

Library Management Team  
Notes from the September 8, 2004 Meeting

Attending: Karen Calhoun, Lee Cartmill, Claire Germain, Tom Hickerson, Anne Kenney, Janet McCue, Jean Poland, Sarah Thomas, Ed Weissman  
Guest: Peter Hirtle

1) Cornell Library Collaborative Learning Computer Laboratory--(CL)3  
LMT held its meeting in the Cornell Library Collaborative Learning Computer Laboratory--(CL)3, in Uris Library. Peter Hirtle provided an introduction to the facility. (CL)3 is a collaboration between the Library, the Faculty Advisory Board on Information Technology, the Department of Computer Science (and in particular, professor David Schwartz), and Cornell Information Technologies and it is intended to support cooperative learning and instruction for multimedia development and software engineering. Peter mentioned the efforts made by Dave Davies, Sharon Wargo and John Hoffmann in getting the room renovated so that the facility could be open for the start of the fall semester. Professor Schwartz is teaching a class in (CL)3 and Professor Steven Pond, Department of Music, will be using it as a lab for one of his classes next semester. CUL is looking for other faculty who have lab projects that could make use of an environment that is designed to foster collaborative learning. Funding to support the facility has been made available for the next two years. The effectiveness of (CL)3 will be assessed to see if it can serve as a model for supporting cooperative learning.

2) Announcements

Anne announced that the Public Services Executive Committee is in the midst of a strategic planning process and it will be meeting with various staff over the next several weeks to solicit input. Anne will bring the plan to LMT later this fall for review.

Karen announced that the document providing recommendations on an Integrated Framework for Digital Collections will be distributed to LMT shortly.

Sarah said that LMT will discuss the relationship of the integrated framework to the next generation gateway, one of the 10 strategic priorities we've agreed to, when we discuss the strategic priorities at our September 15 meeting.

Ed asked LMT for feedback on the demand by Books 24x7 that the Library either implement the Books 24x7 token authentication system or require users to self-register. These options raise concerns with regard to the Library's privacy policy and also with the standard procedures that allows users with Cornell IP addresses to access licensed resources without having to authenticate.

Following a brief discussion, the consensus was that the Library should keep negotiating on this demand, especially given the unhappiness expressed by some other institutions that have implemented the token system regarding how it is working.

3) The LARIS Workforce Planning Information Technology report  
LMT completed its review of the recommendations in Pursuing Information Technology Efficiencies, the draft LARIS Workforce Planning Information Technology report. Tom will now draw up a revised report based on the feedback he received.

4) Library-wide Information Technology Collaboration Initiatives  
LMT reviewed Library-wide Information Technology Collaboration Initiatives. These are recommendations to improve communication and collaboration among information technology staff across the system. Tom drafted these recommendations at Sarah's request following LMT's discussion of administrative and managerial issues raised in Pursuing Information Technology Efficiencies. The key recommendation calls for the creation of the Information Technology Executive Committee (ITEC) to be chaired by Tom that would: a) make Library IT operations more effective and efficient by improving IT collaboration and fostering the implementation of library-wide policies and practices, including those endorsed by LMT in Pursuing Information Technology Efficiencies; b) support and advise Tom in his role as the Library's representative to the campus-wide IT Managers Council and also assist and in the communication and application of university IT policies across the Library. LMT endorsed the creation of this group and asked that meeting agendas and notes be posted to CU-LIB. The recommendations also formalizes the Library Technology Exchange Forum which, under the direction of its current steering committee, will continue to focus on operational issues in the campus-wide IT domain.

5. Library IT Efficiencies/Security Best Practices  
Tom asked LMT members for feedback on CUL(E) Desktop/Network Security "Best Practices", which was prepared by DLIT/Desktop Services with additional review and approval from Michelle Paolillo, Adam Chandler, Rick Lightbody, Joe Richardson, and Steve Schuster (CIT Security Officer), in response to LMT discussions of network support issues in Pursuing Information Technology Efficiencies.

Edward Weissman