

Cornell University Library

Library Management Team

Notes from the October 13, 1998 Meeting

Attending: Ross Atkinson, Lee Cartmill, Jerry Caswell, David Corson, Pat Court, Tom Hickerson, Janet McCue, John Saylor, Sarah Thomas, Ed Weissman

This meeting was devoted to reallocation. We agreed on the following items:

1) Decentralize serials check-in.

Eliminate duplicative effort in serials check-in by moving the receiving and Notis check-in operations to the unit libraries from CTS. Serial receipts for O/K/U (approximately 50% of the items received) will continue to be checked in by CTS. Ross will convene a group to implement this change.

2) Allocate the remaining cost of "Eureka" ports providing public access to the RLIN bibliographic file to the materials budget

Ross will work with Lee to identify other costs to reallocate based on the principle that the cost of access tools (hardware, software, ports) should be included in the cost of purchasing access to electronic resources.

3) Eliminate the Infoshare server

We will no longer mount databases locally under the Infoshare server software. This does not necessarily eliminate access to Z39.50 compliant remote files through the Notis navigator screen. (We can continue to support this if we choose to.) Jerry stated that, if necessary, we will be able to mount SilverPlatter databases locally using the server software provided freely by SilverPlatter. We agreed to set the Infoshare savings aside to help cover the expected increase in maintenance payments for our next Library Management System.

4) Eliminate support for Library Bear Access

We agreed to this with the stipulation that standard Bear Access would be resident on at least one public work station in each unit. Jerry will investigate how this can be carried out in each unit. Ross will discuss the impact of this decision with public services.

5) Consolidation of technical services management

Ross reported that the Technical Services Executive Group will be looking into areas where consolidation might take place, and he anticipates completing recommendations on this before the end of the fiscal year.

6) Consolidation of the Electronic Text Center into the Uris Computer Lab

David reported that this will take place but that it was premature to calculate if any savings will occur. This will depend on the determination of appropriate staffing level for the facility (including staff with specialized ETC expertise) as well as CIT contributions.

7) Sarah asked Ed to analyze the costs of using varying combinations of OCLC and RLIN services.

We've now identified savings that are sufficient to address the Library's university-mandated contributions to the 1999-2000 Salary Improvement Pool.

Edward Weissman
Assistant to the University Librarian