesley Browne, 2369, 2371
Emery N. Ferriss, 2371, 2379
George L. Coleman, 2388
Fred Carlton Stewart, 2393
Benjamin Freeman Kingsbury, 2401
William Strunk, Jr., 2401
Paul John Weaver, 2409
Olaf Brauner, 2420
Charles E. O'Rourke, 2420
Seymour S. Garrett, 2427
William Nicholas Barnard, 2435
Philip Adna Radio, 2451

Degrees

Bachelor of Science in Mechanical Engineering, 2264
Bachelor of Science in Civil Engineering
Bachelor of Science in Electrical Engineering
Bachelor of Science in Chemical Engineering
Masters in Business and Public Administration, 2359, 2365
Masters, ILR, 2386
Master of Nutritional Science, 2388, 2393, 2396, 2402
Master of Food Science, 2388, 2393, 2396, 2403
Master of Aeronautical Engineering, 2398, 2404, 2416
Bachelor of Engineering Physics, 2400
Master of Engineering Physics, 2452
Doctor of Education, 2452
Metallurgical engineering, 2455

Engineering, Five year curricula

Extension, proposed deletion of title, 2365

Faculty Club,

Special committee on. 2301
Organization of, 2357-8
Proposed locations, 2373

Faculty on Board of Trustees, 2416

Financial aids to students, 2346

Grades and Grading, 2363, 2364

Industrial and Labor Relations, 2299
Instructors, voting rights in colleges, 2374, 2398
Language Courses, 2331
Last two terms of work for a degree, 2279
Literature, Division, 2393
Military science 2335
 Military Science and Physical Training, 2361
 NROTC, 2406
 contract broken by students, 2421
 Student Council on Military Science Requirement, 2454
Modern Languages, Division of, 2393
Nominations, Committee on 2232
Physical Training, 2346
Prizes, 2255, 2261
Registration for courses, 2390, 2391
Retirement Announcements
 Albert Wilhelm Boesche, 2220
 Samuel Latimer Boothroyd, 2220
 Ralph Sheldon Hosmer, 2220
 George Nieman Lauman, 2220
 Percival John Parrott, 2221
 Francis Joseph Seery, 2221
 Denny Hammond Udall, 2221
 Rollins Adams Emerson, 2242
 William Joseph Wright, 2267,
 John Hall Barron, 2268
 Lane Cooper, 2268
 George Abram Everett, 2268
 Walter King Stone, 2268
 Bristow Adams, 2312
 Calvin Dodge Albert, 2312
 Fred Asa Barnes, 2313
 James Adrian Bizzell, 2313
 Julian Pleasant Bretz, 2313
 Theodore Hiidreth Eaton, 2313
 Charles Van Patten Young, 2313
 Harriet Frost, 2343
 Arther William Clark, 2343
 Mortier Franklin Barrus, 2344
 Cornelius Betten, 2344

Cora Ella Binzel, 2344
Leslie Nathan Broughton, 2344
Arthur Wesley Browne, 2344
Ralph Wright Curtis, 2344
Asa Carlton King, 2344
James Frederick Mason, 2345
Guy Brooks Muchmore, 2345
Robert Morris Ogden, 2345
Paul Russel Pope, 2345
Harry Porter Weld, 2345
Mortier Franklin Barrus, 2351
Cornelius Betten, 2351
Cora Ella Binzel., 2351
Leslie Nathan Broughton, 2351
Arthur Wesley Browne, 2351
Ralph Wright Curtis, 2351
Asa Carlton King, 2351
James Frederick Mason., 2351
Robert Morris Ogden, 2351
Paul Russel Pope, 2351
Harry Porter Weld, 2351
Albert LeRoy Andrews, 2401
William Nichols Barnard, 2401
Rosweli Clifton Gibbs, 2401
Walter Oscar Gloyer, 2401
Halldor Hermannsson, 2401
Otto Kinkeldey, 2402
John Clarence McCurdy, 2402
Everett Franklin Phillips, 2402
Laurence Pumpelly, 2402
Juan Estevan Reyna, 2402
Ruby Green Smith, 2402
Roland Maclaren Stewart, 2402
George Young, Jr., 2402

ROTC, Naval 2327, 2343

Scheduling, Course, 2385

Rescinding schedule, 2389

Scholastic and Aptitude, Testing, 2407

Standing committees of the Faculty, the appointments, 2223

Student Activities, Committee on,

Student on probation, 2423

Student Council self-government 2311

Summer Session, 2371

Tenure And Efficiency, Special Committee On, 2229, 2233, 2243, 2257, 2406, 2424, 2438, 2458

Trustee

Faculty representation, 2298-2300

Faculty elected, 2360

Cost of Living bonus (endowed), 2431

Compulsory military training at Cornell, 2444

University cafeteria services, 2280, 2287a

University Faculty Meetings

4 Aug. 1942 (special), 2217

14 Oct. 1942, 2220

11 Nov 1942, 2232

8 Dec 1942, 2238

13 Jan 1943, 2242

10 Feb 1943, 2247

10 Mar 1943, 2252

14 Apr 1943

12 May 1943, 2259

30 Jul 1943, 2267

13 Oct 1943, 2273

10 Nov 1943 2278

8 December 1943, 2283

12 Jan 1944, 2288

9 Feb 1944, 2291

8 Mar 1944, 2297

12 Apr 1944, 2301

10 May 1944, 2303

14 Jun 1944, 2308

11 Oct 1944, 2312

8 Nov 1944, 2319

13 Dec 1944, 2323

14 Feb 1945, 2327

14 Mar 1945, 2331

11 Apr 1945, 2334

9 May 1945, 2338

13 Jun 1945, 2343

17 Oct 1945, 2351

14 Nov 1945, 2359

12 Dec 1945, 2364

19 Dec 1945, 2369

9 Jan 1946, 2371

13 Feb 1946, 2379

13 Mar 1946, 2383
10 Apr 1946, 2388
8 May 1946, 2393
12 Jun 1946, 2398
9 Oct 1946, 2401
13 Nov 1946, 2409
11 Dec 1946, 2416
12 Feb 1947, 2420
12 Mar 1947, 2427
16 Apr 1947, 2435
7 May 1947, 2443
11 Jun 1947, 2451

War (WWII)

Student War Service,, Committee on 2219
Army and Navy programs, 2254, 2270
emergency, Procedures for the 2244, 2304, 2321
Radio Advisory Committee, 2225
Japanese extraction students, 2260
Army Enlisted Reserve Corps., 2221
Hiring of German Scientists, 2425, 2428, 2436