

Cornell University Library

Library Management Team

Notes from the January 5, 1999 Meeting

Attending: Lee Cartmill, David Corson, Claire Germain, Tom Hickerson, Janet McCue, John Saylor, Ed Weissman

1) Announcements

Tom reported that he was prepared to reactivate the LMS Evaluation Committee. There will be a few changes to the membership. Lynne Personius will chair the group. The Committee will meet with Maureen Zajkowski, Project Manager of SUNY's SLAM project, and Carey Hatch, Director of the SUNY Office of Library and Information Services, to learn about the SUNY LMS evaluation and selection process when they visit the Library on January 26.

Ed reported that the issue of adding Medical College users into the Notis patron file had been raised on one of the Gateway lists. Last year, LMT expressed its desire to add the Medical College users to the Library's patron file. Ed and Tom will discuss this with appropriate people (access services, IT) to determine whether and how to proceed.

2) Personalized Electronic Services

We discussed and approved the charge and membership of the group that will design and implement a set of personalized electronic services that are linked to the Library Gateway. This builds on the efforts of staff at Mann Library have been working on what they have referred to as a "Virtual Carrel."

3) Providing Service to People With Disabilities

In a message to LMT, Ross stated that, based on the feedback he received on the "Report of the Task Force on Providing Service to People with Disabilities," he believes the next step should be to draft a policy for the Library based on the report. We agreed with this recommendation and advised Ross that the policy should be written for "public consumption" and, therefore, it should be as short as possible and avoid sounding overly "legalistic." It should also take into account the fact that some units may not be able to meet all standards.

4) Uris Computer Facility

We discussed the next steps in the process of planning a computer facility in Uris Library and agreed to form a library-wide group to work with consultants on a feasibility study. This study will be funded with \$50,000 the Provost provided based on the recommendation of the Faculty Advisory Board on Information Technology (FABIT).

5) Food and beverages Guidelines

We agreed on the basis of the charge to a group that will be formed to develop a set of practical and flexible food and beverage consumption guidelines for the Library. The guidelines should

take into account the variety of circumstances in units around the campus and recognize the shift taking place in many ARL libraries from policies based entirely on conservation concerns to ones that take into account within reason the comfort and convenience of users.

Edward Weissman
Assistant to the University Librarian