

Library Management Team  
Notes from the April 9, 2003 Meeting

Attending: Ross Atkinson, Karen Calhoun, Lee Cartmill, Claire Germain, Tom Hickerson, Anne Kenney, Janet McCue, Jean Poland, Sarah Thomas, Ed Weissman, Nancy McGovern

1) Announcements

Sarah announced that Ross had been named the Librarian of the Year by the Association of College & Research Libraries.

2) e-Reserves Policy

Nancy McGovern presented e-reserves policy and procedure options for consideration. She developed these at Sarah's request based on an assessment of policies and procedures at peer institutions and with input from Peter Hirtle on policy and from Fiona Patrick on operational practices. LMT agreed to take certain steps to demonstrate due diligence in complying with copyright concerns, including informing faculty about what to do when copyright is an issue and also about alternatives for mitigating copyright concerns. Also, LMT expressed support for an aggressive transition to the use of licensed electronic resources which will reduce the number of e-reserve items (and Coursepack items) that might require payments of royalties. Anne will ask the Access Services Steering Committee to prepare a memo to insure that all units are following the agreed upon procedures and guidelines and she will draft a letter to go out to the faculty with information about reserves copyright issues. At the same time, it was noted that a growing number of faculty are making e-reserve materials available through their course web pages and LMT agreed that the Library should be responsive to this. Tom will ask the Personalized Electronic Services Working Group, chaired by Angela Horne, to look into linkages between ENCompass and CourseInfo. He will also work with CIT on the upgrade of the BlackBoard software to the version that links effectively with ENCompass and look into the development of course-specific authentication systems. Sarah will discuss LMT's decisions with Pat McClary in the University Counsel's Office.

3) Internal grants

LMT approved the funding of the internal grant proposals recommended by the Internal Grants Committee.

Edward Weissman