Assessing your organization's readiness for youth development

	Yes	No
Our public relations material emphasizes personal growth and development.	☐	☐
In my agency staff performance reviews highlight personal goals, interests and strength of each staff.	☐	☐
My agency encourages staff to pursue professional development based on their individual strengths and interests.	☐	☐
Positive youth development is part of my agency's mission and vision.	☐	☐
My agency collaborates with a wide range of community organizations and groups in order to enhance our services.	☐	☐
The Board of Directors understands and supports positive youth development.	☐	☐
My agency shares its resources (e.g. meeting spaces, materials, use of equipment, etc) with the community.	☐	☐
The agency's physical environment is welcoming to youth and families (reception area, phone system, ambience, etc)	☐	☐
My agency seeks to hire new staff from the community it serves.	☐	☐
In my agency youth and adults/staff respect each other.	☐	☐
Training and information on positive youth development is available to all staff and volunteers.	☐	☐
In my agency young people have meaningful roles (e.g., member of the Board of Directors, hiring committee, program committee, youth advisory group, etc.)	☐	☐
Young people are actively involved in community outreach or advocacy activities for the agency.	☐	☐
Resources and staff time are allocated to prepare young people for their involvement in the agency.	☐	☐
Young people are involved in program planning.	☐	☐
Our public relations material reflects and celebrates the cultural diversity of the community we serve.	☐	☐
Young people and their families have access to all staff, administrative to frontline staff, to give feedback on agency services including ways to express grievances.	☐	☐
The agency's documentation and assessment practices incorporate a strengths-based approach.	☐	☐
My agency is committed to program quality; staff regularly reflects on and assesses youth outcomes.	☐	☐
My agency has established mechanisms for communication with youth, families and other community groups (e.g. newsletters, e-mail, picnics, open house, etc)	☐	☐