

Cornell University Library

Library Management Team

Notes from the May 26, 1998 Meeting

Attending: Ross Atkinson, Lee Cartmill, Jerry Caswell, David Corson, Claire Germain, Tom Hickerson, Janet McCue, John Saylor, Sarah Thomas, Ed Weissman

1. Tactical Plan We made final revisions to the Tactical Plan. Next, individuals will be assigned specific goals and objectives and will be responsible for moving the Library forward, and for monitoring and reporting on progress.

2. Replacement of Mac LCII's Jerry reported that the PC replacements for the public-access Mac LCII's should be delivered by the end of the week. LTD's Network Administration Team has been in touch with the responsible people in each unit to plan and carry-out the installations. Lee will be following up to determine the status of Mac LCII's and other low-end computers at staff work stations. The implementation of COLTSII will require computer upgrades for some staff.

3. Consolidation of Library Production Servers We discussed Jerry's memo to Sarah recommending that the Library purchase two production servers, one for locally mounted index and abstracts services and one for digital collections. (This is in addition to a third large server which will be required for the new LMS.)

Consolidating these resources, which are now mounted on a cluster of fifteen to twenty smaller servers around the campus, on two powerful and scalable servers would provide the Library with room for growth and greater reliability and security. We should expect to locally mount additional resources and software over time. This will lead to increased use and our existing servers will not adequately support this. New large servers will provide technologies that allow for more efficient storage and easier troubleshooting.

Jerry estimated the two recommended servers and associated storage media would cost \$120,000 each. He suggested that if we can not fund these before the new LMS is purchased then we should build the cost of these servers into the LMS budget.

- We discussed the need to develop policies and processes in association with the server consolidation.
- How inclusive would the servers be?
- Would the digital library server be used for all CUL digital library collections?
- Who would have access?
- Are we going to centrally support functions that have been supported at the unit level?
- If so, how do we deal with staffing and other issues?

Lee said that it would be best if we had a plan with a budget that pulled together staffing, equipment, facility maintenance agreements and other factors. Sarah asked Jerry to think about how best to approach these issues.

4. MOA1 Follow-up Last November, Anne Kenney presented to the Senior Management Group a proposal to OCR and SGML mark-up the page image files of the MOA1 journals. This represents around 750,000 of the 900,000 MOA1 page images. The University of Michigan offered to provide these services for \$145,000. Anne had \$70,000 leftover from the MOA1 grant. SMG deferred a decision on this issue since we had not decided on a delivery system for MOA and our other digital collections. Michigan recently asked if we want to proceed with this job since they are in the process of scheduling their production facilities.

A new factor is that the Library of Congress would like to provide integrated access to the Cornell and Michigan MOA files in conjunction with American memory. Jerry reported that we have provided Michigan with sample files in order to get a refined cost estimate. It is possible that the price might drop somewhat. He also said that additional funds would be needed to provide access to these files after they are processed. We would either have to locally develop Dienst or acquire OpenText (which is also needed to allow the Electronic Text Center to provide networked access to its collections.) Jerry will follow-up on this issue so that we can let Michigan know whether to proceed.