

LMT Minutes
June 18, 2003

Attending: Ross Atkinson, Claire Germain, Tom Hickerson, Anne Kenney, Janet McCue, Jean Poland, Sarah Thomas, Ed Weissman

1) Announcements

a) Tom announced that CIT has purchased the license for the enterprise version of BlackBoard 6. With this version, modules can be developed to connect to BlackBoard. This will allow the integration of library resources into BlackBoard courses. Endeavor is working to align ENCompass with version 6 of BlackBoard. After BlackBoard is installed by CIT, all new courses at Cornell will use version 6. Then, existing courses will be migrated. Angela Horne, the chair of the Directed Delivery of Library Services Working Group will serve as the Library's representative on the CIT implementation Team. Oya Rieger will put together a list for LMT of the BlackBoard/ENCompass capabilities.

b) Sarah reported on her communications with Pat McClary, Associate University Counsel, concerning the Library's e-reserves policy. Sarah told Pat that the Library is moving towards licensing the e-content we are putting on reserve, that we have directed faculty to alert us when they exceed fair use, that we are educating faculty about fair use guidelines, and that we have contacted Rich McDaniel, Associate Vice President for Campus and Business Services, to verify that this approach resolved any points of contention with the Cornell Store.

c) Anne announced the changes that are being brought about as a result of Yoram Szekely's retirement. Yoram's responsibilities will be divided up as follows: 1) Selection--Kiser Walker will take over selection for classics and related areas, Patrick Stevens for Jewish Studies, and Marty Crowe for religion; 2) Martha Hsu will take over as the office manager in 504 Olin; 3) Ross will serve as coordinator of the Olin selectors.

d) Ross reviewed the materials budget allocation decisions.

2) Status Report on Budget Reduction Action Items

Sarah reported that \$375-400K of the \$675K budget reduction savings target had been identified. She wants to identify the remaining savings by October and to have these savings realized within six months.

LMT members reported on the status of the action items they are working on.

3) Library and Related Information Service (LARIS) Workforce Planning Review

Sarah distributed a packet of information that she is giving to the college and school deans when she briefs them on the LARIS review. These meetings will run through mid-July and Sarah will distribute to LMT a schedule of the meetings. The information distributed to LMT represents a sample of what has been distributed to the LARIS Lead Team. The data distributed to the Lead Team is being made available on the LARIS web site <<http://www.library.cornell.edu/laris/index.html>>.

The development of 10% and 20% savings scenario will take place over the summer. LMT, the Lead Team, and the Stillwater consultants will each develop scenarios using the data that has been gathered.

An external review team will be named to conduct a review of the Library, similar to an academic review that is done in college departments. Paula Kaufman, University Librarian at Illinois, and Mike Keller, University Librarian at Stanford will be on the team. Sarah is looking to add a university administrator to the team.

Edward Weissman