

## Library Management Team

Notes from the September 12, 2001 Meeting

*Attending:* Ross Atkinson, Lee Cartmill, David Corson, Claire Germain, Tom Hickerson, Janet McCue, Jean Poland, Sarah Thomas.

### 1. **Announcements**

1. Sarah announced that Ross will be taking a seven-week leave to work at the Center for Research Libraries in Chicago on CRL strategic planning.
2. Janet said that planning for the Mann renovation project has been resumed. The University's goal is to begin construction in June 2003.
3. Tom reported that work on transferring the arXiv.org e-Print archive service from Los Alamos is proceeding well; he expects the service will be in place and running during the fall semester. Bill Kehoe is leading the Library effort on this; David Ruddy is responsible for encoding, and George Kozak is responsible for managing the server.

### 2. **Master Plan**

Sarah reviewed the revised schedule for developing the Master Plan. The main change in the revised schedule is that the Digital Futures Plan will be completed in June 2002, while work on the Master Plan will proceed at the same time. The five-year Master Plan will then go into effect in July 2002. The Master Plan will be written between now and early 2002. The period between February and June 2002 will be used to prepare for implementation. In the current revised schedule, the LMT retreat would be set for 31 October, and the All-staff meeting for 31 January. LMT decided that the All-staff meeting should take place more immediately after the LMT retreat, so that staff input can be obtained earlier in the planning process. It is possible that we may also want a second, shorter All-staff meeting once the initial draft for the first year (2002/03) of the Master Plan has been written.

At its next meeting, LMT will begin to review the current progress on the Digital Futures Plan. Sarah, Ross and Ed will go through the plan first, and will note what has been done and what still needs to be accomplished. That analysis will then be sent to LMT in time for the next meeting.

### 3. **Copyright**

Oya Rieger joined the meeting to discuss progress on the creation of a Cornell copyright service model. The creation of distributed learning courses will generate an increased requirement for copyright services: faculty developing such courses will need to be able to clear copyright for materials that are to be made remotely accessible to students. Oya undertook a quick needs assessment around campus, and found that those University units that are involved with copyright would welcome better coordination. As a result of a group meeting of representatives from all of these units (CIT, Counsel's Office, Bookstore, Library), a copyright services model was created. This model includes an education and outreach component, a copyright clearance assistance component, and an Advisory Group of copyright experts. The Library will create a Web site, which will

provide information on current issues relating to copyright, will serve as a clearinghouse for copyright projects now underway on campus, and will provide faculty with information as to whom they can contact for assistance. Previous work already done at other institutions will be cited and used. A pilot project for the copyright service, in which some parts of the proposed model will be tested, is now being planned.

Notes by Ross Atkinson.