

Library Management Team

Notes from the June 12, 2001 Meeting

Attending: Ross Atkinson, Lee Cartmill, David Corson, Tom Hickerson, Janet McCue, Jean Poland, Sarah Thomas, Edward Weissman.

1. **Announcements:**

Sarah reiterated that the Library will install some wireless capabilities in all units for the 2001-2002 academic year, focusing on high traffic areas.

Ross announced that the Cornell Campus Club (formerly Cornell faculty Wives) is no longer affiliated with the University (because it only admits women.) The Library will continue to offer library privileges to Cornell spouses but not for non-spouses with Cornell ID's provided through the Club.

2. **Annual Report to the Provost**

LMT advised Sarah on issues for inclusion in the Annual report to the Provost.

3. **Office of Distance Learning**

Ross reported that Oya Rieger has been serving as Coordinator of the Office of Distance Learning (ODL) over the past six weeks. He reviewed the Office's activities and plans:

1. Establishing a relationship with e-Cornell. Oya is also plugging into the existing ILR Library-eCornell relationship.
2. Establishing a relationship with CIT's Academic Technology Center. Oya contributed significantly to the refinement of a document specifying CUL's and CIT's distributed learning roles. ODL will be involved in the "Faculty Innovation in Teaching" Grant Program, which is part of the larger Distributed Learning initiative at Cornell.
3. Copyright assessment study: Oya is pulling together key campus players in carrying out this study. Ralph Janis, Director of Cornell Adult University, has indicated that he would like the Library to provide copyright and related services for CAU's CyberTower.
4. Creating a business and implementation plan for alumni access.
5. Working with the CUL's Distance Learning Learning Advisory Committee and seeking more involvement from CUL units.
6. Running staff information sessions during the summer and possibly presenting an Academic Assembly program in the fall.
7. Creating an ODL business plan.

While CUL will be receiving 2% of eCornell tuition revenues plus reimbursement for direct costs, there are no provisions as yet for funding to support non-eCornell distributed learning efforts.

Ross will ask Oya to contact Nan about the impact of the reconceptualization of the Gateway's Networked Resources component on alumni access.

4. **Digital Initiative Groups**

Ross reported that he had received a request to form a Metadata Working Group to discuss metadata issues related to the Library's traditional and digital collections. In addition, the Voyager OPAC Implementation Team has made a recommendation about how this group should evolve to support the configuration and maintenance of the Library Catalog. The growth over the last few years in the number of cross-functional digital library groups (e.g., Library Gateway Committee, Electronic Resources Committee, Database Review Committee) raises the question of how best to coordinate these groups and how they relate to the existing functional administrative groups (e.g., PSEC, TSEG, CDEXec.) Ross suggested that LMT look into this issue with the goal of rationalizing the structure. The goal is to retain what's most effective with regard to the current functional committees and hierarchical structure while taking advantage of the cross functional team approach that has been so successful in recent years in developing, implementing and sustaining new products and services. Sarah asked Ross to create a census of the existing groups and a map from the existing structure and groups to a new structure as background for an upcoming LMT discussion. In the mean time, Ross will create the Metadata Working Group.

Notes by Edward Weissman