

Cornell University Library

University Library Management Team

Notes from the 10/21/97 Meeting

Attending: Ross Atkinson, Christian Boissonnas, Lee Cartmill, David Corson, Claire Germain, Tom Hickerson, Vally Kovary, Janet McCue, Sarah Thomas, Ed Weissman

1. Mainframe Shutdown over the Thanksgiving Recess. We discussed the mainframe shutdown over the Thanksgiving weekend. We affirmed the importance of publicizing the situation widely. We need to compile a list of the services affected along with work-arounds. Christian was concerned about the status of the reports run at the end of the month. Ross will serve as the "point person" for the Library. This situation points up the importance of having the Library's AUL for Information Technology attend the meetings of the CIT managers. Sarah will insure that this gets underway.

2. "Far Above." At its 9/9/97 meeting, the ET endorsed the idea that the Library should produce an "outreach" publication. Vally was asked to prepare a proposal and budget. We endorsed Vally's recommendations for an annual publication in the fall to be produced (at no charge) by the University's Publications Services with simultaneous electronic publication on a Library server. Articles will highlight Library priorities and opportunities and also thank people who have contributed to the Library. ULMT will be used as a sounding board for articles and themes. The copy deadline will be the beginning of the summer and people will be asked to write articles in January. Production and mailing are expected to cost \$8,000 per year. A new name for the publication will be chosen with the help of the Library staff. Beth Fontana will serve as the "point person" for the publication.

3. Medical College Staff Exchange. Bob Braude told Sarah that he is interested in sending Medical College library staff to Ithaca to work in the Ithaca campus libraries and that he would welcome Ithaca campus library staff at the Medical College library. Sarah will talk with Susan Markowitz about a process for following up on this issue.

4. Library Gateway. We discussed several issues related to the implementation of the Library Gateway. Among them were:

- maintaining at least the same level of functionality that now exists on low-end work stations when the Library gateway is implemented in January
- insuring adequate back-up for the Library Gateway--both staff and equipment