



PROCEEDINGS OF THE BOARD OF TRUSTEES
OF
CORNELL UNIVERSITY

INCLUDING
THE MINUTES OF THE STANDING COMMITTEES
JULY 1, 1938—JUNE 1939

PROCEEDINGS
OF THE
JOINT ADMINISTRATIVE BOARD
NEW YORK HOSPITAL-CORNELL MEDICAL COLLEGE
ASSOCIATION
JULY 1, 1937—JUNE 1939

Note: The latter proceedings are included at the end hereof as a supplement and are separately indexed. Hereafter the minutes of the Joint Administrative Board will be printed in chronological order with the Proceedings of the Board of Trustees.

ITHACA, NEW YORK
1939

Proceedings of the Board of Trustees

COMMITTEE ON FINANCE

New York City, July 20, 1938.

Present Trustees Griffis, Chairman; Day, J. DuPratt White, Williams, Upson, and Comptroller Rogalsky.

Regrets were received from Trustees Hiscock, Teagle, and Ickelheimer, and their absence excused.

1. The purchases and sales as reported on the conspectus were ratified and confirmed.

2. It was voted to sell at the market the following bonds:

- (a) \$5,000 Lexington and Eastern R. R. 1st 5's of 1965.
- (b) \$50,000 Arkansas & Memphis Railway Bridge Terminal 1st Mtg. 5's of 1964.
- (c) \$50,000 Atlantic Coast Line R. R. 1st Consol. Mtg. 4's of 1952.
- (d) \$100,000 Canadian Pacific Railway Conv. Coll. Trust 4's of 1949.
- (e) \$15,000 Lake Champlain & St. Lawrence Junction Railway 1st Mtg. 4's of 1940.
- (f) \$50,000 Chicago, Burlington & Quincy R. R. 1st & Ref. 5's of 1971.
- (g) \$50,000 Great Northern Railway 4½'s of 1977.
- (h) \$50,000 New Orleans, Texas & Mexico Railway 5's of 1935.
- (i) \$50,000 Peoria & Pekin Union Railway 5½'s of 1974.
- (j) \$25,000 Macon, Dublin & Savannah R. R. 1st Mtg. 5's of 1947.
- (k) \$25,000 Toledo Terminal R. R. 1st Mtg. 4½'s of 1957.
- (l) \$100,000 Western Maryland R. R. 1st Mtg. 4's of 1952.
- (m) \$50,000 Oregon-Washington R. R. & Navigation 1st & Ref. 4's of 1961.

3. It was voted to sell at the market the following stocks, and in connection with each it was

RESOLVED: That George F. Rogalsky, as Treasurer, be and he hereby is authorized to endorse the certificates in blank and to attach thereto the University's corporate seal.

- (a) 300 shares B. F. Goodrich \$5 Preferred.
- (b) 100 shares Mangel Stores \$5 Preferred.
- (c) 500 shares Todd Shipyards Common.
- (d) 750 shares Creole Petroleum Common.

4. It was voted to sell at cost (\$187 $\frac{3}{8}$) 1,000 shares of Norfolk & Western Railway Common, and in connection with this stock it was

RESOLVED: That George F. Rogalsky, as Treasurer, be and he hereby is authorized to endorse the certificates in blank and to attach thereto the University's corporate seal.

5. The following purchases were authorized at the market:

- (a) 4,000 shares Pathe Film Company Common stock.
- (b) \$100,000 Richfield Oil Company 4's of 1952.

6. The proposal of Michele Monzecchi, to whom the University is obligated to pay an annuity of \$2,200 annually for life under the will of Willard Fiske, was discussed. It was voted not to purchase the \$2,200 annuity as suggested by Mr. Monzecchi in his letter of June 10, 1938.

7. Comptroller Rogalsky reported on the financial results of the fiscal year which closed on June 30, 1938.

8. An offer by Miss Flora Rose to convey to the University a property in Forest Home on certain terms was discussed. The Comptroller was instructed to express the appreciation of the Committee to Miss Rose for her offer, which under certain conditions, he was authorized to accept.

9. An increase of \$500 in the salary of the Secretary of this Committee was voted.

10. As a legatee to one-half of the residuary estate of the late George C. Farkell, the University is the owner of 20 shares of the defunct Union Trust Co. of Cleveland. Under a plan of reorganization, it is proposed to give one share in a new bank, the Union Bank of Commerce Company, for each 20 shares of the old Union Trust Co. stock. It was duly voted to accept this arrangement, and the Treasurer, George F. Rogalsky, was duly authorized to execute in the name of the University, any papers, agreements, or other documents necessary to effect such exchange.

11. On motion duly made and carried it was

"RESOLVED, That Cornell University, for its Medical College, in con-

junction with The Society of the New York Hospital, open an account in Bank of the Manhattan Company (hereafter called the 'Bank');

"RESOLVED, That the Bank may accept for deposit to such account any checks, drafts or other instruments for the payment of money deposited therein by Cornell University for its Medical College or The Society of the New York Hospital;

"RESOLVED, That funds deposited in such account be subject to withdrawal upon checks, drafts or other instruments for the payment of money when signed by anyone duly designated by The Society of the New York Hospital and any one of the following on behalf of Cornell University:

George F. Rogalsky, Treasurer	S. V. Master, Assistant to Business Manager
E. K. Taylor, Business Manager of Medical College	R. B. Meigs, Assistant Deputy Comptroller

and that the Bank is directed to pay any such instruments."

12. A letter was read from Mr. W. S. James, agent for the Hughes Company in Abilene, Texas, asking whether we would accept a cash settlement for the University's \$20,145.00 mortgage. Chairman Griffis requested that the details of the mortgage and property covered be sent to him, so that he can have the situation checked through the Paramount organization in that region.

13. Discussion was held as to whether the University should accept 3 annuity risks offered to it under the will of the late Professor G. L. Burr. It was voted to accept them, and the matter of arranging the details was left in the hands of the Comptroller with power.

14. The Committee requested the Comptroller's Office to make a study of Summer School and Graduate School tuition charges in other Universities in an effort to determine if Cornell's are in line.

15. Chairman Griffis announced that the next meeting would be held on Friday, August 5, 1938, aboard his yacht, North Wind.

Adjourned.

LEWIS H. DURLAND,
Secretary.

COMMITTEE ON FINANCE

New York City, August 5, 1938

Present: Trustees Griffis, Chairman; Day, J. DuPratt White, Williams, Upson, and Comptroller Rogalsky.

Regrets were received from Trustees Hiscock, Teagle and Ickelheimer, and their absence excused.

1. It was voted to consent to the sale of 500 shares of Union Carbide & Carbon Common, and 2,500 shares of Youngstown Sheet and Tube Common as suggested by the trustees of the James Parmelee estate.

2. The Purchases and Sales as reported since the last meeting were ratified and confirmed.

3. It was voted to approve the Purchases and Sales made during the fiscal year 1937-38 as shown on the quarterly lists of Changes in Investments.

4. After discussion of reports submitted by the Comptroller's office on the question of Summer and Graduate School tuition charges, it was the consensus of opinion of this committee that Cornell's charges were too low in comparison with similar charges made by other universities. The whole matter was referred to the President with the request that a specific recommendation be made to the Board of Trustees of the University.

5. It was voted to sell 1,503 shares of Baltimore & Ohio Common stock, and in connection therewith it was

RESOLVED: That George F. Rogalsky, as Comptroller, be and he hereby is authorized to endorse the certificates in blank and to attach thereto the University's corporate seal.

It was voted to purchase with the proceeds from the sale of the above stock as many Baltimore & Ohio Ref. & Gen. 5's of 2000 as possible, and place the bonds on the books at the original cost of the stock.

6. The Comptroller's office was requested to prepare statistics on the number of persons who might take advantage of the opportunity if free tuition were made available to the children of members of the administrative and operating staffs.

7. The Comptroller presented a detailed printed report covering the condition of the University's foreclosed real estate. The Comptroller was given authority to arrange for the servicing and sale of these properties with new servicing organizations if he deemed it advisable.

8. It was voted to cancel the order to sell 1,000 shares of Norfolk & Western Railway Common stock.

9. The following sales were authorized and in connection with each it was

RESOLVED: That George F. Rogalsky, as Comptroller, be and he hereby is authorized to endorse the certificates in blank and to attach thereto the University's corporate seal.

(a) 100 shares National Dairy Products 7% Preferred A.

(b) 100 shares Safeway Stores 7% Preferred.

(c) 100 shares Safeway Stores Common.

10. It was voted to sell \$200,000 U. S. Treasury 1½% Notes of June 15, 1940, at the market.

11. The following purchases were authorized with prices left to the discretion of the Comptroller's office:

(a) \$ 70,000 Commonwealth Edison Conv. Deb. 3½'s of 1958.

(b) \$200,000 Dominion of Canada External 5's of 1952.

(c) \$ 25,000 Union Oil of California Conv. Deb. 3½'s of 1952.

(d) \$ 50,000 Shell Union Oil Corporation Deb. 3½'s of 1951.

(e) \$ 25,000 Liquid Carbonic Corp. Conv. Deb. 4's of 1947.

(f) \$100,000 Philadelphia Electric Power First 5½'s of 1972.

(g) \$100,000 Springbrook Water Supply Co. First 5's of 1965.

(h) 500 Shs. R. H. Macy & Co. Common stock.

12. Authority was given to the Comptroller to sell two coin collections that have come to the University as residuary legatee of the estates of Major Seaman and Albert Jonas, and to add the proceeds to the capital of each fund respectively.

13. The thanks of the members of this committee were extended to Chairman Griffiths for his hospitality.

14. The next meeting of this committee was left to the call of the Chairman for a date to be fixed late in September or early October.

Adjourned.

LEWIS H. DURLAND,
Secretary.

COMMITTEE ON BUILDINGS AND GROUNDS

August 12, 1938

With the approval of all members of this committee, except Trustee James W. Parker, who was not heard from, it was voted to recommend to the Committee on General Administration that the upper terrace of Willard Straight Hall be enclosed for the purpose of providing more space in that building, and more particularly to afford a passageway from the north to the south portions of the building. The present library and common lounge have become a passageway and the enclosing of the upper terrace will again permit the use of the library and common lounge for the purpose for which they were originally planned.

GEORGE F. ROGALSKY,
Comptroller.

COMMITTEE ON GENERAL ADMINISTRATION

August 22, 1938

The University Comptroller submitted by mail to the members of the Committee on General Administration the recommendation of the Buildings and Grounds Committee of August 12th. The members of the committee, except Trustees Gherardi, Gannett and Noyes, who were not heard from, approved the recommendation of the Buildings and Grounds Committee. The University Comptroller was authorized to proceed with the work at an estimated cost of approximately \$22,000 to be taken from the reserve funds of Willard Straight Hall.

GEORGE F. ROGALSKY,
Comptroller.

COMMITTEE ON GENERAL ADMINISTRATION

Ithaca, New York, September 10, 1938

Present: Trustees Gherardi, Chairman; Day, Babcock, Gannett, Graves, Langdon, Treman and J. DuPratt White; Faculty Representative Whetzel, and Comptroller Rogalsky.

Regrets were received from Trustees Cornell, Griffis and Noyes, and Faculty Representative Stevens, and their absence excused.

Items were reported, recommendations made, and actions taken as follows:

1. The minutes of the meeting of this Committee held on June 20, 1938, were approved as printed.

2. The President reported with deep regret the following deaths:
George Lincoln Burr, Professor of Medieval History, Emeritus, in Ithaca on June 27, 1938.

George W. Cavanaugh, Professor of Chemistry, Emeritus, in Ithaca on July 2, 1938.

Abram T. Kerr, Professor of Anatomy and Secretary of the Ithaca Division of the Medical College, in Ithaca on August 15, 1938.

3. The President reported the following resignations from the staff, effective July 1, 1938, unless otherwise stated:

Archie M. Palmer, Executive Secretary of the Cornellian Council, effective October 1, 1938.

Kenneth L. Turk, Extension Assistant Professor of Animal Husbandry, College of Agriculture, effective September 15, 1938.

M. Stanley Livingston, Assistant Professor of Physics, effective September 1, 1938.

Lee C. Wilson, Instructor in English.

J. L. Zwingle, part-time Instructor in English.

J. K. L. MacDonald, Instructor in Mathematics.

Julius Weinberg, Instructor in Philosophy.

F. W. Haberman, Instructor in Public Speaking.

E. J. Konopinski, Research Assistant to Professor Bethe, Department of Physics.

Richard Hoar, Assistant to the Dean of the College of Engineering.

Tracy Gillette, Medical Technician, Department of Hygiene, effective June 20, 1938.

4. The President reported that the Carnegie Foundation had granted a widow's pension to Mrs. Agnes R. Kerr in the amount of \$355 a year, effective August 16, 1938.

5. Upon recommendation of the President, the following leaves of absence, without salary, were granted:

Howard G. Smith, Instructor in Electrical Engineering, for the academic year 1938-39.

Mrs. Ruth Comstock, Extension Assistant in Household Art, College of Home Economics, for the months of September and October, 1938.

Frank Kopko, Assistant in Research in Chemistry, Experiment Station at Geneva, for the months of November and December, 1938.

Vernon W. Lippard, Associate in Pediatrics in the Medical College in New York City, for the year 1938-39.

William M. Schmidt, Instructor in Pediatrics in the Medical College in New York City, for the year 1938-39.

6. Upon recommendation of the President, sabbatic leaves of absence, under the rules of the University and subject to adjustment in salary or otherwise in conformity with State appropriations were granted as follows:

G. C. Embody, Professor of Aquiculture and Aquiculturist in Experiment Station, for the second semester of the academic year 1938-39.

G. L. Mack, Associate in Research in Chemistry, at the Experiment Station, Geneva, for one year beginning November 15, 1938.

7. Granting of the following sabbatic leaves of absence was approved upon recommendation of the President and with the concurrence of the Director of Extension of the United States Department of Agriculture:

Paul H. Allen, County Agricultural Agent in Sullivan County, for five and one-half months, beginning February 1, 1939.

A. Ruth Jonas, Home Demonstration Agent in Oneida County, for five and one-half months, beginning February 1, 1939.

8. The sabbatic leave of absence formerly granted M. F. Barrus, Professor of Plant Pathology, College of Agriculture, for the first semester of the academic year 1938-39, was postponed to the first semester of the academic year 1939-40.

9. Upon recommendation of the President, the following appointments to the staff, for the academic year 1938-39 unless otherwise stated, which are covered by the budget or do not affect the budget, were made:

Donald P. MacMillan as Instructor in Chemistry, at a salary of \$1,800.

The following to be part-time Instructors in Mathematics, at the salaries indicated and each with free tuition in the Graduate School:

G. B. Thomas.....	\$1,200	D. S. Miller.....	\$750
Edwin Galbraith.....	750	Seymour Sherman	750
W. J. Harrington.....	750	W. D. Wray.....	750
Gordon L. Walker.....	750		

Paul Gelrud as Assistant in Music, at a salary of \$600 and with free tuition in the Graduate School.

The following to be Assistants in Physics, each at a salary of \$600 and with free tuition in the Graduate School and waiver of laboratory fees in Physics:

Charlie Russell Baldock

Robert Oliver Bock

Wayne Alexander Bowers

Halle G. DeBoer as part-time Instructor in Public Speaking, at a salary of \$600 and with free tuition in the Graduate School.

Myron Warren Lee and William H. Kreamer as Instructors in Machine Drawing, each at a salary of \$1,400 and with free tuition in the Graduate School and waiver of laboratory and shop fees in Engineering.

Dana Demarest Sherrill as Instructor in Machine Design, at a salary of \$1,800.

John Campbell Georgian, as Instructor in Machine Design, at a salary \$1,400 and with free tuition in the Graduate School and waiver of laboratory and shop fees in Engineering.

George Kissam Williams as Instructor in Mechanics, at a salary of \$1,800.

L. D. Conta as Instructor in Experimental Engineering, at a salary of \$1,800.

Morris P. Glushien as Teaching Fellow in the Law School, at a salary of \$2,000.

William M. Ingram as Assistant in Anatomy, at a salary of \$750 and with free tuition in the Graduate School.

Delbert J. Pugh as Assistant in Social Studies Education in the Graduate School of Education, at a salary of \$500 and with free tuition in the Graduate School.

Scott W. Cross as Mechanician in the Sibley School of Mechanical Engineering, at a salary of \$1,500 to be paid from the appropriation from the Westinghouse Fund.

B. P. Fisher as Assistant Mechanician in the Sibley School of Mechanical Engineering, at a salary of \$900.

Clarence E. Lamb as Toolkeeper in the Sibley School of Mechanical Engineering, at a salary of \$1,080.

Howard S. Bush as Assistant in Wood Work in the Department of Mechanic Arts, at a salary of \$1,260. (Mr. Bush was retired on a pension on June 20, 1938, but since his health has greatly improved, he is now able to continue his work.)

10. Upon recommendation of the President, the following appointments, which are covered by the budget or do not affect the budget, were made to the staff of the Medical College in New York City, for the year 1938-39 unless otherwise stated, at the salaries indicated:

Isadore Cohn as Lecturer in Public Health and Preventive Medicine for the period July 1 to October 1, 1938, at a salary of \$104.16 per month to be paid from a special fund.

Charles Durward Van Cleave as Instructor in Anatomy, at a salary of \$3,000.

Paul O. Schallert as Assistant in Anatomy, at a salary of \$800.

William Theophil Medl as Assistant in Clinical Surgery, without salary.

Herbert Parsons as Assistant in Clinical Surgery, without salary.

John A. Hartwell as Professor of Clinical Surgery, Emeritus, effective July 1, 1938.

John E. Deitrick as Instructor in Medicine, at a salary of \$3,800 to be paid from the Joint Account.

A. Whitfield Hawkes as Fellow in Medicine, at a salary of \$1,800 to be paid from the Milbank Fund.

Alfred Fleishman as Instructor in Medicine, at a salary of \$100 to be paid from the Joint Account.

George W. Wheeler as Assistant Professor of Medicine, without salary.

Ralph G. Stillman as Assistant Professor of Medicine, without salary.

Douglas B. Remsen as Instructor in Pathology, without salary.

Samuel R. Magruder as Assistant in Anatomy, without salary.

Harold G. Wolff as Associate Professor of Medicine, at a salary of \$8,000 to be paid from the Joint Account.

Claude E. Forkner as Assistant Professor of Clinical Medicine, for the period June 1, 1938, to June 30, 1938, at a salary at the rate of \$4,300 a year, one-half to be paid by the New York Hospital.

11. Upon recommendation of the President, the salary of Dr. Paul Reznikoff, Assistant Professor of Clinical Medicine in the Medical College in New York City, was increased for the year 1938-39 from \$3,675 to \$5,000, salary covered in budget and to be paid from the Joint Account.

12. Confirmation was given the President's action in making the following appointments and changes in appointments to and changes in salaries of the staff of the Medical College in New York City, for the year 1938-39 unless otherwise stated, all of which are covered by or do not affect the budget:

Raymond E. Miller as Instructor in Clinical Medicine, without salary.

Ralph W. Gause as Instructor in Clinical Obstetrics and Gynecology, at a salary of \$1,500 to be paid from Current Full-time Fees, New York Hospital.

The appointment of John Haag Eckel as Assistant in Surgery for the year 1938-39 at a salary of \$600 from the Joint Account was changed to Instructor in Surgery for the period September 1, 1938, to June 30, 1939, at a salary at the rate of \$1,000 per year, to be paid from the Joint Account.

James R. Gudger as Assistant in Clinical Medicine, without salary.

John Albion Saxton, Jr. as Instructor in Pathology, at a salary of \$3,000 to be paid from a grant given by the Josiah Macy, Jr. Foundation.

The appointments of Joseph T. Kauer and Eugene E. Clifton as Assistants in Surgery with maintenance by the New York Hospital for the year 1938-39, were changed to Assistants in Surgery, at a salary at the rate of \$300 each per year, to be paid from the Joint Account, for the period September 1, 1938, to June 30, 1939.

James H. Wall as Assistant Professor of Clinical Psychiatry, without salary.

Veronica C. Brown as Assistant in Clinical Psychiatry, without salary.

Frank E. Adair as Associate Professor of Clinical Surgery, without salary.

Robert O. DuBois as Associate in Clinical Pediatrics, without salary.

John E. Franklin as Instructor in Pediatrics, without salary.

William M. Schmidt as Instructor in Pediatrics, without salary.

Vernon W. Lippard as Associate in Pediatrics, without salary.

13. Upon recommendation of the President, the following appointments or changes in appointments to and changes in salaries of the staff, for the year 1938-39 unless otherwise stated, which are covered by the budget or do not affect the budget, were approved:

John Parker Hertel as Assistant Professor of Personnel Administration and Secretary of the College of Agriculture, Office of the Director of Resident Instruction, effective August 16, 1938, at a salary of \$3,350.

Herbert Henry Schwardt as Instructor in Entomology and Assistant Entomologist in Experiment Station in the College of Agriculture, at a salary of \$3,500, State, effective September 1, 1938.

Flora Martha Thurston as Acting Professor of Home Economics Education in the Department of Rural Education, College of Agriculture, for ten months beginning September 1, 1938, at a salary of \$4,500 to be paid by the State Education Department (George-Deen funds).

John I. Miller, Instructor in Animal Husbandry and Assistant in Animal Husbandry in Experiment Station, College of Agriculture, was promoted to Assistant Professor of Animal Husbandry and Assistant Animal Husbandman in Experiment Station, and his salary increased from \$2,850 to \$3,500, Bankhead-Jones funds, effective July 1, 1938.

The salary of Glenn W. Salisbury, Assistant Professor of Animal Husbandry and Assistant Animal Husbandman in Experiment Station, College of Agriculture, was increased from \$3,250 to \$3,500, State and Bankhead-Jones Teaching funds, effective July 1, 1938.

The salary of John P. Willman, Assistant Professor of Animal Husbandry and Assistant Animal Husbandman in Experiment Station, College of Agriculture, was increased from \$3,120 to \$3,750, State, effective July 1, 1938.

The salary of Harold A. Willman, Extension Assistant Professor of Animal Husbandry, College of Agriculture, was increased from \$3,120 to \$3,500, State Extension funds, effective October 1, 1938.

The salary of Leo A. Muckle, Assistant County Agent Leader, College of Agriculture, was increased from \$4,500 to \$4,700, Lever funds, effective September 1, 1938.

Genevieve Dziegiel as Assistant Manager of the Home Economics Cafeteria, College of Home Economics, at a salary of \$100 per month, effective September 15, 1938.

The salary of Esther Stocks, Instructor and Secretary of the College of Home Economics, was increased from \$2,620 to \$3,000, State and Bankhead-Jones Teaching funds, effective July 1, 1938.

14. Upon recommendation of the President, the following appointments to or changes in appointments and salaries of the staff, not covered by the budget, were approved, for the academic year 1938-39 unless otherwise stated, and the necessary reappropriations made therefor:

Charles Duffy, part-time Instructor in English, at a salary of \$900 and free tuition in the Graduate School, was made full time Instructor at a salary of \$1,600 but without free tuition. (Additional \$700 from lapsed salary of J. L. Zwingle, resigned.)

Charles B. Lipa, part-time Instructor in English, at a salary of \$900, was made full time Instructor at a salary of \$1,200. (\$200 from lapsed salary of J. L. Zwingle, resigned, and \$100 from \$800 unfilled instructorship provided for in budget.)

Frank D. Curtin as Instructor in English, at a salary of \$1,800. (\$1,700 lapsed salary of L. C. Wilson, resigned, and \$100 from the \$800 unfilled instructorship provided for in budget.)

Frederick A. Ficken as Instructor in Mathematics, at a salary of \$1,800. (From lapsed salary of J. K. L. MacDonald, resigned.)

The salary of Alden O. Weber, Instructor in Philosophy, was increased from \$1,000 to \$2,000. (Additional \$1,000 from lapsed salary of Julius Weinberg, resigned, whose duties he assumes.)

The following to be Research Assistants to Professor Bethe in the Department of Physics for the term and salary indicated:

Morris E. Rose, first term 1938-39, at a salary of \$900.

G. Placzek, second term, 1938-39, at a salary of \$1,100.

(From lapsed salary of E. J. Konopinski, resigned.)

Cyril F. Hager as part-time Instructor in Public Speaking, at a salary of \$1,200 and with free tuition in the Graduate School. (Lapsed salary of F. W. Haberman, resigned.)

The salary of R. C. Morris, Instructor in Machine Design, was raised from \$1,890 to \$2,100. (From saving of \$400 made on filling a blank instructorship.)

C. W. Armstrong, Instructor in Mechanics, at a salary of \$2,200 was made Assistant Professor of Mechanics for a three year period beginning with the academic year 1938-39, and his salary increased to \$2,250 a year. (From lapsed salary of L. F. Welanetz, resigned.)

Louis S. Bock as Instructor in Administrative Engineering, at a salary of \$1,800. (Lapsed salary of M. A. Lee.)

The salary of Kendall C. White, Instructor in Administrative Engineering, was increased from \$1,900 to \$2,100, and the salary of Andrew S. Schultz, Jr., Instructor in Administrative Engineering, was increased from \$1,800 to \$2,000. (Lapsed salary of M. A. Lee.)

Reginald B. Allen as Assistant in Administrative Engineering, at a salary of \$1,400, with free tuition in the Graduate School and with waiver of laboratory and shop fees in Engineering. (\$800 from lapsed salary of M. A. Lee, \$600 from departmental savings.)

The salary of Stanley S. Manning, Assistant Mechanician for the year 1938-39, was increased from \$900 to \$960. (From savings made in filling a blank instructorship.)

Margery Gromel as Nurse in the Department of Hygiene, at a salary of \$1,418. (Lapsed salary of Edna Carter, retired.)

Thomas Lamberti as Assistant in the Department of Hygiene, at a salary of \$900. (Lapsed salary of Tracy Gillette, resigned.)

15. Upon recommendation of the President and the joint request of Dean Ladd of the College of Agriculture and Dean Ogden of the College of Arts and Sciences, LeRoy L. Barnes, part-time Instructor in Physics for the academic year 1938-39, at a salary of \$1,350, was made Assistant Professor of Biophysics, with a seat on the faculty of each college concerned, for a three year period, and was assigned to the Department of Physics for teaching and to the Department of Animal Husbandry for research, his salary to be \$3,000 a year, one-half to be paid by each division to which he is assigned, and the expense incident to his research to be wholly met by the College of Agriculture. The necessary additional appropriation of \$150 to the Department of Physics was approved. (Previous salary of \$1,350, and an additional appropriation of \$150, plus \$1,500 from the Agricultural College.)

16. Upon recommendation of the President, Gordon M. Hutchison was appointed Instructor in Machine Drawing for the academic year 1938-39, at a salary of \$1,400 and with free tuition in the Graduate School and waiver of laboratory and shop fees in Engineering, and the necessary appropriation was made.

17. The action of the President in approving an additional appropriation of \$7,000 to the College of Engineering to cover the cost of alterations on the first and second floors of Sibley Dome made necessary in the light of the prospective increase in enrollment in that College this fall, was confirmed.

18. Confirmation was given the President's action in approving the following appointments to, or changes in the staff of the 1938 Summer Session, all of which are covered by the budgets of the respective schools unless otherwise stated:

UNIVERSITY SUMMER SCHOOL

George H. Lee, Mechanical Engineering, part time.....\$200

John P. Wood, Electrical Engineering, part time.....	200
W. G. Kinsinger, Chemistry.....	125
Guy E. Grantham, Physics, part time.....	from \$400 to 450
Mrs. Elsa K. Eisinger, Head Resident of Balch, Unit 2, to replace Mrs. Carolyn Powell.	

STATE SUMMER SCHOOL OF AGRICULTURE

Frank Campbell, Rural Education.....	\$ 50
Karl W. Ebeling, Rural Education.....	from \$300 to 350

SUMMER SCHOOL OF HOTEL ADMINISTRATION

Mrs. Ann Hoke—For period July 18-23.....	\$170
Mrs. Charlotte Merrill, formerly appointed for period July 4 to 9, at a salary of \$100, was appointed for period July 4 to August 6, at a salary of \$350.	
Charles E. Cladel, from \$400 to \$450.	

(These changes increase the budget for the Summer School of Hotel Administration by \$470. Approved by the Dean.)

19. It was noted for purposes of record that Irving Glassgold, Assistant in Psychology, has legally changed his name to John Irving Lacey, and that the appointment of Shanmai Feldman in the Summer Session should have read Samuel Feldman.

20. Authority was granted the President to confer degrees as of September, 1938, in accordance with the recommendations of the several faculties, upon candidates who have fulfilled all necessary requirements.

21. October 1, 1938, was fixed as the date for the next meeting of the Committee on General Administration.

22. The question of the date for the Fall meeting of the Board of Trustees provoked considerable discussion. It was moved and seconded that that meeting be held on October 29, 1938. An amendment to the motion was proposed that the Fall meeting consist of a two-day session to be held on the twenty-first and twenty-second days of October, 1938, to end at noon on the twenty-second. This amendment was seconded. A vote held upon the amendment was lost. Thereupon the first motion was amended to include as a part thereof a request that the President of the University send out in advance of the meeting a prospectus setting forth the matters of policy and importance that he wished to present to the Trustees at that meeting. This amendment was accepted and a vote was held upon the motion as amended and it was carried. Trustee Babcock requested that his unfavorable vote against the original motion be recorded.

The President requested the Chairman of the Committee on General Administration to report to the Board of Trustees at its next meeting the discussion provoked by the fixing of the date for the Board meeting and the various arguments presented in favor both of the original motion and the amending motion which was lost.

23. The President reported that Dr. Eugene L. Opie, Professor of Pathology at the Medical College in New York City, was elected by the Executive Faculty of that College to be its representative on the Medical College Council for a two-year term, beginning with the academic year 1938-39.

24. The President reported that the Faculty of the College of Architecture on September 27, 1937, appointed Professor F. H. Bosworth to fill the unexpired term of Professor A. C. Phelps, deceased, on the College of Architecture Council.

25. The President reported that Chairman Hiscock has appointed Trustee James W. Parker as a member of the Board of Governors of Willard Straight Hall for three years effective July 1, 1938, to succeed Trustee Harry G. Stutz.

26. The Comptroller's request that Article IV, Section 5 g. of the Rules and Regulations of the University be amended so that the Willard Straight Hall fee and the graduate administration fee shall be included in tuition paid by such graduate students in the Summer Session as is now the case with undergraduate Summer Session students, rather than to continue the obligation on such graduate students to pay separate Willard Straight Hall fees and graduate administration fees, was presented.

In accordance with said request, the first sentence of Article IV, Section 5 g. of the Rules and Regulations of the University was amended to read as follows, effective July 1, 1938:

"Students registered under personal direction during the summer who desire residence credit for their work must pay tuition for the credit desired pro rata at the rate charged for the regular academic year. If such students desire admission to the current summer session classes, they must register in the Summer Session, and they will be admitted without additional tuition payments, provided that the amount of tuition and fees paid for such personal direction registration, exclusive of laboratory fees, is at least equal to the tuition charged students registered in the Summer Session."

27. The Comptroller's request for authority to have the bell ringing mechanisms in the Library Tower chimes checked by an expert from the Meneely Company of Troy, New York, was granted.

28. The Comptroller reported that the National Youth Administration has requested the University to provide building projects

upon which that Administration could train unemployed youths as carpenters, plumbers, painters, etc., and that in particular the National Youth Administration has suggested that the University undertake the building of a housing center for graduate students, employing labor to be provided by the Administration. In response to the Comptroller's request for the instruction of the Committee as to the policy to be pursued in the matter, it was moved and carried that a sub-committee be appointed to report to this Committee at its next meeting a recommendation for it to make to the Board of Trustees upon this proposal. The Chairman thereupon appointed on this committee, the President, Trustee Gherardi, and the Comptroller as Chairman.

29. The recommendation that the \$5,000 legacy under the Will of F. L. Chrisman of the Class of 1887, to be used as a student loan fund, be turned over to the Committee on Student Aid for administration was approved.

30. The recommendation that the \$1,000 legacy under the Will of Ezra P. Reynolds of the Class of 1894, to be used as a student loan fund, be turned over to the Committee on Student Aid for administration was approved.

31. The Comptroller reported that under the Will of George E. Best, probated May 24, 1938, the University is bequeathed the sum of \$3,000 with the following indication of the testator's desire as to its use: "and it is my prayer that said sum be used for the benefit of worthy young men who wish to work their way through college and have insufficient funds". The gift was accepted and the President requested to acknowledge it, expressing the appreciation of the Board of Trustees.

32. The Comptroller reported that under the Wills of Rollie Borden Low, who died August 4, 1938, in Pau, France, the University is devised the decedent's home in Pau, France, subject to a life estate in her brother James McKee Borden, and in addition the University is bequeathed the remainder of her personal estate, subject to annuities of \$600 and \$1,200 each and a life estate in her said brother. The gift was noted and the President requested to acknowledge it to the brother, expressing the appreciation of the Board of Trustees.

33. The Comptroller reported that under the Will of Bertha Kinne, the University is made contingent remainderman of a \$100,000 trust, subject to prior legacies of \$77,000, without restriction, but with the request that the income from the fund be used for research in the general fields of physiology, biochemistry and bacteriology.

The gift was accepted and the President requested to acknowledge it, expressing the appreciation of the Board of Trustees.

34. The request of the Military Department for an appropriation of \$380 or so much thereof as may be needed to purchase approximately eighty tablet arm chairs was approved and the necessary appropriation made.

35. The Comptroller reported that he had received an offer from a real estate dealer in Chetek, Wisconsin, in behalf of a client, of \$250 for the timber on the remaining 160 acres of land which the University owns in Wisconsin, being located in Barron County, or an alternative offer of \$350 for 80 acres of land and the timber thereon. The Comptroller recommended that the University make a counter-proposition to sell the whole 160 acres of land and timber for the sum of \$350 inasmuch as the other 80 acres are barren, stone land of no value, and that this opportunity should be used to get rid of the whole parcel. The Comptroller's recommendation was approved and he was authorized to make the counter-proposition and to execute the necessary papers in the usual form, reserving mineral rights.

36. The Comptroller reported that he had received from the City of Ithaca a preliminary report of its plan to obtain revenue from its sewer system by means of sewer rentals and that under such plan the University would be liable for the payment of such sewer charges. He therefore requested authority to include in the budget requests for the State Colleges an item for sewer rentals to provide a source of payment for such portion of the sewer rentals which the City may assess against the University, as may be properly allocated to the State Colleges at Ithaca.

This request was granted on the understanding that when the final proposal of the City is received, that it will be given thorough study as to its accuracy and validity, and a subsequent report of the results of the study will be made to this Committee.

Adjourned.

ROBERT B. MEIGS,
Secretary.

Proceedings of the Board of Trustees

COMMITTEE ON GENERAL ADMINISTRATION

Ithaca, New York, October 1, 1938.

Present: Trustees Day, Babcock, Cornell, Griffis, Langdon, Treman, and J. DuPratt White; Faculty Representatives English and Whetzel; and Comptroller Rogalsky.

Regrets were received from Trustees Gherardi, Chairman; Graves, and Noyes, and Faculty Representative Stevens, and their absence excused.

Items were reported, recommendations made, and actions taken as follows:

1. In the absence of Chairman Gherardi, the President was elected Chairman of the meeting.

2. The President reported with deep regret the death of James E. Boyle, Professor of Rural Economy in the Department of Agricultural Economics and Farm Management, in Ithaca on September 18, 1938.

3. The President reported the following resignations from the staff, effective July 1, 1938:

Mrs. V. W. Wilson, Assistant in English.

James Kinney, Instructor in Machine Design.

4. The President reported the withdrawal from service of Assistant Professor A. P. Pelmont, Department of Romance Languages, at the end of the academic year 1936-37.

5. Upon recommendation of the President, the leave of absence formerly granted William M. Schmidt, Instructor in Pediatrics in the Medical College in New York City, for the year 1938-39, without salary, was cancelled.

6. The Comptroller reported that the latest available figures on registration indicated that the total registration in the University at Ithaca is now 6,403 students as compared to 6,058 last year, representing an increase of 345 for the current academic year. In the Medical College in New York City the latest figure indicates a registration of 286 as compared to 262 last year, or an increase of 24

students. The Comptroller further stated that this represents the largest registration in the history of the University, making a total registration of students in the colleges at Ithaca and in the Medical College in New York City of 6,689.

The Comptroller estimated that after the usual number of cancellations and early resignations this increased registration in Ithaca would probably produce an additional \$40,000 of tuition receipts over the sum received last year.

7. Upon recommendation of the President, the following appointments and changes in appointments to the staff and changes in salaries of the staff, for the academic year 1938-39 unless otherwise stated, which are covered by the budget or do not affect the budget, were made:

A. M. Saum to be Instructor in Chemistry, at a salary of \$1,800.

J. Gomez-Ibanez, W. C. McCrone, and L. H. Rogers, each to be Assistant in Chemistry, at a salary of \$500 and with free tuition in the Graduate School.

John M. Crawford to be Assistant in Economics, at a salary of \$400 and with free tuition in the Graduate School.

Richard L. Williamson to be Assistant in Economics, at a salary of \$250 and with free tuition in the Graduate School.

George A. White to be Assistant in Education, at a salary of \$500 and with free tuition in the Graduate School.

Lee H. Walker to be part-time Instructor in English, at a salary of \$600 and with free tuition in the Graduate School.

The appointment of Worth Sharpe was changed from part-time Assistant in Government at a salary of \$150 and with free tuition in the Graduate School, to part-time Research Assistant in Government, without salary but with free tuition in the Graduate School.

Samuel Saslaw to be Instructor in Mathematics, at a salary of \$1,500.

Edward Stephany to be part-time Instructor in Mathematics, at a salary of \$750 and with free tuition in the Graduate School.

Robert Ashley Harrington to be Instructor in Physics, at a salary of \$1,650.

The salary of D. H. Tomboulion, Instructor in Physics, was increased from \$2,000 to \$2,400 per year, for his present two year appointment.

The salary of W. M. Cady, Instructor in Physics, was increased from \$2,000 to \$2,200 per year, for his present two year appointment.

Leo G. Glasser to be Research Assistant to Dr. C. W. Gartlein in the Department of Physics, at a salary of \$750 to be paid from the National Geographic Aurora Fund upon voucher issued monthly by Dr. Gartlein.

Joseph G. Hoffman to be Research Assistant in Physics, at a salary of \$800 to be paid on voucher issued monthly by the Department from funds provided by a grant from the International Cancer Research Foundation to Professors Gibbs and Bacher.

The salary of Halle G. DeBoer, part-time Instructor in Public Speaking, was increased from \$600 to \$1,200.

The following to be Theatre Assistants in the Department of Public Speaking, without salary, but with free tuition in the Graduate School:

Earl Ernst	J. Blaker Herod	Elizabeth Wilburn
Hilda Fife	Celeste Pirwitz	Garff B. Wilson
David Heilweil	Frances Thomson	

Phyllis B. Arlt, Frank C. Cox, George P. Rice, jr., and Paul L. Soper to be Assistants in Public Speaking, without salary but with free tuition in the Graduate School.

The following to be Assistants in the Law School Library at the salaries indicated:

Andrews, James DeWitt.....	\$400	Rogers, Thomas Francis.....	\$250
Broker, Thomas Oerter.....	400	Cooke, George Wm., jr.....	200
Williams, Judson Clark.....	400		

Marvin M. Goldman and Vitold Arnett to be Assistants in Physiology in the Ithaca Division of the Medical College, each at a salary of \$500 and with free tuition in the Graduate School.

Margaret Altmann to be Research Associate in Physiology in the Ithaca Division of the Medical College, without salary.

George Allan Hahn and William A. Johnson to be Assistant Medical Advisers and Instructors in Hygiene, each at a salary of \$1,800.

8. Upon recommendation of the President, the following appointments and changes in appointments to the staff of the Medical College in New York City, for the year 1938-39 unless otherwise stated, which are covered by the budget or do not affect the budget, were made:

The appointment of Harry H. Gordon was changed from Associate in Pediatrics at a salary of \$3,800 to Associate in Pediatrics, without salary.

William M. Schmidt to be part-time Instructor in Public Health and Preventive Medicine for the period October 1, 1938 to June 30, 1939, at a salary at the rate of \$2,250 a year to be paid from the Milbank Fund. (Also receives salary for the same period at the same rate from the Department of Pediatrics.)

The appointment of Nelson W. Cornell was changed from Instructor in Clinical Surgery to Assistant Professor of Clinical Surgery, Orthopedics, without change in salary.

9. Upon recommendation of the President, \$200 of the lump sum appropriation for Assistants in the Department of Economics was made available to the Department for the employment of assistants on an hourly basis.

10. Upon recommendation of the President, the Department of Physical Education and Athletics was authorized to expend from its current budget for the Athletic Division the sum of \$4,500 for the employment of a Basketball Coach who will assist in other sports or in intramural sports activities as he may be directed.

11. Upon recommendation of the President, the following appointments and changes in appointments to the staff, not covered by the budget, were approved for the academic year 1938-39 unless otherwise stated, and the necessary reappropriations were made therefor:

Lewis E. Rossiter to be Assistant in Economics, at a salary of \$250. (From \$900 balance of unfilled part-time professorship.)

Mrs. Dorothea S. Warner to be Assistant in English, at a salary of \$540. (Lapsed salary of Mrs. V. W. Wilson, resigned.)

James J. Anderson to be part-time Assistant in Government, at a salary of \$200 and with free tuition in the Graduate School. (From unfilled position for part-time clerk.)

Graham T. Hatch to be Instructor in Physics, at a salary of \$2,000. (Lapsed salary of M. S. Livingston, resigned.)

The appointment of Paul L. Hartman was changed from Assistant in Physics at \$700 and with free tuition in the Graduate School and waiver of laboratory fees in Physics to Instructor in Physics at a salary of \$1,650, but without free tuition in the Graduate School and without waiver of laboratory fees in Physics. (\$950 additional to be taken from lump sum appropriation for Assistants.)

Edmond J. Schiller, jr., to be Instructor in Machine Design, at a salary of \$1,400 and with free tuition in the Graduate School and waiver of laboratory fees in Engineering. (Lapsed salary of James Kinney, resigned.)

John Henry Shank to be Instructor in Experimental Engineering, at a salary of \$1,800. (From unfilled Assistant Professorship provided in budget.)

The appointment of William M. Schmidt was changed from Instructor in Pediatrics in the Medical College in New York City for

the year 1938-39, without salary, to part-time Instructor in Pediatrics for the period October 1, 1938 to June 30, 1939, at a salary at the rate of \$2,250 a year to be paid from the Joint Account. (Funds from unfilled position of Associate in Pediatrics at \$3,400 a year caused by granting Dr. Lippard a leave of absence for the year without salary.) (Dr. Schmidt also receives salary for the same period at the same rate from the Department of Public Health and Preventive Medicine.)

12. Upon recommendation of the President, \$1,000 of the lapsed salary of Assistant Professor Livingston, resigned, in the Department of Physics, was reappropriated for application on the \$1,800 salary of M. G. Holloway, Research Assistant in Physics, which was underwritten by previous action of the Board on the understanding that funds would be secured elsewhere if possible.

13. Upon recommendation of the President, Fritz Herzog was appointed part-time Instructor in Mathematics for the first semester of the academic year 1938-39, at a salary of \$250, and the necessary additional appropriation of \$50 was made.

14. Upon recommendation of the President, Leonard T. Pockman was appointed Instructor in Physics for the academic year 1938-39, at a salary of \$2,000, and the necessary additional appropriation of \$1,000 was made.

15. Upon recommendation of the President, an additional appropriation of \$1,800 was made to the College of Architecture to be added to the sum of \$600 now on hand for instructors, to provide a salary of \$2,400 for the current academic year for obtaining a sculptor, who shall have the title of Instructor in Fine Arts.

16. An additional appropriation of \$300 was made to the Department of History for the academic year 1938-39, upon the recommendation of the President, to enable that department to obtain the services of an additional part-time Assistant, who shall also be given free tuition in the Graduate School.

17. Upon recommendation of the President, an emergency appropriation of \$1,500 was granted the Department of Physics for immediate use in securing additional apparatus for laboratory work, needed because of increased enrollment in Engineering.

18. Upon recommendation of the President, an appropriation of \$500 was made to the Department of Physical Education, Division of Intramural Sports, for an additional Instructor in Golf.

19. Upon recommendation of the President, the Division of Physical Education was authorized to employ an additional Instructor in the women's section for the current academic year, at a maximum

salary of \$1,200, and that amount, or so much thereof as may be needed, was appropriated.

20. Upon the recommendation of the President, an appropriation of \$300 or so much thereof as may be needed, was made for adapting space in Morse Hall for the use of the University's Band and Orchestra.

21. C. W. Armstrong and LeRoy L. Barnes were promoted to Assistant Professors on September 10, 1938, by this Committee, thereby becoming eligible for participation in the Contributory Retirement Income Plan. This participation entails a contribution by the University of 5% of their salaries toward the payment of annuity premiums. An appropriation of \$187.50 was made to cover the University's obligation under the Plan on their combined salaries for the current academic year.

22. The President reported receipt of the annual gift of \$1,000 from Mrs. Harry Snyder of Minneapolis, to continue the research work being carried on under The Harry Snyder Research Fund. The gift was accepted and the President requested to acknowledge it, expressing the appreciation of the Board of Trustees.

23. The Comptroller reported that under the Will of George F. Weber, deceased, of the Class of 1887, one-half of the residuary estate is bequeathed to the University in the event that the testator's daughter dies without issue prior to the death of the decedent's wife, and subject to the power of the latter to invade the principal during her life estate. The gift was noted and the President requested to acknowledge it, expressing the appreciation of the Board of Trustees.

24. Upon recommendation of the President, the following rules for the administration of the John and Katherine Mayer Fund were adopted:

"That this fund be constituted a scholarship fund and that the income be awarded yearly,

(a) To a student of medicine or one preparing for medicine at Cornell University and needing financial aid.

(b) To a graduate student in Cornell University working in the field or fields of Biochemistry, Physiology, Anatomy, and Histology or Embryology;

the award to be made by the President on recommendation of a committee appointed by him."

25. At the September 10, 1938, meeting of this Committee, a sub-committee was appointed to report to this Committee today a recommendation for submission to the Board of Trustees upon the proposal

of the National Youth Administration that the University provide building projects upon which that Administration could train unemployed youths as carpenters, plumbers, painters, etc. In particular the Administration suggested that the University undertake the building of a housing center for graduate students employing labor to be provided by the Administration.

Comptroller Rogalsky, as Chairman of the sub-committee appointed, presented the following report, advising that Trustee Gherardi, who was absent because of illness, had not had an opportunity to see the Committee's final report, and that it was submitted with that understanding.

"The Committee on the N.Y.A.'s offer to aid in the construction of a series of low cost houses for married Graduate School students reports as follows:

1. In order to be effective, such houses should be within easy walking distance of the campus, and the project should be able to carry itself at a rental scale of \$30 to \$35 per month, the rental to include heat and refrigeration.

2. The only two areas now owned by the University that are within easy walking distance of the campus and might be considered are:

- (a) The lots back of the Faculty Apartments on Thurston Avenue, with a capacity for about 10 to 12 families.

- (b) The East Ithaca brickyard property, with a much larger capacity.

In respect to the Faculty Apartment site, low cost houses probably would appear out of place. The brick yard property, with its railroad siding adjoining, was acquired for future expansion of storage and plant facilities.

3. The low rental requirement would make any investment hazardous. Married Graduate School students usually want to rent for only 9 months of the year. Central steam heat and refrigeration would at the lowest estimate cost \$150 per season; interest at 4% on an investment of \$3,000 per family, another \$120; and, according to Dean Richter, the houses ought to be equipped with furniture. If built too cheaply, maintenance costs would be heavy; if built substantially and furnished, \$5,000 would probably be the cost per unit. With no allowance for repairs and depreciation, which because of the frequency of changes in occupancy would be heavier than normal, the total of interest, heat and refrigeration alone would approximate the rental income.

4. University operation and maintenance of family dwellings is more costly than on similarly owned private property, where the owner

himself usually takes care of the numerous and minor repairs and adjustments constantly cropping up.

5. Any housing development for married students would naturally come into competition with the city and surrounding towns, and the tax issue would be embarrassing.

For the above, and for other reasons, the Committee recommends that the proposition of the N.Y.A. be declined with thanks.

G. F. ROGALSKY, *Chairman*.

P.S. In the Ithaca Journal of September 28, the last day of registration, 59 apartments, furnished and unfurnished, were advertised for rent."

It was moved and seconded that the report be accepted and the recommendation transmitted to the Board of Trustees.

26. Trustee Babcock reported that it had been repeatedly called to his attention that Mrs. Eunice Cornell Taylor and her sister, Dorothy Cornell, granddaughters of the Founder, are in dire financial straits and practically destitute, and that there seems to be no provision for their support and maintenance during the coming winter. (They occupy the brick Cornell farmhouse and apparently are without funds to heat and maintain the same.)

It was moved and carried that the University make available to Mrs. Eunice Cornell Taylor and Dorothy Cornell, granddaughters of the Founder of the University, free of charge for the present fiscal year, one or two apartments in the Faculty Apartment house as may be necessary, and that the University underwrite for each of them for the current fiscal year an income of \$50.00 per month. The administration and distribution of this income to them was referred to the Comptroller of the University with power to delegate the administration of the benefaction to such person as he may deem most suitable.

27. The Comptroller reported upon the consideration that the administration of the University has given to the acquisition of the old roadbed of the Lehigh Valley Railroad from East Ithaca to Elmira where it runs through the farm lands of the University.

He requested authority to offer up to \$100 for the purchase of the whole tract, and the authority was granted.

28. The Comptroller reported that Dean Ladd of the College of Agriculture had suggested the purchase of additional farm lands by the University to be used for conducting cattle experiments, and the Comptroller advised that such purchases could be financed through the Farm Lands Purchase Account without increasing the budget.

It was moved and carried that the Comptroller be requested to prepare a geographical and financial survey of the possibilities in connection with this proposal and report to this Committee at its next meeting.

Adjourned.

ROBERT B. MEIGS,
Secretary.

CORNELL UNIVERSITY MEDICAL COLLEGE COUNCIL MEETING

October 14, 1938

A meeting of the Cornell University Medical College Council was held in the Faculty Room, 1300 York Avenue, on Friday, October 14, 1938, at 4:30 P. M.

Present: President Day, Dean Ladd, Mr. Williams, Mr. Becker, Mr. Ickelheimer, Dr. Stander, Dr. Opie.

The Secretary presented the minutes of the Council meeting held April 22, 1938. The minutes as printed and circulated were approved.

It was moved and carried that the following recommendations be made to the Board of Trustees:

1. That the salary of Dr. Kendrick Hare, Department of Physiology, be increased from \$3,000.00 to \$3,500.00 a year as of July 1, 1938.

2. That the sum of \$294.00 be made available to cover the additional cost of watchmen service as supplied by the New York Hospital.

3. That the action of the Student Loan Committee granting loans to the following students be approved:

Robert O. Loomis, '41.....	\$ 400.00
Park D. Keller, '41.....	250.00
Thomas J. Bridges, '41.....	250.00
Francis P. Coombs, '41.....	250.00
John E. Wilson, '40.....	250.00
Stanley J. Snitow, '40.....	250.00
Charles W. Collins, '39.....	100.00
Total.....	\$1,750.00

Source of Funds:

Student Loan Fund.....	\$7,089.80
1923 Loan Fund.....	400.00
	<hr/>
	\$7,489.80

4. That the following list of gifts received since the last Council meeting be accepted with the thanks and appreciation of the Council. In each instance the total amount of the grant is shown, together with the amount received to date.

Amount of Grant	Total Received to date	
\$ 100.00	\$ 100.00	Class of 1938, to Library, for books. To be known as the Busch Memorial Fund.
50.00	50.00	Katherine S. Stephenson, to Dept. of Medicine, for Fund for Endocrine Studies.

65.00	65.00	Dr. Edgar Mayer, to Dept. of Medicine, for Fund for Endocrine Studies.
2,500.00	2,500.00	Egbert C. Fuller Foundation, to Dept. of Pathology, for Leukemia Research Fund.
4,500.00	2,250.00	Jane Coffin Childs Memorial Fund for Medical Research, to Dept. of Pathology, for Leukemia Research Fund.
280.00	280.00	Dr. G. N. Papanicolaou, to Dept. of Medicine, addition to Macy Endocrine Fund.
2,500.00	2,500.00	Dr. Wm. S. Ladd, to Department of Administration, for Dean's Fund.
300.00	300.00	American Medical Association, to Dept. of Physiology, for Warren Research Fund.
14,500.00	3,625.00	The Russell Sage Institute of Pathology, to Dept. of Medicine, for Russell Sage Fund.
4,500.00	2,250.00	Josiah Macy, Jr. Foundation, to Dept. of Pathology, for Macy Senility Fund.
1,500.00	1,500.00	The Student Book Store to Student Loan Fund.
1,000.00	1,000.00	George L. Bourne, to Dept. of Medicine, for Bourne Fund.
6,000.00	6,000.00	John & Mary R. Markle Foundation to Dept. of Surgery, for Markle Jaundice Fund.
1,000.00	1,000.00	U. S. Government, Treasury Department, to Dept. of Pediatrics, for respiratory apparatus.
1,800.00	450.00	Parke, Davis & Co., to Dept. of Biochemistry, for Pituitary Fund.
5,000.00	1,250.00	Milbank Memorial Foundation, to Dept. of Public Health, to Milbank Nutrition Fund.
6,000.00	1,500.00	Eli Lilly & Company, to Dept. of Biochemistry, for Insulin Fund.
39,000.00	-0-	Rockefeller Foundation, to Dept. of Biochemistry, for Rockefeller Biochemistry Fund. Annual grant of \$13,000.00 for three years, from Sept. 1, 1938 to Aug. 31, 1941.
<u>\$ 90,595.00</u>	<u>\$26,620.00</u>	Totals

5. That the proposal of the Dean, which was moved by Dr. Stander and seconded by Mr. Becker, to increase the tuition to \$600.00 a year beginning with the next entering class, be approved.

6. That the obstetrical fee charged to the third year students be increased from \$10.00 to \$15.00 a year, effective September, 1939.

In setting up the budget for next year, this Council recommends that, if financially possible, additional funds be provided for scholarship purposes.

On motion the Council adjourned.

E. K. TAYLOR.

Secretary of the Council.

BOARD OF TRUSTEES

Ithaca, New York, June 20, 1938

Supplementary Minutes

1. The minutes of the meeting of the Committee on General Administration of April 30, 1938, were approved as printed, and the actions therein contained ratified and confirmed.

2. The minutes of the meeting of the Committee on Finance of April 9, 1938, were approved as printed, and the actions therein contained ratified and confirmed.

3. The minutes of the meeting of the Budget Committee of April 9, 1938, were approved as printed, and the actions therein contained ratified and confirmed.

4. The minutes of the meeting of the Medical College Council of April 22, 1938, were approved as printed, and the actions therein contained ratified and confirmed.

5. The minutes of the meeting of the State College Council of April 29, 1938, were approved as printed, and the actions therein contained ratified and confirmed.

Robert B. Meigs
Secretary

Proceedings of the Board of Trustees

COMMITTEE ON FINANCE

Ithaca, New York, October 1, 1938.

Present: Trustees Griffis, Chairman; Day, J. DuPratt White, Hiscock, Upson, and Comptroller Rogalsky.

Regrets were received from Trustees Teagle, Ickelheimer and Williams and their absence excused.

1. The Purchases and Sales made since the meeting of August 5th were ratified and confirmed.

2. It was voted to cancel the order to sell the remaining 450 shares of Todd Shipyards Corporation common stock.

3. It was voted to sell 365 shares of General Foods \$4.50 preferred stock, and in connection therewith it was

Resolved, That George F. Rogalsky, as Comptroller, be and he hereby is authorized to endorse the certificates in blank and to attach thereto the University's corporate seal.

It was voted to purchase with the proceeds from the sale of the above stock as many Gulf States Utilities First Mortgage 4% bonds of 1966 as possible, and, in addition, to purchase enough more to bring our total holdings up to \$50,000.

The above switch was to be executed on approximately the same percentage yield basis, otherwise it was not to be effected.

4. The following purchases were authorized when funds were available, with prices left to the discretion of the Comptroller:

A—50 shares Todd Shipyards Corporation Common

B—\$50,000 Florida Power and Light First 5s of 1954

C—\$100,000 Phillips Petroleum Convertible 3s of 1948

5. —It was voted to sell at the market:

A—\$50,000 Gary Electric & Gas First Lien Coll. 5s of 1944

B—\$75,000 U. S. Treasury 2½s of 1953-49

C—\$35,000 U. S. Treasury 2¾s of 1959-56

6. It was voted to sell at the discretion of the Comptroller the following securities received from the Estate of George C. Hicks, Jr., and in connection with each it was

Resolved, That George F. Rogalsky, as Comptroller, be and he hereby is authorized to endorse the certificates in blank and to attach thereto the University's corporate seal.

6 shares New Plaza Hotel Company Class "B" capital stock
 64 shares San Diego First National Company \$25 par capital stock
 21 $\frac{9}{11}$ ths shares Security Trust & Savings Bank of San Diego \$100
 par capital stock

7. It was voted to leave the question of the sale of \$25,000 R. Hoe & Co. 6 $\frac{1}{2}$ s of 1944 to Trustee Upson and Comptroller Rogalsky with power.

8. The Comptroller was authorized to bid \$21,000 for the property located at 327-329 East State St., Ithaca, N. Y., with discretion to raise this bid to \$23,000 if necessary.

9. After discussion it was the consensus of opinion that the University's investment in foreclosed real estate should be held and not sold at present depressed levels.

10. Chairman Griffis announced that the next meeting of the Committee would be held on October 29 at Ithaca, N. Y.

Adjourned.

LEWIS H. DURLAND,
Secretary.

COMMITTEE ON BUILDINGS AND GROUNDS

Ithaca, New York, October 28, 1938.

Present: Trustees J. DuPratt White, Chairman; Day, Langdon, Parker, Upson, and Whitman; Comptroller Rogalsky, and Superintendent Weatherlow.

Regrets were received from Trustees Blair and Olin, and their absence excused.

The Architectural Advisory Board was invited to attend this meeting. Professor F. H. Bosworth and Dean Everett V. Meeks of that Board were in attendance.

Items were reported, recommendations made, and actions taken as follows:

1. The proposed annex to Prudence Risley Hall and the plans, elevation drawings, and sketches thereof, prepared by the Department of Buildings and Grounds, were considered. The plans as drawn would accommodate one hundred and fifty additional girls and the layout was such that by eliminating a wing of the proposed addition, accommodations for only one hundred girls would be provided. The estimated cost of the complete, proposed addition was \$500,000 and there was a discussion as to the income that it would produce and the matter of financing such an addition. This prompted a general consideration of whether dormitories should be self-sustaining so as to include in the return to be received therefrom provision for the original financing. In addition to that consideration, it was suggested that smaller units might be more economical to erect, and that probably technical advice should be secured upon the matter.

It was moved and carried that the Chairman of this Committee appoint a committee of three with power to expend not more than \$500 for technical advice to study the whole student housing situation, giving particular consideration to the proposed addition to Prudence Risley Hall and to report to this Committee at its next meeting.

(NOTE: The Chairman appointed the following committee: F. H. Bosworth, Everett V. Meeks, and Gilmore D. Clarke. Frederick L. Ackerman was selected as technical adviser.)

2. The proposal to raze the Dennis house at 722 University Avenue and to erect thereon a low cost men's dormitory was reconsidered, together with the suggestion previously made by the Architectural Advisory Board that such a dormitory group might be built on the University's property along Oak Avenue and Cascadilla Creek. The members of the Architectural Advisory Board present explained that

their suggestion as to the Oak Avenue site was not that it should be used for that purpose but that it might be considered. They further indicated that they had no objection to brick construction on the site of the Dennis house. A plan for a low cost dormitory to be built on the site of the Dennis house, prepared by the Department of Buildings and Grounds, was considered.

At the conclusion of the discussion it was moved and carried that the Superintendent of Buildings and Grounds and the Comptroller make a thorough study of the advisability of erecting a small dormitory at 722 University Avenue of the same general architectural style and construction as the adjacent new fraternity house, and to report to the Committee on Buildings and Grounds.

3. The latest revised plans for the proposed horse barn to replace the one destroyed by fire last year were presented for approval.

The Comptroller reported that Dean Ladd of the College of Agriculture desired to defer the construction of the horse barn until next spring in order to explore the possibilities of obtaining Federal aid in the construction, which would permit the erection of a more adequate building.

It was moved and carried that the plans as submitted be approved, but that the erection of the barn according to such plans, under the Special Fund Estimate provided by the State of New York, be deferred until the approval of such construction should be received from Dean Ladd.

4. The Comptroller reported the loss of the University sheep barn by fire and the availability of \$8,000 as the proceeds of fire insurance thereon, and requested authority to use that sum in conjunction with labor to be supplied by the National Youth Administration to build a new barn.

The Comptroller and Superintendent of Buildings and Grounds were authorized to use that sum of \$8,000 of insurance proceeds in conjunction with National Youth Administration help for the construction of a new sheep barn.

5. The Superintendent submitted samples of street signs that might be used to mark the roads on the University Campus and lands. There was a discussion as to whether the signs should bear the words "Cornell University" in addition to the designation of the streets, and it appeared to be the consensus of opinion that those words be included. It was moved and carried that the Superintendent be authorized to erect a sample sign post and sign, according to the plans submitted, for observation and criticism.

6. There was a discussion as to the type of lettering that should be used upon the Cornell University Medical College buildings in New York City and the location of such lettering upon the facade of the building. It was moved and carried that the matter be referred by the Committee on Buildings and Grounds to the Architectural Advisory Board with power.

Note: At this point the two members of the Architectural Advisory Board present withdrew and the Committee on Buildings and Grounds proceeded to consider the following items with which only it was concerned.

7. The Comptroller reported the offer of Mrs. E. W. Rettger, widow of Professor Rettger who recently died, to sell their house at 3 Grove Place, which stands on University land under a long term lease, to the University for the sum of \$7,000. The Comptroller was authorized to purchase this house upon the best terms available, but at a price not to exceed the sum of \$7,000.

8. The proposal of the Alpha Tau Omega Fraternity to sell its property at 625 University Avenue to the University was considered. It was moved and carried that the Comptroller be instructed to advise the Alpha Tau Omega Fraternity that the University regrets that its financial condition will not permit it to pay what the fraternity would consider an adequate price for its property.

9. It was moved and carried that all memoranda bearing upon the problems of traffic control, the maintenance of traffic signs and lights and the maintenance of a University police force be transmitted to the University Attorney for study and advice.

10. The Superintendent advised that he had a report from the committee appointed to consider the development of electric power by the use of steam generated at the University heating plant. As the report was lengthy and technical, he described briefly its contents. It was moved and carried that the Chairman of this Committee appoint a sub-committee of three to study this report of the power committee and to advise the Committee on Buildings and Grounds as to what action it should take thereon. The Chairman thereupon appointed Trustees Whitman, Upson and Parker to serve as such sub-committee.

11. There was a discussion as to the desirability and possibility of installing sprinkler systems in certain University buildings. In considering the need for such sprinkler system in Morrill Hall with a view to protecting irreplaceable records, it was recommended that photographic duplicates be made of all valuable records so as to prevent the destruction of the information contained in such records should a fire occur in Morrill Hall. In the discussion of the Library, it was recommended that old electric wiring in that building should be

re-examined and if necessary be replaced to remove fire hazards, and that the possibility of installing a sprinkler system at the present time in those parts of the Library building where a fire might gain rapid headway should be considered.

The Chairman appointed Trustee Parker a committee of one to report upon the advisability and cost of photographing the valuable records in Morrill Hall. The Chairman appointed the Superintendent of Buildings and Grounds a committee of one to obtain estimates as to the cost of performing work as suggested in the Library, and also as to work that might possibly be done in Morrill Hall at the present time as fire prevention or protection measures.

The Chairman appointed Trustee Whitman a committee of one to present data upon the increased water capacity necessary to provide an adequate supply for fire protection for these buildings and the University buildings generally, and to recommend the means of obtaining such increased water capacity.

12. The Comptroller reported that pursuant to informal approval by a majority of the members of this Committee, the University has completed the purchase of a lot from the Etta M. Illston Estate at East Ithaca for the sum of \$600. This lot is adjacent to the brickyard property owned by the University and now used as a parking lot, to the lot of the Cornell Co-Operative Society, and to the Lehigh Valley roadbed, which is also about to be purchased by the University. The lot is a triangular parcel with a base of 101 feet, and sides of 304 feet and 285 feet respectively.

13. The Comptroller reported that he has entered into an agreement with the Lehigh Valley Railroad Company to purchase for the sum of \$50 its roadbed at East Ithaca where it runs through farm lands owned by the University.

14. There was a discussion of the plan of the proposed new, southerly entrance to the Campus south of Cascadilla Hall, and the suggestion was made that the plan be revised to provide for a thirty foot street instead of a thirty-eight foot street, and that the eight feet of space thus obtained be used for a sidewalk. It was moved and carried that if the Architectural Advisory Board approves this change that this Committee recommends that the Superintendent be authorized to get W.P.A. help and if possible to proceed with the project, at an approximate total cost of \$15,000, with one-half thereof to be provided by W.P.A. assistance.

Adjourned.

ROBERT B. MEIGS,
Secretary.

STATE COLLEGE COUNCIL

Ithaca, New York, October 28, 1938.

Present: Trustees Day, Chairman; J. DuPratt White, Eastman, Babcock, Davis, Burritt, Donlon, and Sibley; Deans Ladd and Hagan; Directors Parrott and Rose; Faculty—Professors Milks, Sanderson, and Bradfield; Comptroller and Treasurer Rogalsky, and Assistant Treasurer Wheeler.

Regrets were received from Trustees Griffis, H. V. Noyes, Taylor, Van Namee and Horace White, and their absence excused.

Actions were taken and recommendations made to the Board of Trustees as follows:

NEW YORK STATE VETERINARY COLLEGE

1. The following appointments for the year 1938-39, made by the Committee on General Administration of the Board of Trustees at its meeting on June 20, 1938, were reported for the information of the Council:

Donald S. Cordy, Lederle Research Fellow in Pathology.....	\$1,300
Fred D. Maurer, Instructor in Bacteriology.....	1,500
Clement I. Angstrom, Instructor in Poultry Diseases.....	1,200
Robert O. Allen, Assistant in Materia Medica.....	1,000
William S. Monlux, Instructor in Pathology (transferred from instructorship in poultry diseases).....	1,500

2. Waiver of tuition in the Graduate School was recommended for Clement I. Angstrom, Instructor in Poultry Diseases, for the term of his appointment during the current academic year.

3. It was recommended that sabbatic leave of absence, under the rules of the University and subject to adjustment in salary or otherwise in conformity with State appropriations, be granted Alexander Zeissig, Assistant Professor of Bacteriology, for the first term of the year 1939-40.

NEW YORK STATE AGRICULTURAL EXPERIMENT STATION

4. Actions taken by the Committee on General Administration of the Board of Trustees at its meeting on September 10, 1938, were reported for record as follows:

"Upon recommendation of the President, sabbatic leave of absence, under the rules of the University and subject to adjustment in salary or otherwise in conformity with State appropriations was granted to G. L. Mack, Associate in Research in Chemistry, for one year beginning November 15, 1938.

"Upon recommendation of the President, a leave of absence, without salary, was granted Frank Kopko, Assistant in Research in Chemistry, for the months of November and December, 1938."

5. It was recommended that Dr. Ulysses Prentiss Hedrick, who retired from active service as Director of the New York State Agricultural Experiment Station at Geneva on January 15, 1938, be given the title Director, Emeritus.

6. The execution of memoranda of agreements for the following temporary fellowships and investigatorships was reported:

With Standard Chemical Products, Inc., an investigatorship for studies of the effects of Elgetol applied as sprays on various insect pests of fruit and shade trees and shrubs. For the support of this investigatorship Standard Chemical Products, Inc. provides \$200 to be used when studies can be made most advantageously.

With the Snider Packing Corporation, an investigatorship for vegetable variety and strain testing to determine the adaptability to the soil and climatic conditions in the vicinity of Mt. Morris, Albion and Medina. For the support of this investigatorship the Snider Packing Corporation provides \$800 for the year beginning April 1, 1938.

With the Frosted Foods Sales Corporation, an investigatorship for the study of the chemical and optical methods of evaluating vitamin potency of frozen vegetables and fruits and changes in vitamin potency during preparation for freezing, freezing and storage. For the support of this investigatorship the Frosted Foods Sales Corporation provides \$1,400 for the year beginning January 1, 1938.

7. Receipt of the following grants for research work for the year 1938-39 was reported:

From Dixie-Vortex Corporation, \$250 for work on paper milk containers.

From Nash Engineering Company, \$150 for work on the bacterial removal efficiency of an air compressor.

From the Public Health Committee of the Cup and Container Institute, \$800 for the development of a practical standard procedure for enforcement of sanitation of eating and drinking utensils.

From the American Waxed Paper Association, \$200 for a study of sanitation problems connected with the use of waxed papers as food wrappers.

8. Waiver of tuition in the Graduate School was recommended for the following assistants for the term of their appointments during the academic year 1938-39:

Mary Kirk (including summer months)	Douglas Greenwood
Katherine Wheeler	Ralph Celmer
(including summer months)	F. Leslie Dorn

9. Minor changes in the staff of the New York State Agricultural Experiment Station, made since the last regular meeting of the Council by the Dean under authority given him, were reported as follows:

ASSISTANTS

Resignations:

W. I. Zimmerman, Assistant in Research, Chemistry, effective June 30, 1938.

Appointments:

Robert Sumner, Assistant in Research, Chemistry, at a salary of \$300, Bankhead-Jones funds, effective July 1, 1938.

Edward H. Smith, Assistant in Research, Entomology, at a salary of \$125 per month, State funds, effective July 1, 1938.

Ralph Celmer, Assistant in Research, Chemistry, at a salary of \$600, from Cornell Research Foundation funds, effective September 1, 1938.

F. Leslie Dorn, Assistant in Research, Dairying, at a salary of \$600, from Bankhead-Jones funds, effective September 15, 1938.

NEW YORK STATE COLLEGE OF HOME ECONOMICS

10. Actions taken by the Committee on General Administration of the Board of Trustees at its meeting on June 20, 1938, were reported for record as follows:

"Upon recommendation of the President, sabbatic leaves of absence, under the rules of the University and subject to adjustment in salary or otherwise, in conformity with State appropriations, were granted as follows:

"Hazel Hauck, Professor of Home Economics, for the second semester of the academic year 1938-39.

"Lorna Barber, Extension Assistant Professor of Home Economics, for four and one-half months beginning January 15, 1939."

11. Actions taken by the Committee on General Administration of the Board of Trustees at its meeting on September 10, 1938, were reported for record as follows:

"Upon recommendation of the President, Genevieve Dziegiel was appointed Assistant Manager of the Home Economics Cafeteria for the year 1938-39, at a salary of \$100 per month, effective September 15, 1938.

"The salary of Esther Stocks, Instructor and Secretary of the College of Home Economics, was increased from \$2,620 to \$3,000, State and Bankhead-Jones Teaching funds, effective July 1, 1938.

"Granting of the following sabbatic leave of absence was approved upon recommendation of the President and with the concurrence of the Director of Extension of the United States Department of Agriculture:

"A. Ruth Jonas, Home Demonstration Agent in Oneida County, for five and one-half months, beginning February 1, 1938. (This corrects the recommendation made to the Council on April 29, 1938.)

"Upon recommendation of the President, a leave of absence, without salary, was granted Mrs. Ruth Comstock, Extension Assistant in Household Art, for the months of September and October, 1938."

12. It was recommended that Doris Schumaker, Professor of Home Economics and Adviser on Educational Procedure, be granted a leave of absence, without prejudice to salary, for the second semester of the academic year 1938-39.

13. It was recommended that Mrs. Alma Scidmore, Assistant Professor of Home Economics, be granted a leave of absence, without salary, for the second semester of the academic year 1938-39.

14. Waiver of tuition in the Graduate School was recommended for the following assistants for the term of their appointments during the academic year 1938-39:

Ann Aiken	Katherine T. Hodson	Mollie E. Parker
Barbara J. Barber	Lucy B. Hunter	Martha J. Roberts
Alice M. Briant	Eleanor Irwin	Rose E. Smith
Josephine Brooks	Katherine Johnson	Catherine Stainken
Dorothy Clagett	Evelyn M. Krotz	Clara A. Storvick
Mary Cockefair	Helena P. Leahy	Hazel Tharp (Instr.)
Betty Collins	Ruby Osterman	Ellen Watson

15. The following appointments were recommended for the academic year 1938-39, unless otherwise stated:

Helen M. Park as Instructor in the Department of Household Art for the first semester of the academic year 1938-39, at a salary at the rate of \$2,650 a year, State.

Jessie Rhulman as Instructor in the Department of Family Life, at a salary of \$2,770, State.

Milicent Hathaway as Instructor in the Department of Foods and Nutrition, at a salary of \$2,600, Purnell.

Mrs. Pearl Z. Janssen as Instructor in the Department of Foods and Nutrition, at a salary of \$2,600, State.

16. It was reported that the New York State Daughters of the American Revolution have established three scholarships of \$100 each to be known as the "Bertha Dunckel Duffy Scholarships," in honor of the State Regent, Mrs. George Duffy. These scholarships are to be awarded annually to students in the College of Home Economics under the following rules and regulations:

"1st year—One scholarship of \$100 to a sophomore; one of \$100 to a junior.

2nd year—One scholarship of \$100 to a sophomore; one of \$100 to a junior; and one of \$100 to a senior; and each year thereafter three \$100 scholarships would be available under the following terms:

1. Awards to be made on a competitive basis of scholarship, financial need, and leadership. Other things being equal, basis of need to have preference.
2. The same girl may keep scholarship a second and third year, but decision is to be made each year.
3. The Scholarship Committee of the College of Home Economics at Cornell is to offer the D.A.R. Committee two candidates (1st and 2nd choice) for each scholarship. D.A.R. member in her home town to make an investigation. D.A.R. Committee of State Regent and State Chairman of Girl Home Makers Committee to make final decision. Girls to be definitely in need of financial aid.
4. Application blank should ask for name of one D.A.R. as reference in home town if possible.
5. No restriction as to part of the state from which candidate may come; but she must be a resident of New York State.
6. Should more than three hundred dollars be raised through gifts or the quota of two cents per capita, then the excess amount shall be left in the "Bertha Dunckel Duffy Scholarship Fund" under the supervision of the State Treasurer until enough has been accumulated to make an extra scholarship of \$100 to be awarded by the D.A.R. Committee, on same basis as other scholarships.
7. Checks for all scholarships shall be deposited with the Treasurer of Cornell University the first of each January. When scholarship selections are made, the D.A.R. Committee shall give said Treasurer authorization to make out the check for the girls chosen."

It was recommended that these scholarships be accepted and that the President express the appreciation of the University for the fine aid and encouragement that has been given to home economics education by this action of the New York State Daughters of the American Revolution.

17. The establishment of the following scholarships for hotel students was reported:

By the Partridge Club of New York, an annual scholarship of \$400, open to a minor American citizen, sophomore, junior, or senior residing within the metropolitan New York area, and in need of financial assistance.

By Nathan Straus-Duparquet, Inc., an annual scholarship of \$200 to recognize especial promise in the fields of hotel and restaurant planning.

By the American Hotel Association, an annual scholarship of \$300.

By the New York State Hotel Association, a scholarship fund to establish a scholarship "limited to \$500 in any one year and preferenceto be given to students from New York State." The fund now amounts to \$1,409.65, and additions to this fund are planned at a later date.

It was recommended that these scholarships be accepted, with the thanks of the University, and that their administration be entrusted to the Faculty of the College of Home Economics.

18. Minor changes in the staff of the New York State College of Home Economics made since the last regular meeting of the Council by the Dean under authority given him, were reported as follows:

(See next page)

INSTRUCTORS

Resignations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>
Helen Park	Instructor	Household Art	6/8/38

Appointments:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>	<i>Salary</i>	<i>Fund</i>
Mary E. Ford	Instructor	Family Life	10/1/38-2/14/39	\$2,400	State
Hazel Tharp	Instructor	Text. & Clo.	10/1/38	150	Income
				(for 1 term)	
Laura Lee Smith	Instructor	Foods & Nutr.	10/1/38	1,200	State
Helena P. Leahy (Mrs.)	Instructor	Home Economics	10/1/38	450	B-J. T.
				(and room and board)	
Mary L. Cockefair	Instructor	Home Economics	10/1/38	450	B-J. T.
				(and room and board)	
Thomas W. Silk	Instructor	Hotel Acct.	10/1/38	1,500	Hotel
Mary R. Peabody (Mrs.)	Instructor	Family Life	2/15/39	2,400	State

ASSISTANTS

Resignations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>
Melle Ward	Res. Asst.	Foods & Nutr.	6/21/38
Mollie E. Parker	Assistant	Foods & Nutr.	6/30/31

Appointments:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>	<i>Salary</i>	<i>Fund</i>
Patricia P. Kleps	Assistant	Office of Publi.	7/1/38	\$ *50 mo.	Smith-L.
	(*part-time)	and Information	9/16/38	100 mo.	Smith-L.
Ann Aiken	Res. Asst.	Econ. of House.	8/1/38	1,000 (11ths)	& College
		and House. Mgt.	10/1/38	700	Purnell
Barbara J. Barber	Res. Asst.	" "	10/1/38	1,500	Purnell
Jessie A. Freeman	Assistant	" "	10/1/38	700	State
Lucy B. Hunter	Res. Asst.	" "	10/1/38	700	Purnell
Evelyn M. Krotz	Res. Asst.	" "	10/1/38	800	Purnell
Rose E. Smith	Res. Asst.	" "	10/1/38	800	Purnell

Frances W. Fletcher	Assistant	Text. & Clothing	10/1/38-2/14/39	2,250	State
Mollie E. Parker	Res. Asst.	Foods & Nutr.	9/1/38	675 (for 10 mos.)	B-J. R.
Ruby A. Osterman	Assistant	Foods & Nutr.	10/1/38	600	State
Clara A. Storvick	Res. Asst.	Foods & Nutr.	10/1/38	800	Purnell
Katherine Johnson	Res. Asst.	Foods & Nutr.	10/1/38	400	Purnell
Dorothy D. Claggett	Res. Asst.	Foods & Nutr.	10/1/38	800	Purnell
Vera Engel	Assistant	Household Art	10/1/38	1,500	State
Eleanor J. Irwin	Res. Asst.	Inst. Mgt.	10/1/38	500 (and two meals a day when on duty)	B-J. R.
Alexander J. Kish	Assistant	Hotel Adm.	10/1/38 (for 8 months)	500	Hotel
R. Kenneth Horn, Jr.	Assistant	Hotel Acct.	"	400	Hotel
Henry M. Jewett	Assistant	Hotel Acct.	"	400	Hotel
Francis H. McCrory	Assistant	Hotel Acct.	"	400	Hotel
Frank J. Myers	Assistant	Hotel Acct.	"	400	Hotel
Howard A. Rosen	Assistant	Hotel Acct.	"	400	Hotel
Britton R. Smith	Assistant	Hotel Acct.	"	400	Hotel
Thomas M. Smith	Assistant	Hotel Acct.	"	400	Hotel
Bruce D. Tiffany	Assistant	Hotel Acct.	"	400	Hotel
Arthur N. Wladis	Assistant	Hotel Acct.	"	400	Hotel
<i>Increases and transfers:</i>					
Louisa Benson	Assistant	Foods & Nutr.	3/15/38	100-50	Purnell
(from full-time to half-time)					
Martha J. Roberts	Assistant	Inst. Mgt.	10/1/38	500 to 750	B-J R. Hotel

19. Changes in appointments to the State Summer School of Home Economics, made since the last meeting of the Council, were reported as follows:

Ruth Henderson, Assistant in Economics of the Household and Household Management.....	\$125
Margaret Sullivan, Student Assistant in Family Life.....	75
Dorothy Kutschbach, Student Assistant in Household Art.....	125
Kathleen McBride, Student Assistant (part-time).....	75
Elizabeth Wiegand, Student Assistant, Leadership in Home Econ.	125

20. Changes in appointments to the Summer School of Hotel Administration, made since the last meeting of the Council, were reported as follows:

Mrs. Charlotte Merrill—July 4-9 at \$100 changed to July 4 to August 6 at \$350 (Increase in salary to compensate for increase in teaching load and period of service).

Charles E. Cladel—For period of Summer School, \$400 to \$450 (Increase in salary to compensate for increase in teaching load).

Mrs. Ann Hoke—July 18 to 23, at \$170.

21. The following resignations of County Home Demonstration Agents were reported:

COUNTY HOME DEMONSTRATION AGENTS

Resignations:

<i>Name</i>	<i>County</i>	<i>Date</i>
Helena Wall (Assistant)	Syracuse (City)	5/31/38
Edith T. Glanville (Assistant)	Onondaga	5/31/38
Gladys Godfrey (Assistant)	Agent-at-large	7/15/38
Elizabeth Pfautz (Acting)	Wayne	8/30/38
Clara Jonas	Wayne	8/31/38

22. The following appointments of County Home Demonstration Agents, made by the respective county organizations, were reported as follows:

COUNTY HOME DEMONSTRATION AGENTS

Appointments:

<i>Name</i>	<i>County</i>	<i>Salary</i>	<i>Date</i>
Elizabeth Pfautz	Wayne	\$2,100	9/1/38
Mary L. Deering (Asst.)	Agent-at-large	1,500	9/16/38
Dorothy Kutschbach (Asst.)	Agent-at-large	1,500	10/1/38
Elizabeth Wiegand (Asst.)	Agent-at-large	1,500	10/1/38
Eleanor P. Milliman (Mrs.)	Agent-at-large	1,800	10/1/38
(Asst.)			
Roberta Edwards (Asst.)	Jefferson	1,500	9/16-12/15/38
Elsie C. Paolini	Syracuse (City)	1,800	9/26/38

Increases:

Vera F. Brush (Act.)	Suffolk	\$2,700- 2,800	7/1/38
Mary Packer (Asst.)	Agent-at-large	1,200- 1,500	5/1/38
Mary R. MacEachron (Act.)	Oswego	1,800- 2,280	8/1/38

23. The following leaves of absence, without salary, which have been granted to County Home Demonstration Agents were reported :

Clara Jonas	Wayne	Leave extended to 8/31/38
Charlotte Runey	Chemung	8/1-14/38
Mary L. Deering	Asst. Agent-at-large	12/18-31/38

NEW YORK STATE COLLEGE OF AGRICULTURE

24. The following deaths of staff members were reported :

Merritt W. Harper, Professor of Animal Husbandry and Animal Husbandman in Experiment Station, May 9, 1938.

George F. Warren, Professor of Agricultural Economics and Farm Management and Agricultural Economist in Experiment Station, and head of the Department of Agricultural Economics and Farm Management, May 24, 1938.

Olin W. Smith, Secretary of the College of Agriculture, May 29, 1938.

James E. Boyle, Professor of Rural Economy, September 18, 1938.

Thomas L. Lyon, Professor of Agronomy, Emeritus, October 7, 1938.

25. Actions taken by the Committee on General Administration of the Board of Trustees at its meeting on June 20, 1938, were reported as follows :

"Upon recommendation of the President, sabbatic leaves of absence, under the rules of the University and subject to adjustment in salary or otherwise, in conformity with State appropriations, were granted as follows :

"Clyde B. Moore, Professor of Rural Education, for the second semester of the academic year 1938-39.

"H. O. Buckman, Professor of Soil Technology, for the second semester of the academic year 1938-39.

"F. B. Howe, Professor of Soil Technology and Soil Surveyor in Experiment Station, for the first semester of the academic year 1938-39.

"E. S. Savage, Professor of Animal Husbandry and Animal Husbandman in Experiment Station, for the second semester of the academic year 1938-39.

"L. E. Weaver, Extension Assistant Professor of Poultry Husbandry, for the second semester of the academic year 1938-39.

"G. J. Raleigh, Extension Professor of Vegetable Crops, for the first semester of the academic year 1938-39."

"Upon recommendation of the President, the leave of absence granted to William I. Myers, Professor of Farm Finance and Agri-

cultural Economist in Experiment Station, extending to June 30, 1938, was terminated as of May 31, 1938, and Professor Myers returned to service on June 1, 1938, with a salary of \$833.33 for the month of June, payable from available State funds."

"Upon recommendation of the President, the sabbatic leave of absence formerly granted E. M. Hildebrand, Assistant Professor of Plant Pathology and Assistant Plant Pathologist in Experiment Station, for the first semester of the academic year 1938-39, was postponed for one year."

"Upon recommendation of the President, the following increases in salary, which are covered by the budget, were made in the New York State College of Agriculture, effective July 1, 1938:

"Stanley J. Brownell, Extension Professor of Animal Husbandry, from \$4,500 to \$4,700 (Lever).

"J. R. Livermore, Research Assistant Professor of Plant Breeding and Assistant Plant Breeder in Experiment Station, from \$3,750 to \$3,900 (State Research).

"Hans Platenius, Research Assistant Professor of Vegetable Crops and Investigator in Vegetable Crops in Experiment Station, from \$2,650 to \$3,000. (\$120 increase on State funds, \$230 on Federal funds.)"

26. Actions taken by the Committee on General Administration of the Board of Trustees at its meeting on September 10, 1938, were reported as follows:

"Upon recommendation of the President, John Parker Hertel was appointed Assistant Professor of Personnel Administration and Secretary of the College of Agriculture, Office of the Director of Resident Instruction, effective August 16, 1938, at a salary of \$3,350."

"Upon recommendation of the President and the joint request of Dean Ladd of the College of Agriculture and Dean Ogden of the College of Arts and Sciences, LeRoy L. Barnes, part-time Instructor in Physics for the academic year 1938-39, at a salary of \$1,350, was made Assistant Professor of Biophysics, with a seat on the faculty of each college concerned, for a three year period and was assigned to the Department of Physics for teaching and to the Department of Animal Husbandry for research, his salary to be \$3,000 a year, one-half to be paid by each division to which he is assigned, and the expense incident to his research to be wholly met by the College of Agriculture. The necessary additional appropriation of \$150 to the Department of Physics was approved. (Previous salary of \$1,350, and an additional appropriation of \$150, plus \$1,500 from the Agricultural College.)"

"Upon recommendation of the President, Herbert Henry Schwardt was appointed Instructor in Entomology and Assistant Entomologist in Experiment Station, at a salary of \$3,500, State, effective September 1, 1938, for the year 1938-39."

"Upon recommendation of the President, Flora Martha Thurston was appointed Acting Professor of Home Economics Education in the Department of Rural Education, for ten months beginning September 1, 1938, at a salary of \$4,500 to be paid by the State Education Department (George-Deen funds)."

"The resignation of Kenneth L. Turk, Extension Assistant Professor of Animal Husbandry, effective September 15, 1938, was reported."

"Upon recommendation of the President, John I. Miller, Instructor in Animal Husbandry and Assistant in Animal Husbandry in Experiment Station, was promoted to Assistant Professor of Animal Husbandry and Assistant Animal Husbandman in Experiment Station."

"The following increases in salary were made:

"John I. Miller, Assistant Professor of Animal Husbandry and Assistant Animal Husbandman in Experiment Station, from \$2,850 to \$3,500, Bankhead-Jones funds, effective July 1, 1938.

"Glenn W. Salisbury, Assistant Professor of Animal Husbandry and Assistant Animal Husbandman in Experiment Station, from \$3,250 to \$3,500, State and Bankhead-Jones Teaching funds, effective July 1, 1938.

"John P. Willman, Assistant Professor of Animal Husbandry and Assistant Animal Husbandman in Experiment Station, from \$3,120 to \$3,750, State, effective July 1, 1938.

"Harold A. Willman, Extension Assistant Professor of Animal Husbandry, from \$3,120 to \$3,500, State Extension funds, effective October 1, 1938.

"Leo A. Muckle, Assistant County Agent Leader, from \$4,500 to \$4,700, Lever funds, effective September 1, 1938."

"Upon recommendation of the President, sabbatic leaves of absence under the rules of the University and subject to adjustment in salary or otherwise in conformity with State appropriations, were granted as follows:

"G. C. Embody, Professor of Aquiculture and Aquiculturist in Experiment Station, for the second semester of the academic year 1938-39."

"Granting of the following sabbatic leave of absence was approved upon recommendation of the President and with the concurrence of the Director of Extension of the United States Department of Agriculture:

"Paul H. Allen, County Agricultural Agent in Sullivan County, for five and one-half months, beginning February 1, 1939."

"The sabbatic leave of absence formerly granted to M. F. Barrus, Professor of Plant Pathology, College of Agriculture, for the first semester of the academic year 1938-39, was postponed to the first semester of the academic year 1939-40."

27. The following appointments and changes in appointments and salaries were recommended for the periods indicated:

Daniel Clark, Scientific Assistant in the Department of Botany, to be promoted to Acting Assistant Professor of Botany and Assistant Botanist in Experiment Station, and his salary increased from the rate of \$2,600 to \$3,000 a year, State funds, for the period October 1, 1938, to June 30, 1939.

Clare A. Becker, part-time Extension Assistant in Agricultural Economics and Farm Management, to be promoted to Extension Instructor in Agricultural Economics and Farm Management, and his salary increased from \$1,000 a year to the rate of \$2,750 (9ths), Bankhead-Jones Extension funds, for the period October 1, 1938, to March 31, 1939.

C. A. Bratton, part-time Extension Assistant in Marketing, to be promoted to Extension Instructor in Farm Management, and his salary increased from the rate of \$900 to \$2,000 a year, Bankhead-Jones Extension, for the period October 1, 1938, to June 30, 1939.

O. L. Lepard, part-time Assistant in Animal Husbandry, to be promoted to Extension Instructor in Animal Husbandry, and his salary increased from the rate of \$1,200 to \$2,000 a year, Bankhead-Jones Extension, for the period January 1, 1939, to June 30, 1939.

James D. Burke to be appointed Extension Instructor in Animal Husbandry for the year 1938-39, at a salary of \$2,650 (12ths), State Extension funds.

28. It was recommended that a sabbatic leave of absence, under the rules of the University and subject to adjustment in salary or otherwise in conformity with State appropriations, be granted to W. A. Anderson, Professor of Rural Social Organization and Rural Sociologist in Experiment Station, for the first semester of the academic year 1939-40.

29. With the approval of the Madison County Farm and Home Bureau Association and of the Director of Extension of the United States Department of Agriculture, it was recommended that the granting of a sabbatic leave of absence to Leon C. Pratt, County Club Agent in Madison County, for a period of five and one-half months beginning February 1, 1939, and the granting of a leave of absence, without salary, for an additional three months, be approved.

30. It was recommended that E. F. Hopkins, Assistant Professor of Botany and Assistant Botanist in Experiment Station, be granted a leave of absence without salary for the academic year 1938-39.

31. It was recommended that the sabbatic leave of absence granted Georges Knaysi, Assistant Professor of Bacteriology and Bacteriologist in Experiment Station, and later postponed to the first semester of the academic year 1938-39, now be postponed to the second semester of the academic year 1938-39.

32. It was recommended that the sabbatic leave of absence granted E. A. Flansburgh, Professor in Extension Service and County Agent Leader, for the six months beginning July 1, 1936, and later postponed indefinitely, be granted for the six months beginning November 1, 1938.

33. It was recommended that the sabbatic leave of absence granted Ralph S. Hosmer, Professor of Forestry, and later postponed indefinitely, be granted for the second semester of the academic year 1938-39.

34. It was recommended that the sabbatic leave of absence granted L. E. Weaver, Extension Assistant Professor of Poultry Husbandry, for the second semester of the academic year 1938-39, be postponed to the first semester of the academic year 1939-40.

35. The Dean reported that an exchange of professors for the second semester of the academic year 1939-40 has been arranged between Cornell University and the University of Hawaii whereby Extension Assistant Professor L. E. Weaver of the Department of Poultry Husbandry at Cornell University will go to the University of Hawaii and Professor C. M. Bice of that University will teach at Cornell. Since both of these professors have sabbatic leaves for the first semester of the academic year 1939-40 from their respective institutions and are planning to spend that period in active work at the institutions to which they will be assigned for the second semester, the arrangement is in effect an exchange of these professors for the full academic year 1939-40.

36. It was recommended that the building which houses the Departments of Agricultural Economics and Farm Management and Rural

Social Organization be named "George Frederick Warren Hall" in honor of George Frederick Warren, who was largely responsible for establishing and maintaining the high standards of scientific work in the field of agricultural economics in the nation and in the world; and who as the first head of this department was responsible for the organization and development of work in agricultural economics at Cornell University.

37. The Dean of the College of Agriculture reported that under the Federal Agricultural Conservation Act of 1938 provision was made for the creation of four regional laboratories to carry on research work on problems connected with industrial uses of farm products. Pursuant to the provisions of that Act, the Secretary of Agriculture has divided the United States into four regions, each to have such a laboratory, and the eastern region is comprised of the New England States, New York, New Jersey, Pennsylvania, Maryland, Delaware, Virginia, West Virginia, North Carolina, Tennessee, and Kentucky. The Secretary has further designated that the main products with which the research of the proposed laboratory in this region shall be concerned are dairy products, tobacco, apples, potatoes, and other vegetables. The Dean pointed out the desirability of having this laboratory for the eastern region located within New York State and preferably in or near Ithaca. He indicated that unless he was instructed to the contrary, he would like to make a serious effort to obtain the location of this laboratory here.

The Council recommended to the Board of Trustees that it approve the proposal of the Dean of the College of Agriculture, that he make a real effort to have the Federal regional research laboratory for the eastern region located at Ithaca or in the vicinity. This laboratory would be a Federal project and would have no legal connection with Cornell University.

38. It was reported that the 4-H Clubs of the State have raised a sum of money amounting to approximately \$2,400 as an endowment for the Robert M. Adams 4-H Scholarship Fund to be administered under the following rules:

1. This fund shall be known as the Robert M. Adams 4-H Memorial Scholarship Fund. One-half of the income of the fund shall be for scholarships in the New York State College of Agriculture and one-half of the income of the fund for scholarships in the New York State College of Home Economics.
2. Only the interest on this capital fund shall be used each year for scholarships. A full scholarship at present will be \$50.00. A balance of interest over the amount needed for full scholarships may be awarded as a partial scholarship or accumulated until the amount is sufficient to make an additional award.

3. Students in the College of Agriculture and in the College of Home Economics are eligible to these scholarships after completing one year of college work, and if they are residents of the State of New York.
4. These scholarships shall be available to former or present 4-H Club members in the College of Agriculture and the College of Home Economics at Cornell University on the basis of financial need, character, ability and scholarship.
In case no applications are received from students having had 4-H Club experience the scholarships are then available to other students.
5. The same individual may receive a scholarship a second year if more than one scholarship is available.
6. The faculties of the College of Agriculture and of the College of Home Economics shall be responsible for making the awards.

It was recommended that this scholarship fund be accepted.

39. It was reported that the College of Agriculture has received a gift of \$200.97 from Mr. Abraham Eller of 60 Wall Street, New York City, to be assigned to some worthy student in the College of Agriculture. This sum is the amount received by Mr. Eller as his agricultural conservation payment on certain farm operations and was given to the College of Agriculture in appreciation of certain helps which he had received from the Extension Service.

40. The execution of memoranda of agreements for the following temporary fellowships and investigatorships was reported:

With the American Metal Company, renewal of the Silver Producers Fellowship. For the support of this fellowship the American Metal Company provided \$1,250 for the year beginning May 1, 1938. A balance of \$250 remaining from previous contributions makes available for this year a total of \$1,500 for the support of this fellowship.

With the Borden Company of New York City, renewal of the Borden Investigatorship for study of methods of making quantitative determinations of riboflavin (Vitamin G) with special reference to those materials of probable nutritive value. For the support of this investigatorship the Borden Company made available to Cornell University \$4,000 for the fiscal year 1938-39.

A memorandum of agreement with the American Dairy Cattle Club has been entered into for the period July 15, 1938, to June 30, 1940, for the purpose of promoting further the development of dairying in New York State, and particularly extension work in the improvement of dairy cattle.

With the Dairy and Ice Cream Machinery and Supplies Association, renewal of the Dairy Products Industrial Research Fellowship for

study of a problem relating to the dairy products industries. For support of this fellowship the Dairy and Ice Cream Machinery and Supplies Association provides \$600 for the academic year 1938-39.

With the Grange League Federation Exchange Inc., renewal of the G.L.F. Poultry Fellowship for the study of the manganese requirements of poultry. For the support of this work, the Grange League Federation Exchange, Inc. agrees to provide \$1,125 for the nine months beginning October 1, 1938.

A grant of \$50 has been provided by the Rohm and Haas Company for testing certain cuprous oxide fungicides against certain standard spray materials and other fungicides on field-grown celery at Ithaca, for the control of celery blights caused by *Cercospora apii* and *Septoria apii*.

41. It was reported that the agreement between the Agricultural Experiment Stations in the northeastern region of the United States and the United States Department of Agriculture relative to cooperative research into the laws and principles underlying pasture improvement in the Northeastern States was amended to provide for its continuance indefinitely.

42. It was reported that a memorandum of understanding has been entered into by the State Agricultural Experiment Stations in the North Central and Northeastern regions of the United States and the United States Department of Agriculture relative to cooperative research for the improvement of viability in poultry, the agreement having become effective March 25, 1938.

43. It was reported that memoranda of agreements with the United States Department of Agriculture have been entered into as follows:

With the Bureau of Agricultural Engineering, renewal to June 30, 1939, of the agreement for conduct of cooperative investigations on the mechanical application of fertilizers for celery and other vegetable crops in New York.

With the Bureau of Entomology and Plant Quarantine for the conduct of cooperative studies on insecticides. This agreement is for one year beginning July 1, 1938.

With the Bureau of Agricultural Economics, renewal of the agreement for a study of the demand for milk and dairy products in New York City. This renewal is for one year beginning July 1, 1938.

With the Soil Conservation Service, renewal for the year beginning July 1, 1938, of the agreement relative to maintenance and operation of a nursery at Ithaca, New York, for the propagation and observa-

tion of grasses and other forage crops useful in the control of soil erosion; also renewal, for the same period, of the agreement relative to research on the control of soil erosion under conditions existing in agricultural areas of New York.

With the Bureau of Agricultural Economics, renewal to June 30, 1939, of the agreement providing for cooperative research on the attitudes of rural people.

With the Bureau of Agricultural Economics, for research to determine the factors which have a selective effect on migration from rural areas to cities and other rural areas, and to measure the influence of these factors on the resident population and social organization of rural communities.

With the Bureau of Plant Industry for investigations on breeding, selection, and varietal adaptation of lettuce; for investigations on the breeding and improvement of deciduous fruits; and relative to co-operative fertilizer and soil fertility experiments on potatoes, amended to provide for continuance indefinitely.

44. It was recommended that waiver of tuition in the Graduate School be granted the following assistants and instructors for the term of their appointments during the academic year 1938-39:

Agricultural Economics and Farm Management

Ivan R. Bierly	H. S. Kahle*
William E. Black	Don A. Marshall
Max E. Brunk	Anson J. Pollard
Donald B. Ferguson*	Claudius van der Merwe
Arno J. Hangas	

Agronomy

Richard T. Allman	Gordon A. Johnsgard
John G. Cady	Leighton F. Koehler
Robert B. Child	Wreal L. Lott
Marlin G. Cline	Harry A. MacDonald
Ernest M. Dunton, Jr.	Gereald O. Mott
Vernan C. Jamison	Clifford C. Volkerding

Agricultural Engineering

George W. Crowther	Charles H. Reed
Harold M. Lucas	Albert H. Sayer
Charles T. Male	

Animal Husbandry

MacLean J. Babcock	O. L. Lepard (to Jan. 1, 1939)
Gordon Cairns	Walter Nelson
Irvine Elliott	Tung Shen
Lester E. Hanson	S. E. Smith
J. Roberts Harrower	Joe S. Taylor
Charles S. Hobbs	E. L. Willett

(*First and second terms.)

Botany

Carolle E. Anderson
 Harlan P. Banks
 Leon Bernstein
 James S. Brooks
 O. F. Curtis, Jr.
 Sarah C. Dyal

Wendell A. Hinkey
 Donald H. Jolly
 Oren L. Justice
 Gabriel R. Mandels
 Elmer A. Palmatier
 Robert H. Williams

Bailey Hortorium—G. H. M. Lawrence*Dairy Industry*

Carl Lamanna
 C. F. Niven
 E. S. Penczek
 F. J. Rudert
 W. A. Seleen
 Karl L. Smiley

Paul A. Smith
 Findley M. Steele
 Aubrey P. Stewart
 Hezekiah G. Webster
 Alvin R. Whitehill

Extension Teaching—William Barnum*Entomology*

John N. Belkin
 Archie Hess
 Harry L. Kutz

Ralph S. Palmer
 James N. Roney
 Harold Trapido

Floriculture and Ornamental Horticulture

E. P. Hume Robert S. Reich Warren C. Wilson

Forestry—Leland G. Cox (including summer months)**Plant Breeding*

K. H. Jarvis
 Francis E. Johnstone, Jr.

H. M. Munger

Plant Pathology

J. M. Bickerton
 O. S. Cannon
 Webster A. Chandler
 Edward K. Cowan
 Phares Decker
 William M. Epps
 Hugh F. Fitzpatrick
 Ralph M. Heinicke
 Ernest Paul Imle
 Fred H. Lewis
 M. B. Linn

W. D. McClellan
 Wilford R. Mills
 Lester C. Peterson
 Seth A. Pope
 Ruby R. Rice
 J. B. Skaptason
 Thos. Sproston, Jr.
 Charles S. Tuthill
 Thomas C. Watkins
 Ross Watson
 Charles E. Williamson

Poultry Husbandry

Jacob C. Bauernfeind
 C. D. Caskey (including summer months)*
 Randall K. Cole
 Charlie Dixon (first term)

John C. Scholes
 Arnold Schumacher
 Paul D. Sturkie

*During the summer months these assistants were working under personal supervision of their respective committees and were not registered in Summer School.

Pomology

Louis J. Edgerton
 Leon F. Graves
 L. Frederic Hough
 A. J. Loustalot

Walter Reuther
 Earl F. Savage
 Archie VanDoren
 Mary H. Wilde

Rural Education

Carl J. Anderwald
 Caroline E. Heasley
 Barney Korchin
 James H. Lambert
 Roy A. Murray
 Don M. Orr

Milo J. Peterson
 Victor E. Schmidt
 Henry L. Sisk
 Harold E. Wenzel
 Arville Wheeler**
 Alfred E. Davies

Rural Social Organization

L. S. Bee (including summer months)*
 J. D. Enslinger “ “ “

Amy Agnes Gessner
 Hans H. Plambeck

Vegetable Crops

E. Milton Anderson
 F. S. Andrews
 Robert L. Carolus
 Glenn E. Davis
 Curtis H. Dearborn
 W. C. Jacob

Oscar A. Lorenz
 Earl N. McCubbin
 Lee B. Nash
 Robert D. Sweet
 A. R. Trotter
 Geo. F. Warren, Jr.

*During the summer months these assistants were working under personal supervision of their respective committees and were not registered in Summer School.

**First and second terms.

45. Minor changes in the staff of the New York State College of Agriculture made since the last regular meeting of the Council by the Dean under authority given him, were reported as follows:

(See next page)

INSTRUCTORS

Resignations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>
W. N. Peigelbeck	Instructor	Flori. & O. H.	6/30/38
John P. Hertel	Ext. Instr.	Agr. Econ. & F. M.	8/15/38
R. A. Laubengayer	Instructor	Botany	6/30/38
W. E. Keeper	Instructor	Agr. Econ. & F. M.	9/30/38
Albert Miller	Instructor	Entomology	9/30/38

Appointments:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>	<i>Salary</i>	<i>Fund</i>
John I. Shafer, Jr.	Instructor	Botany	5/16-6/30/38	without salary	B-J. R.
John I. Shafer, Jr.	Instructor	Botany	7/ 1/38	\$2,300	Rockefeller
Gladys Sperling	Res. Instr.	An. Husb.	7/ 1/38	1,400	Foundation
Grace C. Kimball	(Animal Nutr.)	An. Husb.	7/ 1/38	1,500	Rockefeller
James F. Huxtable	Res. Instr.	An. Husb.	7/ 1/38	1,500	Foundation
Morris Malin	(Animal Nutr.)	R. Edu.	7/ 1/38	1,300	State
Raymond E. Albrechtson	Instructor	Flori. & O. H.	7/ 1/38-9/30/38	1,500 (12ths)	State
Ernest S. Ford	Ext. Instr.	An. Husb.	9/12/38-3/31/39	175 mo.	B-J. E.
Mathias C. Richards	Instructor	Botany	10/ 1/38	1,800	State
	Instructor	Plant Path.	9/ 1/38	200 mo.	Morrill
					& B-J. T.
Tarmo Pasto	Instructor	Flori. & O. H.	10/ 1/38	2,000	State
	(Drawing)				
Alfred W. Boicourt	Instructor	Flori. & O. H.	10/ 1/38	1,500 (12ths)	State
Harry L. Kutz	Instructor	Entomology	10/ 1/38	1,000	B-J. T.
	(Game Mgt.)				
Henry K. Townes	Instructor	Entomology	10/ 1/38	1,200	B-J. T.
Allan H. Treman	Instructor	Agr. Econ. & F. M.	10/ 1/38	700	Morrill
	(Business Law)			(for 1 term)	
Archie Hess	Instructor	Entomology	10/ 1/38	1,400	State & B-J. T.
	(Limnology)				

INSTRUCTORS				
<i>Increases:</i> <i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Salary</i>	<i>Fund</i>
F. H. Butt	Instructor	Entomology	\$1,000-\$2,000	State
Chas. G. Lincoln	Res. Instr.	Entomology	1,600- 2,100	State
ASSISTANTS				
<i>Resignations:</i> <i>Name</i>	<i>Position</i>	<i>Department</i>		<i>Date</i>
Alfred D. Longhouse	Assistant	Agr. Eng.		6/30/38
J. G. Breton	Assistant	Dairy Ind.		6/30/38
Hugo Doob, Jr.	Asst. (Bacteriology)	Dairy Ind.		6/30/38
Wm. J. Koster	Asst. (Zoology)	Entomology		6/30/38
Leon F. Packer	Assistant	Rural Education		6/30/38
R. A. Rasmussen	Asst. (An. Nutr.)	An. Husb.		7/31/38
Lela M. Koster	Assistant	Botany		7/31/38
A. LeRoy Voris	Asst. (An. Nutr.)	An. Husb.		8/31/38
C. P. Hegarty	Asst. (Bacteriology)	Dairy Ind.		8/31/38
John S. Page	Assistant	Rural Soc. Org.		8/31/38
M. C. Conner	Asst. (Land Econ.)	Agr. Econ. F. M.		9/ 8/38
Phillip Jones	Asst. (Land Econ.)	Agr. Econ. F. M.		9/ 8/38
Henry Menusan, Jr.	Res. Asst.	Entomology		9/12/38
H. S. Hurlbut	Assistant	Entomology		9/30/38
Myron T. VanEtten	Assistant	Dairy Ind.		9/30/38
W. E. Colwell	Assistant	Agronomy		9/30/38
T. N. Gearreald	Asst. (Marketing)	Agr. Econ. F. M.		9/30/38
Karl E. Gardner	Assistant	An. Husb.		9/30/38
Henry J. Conklin	Assistant	Plant Path.		9/30/38
John E. King	Assistant	Rural Edu.		9/30/38

<i>Appointments:</i>			<i>Department</i>	<i>Date</i>	<i>Salary</i>	<i>Fund</i>
<i>Name</i>	<i>Position</i>					
Carl Claggett	Assistant	Entomology	5/6-6/30/38	\$1,200	State	
Wm. M. Epps	Res. Asst.	Plant Path.	6/1/38 and 7/1/38	1,000	State	
Charles E. Williamson	Res. Asst.	Plant Path.	7/1/38	USDA	
Jay W. Worthington	Assistant	Plant Path.	7/1-11/30/38	100 mo.	State	
			4/1- 6/30/39			
Henry J. Conklin	Assistant	Plant Path.	7/1-12/31/38	90 mo.	State	
Don A. Marshall	Asst. (Land Econ.)	Agr. Econ. F. M.	7/1/38	800 (12ths)	State	
Philip E. Jones	Asst. (Land Econ.)	Agr. Econ. F. M.	7/1-9/30/38	75 mo.	State	
			10/1/-2/28/39	35 mo.	State	
Ivan R. Bierly	Asst. (Marketing)	Agr. Econ. F. M.	7/1/38	800 (12ths)	State	
Warren W. Burger	Asst. (Land Econ.)	Agr. Econ. F. M.	7/1-9/30/38	75 mo.	State	
Claudius van der Merwe	Asst. (Land Econ.)	Agr. Econ. F. M.	7/1-9/30/38	75 mo.	State	
Maynard C. Conner	Asst. (Land Econ.)	Agr. Econ. F. M.	7/1-9/30/38	75 mo.	State	
George H. M. Lawrence	Asst. (Botany)	Bailey Hort.	7/1/38	100 (12ths)	College	
Lela M. Koster	Assistant	Botany	7/1/38	600	State	
Aubrey P. Stewart	Assistant	Dairy Ind.	7/1/38	750	College	
Robert E. Olsen	Res. Asst.	Entomology	7/1/38	1,020	State	
Theodore W. Kerr, Jr.	Assistant	Entomology	7/1/38	1,200	State	
Charles P. Zorsch	Assistant	Entomology	7/1/38	1,050 (9ths)	State	
Hedley J. Rayner	Asst. (Aquiculture)	Entomology	7/1/38	750	College & B-J. T.	
H. M. Munger	Assistant	Plant Breed.	7/1/38	900	State	
Louis J. Edgerton	Assistant	Pomology	7/1/38	460 } 500 }	State Lever	
Charlie Dixon	Assistant	Poultry Husb.	7/1/38-2/14/39	75 mo.	College	
Kenneth V. Carey	Assistant	Rural Education	7/1/38	500 (12ths)	George-Deen	
Lee R. Crane	Assistant	Rural Education	7/1/38	750 (12ths)	George-Deen	
Harold A. Noakes	Assistant	Rural Education	7/1/38	500 (12ths)	George-Deen	

Charles S. Hobbs	Assistant	An. Husb.	8/1/38	1,200	State
Sarah C. Dyal	Assistant	Botany	8/1/38	600 (12ths)	State
Everett C. Randall	Assistant	Agronomy	8/16-9/30/38	75 mo.	State
F. Bonar Howe	Assistant	Agronomy	8/16-31/38	75 mo.	State
Lester E. Hanson	Assistant	An. Husb.	9/1/38	1,200	State
Alvin R. Whitehill	Asst. (Bacteriology)	Dairy Ind.	9/1/38	75 mo.	B-J. T.
Arnold E. Schumacher	Assistant	Poultry Husb.	9/1/38	75 mo.	State
James N. Roney	Res. Asst.	Entomology	9/21/38	1,400 (12ths)	State
Margaret Elliott	Assistant	Rural Education	9/1/38	350 (10ths)	George-Deen
Carl J. Anderwald	Assistant	Rural Education	9/1/38	400 (10ths)	George-Deen
James H. Lambert	Assistant	Rural Education	9/1/38	400 (10ths)	George-Deen
Leon F. Packer	Assistant	Rural Education	9/1/38	750 (10ths)	George-Deen
Harold E. Wenzel	Assistant	Rural Education	10/1/38	350	State
Caroline E. Heasley	Assistant	Rural Education	10/1/38	350	College
Arville Wheeler	Res. Asst.	Rural Education	10/1/38-2/14/39	1,000	State
Alfred E. Davies	Assistant (Industrial Educat'n)	Rural Education	10/1/38	400 (10ths)	George-Deen
Don M. Orr	Assistant	Rural Education	10/1/38	800	State
Barney Korchin	Assistant	Rural Education	10/1/38	750	Hotel
Harry A. MacDonald	Assistant	Agronomy	10/1/38	1,000 (12ths)	B-J. R.
John G. Cady	Assistant	Agronomy	10/1/38	750	B-J. R.
J. Roberts Harrower	Asst. (Animal Nutr.)	An. Husb.	10/1/38	750	College
Irvine Elliott	Res. Asst.	An. Husb.	10/1/38	750	B-J. T.
MacLean J. Babcock	Asst. (Animal Nutr.)	An. Husb.	10/1/38	750	State
Joe S. Taylor	Assistant	An. Husb.	10/1/38	1,100 (12ths)	State
E. L. Willett	Assistant	An. Husb.	10/1/38	750	{ B-J. T. B-J. R.
Harold J. Evans, Jr.	Assistant	Agr. Eng.	10/1/38	250	College
Harold M. Lucas	Assistant	Agr. Eng.	10/1/38	750	B-J. T.

Seward H. Foote, Jr.	Assistant	Agr. Eng.	10/1/38	750	B-J. T.
Geo. F. Carrier	Asst. (Hotel Eng.)	Agr. Eng.	10/1/38 (for 8 mos.)	400	Hotel
John P. Downing	Asst. (Hotel Eng.)	Agr. Eng.	10/1/38 (for 8 mos.)	400	Hotel
Robert F. Gilkeson	Asst. (Hotel Eng.)	Agr. Eng.	10/1/38 (for 8 mos.)	400	Hotel
Curt P. Smith, Jr.	Asst. (Hotel Eng.)	Agr. Eng.	10/1/38 (for 8 mos.)	400	Hotel
Francis E. Shaw	Asst. (Hotel Eng.)	Agr. Eng.	10/1/38 (for 8 mos.)	400	Hotel
H. S. Kahle	Ext. Asst. (Market'g)	Agr. Econ. F. M.	10/1/38-2/14/39	900	State
Anson J. Pollard	Asst. (Marketing)	Agr. Econ. F. M.	10/1/38	200 } 600 }	Purnell USDA
Claudius van der Merwe	Asst. (Land Econ.)	Agr. Econ. F. M.	10/1/38-2/14/39 2/15-3/15/39	230 } 55 mo. }	State
William E. Black	Asst. (Marketing)	Agr. Econ. F. M.	10/1/38	750	State
Max E. Brunk	Ext. Asst.	Agr. Econ. F. M.	10/1/38	750	State
Elmer A. Palmatier	Assistant	Botany	10/1/38	750	State
Newell A. Schappelle	Assistant	Botany	10/1/38	1,900 (12ths)	State
Karl L. Smiley	Asst. (Bacteriology)	Dairy Ind.	10/1/38	720	B-J. T.
Paul A. Smith	Assistant	Dairy Ind.	10/1/38	35 mo.	College
Hezekiah G. Webster	Assistant	Dairy Ind.	10/1/38	450	State
J. Nicholas Belkin	Asst. (Zoology)	Entomology	10/1/38	750	State
Harold Trapido	Assistant	Entomology	10/1/38	750	State
Ralph S. Palmer	Asst. (Ornith.)	Entomology	10/1/38	600	Bird-
Walter Skott	Assistant	Plant Path.	10/1/38-12/31/38	90 mo.	Sound State

Russell Hyre	Assistant	Plant Path.	10/1/38	750	State
Mary H. Wilde	Assistant	Pomology	10/1/38-2/14/39	325	B-J. T.
Walter Reuther	Res. Asst.	Pomology	10/1/38	750	State
L. Frederic Hough	Assistant	Pomology	10/1/38	750	College
Hans H. Plambeck	Assistant	Rural Soc. Org.	10/1/38	600	Purnell
Nelson N. Foote	Assistant	Rural Soc. Org.	10/1/38-2/14/39	125	B-J. T.
Geo. F. Warren, Jr.	Assistant	Veg. Crops	10/1/38	750	State
C. L. Cottrell	Experimentalist (Biophysics)	Poultry Husb.	10/1/38-5/31/39	50 mo.	B-J. R.

Increases:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>	<i>Salary</i>	<i>Fund</i>
E. S. Penczek	Asst. (Bacteriology)	Dairy Ind.	7/1/38	\$ 750-\$ 900	State
Gordon M. Cairns	Assistant	An. Husb.	9/1/38	1,200- 1,400	State
H. L. Sisk	Assistant	Rural Education	10/1/38	350- 750	State

MISCELLANEOUS

<i>Appointments:</i> <i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>	<i>Salary</i>	<i>Fund</i>
Fred H. Lewis	Potato Inspector	Plant Path.	7/1-8/31/38	\$150 mo.	N. Y.
J. S. Niederhauser	Potato Inspector	Plant Path.	7/1-8/31/38	125 mo.	Seed
M. C. Richards	Potato Inspector	Plant Path.	7/1-8/31/38	175 mo.	Imp.
Karl H. Fernow	Potato Inspector	Plant Path.	7/1-9/30/38	250 mo.	Assn.

Note: Salaries on George-Deen funds paid direct from State Education Department.

46. There was a discussion as to what positions in the staff of the State Colleges are considered to be minor positions and just what the scope and source of the Dean's authority was to make such appointments. The Dean explained that it had long been the practice of the State Colleges to consider that assistants and instructors whose salaries are below \$2,500 a year are minor appointments and are within the executive authority of the Dean to make. The exact source of this authority seemed to be uncertain and the only support for such authority cited at the meeting was a long period of usage. The Council thereupon instructed R. B. Meigs to look up the source and scope of this authority and report his findings.

47. It was suggested that the State College Council should be primarily an advisory body and that it should be freed of all the detailed appointments and purely routine matters and should be more concerned with questions of policy in the State Colleges. After discussion it was moved and carried that the President appoint a committee of three to consider the question as to the scope of the desirable functions of the State College Council and report to the Council at its next meeting.

The President appointed to serve on this committee, Trustee Burritt to be Chairman, Dean Ladd and Trustee Eastman, and appointed R. B. Meigs as Secretary of the committee.

48. Changes in appointments to the State Summer School of Agriculture for 1938, made since the last meeting of the Council, were reported as follows:

Corrections:

Karl W. Ebling—Rural Education—\$300 to \$350.

Evelyn VanDuzer—Rural Education—From full-time at \$300 to part-time at \$200.

Appointments:

Virgil Ruegsegger—Assistant—Rural Education—Part-time at \$60.

John Trainer—Rural Education—Part-time at \$100.

Frank Campbell—Rural Education—\$50.

49. The following resignations of County Agricultural Agents and County Club Agents were reported for record:

COUNTY AGRICULTURAL AGENTS

Resignations:

<i>Name</i>	<i>County</i>	<i>Date</i>
C. K. Hobbie (Asst.)	Erie	4/30/38
J. E. Dalrymple (Asst.)	Genesee	4/30/38
C. F. Loomis (Asst.)	Delaware	6/30/38
J. Q. Foster (Asst.)	Tompkins	8/31/38
G. C. Smith (Asst.)	Chemung	9/30/38

COUNTY CLUB AGENTS

Resignations:

<i>Name</i>	<i>County</i>	<i>Date</i>
Stella G. Fales (Mrs.) (Asso.)	Dutchess	4/30/38
Norell Startup	Agent-at-large	6/30/38
Charlotte S. Waters	Agent-at-large	7/31/38
Ruth M. Sharp	Agent-at-large	8/31/38
Margaret E. Lloyd (Asso.)	Tompkins	8/31/38
Helen M. Cotter (Asso.)	Orange	9/10/38
Lois M. Purdey (Asso.)	Chenango	9/10/38
Elizabeth Woolley (Asso.)	Cortland	9/30/39
(Leave without salary for one year)		
Dorothy P. Flint (Mrs.)	Nassau	9/16-30/38
(Leave without salary)		

50. The following appointments of County Agricultural Agents and County Club Agents, made by the respective county organizations, were reported:

COUNTY AGRICULTURAL AGENTS

Appointments:

<i>Name</i>	<i>County</i>	<i>Date</i>	<i>Salary</i>
Leon H. Claus	Agent-at-large	7/1/38	\$3,200
J. Q. Foster (Asst.)	Agent-at-large	7/1/38	2,200
P. I. Higley (Asst.)	Monroe	7/1/38	3,000
R. G. Palmer (Asst.)	Monroe	7/1/38	3,610
Leo Dillon (Asst.)	Onondaga	7/1/38	2,000
B. L. Culver (Asst.)	Oneida	7/1/38	1,800
R. P. St. John (Asst.)	Nassau	7/1/38	2,000
J. L. McEachron (Asst.)	Cayuga	7/8-22/38	1,800
J. Q. Foster (Asst.)	Orange	9/1/38	2,200
R. M. Cary (Asst.)	St. Lawrence	9/1/38	1,800
R. W. Agor (Asst.)	Otsego	10/1/38	1,800
C. W. Loomis (Asst.)	Delaware	10/1-11/30/38	2,124
Robert C. Taber (Asst.)	Cayuga	10/1/38	2,100
Chester C. DuMond, Jr. (Asst.)	Rensselaer	9/1/38	2,100
J. E. Dalrymple (Asst.)	Genesee	11/1/38	1,800

COUNTY CLUB AGENTS

Appointments:

<i>Name</i>	<i>County</i>	<i>Date</i>	<i>Salary</i>
Jean E. Shippey (Asst.)	Agent-at-large	7/1/38	\$1,500
Althea A. Andrews (Mrs.)	Agent-at-large	8/15/38	2,000
Norell Startup	Agent-at-large	9/1/38	1,800
Dayton B. Meade	Agent-at-large	9/1/38-4/15/39	1,800
Charlotte S. Waters (Asso.)	Dutchess	8/1/38	1,800
Ruth M. Sharp (Asso.)	Tompkins	9/1/38	1,550
Helen M. Cotter (Asso.)	Chenango	9/11/38	1,600
Stella G. Fales (Mrs.) (Asso.)	Cortland	10/1/38	1,600
Bridget E. J. Lucey (Asst.)	Agent-at-large	10/15/38	1,500

51. Dean Ladd reported that the three travelling fellowships providing for study in Europe had worked out very well during the past year and had proved their worth.

52. Dean Ladd reported the recent loss by fire of the University sheep barn and the fact that it was covered by insurance to the extent of \$8,000.

53. The Dean reported that arrangements had been made to build a new horse barn to replace the one destroyed by fire last year, under a Special Fund Estimate.

54. The Dean made an informal report upon the registration in the College of Agriculture and advised that the registration in the freshman class was exactly the same as it was last year, but that since the increase in the freshman class last year was quite pronounced, the maintenance of this same figure for the current year shows considerable increase in the whole college registration for this year.

55. The Dean of the New York State College of Agriculture reported that for several years the Federal Government under its Farm Resettlement program had been acquiring large tracts of land in Tompkins County and adjoining counties. He further reported that the Federal Government in cooperation with the State Conservation Department has developed a plan for leasing all federally owned lands in New York State to the State Conservation Department for a long-time period at a nominal or no rental, and that in line with this policy the Federal Government has expressed a willingness to make available in the same way any areas of land which Cornell University may wish for the College of Agriculture. He further reported that in pursuance of this policy the Federal Government now has three tracts of land which it has offered or intends to offer to the University under such leases. They are briefly described as follows:

(1) A large area of from one thousand to fifteen hundred acres in the town of Dryden and on top of the ridge east of Turkey Hill. This would be used for a recreational camp for the Department of Physical Education, for an experimental grazing area, and for experimental work in dairy cattle breeding.

The Federal Government in its regular developmental program is planning to construct a fine recreational building and ski trail for the use of the University hiking and skiing groups and to be administered by the Department of Physical Education. On the same area the Government will do a great deal of work in cutting hedge rows, draining land, constructing or repairing barns and providing water, road, and other facilities. This presents a wonderful opportunity for the expansion of the research work in Animal Husbandry and Agronomy and can be adequately administered by funds already available to the College of Agriculture.

(2) An area of approximately one thousand acres in the town of Hector, Schuyler County. This land has been purchased and will be developed in unit grazing areas of from fifty to two hundred acres each for rental to adjoining farmers who may wish it for young cattle, beef cattle or sheep. It is proposed that the College accept this land when developed and through the Extension Service set up a cooperative association of farmers in the area to sub-lease and administer the area. The College is in doubt of the feasibility of the plan but appreciates the value of such an experiment to the livestock owners and appreciates the very great opportunity to obtain research material on the development and management of pastures on this particular type of soil.

(3) The recreational camp developed in the town of Danby. This camp site has been fully developed by the Federal Government and was used continuously through the past summer by various recreational groups. It has been proposed that the Government lease this to the University and authorize a sub-lease to Tompkins County. The College is doubtful of the feasibility of this and has no recommendation at this time. Meanwhile the whole problem will be explored and studied in an unprejudiced manner. The Comptroller and Mr. Lynah have already visited the camp, but the Dean has not.

After a discussion, the Council voted to recommend to the Board of Trustees that the Dean of the New York State College of Agriculture be authorized to negotiate a long term lease of the 1,500 acres in the town of Dryden and on top of the ridge east of Turkey Hill, subject to the approval of the President and Comptroller of the University as to the terms of the lease, and that he be likewise authorized to secure a long term lease of the 1,000 acres more or less in the town of Hector, Schuyler County, suitable for grazing areas, subject to the approval of the President and Comptroller of the University as to the terms of the lease and with such provision as will make it possible for the College to terminate the lease should the pasture rental plan prove impractical at the end of a specified number of years.

As to the third parcel, the Council makes no recommendation at this time.

56. The Council recommends to the Board of Trustees that it approve and authorize the purchase by the University of additional farm lands for cattle experiments at a cost of between \$13,000 and \$18,000, to be financed out of the Farm Lands Purchase Account.

Adjourned.

ROBERT B. MEIGS,
Secretary.

COMMITTEE ON GENERAL ADMINISTRATION

Ithaca, New York, October 29, 1938.

Present: Trustees Gherardi, Chairman; Day, Babcock, Gannett, Graves, Langdon, Noyes, Treman, and J. DuPratt White; Faculty Representatives English, Stevens, and Whetzel, and Comptroller Rogalsky.

Regrets were received from Trustees Cornell and Griffis and their absence excused.

Items were reported, recommendations made, and actions taken as follows:

1. The minutes of the meeting of this Committee held on September 10, 1938, were approved as printed.

The minutes of the meeting of this Committee held on October 1, 1938, as printed, were corrected by substituting for the word "seconded" in the next to the last line of Item 25 of said minutes the word "carried", and as so corrected the said minutes were approved.

2. The Chairman of this Committee was authorized to present, with the approval of this Committee, a recommendation to the Board of Trustees that when in the opinion of this Committee it is desirable that any meeting of the Board shall extend over a period of two days, the Committee may so arrange in fixing the dates of meetings.

3. The President reported the following resignations from the staff, effective at the beginning of the academic year 1938-39 unless otherwise stated:

Mary Barrow, Instructor, Women's Division of the Department of Physical Education.

William M. Ingram, Assistant in Anatomy, Ithaca Division of the Medical College.

Henry W. Ferris, Assistant Professor of Pathology, Medical College in New York City, effective September 15, 1938.

Paul S. Henshaw, Instructor in Radiology, Medical College in New York City, effective June 30, 1938.

Samuel R. Magruder, Assistant in Anatomy, Medical College in New York City.

Edwin E. McNeil, Instructor in Psychiatry, Medical College in New York City, effective September 30, 1938.

Grover M. Anderson, Assistant Mechanician in Experimental Engineering, Sibley School of Mechanical Engineering, to be effective October 31, 1938.

4. Upon recommendation of the President, the following appointments to and change in salary of the staff, which are covered by the budget or do not affect the budget, were made for the periods indicated:

Harrison Gibbs as Instructor in Fine Arts in the College of Architecture for the academic year 1938-39, effective October 1, 1938, at a salary of \$1,800.

The salary of R. D. Rogers, Jr., Assistant in Geology, College of Arts and Sciences, was increased from \$300 to \$500 for the first term of the current academic year.

Donald E. Bacon as Assistant Mechanician in the Department of Experimental Engineering, Sibley School of Mechanical Engineering, at a salary at the rate of \$1,200 per year from the Westinghouse Fund Account, effective November 1, 1938.

Fred Rio as Instructor in Golf in the Division of Intramural Sports, for the period October 1, 1938, to June 1, 1939, at a salary of \$500.

Norma Tompkins as Instructor in the Women's Section of the Department of Physical Education, for the period October 1, 1938, to June 30, 1939, at a salary of \$1,200.

5. Upon recommendation of the President, the following appointments and changes in appointments to the staff of the Medical College in New York City, which are covered by the budget or do not affect the budget, were made for the periods indicated:

Norvelle C. LaMar as Instructor in Clinical Psychiatry for the period September 1, 1938, to June 30, 1939, at a salary of \$3,500 to be paid by the New York Hospital.

Donald J. Simons as Instructor in Clinical Medicine for the period October 1, 1938, to June 30, 1939, without salary.

Otto Muller as Research Assistant in Surgery, for the period September 1, 1938, to August 31, 1939, at a salary at the rate of \$3,000 a year to be paid from the Markle Fund.

Otto Muller as Assistant in Physiology for the period September 1, 1938, to June 30, 1939, without salary.

William Alexander Cooper as Instructor in Clinical Surgery for the period September 15, 1938, to June 30, 1939, without salary.

Edward M. Finesilver as Instructor in Clinical Surgery for the period October 1, 1938, to June 30, 1939, without salary.

Robert W. Huntington as Instructor in Pathology for the period August 15, 1938, to June 30, 1939. (Salary to be paid from the Rockefeller Tuberculosis Studies Fund.)

Elvin A. Kabat as Instructor in Pathology for the period September 1, 1938, to June 30, 1939. (Salary to be paid from the Leukemia Fund.)

Sydney Rothbard as Instructor in Pathology for the year 1938-39, without salary.

Newton Krumdieck as Assistant in Pathology for the period September 1, 1938, to June 30, 1939. (Salary to be paid by the New York Hospital.)

D. Blair Sulouff as Instructor in Clinical Surgery for the period October 15, 1938, to June 30, 1939, without salary.

6. Upon recommendation of the President, the following appointment to and changes in salaries of the staff, not covered by the budget, were approved for the periods indicated, and the necessary reappropriations were made therefor :

The salary of Professor C. L. Walker of the School of Civil Engineering was increased from \$4,200 to \$4,800 a year, effective July 1, 1938. (Increase for academic year 1938-39 from lapsed salary of E. W. Rettger, deceased.)

The salary of B. Paul Fisher, Assistant Mechanician in the Sibley School of Mechanical Engineering, was increased from \$900 to \$1,200 a year, effective November 1, 1938. (Increase for academic year 1938-39 from lapsed salary of L. A. Fenner, deceased.)

Jane Couch to be Instructor in the Women's Division of the Department of Physical Education for the academic year 1938-39, at a salary of \$1,500. (Lapsed salary of Mary Barrow, resigned.)

7. Upon recommendation of the President, the \$300 made available on October 1 to the Department of History for the academic year 1938-39 to enable that Department to obtain the services of an additional part-time Assistant, who was also to be given free tuition in the Graduate School, was made available to the Department for securing assistance by the hour.

8. Upon recommendation of the President, the following appointment to and change in salary of the staff, not covered by the budget, were approved for the academic year 1938-39, and the necessary additional appropriations were made therefor :

The salary of Lee H. Walker, part-time Instructor in English, College of Arts and Sciences, was increased from \$600 with free tuition in the Graduate School to \$900 with free tuition in the Graduate School. (\$300 new appropriation.)

William M. Ingram, Jr., to be Assistant in Zoology, College of Arts and Sciences, at a salary of \$800 and with free tuition in the Graduate School. (\$800 new appropriation.)

9. Upon recommendation of the President, R. E. Shrader was appointed Research Assistant in the Department of Physics of the College of Arts and Sciences for the period November 1, 1938, to May 31, 1939, at a salary of \$150 a month, to assist Professor F. K. Richtmyer, and the salary of \$1,050 was underwritten on the understanding that if the grant requested from the American Philosophical Society by Dean Richtmyer is made, the University will be released.

10. Upon recommendation of the President, an additional appropriation of \$1,700 was made to the Graduate School to defray the cost of publication of the volume containing abstracts of Ph.D. theses for 1938.

11. An additional appropriation of \$300 was made to the Purchasing Department with which to help out the University Messenger Service for the balance of the academic year.

12. The date for the next meeting of this Committee was fixed as November 12, 1938.

13. The Chairman of this Committee was authorized to recommend to the Board of Trustees that the Winter meeting of the Board be held in New York City, should it seem desirable, on a date to be fixed by this Committee.

14. The Comptroller reported that pursuant to authority given him at a previous meeting of this Committee, he has ascertained that there are two farms that may be acquired by the University satisfactory for the purposes of the New York State College of Agriculture in conducting cattle experiments. One farm is located north of Cayuga Heights, constituting approximately 90 acres, and can be purchased for about \$18,000, and the other farm is located east of the University Campus and in the same general direction as most of the University farm lands. This farm consists of approximately 140 acres and can be purchased for about \$13,000.

The Committee approved the purchase of a farm on the understanding that it be purchased at approximately the lower of these two figures, and if that is not possible or desirable, that the Comptroller seek the further advice of this Committee at its November meeting.

15. The Comptroller reported that, pursuant to the action of the Committee on General Administration, he offered the use of apartments in the Faculty Apartment building to Mrs. Eunice Cornell Taylor and Dorothy Cornell, granddaughters of the Founder, and they declined the same, expressing the opinion that the \$50 each per month underwritten to them for the current fiscal year would be sufficient to maintain them in their present home.

16. This Committee on January 8, 1938, referred to the President with power the question of appropriating the sum of \$4,600 to the Athletic Department for the purchase of a canvas cover for the baseball and football fields. The President reported that pursuant thereto the appropriation was made from Athletic Division Funds and the cover has been purchased.

17. This Committee on June 20, 1938, granted a retiring allowance of \$50 a month to Edna Carter, a nurse in the Hygiene Department, effective July 1, 1938. It is reported for record that Miss Carter died on October 1, 1938.

18. The Comptroller reported that pursuant to authority granted him by this Committee on September 10, 1938, he made a counter-offer to the prospective buyer of eighty acres of the Wisconsin timber lands to sell the whole remaining tract of one hundred sixty acres for the sum of \$350. This counter-offer was accepted and a deed has been delivered for that sum to the buyer, reserving to the University a one-half interest to the mineral rights. Thus the last remaining parcel of Western lands has now been disposed of.

19. This Committee at its meeting on October 1, 1938, authorized the Comptroller to offer to the Lehigh Valley Railroad Company up to \$100 for the purchase of its roadbed where it runs through the farm lands of the University at East Ithaca. The Comptroller reported that he offered the railroad \$50 for so much of the roadbed as adjoins the University lands at East Ithaca and the railroad has accepted the offer and has agreed to deed the roadbed to the University for the sum of \$50, with the exception of a small section of the roadbed which is subject to a mortgage underlying bonds of the railroad, and as to that small section the University will have the use of the land until it is released from the mortgage, and thereafter the railroad will deed that part to the University.

Adjourned.

ROBERT B. MEIGS,
Secretary.

BOARD OF TRUSTEES

Ithaca, New York, October 29, 1938.

Present: Trustees Hiscock, Chairman; J. DuPratt White, Day, Graves, Davis, Stutz, Babcock, Becker, Boak, Burritt, Donlon, Eastman, Gannett, Gherardi, Hutchinson, Ickelheimer, Langdon, N. H. Noyes, Parker, Pfann, Rockwell, Teagle, Treman, Upson, Whinery, Whitman, and Williams; Faculty Representatives English, Stevens, and Whetzel; and Comptroller Rogalsky.

Regrets were received from Trustees Lehman, H. V. Noyes, Cornell, Blair, Griffis, Heckscher, Olin, Sibley, Taylor, Van Namee, and Horace White, and their absence excused.

1. The minutes of the meeting of the Board of Trustees of June 20, 1938, were approved as printed.

2. The minutes of the meetings of the Committee on General Administration of June 20, 1938, August 22, 1938, and September 10, 1938, were approved as printed and the actions therein contained ratified and confirmed.

3. The minutes of the meeting of the Committee on General Administration of October 1, 1938, were approved as corrected by that Committee at its meeting on October 29, and the actions therein contained ratified and confirmed.

4. The minutes of the meetings of the Committee on Finance of June 20, 1938, July 20, 1938, and August 5, 1938, were approved as printed and the actions therein contained ratified and confirmed.

5. The minutes of the meetings of the Committee on Buildings and Grounds of June 18, 1938, and August 12, 1938, were approved as printed and the actions therein contained ratified and confirmed.

6. The minutes of the meeting of the Medical College Council of October 14, 1938, were approved as printed and the actions therein contained ratified and confirmed.

Particular attention was called to the fact that at this meeting of the Medical College Council, it was moved to increase the tuition in the Medical College in New York City to \$600 a year beginning with the next entering class. Upon recommendation of the President, this action was confirmed by the Board.

7. It was reported that the Committee on Buildings and Grounds, at its meeting held on October 28, 1938, took the following actions:

A. In connection with the consideration of a proposed addition to Prudence Risley Hall to accommodate approximately one hundred

and fifty girls, it was moved and carried that the Chairman of the Committee on Buildings and Grounds appoint a committee of three with power to expend not more than \$500 for technical advice to study the whole student housing situation, giving particular consideration to the proposed addition to Prudence Risley Hall and to report to this Committee at its next meeting.

B. The Comptroller and the Superintendent of Buildings and Grounds were authorized to proceed with the construction of a new sheep barn to replace the one recently destroyed by fire, and to use the \$8,000 to be derived from fire insurance for that purpose, in conjunction with free labor to be supplied by the National Youth Administration, if that should seem desirable.

These actions of the Committee on Buildings and Grounds were ratified and approved, and the necessary appropriations made.

8. It was reported that the State College Council, at its meeting held on October 28, 1938, took the following actions:

A. The Council recommended to the Board of Trustees that it approve the proposal of the Dean of the College of Agriculture, that he make a real effort to have the Federal regional research laboratory for the eastern region located at Ithaca or in the vicinity of Ithaca. This laboratory would be a Federal project and would have no legal connection with Cornell University.

It was the consensus of opinion that the proposed effort should be made.

B. After a discussion of the activities of the Federal Resettlement Administration and of several tracts of land which it has acquired in the course of its operation and which it proposes to offer to the University under long term leases for experimental and recreational uses, the Council voted to recommend to the Board of Trustees that the Dean of the New York State College of Agriculture be authorized to negotiate a long term lease of the 1,500 acres in the Town of Dryden and on top of the ridge east of Turkey Hill, subject to the approval of the President and Comptroller of the University as to the terms of the lease; and that he be likewise authorized to secure a long term lease of the 1,000 acres more or less in the town of Hector, Schuyler County, suitable for grazing areas, subject to the approval of the President and Comptroller of the University as to the terms of the lease and with such provision as will make it possible for the College to terminate the lease should the pasture rental plan prove impractical at the end of a specified number of years.

With the qualification that any such lease or leases be made subject to the approval of the University Attorney, as well as of the President and Comptroller of the University, the recommendation was approved.

9. The President reported with deep regret the following deaths:

Thomas Lyttleton Lyon, Professor of Soil Technology, Emeritus, in the New York State College of Agriculture, in Ithaca, on October 7, 1938.

Ernest William Rettger, Professor of Applied Mechanics in the School of Civil Engineering, in Ithaca, on October 9, 1938.

Leslie A. Fenner, Instructor in Machine Drawing in the Sibley School of Mechanical Engineering, in Ithaca, on October 20, 1938.

10. The resolution adopted by the University Faculty on the death of Professor Peter Walter Claassen was unanimously concurred in and adopted by the Trustees. (This resolution is set forth in the minutes of the University Faculty at pages 2004-2006.)

11. The resolution adopted by the University Faculty on the death of Professor Herman Diederichs was unanimously concurred in and adopted by the Trustees. (This resolution is set forth in the minutes of the University Faculty at pages 2016-2019.)

12. The resolution adopted by the University Faculty on the death of Professor William Alexander Hammond was unanimously concurred in and adopted by the Trustees. (This resolution is set forth in the minutes of the University Faculty at pages 2057-2058.)

13. The resolution adopted by the University Faculty on the death of Professor Herbert Andrew Hopper was unanimously concurred in and adopted by the Trustees. (This resolution is set forth in the minutes of the University Faculty at pages 2056-2057.)

14. The resolution adopted by the University Faculty on the death of Professor George Robert McDermott was unanimously concurred in and adopted by the Trustees. (This resolution is set forth in the minutes of the University Faculty at pages 2008-2010.)

15. The resolution adopted by the University Faculty on the death of Professor Edward Leamington Nichols was unanimously concurred in and adopted by the Trustees. (This resolution is set forth in the minutes of the University Faculty at pages 2042-2045.)

16. The resolution adopted by the University Faculty on the death of Professor Albert Charles Phelps was unanimously concurred in and adopted by the Trustees. (This resolution is set forth in the minutes of the University Faculty at pages 2001-2004.)

17. The resolution adopted by the University Faculty on the death of Professor Hugh Daniel Reed was unanimously concurred in and adopted by the Trustees. (This resolution is set forth in the minutes of the University Faculty at pages 2007-2008.)

18. The resolution adopted by the University Faculty on the death of Professor Merritt Wesley Harper was unanimously concurred in and adopted by the Trustees. (This resolution is set forth in the minutes of the University Faculty at pages 2065-2066.)

19. The resolution adopted by the University Faculty on the death of Professor Myron A. Lee was unanimously concurred in and adopted by the Trustees. (This resolution is set forth in the minutes of the University Faculty at pages 2064-2065.)

20. The resolution adopted by the University Faculty on the retirement of Professor Wilder Dwight Bancroft was unanimously concurred in and adopted by the Trustees. (This resolution is set forth in the minutes of the University Faculty at pages 1996-1997.)

21. The resolution adopted by the University Faculty on the retirement of Professor Frederick Bedell was unanimously concurred in and adopted by the Trustees. (This resolution is set forth in the minutes of the University Faculty at pages 2019-2021.)

22. The resolution adopted by the University Faculty on the retirement of Professor Thomas Lyttleton Lyon was unanimously concurred in and adopted by the Trustees. (This resolution is set forth in the minutes of the University Faculty at pages 1997-1998.)

23. The resolution adopted by the University Faculty on the retirement of Professor William Strunk was unanimously concurred in and adopted by the Trustees. (This resolution is set forth in the minutes of the University Faculty at pages 2021-2022.)

24. The resolution adopted by the University Faculty on the retirement of Professor Edgar Harper Wood was unanimously concurred in and adopted by the Trustees. (This resolution is set forth in the minutes of the University Faculty at pages 2010-2011.)

25. It was suggested that an editorial committee be created to edit resolutions on deaths and retirements so as to achieve some measure of uniformity and equality of treatment.

26. Authority was granted the President to confer degrees in February, 1939, in accordance with the recommendations of the special faculties, upon candidates who have fulfilled all necessary requirements.

27. Upon recommendation of the President, Ulysses Prentiss Hedrick was elected Director, Emeritus, of the New York State Agricultural Experiment Station at Geneva, effective January 15, 1938.

28. Upon recommendation of the President, the budget for the current year was amended by deleting the name of R. M. Ogden and

his title of Professor and salary of \$3,000 from the section entitled Fine Arts in the College of Arts and Sciences, and by inserting his name and the title of Professor under the section entitled Education, with the same salary of \$3,000, the sum of \$3,000 to be withdrawn from the Department of Fine Arts and reappropriated to the Department of Education for this purpose.

29. Upon recommendation of the President, William C. Munly, Lieutenant Colonel M.C., U. S. Army, was appointed Professor of Military Science and Tactics in the Medical College in New York City for the period July 1, 1937, to June 30, 1939.

30. Upon recommendation of the President, Blair Gullion was appointed Head Coach of Basketball for the period October 1, 1938, to June 30, 1939, at a salary of \$4,500.

31. Upon recommendation of the President, the following appointments and changes in appointments, which are covered by the budget or do not affect the budget, were made to the staff of the Medical College in New York City for the periods indicated:

Norman Cameron as Associate Professor of Psychology for the period October 1, 1938, to June 30, 1939, at a salary of \$4,200 per year, to be paid by the New York Hospital.

The title of Bronson S. Ray was changed from Associate in Surgery to Assistant Professor of Surgery, for the period October 15, 1938, to June 30, 1939, without change in salary.

Richard W. Linton as Assistant Professor of Pathology for the period August 24, 1938, to June 30, 1939. (Salary to be paid from the Rockefeller Tuberculosis Studies Fund.)

Frank Glenn as Assistant Professor of Clinical Surgery for the period October 15, 1938, to June 30, 1939, at a salary of \$3,000 per year, to be paid from the Markle Fund.

32. The President reported that the Faculty of the Medical College in New York City has elected Dean W. S. Ladd as its Faculty Representative on the Board of Trustees for a term of three years beginning January 1, 1939.

33. Upon recommendation of the President, Trustee Maxwell M. Upson was re-elected a Trustee member of the College of Architecture Council for a term of three years, to succeed himself, said term to end June 30, 1941.

34. The President reported that the Faculty of the College of Architecture has elected Professor A. Duncan Seymour to the College of Architecture Council for a term of three years to succeed Dean Gilmore D. Clarke, said term to end June 30, 1941.

It is reported for record that the terms of the other members of said Council expire as follows :

F. L. Ackerman.....	June 30, 1940
R. H. Shreve.....	June 30, 1939
Trustee Bancroft Gherardi.....	June 30, 1939
Professor F. H. Bosworth.....	June 30, 1940

35. The President reported the following elections by the several Faculties to membership on Conference Committees beginning with the academic year 1938-39 :

Faculty of Arts and Sciences :	
Professor Donald English.....	1940
Faculty of Law :	
Professor John W. MacDonald.....	1940
Faculty of the Ithaca Division of the Medical College :	
Professor B. F. Kingsbury to succeed Dr. A. T. Kerr as ex officio member.	
Professor J. A. Dye.....	1939

36. After a discussion as to the usefulness of the Conference Committees of the several Faculties and of the desirability of continuing them, it was voted that this practice as a regular procedure should be discontinued provided the right of the Faculties of the various colleges to consult from time to time with the Board of Trustees or its standing committees should be adequately recognized in the Statutes. This matter was referred to the Committee on the Revision of the Statutes to frame an amendment repealing the present Section 5 of Article VIII of the Statutes and enacting an adequate provision to recognize or establish the faculties' right of consultation with the Board of Trustees and its standing committees.

37. The Comptroller reported that the New York State Daughters of the American Revolution have voted to establish three \$100 annual scholarships for worthy students in the College of Home Economics, the scholarships to be awarded to a senior, a junior, and a sophomore, to be selected by the Daughters of the American Revolution from two candidates from each class nominated by the Scholarship Committee of the College of Home Economics.

38. Upon recommendation of the President, the five graduate scholarships in the College of Architecture with an annual value of \$250 each to be applied to tuition, established by Trustee action in 1934 and which expire in June, were discontinued upon such expiration. In lieu thereof, three scholarships per year with a value of \$300 each to be applied proportionately on the tuition of each term were established

for a period of five years commencing with the academic year 1939-40, said scholarships to be awarded to applicants who are graduates of four-year schools, irrespective of their baccalaureate degrees. The tenure of each such scholarship shall terminate when its holder is admitted to the Graduate School.

39. Upon recommendation of the President, the six first-year scholarships in the College of Architecture of a value of \$200 each, providing for the remission of one-half of a year's tuition, established by the Trustees in 1936 and which expire in June, were renewed for a further period of three years and the number increased from six to nine, all of the same value and upon the same terms as heretofore.

40. The matter of the proposed lease between the United States Department of Agriculture and the University, for a period of 50 years, to cover approximately 384 acres of condemned farm lands near South Danby and North Spencer was referred to the Comptroller and University Attorney to examine and report back to this Board.

41. Upon recommendation of the Committee on General Administration, the report of its sub-committee appointed to study the proposal of the National Youth Administration that the University undertake the building of a housing group for graduate students to be erected with National Youth Administration labor, the acceptance of that report by the Committee on General Administration, and the decision reached therein were confirmed.

42. Authority was granted the Committee on General Administration, when in its opinion it is desirable that any meeting of the Board shall extend over a period of two days, to fix two successive days for the holding of such meeting of the Board of Trustees.

43. It was decided that the next meeting of the Board of Trustees should be held at the Medical College in New York City at a date to be fixed by the Committee on General Administration.

44. The report of the Joint Committee of the Trustees and the Faculty of Cornell University, which committee was continued by action of the Board of Trustees on June 20, 1938, to give further study to the program of physical education, recreation, intramural sports, and intercollegiate athletics, was read by Chairman Babcock of that Committee. Certain features of the report were discussed and supplemented and at the conclusion of the discussion, it was moved and carried that the report be received and filed in the following form, and that the recommendations therein contained be adopted, subject to the concurrence of the University Faculty.

"Your Committee recommends that, subject to the concurrence of the University Faculty, the organization set up by the Trustees of

Cornell University on June 17, 1935, 'to control the administration of intercollegiate athletics by the Cornell University Athletic Association . . . and to administer intramural athletics, physical education and certain recreational activities' (see Proceedings of the Trustees, 1934-35, pages 1428 and 1431) be amended so as to substitute for the Board of Athletic Policy and the Faculty Committee a 'Council on Physical Education and Athletics'.

"Your Committee recommends that, subject to the authority of the Board of Trustees and the President, the Council be responsible for the policies and administration of the program of intercollegiate athletics, intramural sports, and physical education and recreation in Cornell University.

"Your Committee also recommends that the Council consist of the Director of Physical Education and Athletics, who shall be chairman ex officio; the President and the Comptroller, both ex officio; three members of the University Faculty, chosen for three-year terms in such manner as the Faculty may prescribe and with the provision that the first three members to be chosen shall serve for one, two and three year terms respectively; two Alumni Trustees appointed annually by the Board of Trustees; and two students to be chosen in such manner as may later be determined by the President. With regard to all matters of eligibility and student leaves of absence to participate in athletic contests, sole authority shall reside in a sub-committee of the Council, consisting of the Chairman, the President, and the three Faculty representatives on the Council."

45. It was moved and carried that the members of the Council on Physical Education and Athletics shall constitute the Directors of the Cornell University Athletic Association and that such changes as are required to effect this purpose shall be made in the charter and by-laws of that Association, provided the University Faculty concurs in the action taken at this meeting to create the Council and to become effective when that Council is established and assumes its functions.

46. Judge Hiscock informed the Board of Trustees that after careful and deliberate consideration, he had concluded that in the best interests of the Board and the University he should resign from the Chairmanship of the Board. Chairman Hiscock explained that his decision to do so was not influenced by any question of health nor because the duties of the office were too arduous. On the contrary, he indicated that he had always considered the holding of this office one of the greatest honors of his life, and its duties had been a pleasure. But he pointed out that with the Commencement of the coming year he will have been Chairman of the Board for twenty-two years, and that he considered that a long enough time for anyone to hold the office. In his opinion it was time that the office should be handed over to a new man who may have new ideas which may stimulate the Board into increased activity in meeting the duties which rest upon it. The Chairman expressed his deep appreciation of the honor which

he had enjoyed and of the very friendly attitude and consideration which the members of the Board had shown him. In keeping with his decision, he submitted his resignation as Chairman of the Board of Trustees, to take effect as soon as the Board should elect his successor, indicating, however, that it was his intention to continue his term as Trustee.

Trustee Graves expressed profound regret that the Chairman felt it necessary to take this step, and the desire of every member of the Board to express his very great indebtedness for the Chairman's fairness, breadth of view and devotedness to this institution. These sentiments were seconded and added to by Trustees White, Donlon, Upson, Langdon, Babcock, Day, Whitman and Gherardi. By a unanimous standing vote the Board ratified them as an expression of the appreciation, gratitude, and affection which every member of the Board entertains toward its chief.

47. Upon recommendation of the President, an appropriation of not to exceed \$1,000 was made to the Department of Music for the purchase of choir robes for use in Sage Chapel.

48. Dean Stevens of the Law School advised of the efforts being made to have the annual meeting of the New York State Bar Association held at the University in June, between Commencement and the opening of the Summer Session. He also explained that certain arrangements would be necessary to accommodate the Bar Association in University buildings and requested authority of the Board to attempt to have the meeting of the Bar Association held at the University and to make the necessary arrangements. After a discussion, Dean Stevens was authorized to proceed with the necessary arrangements for the accommodation of the said Bar Association meeting at the University, during the designated period when the University will not be in session. Because of their objections to a certain feature of the proposed arrangement, Trustees Eastman and Burritt requested that their dissenting vote be recorded.

49. By the concurrent vote of a majority of the total membership of the Board, and upon recommendation of the President, Section 5 of Article XV of the University Statutes was suspended and the consideration of the revision or repeal of this statutory provision was referred to the Committee on the Revision of the Statutes.

50. By the concurrent vote of a majority of the total membership of the Board and upon recommendation of the President, Section 4 of Article XVIII of the University Statutes, as revised on June 20, 1938, was amended by adding at the end of the first sentence of that section and as a part thereof, the words, "for terms of one, two, three, and

four years respectively in the first instance, beginning on July 1, 1938, and thereafter, upon the expiration of any term, for terms of four years each".

51. The President reported that he has appointed the following named members of the Faculty to the Board of Editors of the Cornell University Press, and that their terms will be as indicated opposite their names.

F. K. Richtmyer.....	1 year	O. F. Curtis.....	3 years
F. C. Prescott.....	2 years	Carl Becker.....	4 years

Mr. Woodford Patterson, the Manager of the Press, will be ex officio the fifth member of the Board of Editors.

52. The Committee on Funds for the Endowed Colleges submitted its First Report, recommending the appointment of a full time University official, of first rate status, with such title as the Board may approve, to be paid an adequate salary and assume and exercise executive and administrative duties over the fund-raising activities of and on behalf of the University, including coordination of the work of the Executive Secretary of the Cornellian Council with fund-raising efforts of the Board.

The report as submitted was amended by the Board and as so amended approved. The choice of a title for the new official, his selection, salary and tenure of office were referred, with power, to the Committee, and the Committee was further authorized and empowered to draft an appropriate statute of the University to cover the creation of such an office, and the Board voted unanimously for such statutory change or changes as may be so advised by the Committee.

53. The President's Report for the year ending June 30, 1938, was received.

54. The Comptroller's Report for the year ending June 30, 1938, was received.

55. The report of the annual audit made by Scovell, Wellington & Co. was presented.

56. The President's suggestion that it might be desirable for the Board to appoint a committee of its members to canvass the field of possible candidates for Board membership was approved, and it was moved and carried that such a committee be appointed by the Chairman of the Board, to consist of not less than three nor more than five members, for the purpose suggested.

(NOTE: The Chairman appointed the following committee: Trustees Becker, Chairman; Donlon, Teagle, Whitman, and Williams.)

57. The President presented registration data.

58. The President presented to the Board the unsatisfactory condition of the field of Biology in the endowed colleges, resulting at this time from the death of Professor Reed, former head of the Department of Zoology in the College of Arts and Sciences, and from the termination of the first year of medicine at Ithaca. He stated that the problem required the pursuance of one of two alternative courses:

(1) The strengthening of the resources of the Endowed Colleges in the field of Biology, or

(2) the adoption of a program of gradually relinquishing all work in this field to the State Colleges.

He further reported that he was in communication with the Rockefeller Foundation concerning the possibility of securing aid for the support of work in the field of biology in the endowed colleges, possibly in the form of a building to house such activities. It was moved and carried that the President be authorized to continue his conversations with the Rockefeller Foundation to this end.

59. The President pointed out the lack of facilities at Cornell for training in business administration and for governmental service.

Authority was granted the President to have a study made as to the advisability of the establishment of a School or College of Business and Public Administration in the University.

Adjourned.

ROBERT B. MEIGS,
Secretary.

FINANCE COMMITTEE

Ithaca, New York, October 29, 1938.

Present: Trustees Hiscock, Day, J. DuPratt White, Upson, Williams, Teagle, Ickelheimer, and Comptroller Rogalsky.

Regrets were received from Chairman Griffis and his absence excused.

1. In the absence of Chairman Griffis, Trustee J. DuPratt White was elected Chairman of the meeting.

2. The Purchases and Sales made since the meeting of October 1st were ratified and confirmed.

3. It was voted to approve all Purchases and Sales made during the quarterly period, July 1st to October 1st, as shown on the quarterly list of Changes In Investments.

4. As there was not sufficient time to discuss the annual audit made by Messrs. Scovell, Wellington & Co. for the year ended June 30, 1938, the Comptroller's office was requested to place this item on the conspectus for the next meeting of the Committee.

5. It was voted to purchase \$5,000 U. S. Treasury 2¾s of 1954-51 at the market, and to deposit these bonds with the Industrial Commissioner of the State of New York in accordance with the Commissioner's request under the law covering workmen's compensation.

6. The next meeting was left at the call of Chairman Griffis.

Adjourned.

LEWIS H. DURLAND,
Secretary.

COMMITTEE ON GENERAL ADMINISTRATION

Ithaca, New York, November 12, 1938.

Present: Trustees Gherardi, Chairman; Day, Babcock, Gannett, Griffis, Langdon, N. H. Noyes, Treman and J. DuPratt White; Faculty Representatives English and Whetzel; and Comptroller Rogalsky.

Regrets were received from Trustees Cornell and Graves, and Faculty Representative Stevens, and their absence excused.

Items were reported, recommendations made, and actions taken as follows:

1. Attention was called to the recent death of Mr. Charles Z. Klauder, the architect who designed the Baker Dormitory Group and the War Memorial.

Mr. Klauder was a distinguished architect of Philadelphia, and designed not only those buildings on the Cornell Campus but large building activities on the Princeton Campus and the University of Pittsburgh, including the Heinz Memorial at that institution. He was particularly skillful and noted for his work in connection with the Collegiate Gothic type of architecture and attained a national reputation in that general line of designing.

2. The President reported that the Carnegie Foundation has made available the following widows' pensions:

Mrs. Ethel M. Rettger, \$420, effective October 10, 1938.

Mrs. Bertha C. Lyon, \$445, effective November 7, 1938.

3. Upon recommendation of the President, a sabbatic leave of absence was granted M. L. Nichols, Professor of Chemistry, for the first term of the academic year 1939-40.

4. Upon recommendation of the President, a sabbatic leave of absence, under the rules of the University and subject to adjustment in salary or otherwise in conformity with State appropriations, was granted Harold G. Beattie, Associate in Research in Chemistry in the New York State Agricultural Experiment Station at Geneva, for the six months, December 15, 1938, to June 15, 1939.

5. Upon recommendation of the President, George R. Latham, III, was appointed Assistant in the Sibley School of Mechanical Engineering at a salary of \$50 per month, beginning November 1 and continuing for the remainder of the fiscal year, the total salary to be \$400, and the necessary reappropriation was made. (Lapsed salary of Professor Rettger.)

6. Upon recommendation of the President, the sum of \$3,000 was appropriated and made available to the newly constituted Library Council to enable it to engage a modest staff for the current year to investigate the present uses and resources of the libraries of the University, and to inventory the entire library situation.

7. Upon recommendation of the President, the sum of \$1,800 was appropriated to be disbursed under the authority of the President during the current year for the employment of assistants for members of the staff of the University Faculty who will conduct a study of the advisability of creating a School or College of Business and Public Administration in the University.

8. Upon recommendation of the President, the request of the Administrative Board of the Summer Session for an appropriation of \$60,000 for the expenses of the University Summer School of 1939, was granted.

Trustee Griffis requested that his opposition in principle be recorded to the making of such appropriation unless the tuition in the Summer Session is increased so as to make it a self-supporting enterprise, but for the present year he was willing to support the recommendation of the President.

9. In discussing the advisability of increasing tuition in the Summer Session it was suggested that the Summer Session Board make a study of summer tuition charges generally and report with its recommendations to this Committee or to the Board of Trustees. The President thereupon advised that he had an interim report from the Director of the Summer Session which set forth reasons for opposing an increase in Summer Session tuition at this time. In general this disclosed that the tuition rates in the West and South are less than those of Cornell at the present time, and that those in New York City are higher. The result is that a large percentage of our Summer Session students are school teachers from New York City and environs, and the attendance is not as generally representative as is desirable.

10. Upon recommendation of the Treasurer's Office, the second and third paragraphs of Section 9 of Article IV of the Rules and Regulations of the University were amended to read as follows:

"If registered in the short summer courses, the student shall be obligated for twenty per cent of the term's tuition for each week, or fraction thereof, between the first day upon which he receives instruction and the date of his certificate of withdrawal as issued by his college unless the withdrawal is made within three days of the day of his registration.

"If registered in the regular first and second terms in the University at Ithaca, or in the winter course in the College of Agriculture, the student shall be obligated for ten per cent of the term's tuition for each week or fraction thereof, between the first day upon which he receives instruction and the date of his certificate of withdrawal as issued by his college."

11. By motion made and carried, the Committee requested the President of the University to wait upon the Chairman of the Board and consult him as to his wishes in respect of the Board's procedure on his resignation, and Trustees Langdon and Babcock were appointed a committee to attend with the President on that occasion.

12. The request of the school authorities of the Truxton Central School District that Cornell University join with them in an application to the Surrogate's Court for permission to extend eligibility for the scholarships provided under the Will of Eudorus C. Kenney to residents of the Truxton Central School District, instead of merely to residents of the town of Truxton was approved, on the understanding that an effort will be made to comply with the wishes of the testator as closely as is permitted by the reorganization of the Truxton School District.

13. The Comptroller reported that Mrs. Ethel M. Rettger has decided not to sell her house at 3 Grove Place to the University, so that the power granted the Comptroller at the last meeting to purchase the property for not to exceed \$7,000 will not be exercised for the present at least.

14. The Committee decided that it has no objection to the granting of permission by the administration of the University to Mrs. Ethel M. Rettger to continue occupying the house at 3 Grove Place, and to Mrs. Bertha C. Lyon to continue occupying the house at 5 Reservoir Avenue, for a reasonable time should they seek such permission, subject to the terms and conditions of the ground leases pertaining to their respective properties.

15. The date for the December meeting of the Committee on General Administration was fixed as December 17, 1938.

16. The date for the Winter meeting of the Board of Trustees to be held in New York City was fixed as January 21, 1939.

17. It was moved and carried that the new University official, to have executive charge of the fund-raising activities of the University, whose employment was authorized by the Board of Trustees on October 29, be made eligible to the benefits of the Cornell University Contributory Retirement Income Plan.

18. Upon recommendation of the President, the appropriation of \$1,700 made to the Graduate School at the meeting of this Committee on October 29, to defray the cost of publication of the volume containing abstracts of Ph.D. theses for 1938, was rescinded.

19. Trustee Gannett pointed out that rapid strides are being made in the field of aviation and that there is no adequate provision for the study of that subject in the curriculum of the University. Trustee Griffis pointed out that the same situation obtains in the fields of motion pictures and television.

It was moved and carried that the President consult with the proper members of the Faculty in the Engineering College as to the feasibility of providing instruction in the fields of aviation, motion pictures, and television, and report their findings and recommendations to this Committee.

20. It was suggested that consideration should be given to the question of whether the binding and repair of books in the University libraries should be contracted for with outsiders or whether the University should maintain its own bookbinding and repair staff. In this connection Professor Whetzel reported that many valuable books in the University libraries were in deplorable condition.

Adjourned.

ROBERT B. MEIGS,
Secretary.

Proceedings of the Board of Trustees

FINANCE COMMITTEE

New York City, November 23, 1938.

Present: Trustees Griffis, Chairman; Day, J. DuPratt White, Upson, Williams, Ickelheimer and Comptroller Rogalsky.

Regrets were received from Trustees Teagle and Hiscock and their absence excused.

1. Certain items pertaining to the audit report of Messrs. Scovell, Wellington & Co. for the fiscal year ended June 30, 1938, were discussed. At some future meeting the Comptroller's office was requested to furnish a statement on the Campus Cottage Account and the Plant Additions Deficit Account.

2. Comptroller Rogalsky pointed out that the Athletic Association was willing to budget \$25,000 for a University golf course in connection with the Physical Education program. He also stated that this project could very possibly be done cheaper with WPA labor. There was further discussion as to whether the project was to be self-supporting. After the Director of Athletics has reported more fully to the President, the whole matter is to be brought up again with this committee.

3. The question of a loan to the Cornell Club of New York was again discussed and it was agreed that the University was still willing to grant this, but only on the basis originally provided for as covered in the minutes of the Finance Committee of April 9, 1938.

4. The Comptroller's Office presented a recapitulation of securities showing the total market and book values as of November 15, 1938, as compared with June 30, 1938. Comparison revealed an improvement in appreciation of \$1,429,196.61.

5. The Purchases and Sales made since the meeting on October 29, 1938, were ratified and confirmed.

6. The following sales were authorized and in connection with each it was

RESOLVED, That George F. Rogalsky, as Treasurer, be and he hereby is authorized to endorse the certificates in blank and to attach thereto the University's corporate seal.

- (a) 500 shs. American Sugar Refining Co. 7% preferred stock
- (b) 33 shs. Atlantic Refining Co. 4% preferred stock
- (c) 500 shs. Commercial Investment Trust Corp. \$4.25 convertible preferred stock
- (d) 365 shs. General Foods Corp. \$4.50 preferred stock
- (e) 10 shs. General Motors Corp. \$5 cumulative preferred stock

7. It was voted to sell \$100,000 Chicago, Terre Haute & South-eastern Railroad Co. First & Refunding 5's of 1960 at or about cost.

8. The following purchases were authorized and the prices left to the discretion of the Comptroller's Office:

- (a) \$50,000 Commonwealth Edison Co. Conv. Deb. 3½'s of 1958
((\$9,375 par value to be purchased at par through exercise of rights)
- (b) \$50,000 Monongahela West Penn Public Service 1st 4½'s of 1960
- (c) \$100,000 Wisconsin Power & Light 1st & Ref. 4's of 1966
- (d) \$100,000 Continental Oil Deb. 2¾'s of 1948
((\$2,250 par value to be purchased through the exercise of rights)
- (e) 1,000 shs. Gulf Oil Corp. common stock
- (f) 700 shs. Radio Corp. of America \$3.50 convertible preferred stock

9. The Committee voted to purchase additional public utility first mortgage bonds with any surplus funds which might be available between now and the next meeting, the selection of such issues being left to Trustee Williams and the Comptroller's Office.

10. The thanks of the members of the Committee were extended to Chairman Griffiths for his hospitality.

11. The next meeting of the Committee was left at the call of the Chairman.

Adjourned.

LEWIS H. DURLAND,
Secretary.

CORNELL UNIVERSITY MEDICAL COLLEGE COUNCIL

December 9, 1938.

A meeting of the Cornell University Medical College Council was held in the Faculty Room at 1300 York Avenue on Friday, December 9, 1938, at 4:30 P. M.

Present: President Day, Dean Ladd, Mr. Williams, Mr. Becker, Mr. Ickelheimer, Dr. Stander, Dr. Opie.

The Secretary presented the minutes of the Council meeting held October 14, 1938. The minutes as printed and circulated were approved.

It was moved and carried that the following recommendations be made to the Board of Trustees:

1. That the following list of gifts received since the last Council meeting be accepted:

Amount of Grant	Total Received to Date	
\$4,000.00	\$2,000.00	Josiah Macy, Jr. Foundation to Department of Public Health for study of social and cultural background in family situations in the Cornell Health District.
900.00	900.00	Klett Manufacturing Company to Department of Biochemistry for study of application of Klett-Summerson Photo-electric Colorimeter to biochemical analysis.
700.00	700.00	Eli Lilly & Company to Department of Medicine for study of carbohydrate metabolism.
<hr/> \$5,600.00	<hr/> \$3,600.00	Totals

2. That the sum of \$750.00 be transferred from salaries to supplies in the budget of the Department of Pathology.

3. The Council, having given consideration to the new plan for the handling of Full Time Fees collected by the full time clinical staff of the New York Hospital, records its opinion that the plan is sound and that the University may wisely accept the funds as proposed.

4. That the plan proposed by the New York Hospital for the administration of the budget of the Department of Psychiatry be approved.

It was moved and carried that the following staff of the Memorial Hospital for the year 1939, recommended by Dean Ladd in accordance with the Douglas Deeds of Trust, be approved:

MEMORIAL HOSPITAL STAFF
1939

Director

James Ewing, M.D.

Executive Officer Medical Board

Frank E. Adair, M.D.

Attending Surgeons

Benjamin S. Barringer, M.D.

Frank E. Adair, M.D.

George E. Binkley, M.D.

William P. Healy, M.D.

Hayes E. Martin, M.D.

George T. Pack, M.D.

Bradley L. Coley, M.D.

Attending Physician

Lloyd F. Craver, M.D.

Associate Attending Surgeons

Archie L. Dean, M.D.

James J. Duffy, M.D.

Frank R. Smith, M.D.

Howard C. Taylor, Jr., M.D.

Norman E. Treves, M.D.

William L. Watson, M.D.

Assistant Surgeons

Russell S. Ferguson, M.D.

Samuel C. Johnson, M.D.

William S. MacComb, M.D.

John Kelly, M.D.

Norman L. Higinbotham, M.D.

Gordon P. McNeer, M.D.

Clinical Assistants

Joseph Farrow, M.D.

H. Leonard Frazell, M.D.

Gray H. Twombly, M.D.

Martha Elizabeth Howe, M.D.

John E. Leach, M.D.

Neurologist

George Hall Hyslop, M.D.

Pediatrician

Harold Dargeon, M.D.

Roentgenologist

Ralph E. Herendeen, M.D.

Assistant Roentgenologist

James J. Duffy, M.D.

Clinical Assistant in Roentgenology

Alfred F. Hocker, M.D.

Anæsthetists

Edward King, M.D.

Anna E. Armstrong, R.N.

Margaret Grosch

Dental Surgeon

Andrew J. Ackerman, D.D.S.

CONSULTING STAFF

Surgeons

William H. Downes, M.D.

Charles L. Gibson, M.D.

Alfred S. Taylor, M.D.

John A. Hartwell, M.D.

John Rogers, M.D.

Gynecologists

H. C. Coe, M.D.

George W. Jarman, M.D.

Physicians

Lewis A. Conner, M.D.
 Arthur L. Holland, M.D.

Walter L. Niles, M.D.

Dermatologists

Hans J. Schwartz, M.D.

J. Frank Fraser, M.D.

Ophthalmologists

Arnold Knapp, M.D.

Algernon B. Reese, M.D.

Neurologist

Foster Kennedy, M.D.

Neurological Surgeon

Byron Stookey, M.D.

Urologist

Edward L. Keyes, M.D.

Roentgenologists

Lewis Gregory Cole, M.D.

Harry M. Imboden, M.D.

Laryngologist

D. Bryson Delavan, M.D.

Dental Surgeon

William W. Shepard, D.D.S.

Statistician

Professor Walter F. Willcox

LABORATORY RESEARCH STAFF

Pathologist

Fred W. Stewart, M.D.

Serologist

E. S. L'Esperance, M.D.

Bacteriologist

John C. Torrey, M.D.

Physicist

Gioacchino Failla, D.Sc.

Associate Physicist

Edith H. Quimby, M.S.

Assistant Physicist

Leonidas Marinelli, M.S.

Biophysicist

Robert S. Anderson, Ph.D.

*Assistant Biophysicist**Biologist*

Halsey J. Bagg, Ph.D.

Assistant Biologist

Clarence R. Halter, Ph.D.

Physiological Research

Russell S. Ferguson, M.D.
 Howard C. Taylor, Jr., M.D.

Gray H. Twombly, M.D.

Chemists

Helen R. Downes, Ph.D.
 Kanematsu Suguira, D.Sc.

Helen Q. Woodard, Ph.D.

On motion, the Council adjourned.

E. K. TAYLOR,
Secretary of the Council.

COMMITTEE ON GENERAL ADMINISTRATION

Ithaca, New York, December 17, 1938.

Present: Trustees Gherardi, Chairman; Day, Babcock, Cornell, Langdon, Treman, and J. DuPratt White; Faculty Representatives English, Stevens, and Whetzel; and Comptroller Rogalsky.

Regrets were received from Trustees Graves, Griffis and N. H. Noyes, and their absence excused.

Items were reported, recommendations made, and actions taken as follows:

1. On calling the meeting to order the Chairman expressed the opinion that the Provost, H. W. Peters, should be invited to attend all meetings of the Committee on General Administration. The Committee concurred in this suggestion and Mr. Peters was invited to attend and did attend the meeting.

2. The President reported the resignation of Celeste Pirwitz as Theatre Assistant in the Department of Public Speaking, effective December 12, 1938.

3. The President reported with deep regret the death of Glen Parker Van Eseltine, Associate in Research in the New York State Agricultural Experiment Station at Geneva, on November 15, 1938.

4. Upon recommendation of the President, the following sabbatic leaves of absence were granted for the first term of the academic year 1939-40:

E. A. Burt, Professor of Philosophy

Horace E. Whiteside, Professor of Law.

5. Upon recommendation of the President, the sabbatic leave of absence formerly granted C. E. Townsend, Professor of Machine Drawing in the Sibley School of Mechanical Engineering, for the first term of the academic year 1938-39, was postponed to the first term of the academic year 1939-40.

6. The Comptroller made a report upon the pending indictments brought by the Federal Government against numerous parties involved in the milk industry in the City of Chicago, Illinois, and explained how Professor Leland Spencer of the Department of Agricultural Economics in the New York State College of Agriculture came to be included in this indictment. He further described what action had been taken in his behalf up to the present time.

After discussion, the Committee concluded that the University should not associate itself with Professor Spencer's defense.

7. The Committee voted unanimously to concur in the recommendation of the President and of the Dean of the College of Engineering that William Abbett Lewis, Jr., be appointed Director of the School of Electrical Engineering, effective February 1, 1939, at an annual salary of \$6,300. This recommendation will be presented to the Board of Trustees at its meeting on January 21, 1939.

8. Upon recommendation of the President, the following appointments to and changes in salary and titles of the staff, which are covered by the budget or do not affect the budget, were made for the periods indicated:

W. P. Bebbington, Instructor in Experimental Engineering, Sibley School of Mechanical Engineering, was granted free tuition in the Graduate School and waiver of laboratory fees in Engineering for the current academic year, in addition to his salary.

The title of F. O. Waage was changed from "Assistant Professor of Classics and Fine Arts" to "Assistant Professor of the History of Art and Archæology."

The title of T. R. Cuykendall was changed from "Research Associate" to "Instructor" in Civil Engineering, effective at the beginning of the second term of the current academic year, without change in salary.

Joseph H. North was appointed Theatre Assistant in the Department of Public Speaking, for the remainder of the current academic year, effective December 13, 1938, without salary but with free tuition in the Graduate School for the academic year 1938-39.

9. Upon recommendation of the President, the following appointment and change in salary of the staff, not covered by the budget, were approved for the periods indicated, and the necessary reappropriations made therefor:

The salary of Howard N. Fairchild, Instructor in Heat Power Engineering in the Sibley School of Mechanical Engineering, was increased from \$1,900 to \$2,100 a year for the term of his present appointment, effective July 1, 1938. (\$200 for this year from lapsed salary of E. W. Rettger, deceased.)

William McG. Deller was appointed Assistant in Anatomy in the Ithaca Division of the Medical College for the remainder of the current academic year, effective December 1, 1938, at a salary of \$75 a month, and with free tuition in the Graduate School. (From salary of William Ingram, resigned.)

10. An additional appropriation of \$400 was granted the Department of Public Speaking for the purchase of a record-cutting machine and a play-back machine.

11. The request of the Superintendent of Buildings and Grounds for \$300 to replace defective fire hoses and to install additional fire extinguishers, as recommended by the fire insurance inspectors, was granted.

12. Subject to the approval of the Committee on Buildings and Grounds, an appropriation of \$5,000, or so much thereof as may be needed, from the current funds of the Athletic Division, was made to cover the cost of securing preliminary plans for two new sports buildings—one for men, the other for women—disbursements of the fund to be made under order of the Chairman of the Buildings and Grounds Committee.

13. It was reported for record that Charlie Russell Baldock, Assistant in Physics, has legally changed his name to Russell Baldock.

14. It was reported for record that the "Jr." after the name of F. O. Waage, Assistant Professor of the History of Art and Archæology, is incorrect and should be dropped.

15. Upon recommendation of the President, the Committee approved a proposed arrangement for the distribution of the fees collected by the full-time members of the staff of the Medical College and New York Hospital. The proposed arrangement is as follows, and has received the approval of the Joint Administrative Board of the Hospital and Medical College.

RESOLVED, That the net amount of the fees received by members of the Full Time Staff after January 1, 1939, shall be given to the University upon the following conditions:

The University shall deposit all sums received from the Full Time Staff in a special account to be known as "Special Fund for Research."

The Fund shall be used for the completion of the items on the current Full Time Fees and Pooled Fees budgets until July 1, 1939, and the balance turned over to the University.

After July 1, 1939, the fund shall be used to defray the full additional cost to either the University or the Hospital or both, of extraordinary non-budgetary, non-recurring items of investigative work, primarily in the Clinical Departments, but also, in special and unusual cases, in the pre-clinical departments, except that a portion of such fund may be used to continue present extraordinary non-budgetary items of investigative work regardless of whether they are recurring, travelling expenses of members of the Full Time Staff to medical and scientific meetings, the purchase of unusual books, medical journals and research equipment which neither the University nor the Hospital is in a position to provide. The Fund shall be distributed and expended under the direction of the Joint Administrative Board. In the distribution of this Fund the Joint Administrative Board shall consider solely the need and respective merit of the projects presented

and its appropriations shall be based upon what is judged best for the Center as a whole regardless of the amount of the fees earned by any one member of the Full Time Staff or of any one Department. The Fund shall be appropriated currently in so far as is practicable. No appropriation shall be made for a project for which all of the funds are not available. The Medical Board shall have the privilege of recommending projects to the Joint Administrative Board for its consideration.

And it was further,

RESOLVED, That this plan shall not be effective until approved by the Joint Administrative Board and the University indicates its acceptance of the Fund herein created.

16. Upon recommendation of the President, the Traveling Fellowships for the year 1938-39 in the New York State College of Agriculture were awarded as follows:

Ernest Vernon Staker.....	\$400
Damon Boynton.....	\$500

17. The proposal to prevent contamination of the University's water supply, resulting from swimming and bathing in Fall Creek, by providing swimming pools with appropriate chlorination devices in the adjacent towns was presented. The University's Medical Service, the State's Sanitary Inspector, and the Superintendent of our Water Works believe this plan would greatly improve present conditions.

The plan is to request the towns of Varna, Etna, Freeville, Dryden, and McLean to construct and police swimming pools on plans furnished by our Buildings and Grounds Department, and if possible with WPA assistance. The chlorination devices in the pools would be operated under the supervision of the Superintendent of our Water Plant. Only in the case of Varna would the pool be on University land and that would be under a lease with appropriate recapture provisions and at a nominal rental.

This plan was approved.

18. It was decided that the January meeting of this Committee should be held at the Office of the Dean in the Cornell University Medical College in New York City on January 21, 1939, at 9:15 A. M.

19. The recent gift of the Hiram Corson property to the University by Trustees Griffis and N. H. Noyes was acknowledged and the following resolution adopted:

RESOLVED, That the Board of Trustees of Cornell University does hereby express its sincere thanks and appreciation to Trustees Stanton Griffis and Nicholas H. Noyes for their generous gift of the Hiram Corson property to Cornell University.

20. The President reported a grant of \$500 to Cornell University by the Josiah Macy, Jr. Foundation, to be used for the further support of the investigations on experimental neurosis under the direction of Dr. Howard S. Liddell in the Department of Physiology and Biochemistry, as a supplement to the grant for the current year. The grant was made in order to facilitate the transfer to the new laboratories recently provided for Dr. Liddell's research program.

This gift was accepted with the thanks of the Board.

21. A letter from the Executive Deputy Secretary of the Department of State of the State of New York, dated December 14, 1938, and requesting the Secretary of the Board of Trustees to file copy of all the rules and regulations of said Trustees in the office of the Secretary of State, pursuant to a recent amendment of the State Constitution, was presented with a proposed answer.

The letter and proposed answer were referred with power to a committee consisting of Trustee J. DuPratt White, Chairman, the President of the University, the University Attorney, and the Comptroller of the University for disposition.

Adjourned.

ROBERT B. MEIGS,
Secretary.

COMMITTEE ON BUILDINGS AND GROUNDS

Ithaca, New York, December 17, 1938.

Present: Trustees J. DuPratt White, Chairman; Day, Langdon, Parker, and Whitman; Comptroller Rogalsky and Superintendent Weatherlow.

Regrets were received from Trustees Blair, Olin, and Upson, and their absence excused.

By invitation Trustee Gherardi attended the meeting.

The Architectural Advisory Board was invited to attend this meeting. Dean Gilmore D. Clarke, Professor F. H. Bosworth, and Dean Everett V. Meeks of that Board were in attendance.

Items were reported, recommendations made, and actions taken as follows:

1. Superintendent Weatherlow reported that the Committee on Traffic Control had recommended that a parking area on the east side of Garden Avenue behind the Veterinary buildings and the Drill Hall should be provided for diagonal parking. It was suggested that it might be more satisfactory to arrange such parking on the west side of the avenue. Superintendent Weatherlow was instructed to study the matter further and report at a future date.

2. The Committee approved the action of the Committee on General Administration appropriating \$5,000 or so much thereof as may be needed from the current funds of the Athletic Division to cover the cost of securing preliminary plans for the two new sports buildings. The Architectural Advisory Board recommended that Mr. F. L. Ackerman be retained as the architect. The Committee on Buildings and Grounds approved this selection and recommends its confirmation by the Board of Trustees.

3. A brief discussion of the proposed addition to Prudence Risley Hall disclosed that it was hardly practicable from the standpoint of an isolated investment and that the question could not be disposed of until Mr. Ackerman's report on the whole housing problem had been considered. Therefore this question and also the consideration of the low cost men's dormitory on the site of the Dennis property were passed pending a determination of the basic problem.

4. Mr. Ackerman presented his report entitled "Residential Halls as Basis of Investment of Cornell University Funds", indicating that based on existing charges for dormitory accommodations and existing costs of operation, it is impractical to erect a new dormitory for women with Endowment Funds as an investment, although

within certain limits one hundred and fifty additional units for men might be provided with such financing.

After a prolonged discussion of the problem and some reports from other institutions, which indicated that dormitories had been built there with endowment funds and which provide a satisfactory investment, it was moved and carried that the Chairman of the Committee should make suitable arrangements with Mr. Ackerman to visit Smith College at Northampton, Massachusetts, and Dartmouth College at Hanover, New Hampshire, and such others in the eastern area as appear to warrant study, with the Comptroller of the University in order to study their dormitories, the cost of construction, of operation, and of furnishings, and to obtain information and figures which could be broken down so as to afford a basis of comparison between the situations at those institutions and at Cornell. It was further moved and carried that Mr. Ackerman's report entitled "Residential Halls as Basis of Investment of Cornell University Funds" be received and filed.

Dean Meeks offered to accompany Mr. Ackerman and the Comptroller on a visit to the Connecticut College for Women, where recently erected dormitories may afford helpful information.

5. The Comptroller reported to the Committee upon the tentative plan of the City of Ithaca to place the City sewer system upon a separate budget and to impose sewer rents upon property owners in lieu of charging for such service in city taxes from which University buildings are now exempt.

If this plan is adopted, the University under present estimates would be charged approximately \$17,000 of rental which in the past it has not paid as taxes. After a discussion it was moved and carried that the Superintendent of Buildings and Grounds be authorized to prepare plans and estimates for a sewage disposal plant to be constructed and maintained by the University.

6. Chairman White reported that he had been considering the question of the proposed lettering upon the Medical College buildings in New York City with Mr. Lord, attorney for the New York Hospital. He indicated that the naming or labeling of the buildings had important tax aspects, and that Mr. Lord was much concerned lest the naming of the buildings or portions thereof might give the City authorities reason to claim that certain portions of the buildings were not entitled to tax exemption, and especially exemption from water rates.

The Chairman further reported that he had worked out with Mr. Lord a proposal which Mr. Lord would agree to, by which there

should be carved into the stone to the left of the semi-circular entrance between the two central pavilions, the words "The Society of the New York Hospital", and to the right thereof the words "Cornell University Medical College", and over the entrance the words "Medical College Entrance" should be installed in such appropriate way as Mr. Shepley, the architect of the structure, might approve.

7. On the advice of the Architectural Advisory Board, the design of the street sign now erected at the corner of Central Avenue and Campus Road was approved and adopted as the design and form of sign to be used by the Department of Buildings and Grounds on University streets and roads.

8. The Superintendent reported that the local WPA representative assures him that the University project of erecting a new south entrance road to the Campus between the Corson property and Cascadilla Hall would receive favorable consideration.

On the advice of the Architectural Advisory Board, the Committee approved the lay-out and plan for the proposed new entrance road submitted by Superintendent Weatherlow and prepared by the Department of Buildings and Grounds, providing for a 24 foot road and a sidewalk, details of design to be subject to approval by the Architectural Advisory Board.

The Superintendent reported that the project would probably cost in the neighborhood of \$13,000.

It was moved and carried that the Committee recommend to the Board of Trustees an appropriation of \$6,000 or so much thereof as may be needed for the purpose of permitting the Department of Buildings and Grounds to furnish the University's share of the cost of such a project in the event that WPA support is obtained.

9. The proposed widening of Campus Road around the Hoy baseball field was briefly discussed. The matter was laid over until a definite plan and estimates of cost should be available for consideration.

NOTE: At this point the members of the Architectural Advisory Board withdrew and the Committee on Buildings and Grounds proceeded to consider the following items with which only it was concerned.

10. Chairman Whitman of the committee appointed at the last meeting to study and advise upon the report of the committee appointed to consider the development of electric power by steam at the University Heating Plant (the so-called "Ellenwood Report")

advised that there was not yet available sufficient information to make a final decision and recommendation. Chairman Whitman and Trustee Parker, another member of the committee, indicated that the Ellenwood report deals only with the development of electric power through steam and does not take into consideration the advisability of the continued use of hydro-electric power nor does it take into consideration the feasibility of continuing with a cut-in arrangement with the New York State Electric and Gas Corporation. Their advice was that the Ellenwood report should be correlated with further studies and a consideration of all three features of the problem should be had. Comptroller Rogalsky reported that the New York State Electric and Gas Corporation had intimated to him that they could probably give the University such reductions in rates as to make it more economical for the University to purchase power from them than to build its own plant, or to purchase part of its power from the company and to build only a small generating system at the Heating Plant.

It was moved and carried that the New York State Electric and Gas Corporation be permitted to examine the Ellenwood report and given an opportunity to make such suggestions and criticisms of the report as it might desire, and to make a proposal to the University as to what it would be prepared to do in the way of giving the University a more favorable contract. On receipt of its criticisms of the report and its proposal, Trustees Whitman and Parker were requested to discuss all reports and data with Dean Hollister and Professor Ellenwood, to correlate all information, to negotiate with the Gas and Electric company, and to make a final report to this Committee. Said committee appointed to advise upon the power report was continued for the above purposes.

11. Mr. Whitman reported upon the water needs for fire protection and advised that it could be provided by a new twelve inch main running from the Filter Plant through the Agricultural Quadrangle and approximately along the course of Reservoir Avenue to East Avenue on the Lower Campus. He further reported that the estimated cost of such a new water main would be about \$20,000.

The Committee recommended to the Board of Trustees the desirability of providing a new twelve inch water main from the Filter Plant through the Agricultural Quadrangle and approximately along the course of Reservoir Avenue to its junction with East Avenue, and suggested that an application be made by the University Comptroller to the proper State authorities for the State Colleges' proportionate share of this expense and that he report to the Board of Trustees what the State would be willing to do in the matter.

12. The Committee recommends to the Board of Trustees the installation of new, larger water supply lines, additional sprinkler heads in the packing room, and additional hand fire extinguishers in the University Library, if it can now appropriate the necessary fund of about \$375.

13. The Committee recommends to the Board of Trustees the installation of carborundum treads on the stairs in Myron Taylor Hall to halt the rapid wearing out of these stairs as soon as it can appropriate the necessary funds. (Estimated requirement is about \$1,700.)

14. The Committee recommends to the Board of Trustees that it elect Trustee George H. Rockwell to fill the vacancy existing on this Committee.

Adjourned.

ROBERT B. MEIGS,
Secretary.

CORNELL UNIVERSITY

Proceedings of the Board of Trustees

FINANCE COMMITTEE

Hotel Barclay, New York,

January 20, 1939.

Present: Trustees Griffis, Chairman; Day, Hiscock, J. DuPratt White, Upson, Williams, Ickelheimer; Provost Peters and Comptroller Rogalsky.

Regrets were received from Trustee Teagle and his absence excused.

1. After discussion it was voted to fix the rate to be paid on the pooled endowment funds for the fiscal year 1939-1940 at 4%, and in addition to take a sum equivalent to $\frac{1}{4}$ of 1% from the income stabilization fund and prorate it among the participating endowments.

2. The University balance sheet was discussed and the Comptroller was requested to suggest a possible modification thereof which would more accurately reflect the financial condition of the University.

3. It was voted to recommend to the Cornellian Council that the Secretary of the Council and his office staff be included on the University's schedule fidelity bond.

4. The Purchases and Sales made since the meeting of November 23, 1938, were ratified and confirmed.

5. It was voted not to join the bondholders group sponsored by the Guaranty Trust Company of New York formed to protect in reorganization the Chicago, Terre Haute and Southeastern Refunding 5s of 1960.

6. It was voted to leave to the discretion of the Comptroller the matter of depositing our Baltimore and Ohio Railroad bonds under the plan presented by the railroad for the modification of interest charges and maturities.

7. The following sales were authorized and in connection with each it was

RESOLVED: That George F. Rogalsky, as Treasurer, be and he hereby is authorized to endorse the certificates in blank and to attach thereto the University's corporate seal.

- A. 1500 shares South Penn Oil capital stock
- B. 50 shares Jersey Central Power & Light 7% cumulative preferred stock

8. It was voted to sell

- A. \$3,000 Continental Oil Company Convertible Debenture 2¾s of 1948
- B. \$5,000 Georgia Marble Company 6s of 1950
- C. \$50,000 Electric Auto-Lite Convertible Debenture 4s of 1952

9. It was voted to purchase

- A. 2000 shares of Pathe Film Corporation common stock
- B. 1000 shares of Gulf Oil Corporation common stock
- C. 500 shares of Noranda Mines Ltd. common stock
- D. \$50,000 Lincoln Building Cumulative Income 5½s of 1963
- E. \$50,000 North American Debenture 3½s of 1949
- F. \$50,000 North American Debenture 3¾s of 1954
- G. \$100,000 Ohio Edison First 4s of 1965
- H. \$100,000 Paramount Pictures, Inc. Debenture 6s of 1955
- I. \$50,000 Central Maine Power First Mortgage 4s of 1960

10. It was voted to switch our \$105,000 New York City Refunding and Improvement 4½s of 2013 to West Shore 4s of 2361 when the Comptroller's office considered the spread in price wide enough to warrant such action.

11. Due to the shortness of the time that intervened between the date of the meeting and the proposition submitted by the Realty Mortgage Corporation to service the University's investment real estate and mortgages, it was voted to defer any consideration of the same until the next Committee meeting.

12. The Comptroller was requested to study the matter of increasing the dormitory rates, and to report at the next meeting.

13. It was voted to fill the present vacancy on this Committee by recommending to the Trustees the election of Nicholas H. Noyes.

14. The final accounting of Floyd W. Mundy as trustee under the will of J. Norris Oliphant was referred to the Comptroller's office with power.

Adjourned.

LEWIS H. DURLAND,
Secretary.

STATE COLLEGE COUNCIL

New York City, January 20, 1939.

Present: Trustees Day, Chairman; Van Namee, Babcock, Burritt, and Donlon; Dean Hagan; Director Rose; Faculty—Professor Milks; and Comptroller and Treasurer Rogalsky.

Regrets were received from Trustees Eastman, Taylor, Horace White, H. V. Noyes and Sibley; Dean C. E. Ladd; and Professor Sanderson, and their absence excused.

Actions were taken and recommendations made to the Board of Trustees as follows:

NEW YORK STATE COLLEGE OF HOME ECONOMICS

1. It was recommended that Eleanor K. Hupp be appointed Instructor, Department of Household Art, at a salary of \$2,650 (9ths) (State), effective February 15, 1939.

2. It was recommended that a sabbatic leave of absence, under the rules of the University and subject to adjustment in salary or otherwise in conformity with State appropriations, be granted to Helen Canon, Professor of Home Economics, Department of Economics of the Household and Household Management, for the first semester of the academic year 1939-40.

3. It was recommended that with the concurrence of the Director of Extension of the United States Department of Agriculture, the extension of the leave of absence, without salary, formerly granted to Sara Kerr, Home Demonstration Agent in Oswego County, to December 31, 1939, be approved.

4. Waiver of tuition in the Graduate School was recommended for the following assistants for the term of their appointment during the academic year 1938-39:

Faith Davis	Helen M. Park (2nd term)	Hulda A. Schuele
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5. Minor changes in the staff of the New York State College of Home Economics, made since the last regular meeting of the Council by the Dean under authority given him, were reported as follows:

(See next page)

ASSISTANTS

Resignations:

Name
 Eleanor J. Irwin
 Lucy B. Hunter

Position
 Res. Asst.
 Res. Asst.

Department
 Institution Mgt.
 Econ. House. House. Mgt.

Date
 10/31/38
 12/21/38

Appointments:

Name
 Hulda A. Schuele

Position
 Res. Asst.

Department
 Foods & Nutr.

Date
 2/15/39

Salary
 \$350 for 2nd term

Fund
 B-J. R.

Increase:

Katherine Johnson

Res. Asst.

Foods & Nutr.

11/ 1/38

400-675

Purnell
 B-J. R.

Transfers:

Name
 Helen M. Park
 Hazel Tharp

Position
 Instructor
 Instructor

Department
 Household Art
 Textiles and
 Clothing

Date
 2/15/39
 2/15/39

Salary
 \$2650 (9ths)
 to \$175 for 2nd term
 \$150 for first term to
 \$2250 (9ths)

Fund
 State
 B-J. T.
 College
 to
 State

6. The following resignations of County Home Demonstration Agents were reported:

COUNTY HOME DEMONSTRATION AGENTS

Resignations:

<i>Name</i>	<i>County</i>	<i>Date</i>
Roberta Edwards (Asst.)	Jefferson	10/15/38
Mary R. MacEachron (Act.)	Oswego	1/31/39

7. The following appointments of County Home Demonstration Agents, made by the respective county organizations, were reported as follows:

COUNTY HOME DEMONSTRATION AGENTS

<i>Name</i>	<i>County</i>	<i>Date</i>	<i>Salary</i>
Elda J. Barker	Allegany	1/1-6/30/39	\$2,300
Ann Phillips Duncan	Broome	1/1-6/30/39	3,150
Frances M. Graham	Cattaraugus	1/1-6/30/39	2,600
Edith N. Blanchard	Cayuga	{ 1/1-31/39 4/1-6/30/39	2,500
Lucille Case (Acting)	Cayuga	2/1-3/31/39	1,800
S. Virginia Brewster	Chautauqua	1/1-6/30/39	2,500
Charlotte K. Runey	Chemung	1/1-6/30/39	2,000
Aldene Langford	Chenango	1/1-6/30/39	2,100
Prudence Wright	Clinton	1/1-6/30/39	2,125
Beatrice Fehr	Cortland	1/1-6/30/39	2,300
Jessie Reisner	Delaware	1/1-6/30/39	1,800
Mary Switzer	Erie	1/1-6/30/39	2,800
Odessa Dow	Franklin	1/1-6/30/39	2,400
Eleanor R. Salmon	Genesee	1/1-6/30/39	2,300
Marjorie S. Planty	Herkimer	1/1-6/30/39	2,100
Eloise I. Agne	Jefferson	1/1-6/30/39	2,500
Vera A. Caulum	Lewis	1/1-31/39	2,400
Katherine S. Doyle	Lewis	2/1-6/30/39	2,200
Ethel Wadsworth	Livingston	1/1-6/30/39	2,200
Clarice Cookingham	Madison	1/1-6/30/39	2,600
Frances E. W. Searles	Monroe	1/1-6/30/39	2,900
Adelaide Barts	Nassau	1/1-6/30/39	3,300
May Truman	Niagara	1/1-6/30/39	2,400
A. Ruth Jonas	Oneida	1/1-6/30/39	2,800
Elizabeth D. Overbaugh (Acting)	Oneida	2/1-6/30/39	1,800
Eileen S. Androus	Onondaga	1/1-6/30/39	3,000
Alice L. Wheeler	Ontario	1/1-6/30/39	2,560
Genevieve Judy	Orange	1/1-6/30/39	2,300
Catherine B. Bartlett	Orleans	1/1-6/30/39	2,400
Mary R. MacEachron (Act.)	Oswego	1/1-31/39	2,280
Vera A. Caulum (Act.)	Oswego	2/1-6/30/39	2,600
Mabel Milhan	Rensselaer	1/1-6/30/39	3,000
Rachel Merritt	St. Lawrence	1/1-6/30/39	2,500
Estelle E. Jones	Saratoga	1/1-6/30/39	2,600
Mary Packer (Acting)	Saratoga	2/1-6/30/39	1,500
Lois D. Mathewson	Steuben	1/1-6/30/39	2,400
Vera F. Brush (Act.)	Suffolk	1/1-6/30/39	3,200
Ethel O. Strong	Tioga	1/1-6/30/39	2,400

Marguerite Dixon	Tompkins	1/1-6/30/39	2,000
Everice Parsons	Ulster	1/1-6/30/39	2,400
Talma Buster	Warren	1/1-6/30/39	2,100
Caroline Pringle	Washington	1/1-6/30/39	2,340
Elizabeth Pfautz	Wayne	1/1-6/30/39	2,200
Helen Mahrle	Wyoming	1/1-6/30/39	2,300

ASSISTANT HOME DEMONSTRATION AGENTS

Appointments:

<i>Name</i>	<i>County</i>	<i>Date</i>	<i>Salary</i>
Elizabeth D. Overbaugh	Erie	1/1-15/39	\$1,560
Eleanor Milliman	Erie	2/1-6/30/39	1,800
Hazel Reed	Monroe	1/1-6/30/39	2,200
Katherine S. Doyle	Broome	1/1-22/39	1,200
Doris Brigden	Rensselaer	1/1-3/31/39	1,800
Dorthea Bentley	Agent-at-large	1/1-6/30/39	1,500
Lucille E. Case	Agent-at-large	1/1-31/39 and 4/1-6/30/39	1,500
Mary Packer	Agent-at-large	1/1-31/39	1,500
Eleanor Milliman	Agent-at-large	1/1-31/39	1,800
Mary L. Deering	Agent-at-large	1/1-6/30/39	1,500
Elizabeth Wiegand	Agent-at-large	1/1-6/30/39	1,500
Dorothy Kutschbach	Agent-at-large	1/1-6/30/39	1,500

CITY HOME DEMONSTRATION AGENTS

Katherine M. Britt	Buffalo	1/1-6/30/39	\$3,408
Catherine Booth (Asst.)	Buffalo	1/1-6/30/39	1,500
Georgia Watkins	Rochester	1/1-6/30/39	4,200
Helen Easter (Asst.)	Rochester	1/1-6/30/39	3,240
Marietta Z. Dickerson (Asst.)	Rochester	1/1-6/30/39	2,640
Frances Scudder	Syracuse	1/1-6/30/39	3,000
Elsie C. Paolini (Asst.)	Syracuse	1/1-6/30/39	1,800

HOME DEMONSTRATION AGENTS-AT-LARGE

Norma Edwards	Agent-at-large	1/1-6/30/39	\$2,100
Gladys Adams	Agent-at-large	1/1-6/30/39	1,800

NEW YORK STATE AGRICULTURAL EXPERIMENT STATION

8. The death of Glen P. Van Eseltine, Associate in Research, in Pomology, on November 14, 1938, was reported.

9. It was reported for record that the Committee on General Administration at its meeting on November 12, 1938, took the following action:

A sabbatic leave of absence, under the rules of the University and subject to adjustment in salary or otherwise in conformity with State appropriations, was granted Harold G. Beattie, Associate in Research in Chemistry in the New York State Agricultural Experiment Station at Geneva, for the six months, December 15, 1938, to June 15, 1939.

10. It was reported that the Station has received a grant of \$75 from the Kalamazoo Vegetable Parchment Company for a study of moisture-proofness of a waxed paper to be used as a wrapper for meat and similar products.

11. Waiver of tuition in the Graduate School was recommended for the following assistants for the term of their appointment during the academic year 1938-39:

Robert Sumner
Robert F. Brooks
Edward H. Smith

William E. Haynes
Leslie O. Weaver

12. Minor changes in the staff of the New York State Agricultural Experiment Station, made since the last regular meeting of the Council by the Dean under authority given him, were reported as follows:

ASSISTANTS

Appointments:

<i>Name</i>	<i>Position</i>	<i>Date</i>	<i>Salary</i>	<i>Fund</i>
William Stepka	Technical Asst.	10/24/38	\$75 mo.	Bankhead-Jones State
C. Ross Bigelow	Asst. in Res.	11/1/38-2/28/39	1700	State

NEW YORK STATE COLLEGE OF AGRICULTURE

13. The following action taken by the Committee on General Administration at its meeting on December 17, 1938, was reported for record:

"Upon recommendation of the President, the Traveling Fellowships for the year 1938-39 in the New York State College of Agriculture were awarded as follows:

Ernest Vernon Staker.....\$400
Damon Boynton 500."

14. The resignation of Leland W. Lamb, Extension Assistant Professor of Animal Husbandry, effective December 31, 1938, was reported.

15. It was recommended that Ardron Bayard Lewis be appointed Acting Assistant Professor of Land Economics for the second semester of the academic year 1938-39 at a salary of \$2,700 for the period.

16. It was recommended that T. E. LaMont, formerly Assistant Professor of Land Economics and Assistant Land Economist in Experiment Station, be appointed to a temporary position as Land Use Planning Specialist, for the period January 1 to March 31, 1939, at a salary of \$300 per month, \$225 from Federal Land Use Planning funds and \$75 from Bankhead-Jones Extension.

17. It was recommended that the salary of Melvin B. Hoffman, Extension Assistant Professor of Pomology, be increased from \$3,500 to \$3,750 (Lever) a year, effective January 1, 1939.

18. It was recommended that sabbatic leaves of absence, under the rules of the University and subject to adjustment in salary or otherwise in conformity with State appropriations, be granted as follows:

Van B. Hart, Extension Professor of Farm Management, for the first semester of the academic year 1939-40.

Robert A. Polson, Extension Assistant Professor of Rural Social Organization, for the second semester of the academic year 1939-40.

J. P. Porter, Acting Professor of Ornamental Horticulture, for the first semester of the academic year 1939-40.

E. R. Hoskins, Assistant Professor of Rural Education, for the first semester of the academic year 1939-40.

Alexis Romanoff, Research Assistant Professor of Poultry Husbandry and Assistant Poultry Husbandman in Experiment Station, for the first semester of the academic year 1939-40.

Ernest V. Staker, Assistant Professor of Soil Technology and Assistant Soil Technologist in Experiment Station, for the first semester of the academic year 1939-40.

George S. Butts, Assistant Professor in Extension Service and Supervisor of Farm Study Courses, for the first semester of the academic year 1939-40.

19. It was recommended that with the concurrence of the Director of Extension of the United States Department of Agriculture, the granting of a sabbatic leave of absence to C. M. Slack, County Agricultural Agent in Washington County, for five and one-half months beginning January 1, 1939, be approved.

20. It was recommended that the leave of absence, without salary, formerly granted to Professor F. F. Hill of the Department of Agricultural Economics and Farm Management, be extended to June 30, 1939.

21. The execution of memoranda of agreements for the following temporary fellowships and investigatorships was reported:

With the Empire State Gas and Electric Association, renewal of the agreement for research work in the field of rural electrification. For the support of this work the Empire State Gas and Electric Association will provide \$2,626 for the year July 1, 1938, to June 30, 1939.

With Anheuser-Busch, a revised agreement to cover the Anheuser-Busch Investigatorship for a study of the value of live dried yeast

and killed dried yeast in the rations of calves. For the support of this investigatorship Anheuser-Busch agrees to pay to Cornell University \$18,600 during the four years beginning January 1, 1938.

22. The execution of memoranda of agreements for the following temporary grants was reported:

With the Charcoal Foundation for investigations to determine whether or not it is advantageous or profitable to add charcoal to well-balanced rations for growing and fattening pigs. For the support of these investigations the Charcoal Foundation agrees to provide a grant of \$2,160 for the period December 1, 1938, to November 1, 1940.

With the Victor Chemical Works for a study of the effect upon the health of animals of the addition of Victor B-1194 inhibitor to drums of phosphoric acid to be used in the preservation of forage crops for silage. For the support of this study the Victor Chemical Company agrees to provide a grant of \$800 for the six months beginning November 15, 1938.

With the Niagara Sprayer and Chemical Company, Inc., for testing the comparative toxicity of two samples of calcium arsenate and one sample of calcium arsenite for the purpose of comparing their toxicity on an equivalent arsenic basis. For the support of this study which is to be conducted between December 15, 1938, and February 1, 1939, the Niagara Sprayer and Chemical Company, Inc., agrees to provide a grant of \$75.

23. It was reported that a cooperative agreement has been entered into with the Bureau of Plant Industry of the United States Department of Agriculture relative to investigations on resistance to diseases and insects in the onion. This agreement became effective January 1, 1939, and is to continue for an indefinite period.

24. It was recommended that Marianne Hartog, if admitted to the College of Agriculture, be not held for tuition payment during the second semester of 1938-39.

25. Waiver of tuition in the Graduate School was recommended for the following assistants for the term of appointment during the academic year 1938-39:

Agricultural Economics and Farm Management

Kenneth R. Bennett	Rhonda King
Charles J. Blanford	Edward A. Lutz
Edwin W. Cake	E. H. Matzen
Frederic A. Coffey	Arthur W. Peterson
M. E. Cravens, Jr.	Paul L. Poirot
Herrell F. DeGraff	Sargent Russell
Albert H. Harrington	D. Clarence Schmutz

Philip Henderson
Alexander Joss
Herbert R. Kling

Orville H. White
Martin D. Woodin
George C. Elliott

Animal Husbandry

Karl Gardner

Botany

H. Weston Blaser

George N. Asai (2nd term)

Entomology

W. G. Bodenstein
Elmer E. Brown
William L. Cogshall
William H. Ewart
Joseph C. Howell
Theodore W. Kerr, Jr.
W. W. Middlekauff
Kenneth B. Nash

J. A. Nottingham
LaVerne L. Pechuman
Lincoln C. Pettit
Julius H. Rainwater
Hedley J. Rayner
Eugene M. Stafford (Fellowship)
William D. Wylie
Charles P. Zorsch

Forestry

Roy L. Donahue

Rural Education

William D. Webb

26. Minor changes in the staff of the New York State College of Agriculture made since the last regular meeting of the Council by the Dean under authority given him, were reported as follows:

(See next page)

ASSISTANTS						
<i>Resignations:</i> <i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>	<i>Salary</i>	<i>Fund</i>	<i>Date</i>
Newell A. Schapelle	Assistant	Botany	7/ 1/38	\$ 85 mo.	General Motors Int. Index	11/30/38
<i>Appointments:</i> <i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>	<i>Salary</i>	<i>Fund</i>	
Mark T. Buchanan	Assistant	Agr. Econ. (Prices and Statistics)	11/ 1/38	350 (9ths)	State	
William D. Webb	Assistant	Rural Edu.	12/ 1/38	83.33 mo.	State	
H. Weston Blaser	Assistant	Botany	12/16/38	83.33 mo.	College	
George N. Asat	Assistant	Entomology	1/ 1/39	100.00 mo.	State	
Walter Skott	Assistant	Agr. Econ. and Farm Mgt.	2/ 1/39	100.00 mo.	Purnell	
George C. Elliott	Assistant	An. Husb.	10/ 1-12/31/38	1200	Anheuser-Busch Investigatorship	
Karl H. Gardner	Assistant	An. Husb.	1/ 1/39	1200	State	
Karl H. Gardner	Assistant	An. Husb.	1/ 1/39	1200	Anheuser-Busch Investigatorship	
C. M. Slack	Assistant					
<i>Increases:</i> <i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>	<i>Salary</i>	<i>Fund</i>	
Carrolle H. Anderson	Assistant	Botany	12/ 1/38	83.33 to 158.33 mo.	State	
INSTRUCTORS						
<i>Appointments:</i> <i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>	<i>Salary</i>	<i>Fund</i>	
Charles L. Waddell	Instructor	Flor. and O. H.	12/ 1/38	\$1820	State	
John K. Loosli	Res. Instr. (Animal Nutrition)	Animal Husbandry	12/15/38	2000	U. S. D. A.	

27. The following resignations of County Club Agents were reported:

COUNTY CLUB AGENTS

Resignations:

<i>Name</i>	<i>County</i>	<i>Date</i>
Marian W. Bellamy	Agent-at-large	11/30/38
Ola G. Shufelt (Associate)	Oneida	11/30/38

28. The following appointments of County Agricultural Agents and County Club Agents, made by the respective county organizations were reported:

COUNTY AGRICULTURAL AGENTS

Appointments:

<i>Name</i>	<i>County</i>	<i>Date</i>	<i>Salary</i>
H. B. Davis	Albany	1/1-6/30/39	\$4,000
E. C. Foster	Allegany	1/1-6/30/39	3,500
W. A. Moore	Broome	1/1-6/30/39	2,900
C. N. Abbey	Cattaraugus	1/1-6/30/39	3,200
C. L. Messer	Cayuga	1/1-6/30/39	3,300
C. K. Bullock	Chautauqua	1/1-6/30/39	3,200
L. H. Woodward	Chemung	1/1-6/30/39	3,060
K. D. Scott	Chenango	1/1-6/30/39	4,000
R. W. Foote	Clinton	1/1-6/30/39	2,675
S. R. Shapley	Columbia	1/1-6/30/39	3,500
I. B. Perry	Cortland	1/1-6/30/39	3,000
C. S. Denton	Delaware	1/1-6/30/39	2,875
A. L. Shepherd	Dutchess	1/1-6/30/39	3,600
H. L. Page	Erie	1/1-6/30/39	3,800
Ray Bender	Essex	1/1-6/30/39	2,900
C. W. Radway	Franklin	1/1-6/30/39	3,275
H. T. Huckle	Fulton	1/1-6/30/39	2,700
R. D. Morgan	Genesee	1/1-6/30/39	2,900
E. G. Brougham	Greene	1/1-6/30/39	4,175
J. S. White	Herkimer	1/1-6/30/39	2,700
W. O. Sellers	Jefferson	1/1-6/30/39	3,000
E. C. Branche	Lewis	1/1-6/30/39	2,500
N. F. Smith	Livingston	1/1-6/30/39	2,850
D. L. Hayes	Madison	1/1-6/30/39	4,000
R. S. Granger	Monroe	1/1-6/30/39	3,700
C. M. Austin	Montgomery	1/1-6/30/39	3,600
H. H. Campbell	Nassau	1/1-6/30/39	3,800
D. M. Dalrymple	Niagara	1/1-6/30/39	3,300
G. W. Bush	Oneida	1/1-6/30/39	4,000
D. D. Ward	Onondaga	1/1-6/30/39	4,450
R. W. Pease	Ontario	1/1-6/30/39	3,200
C. C. Davis	Orange	1/1-6/30/39	3,600
A. G. West	Orleans	1/1-6/30/39	2,900
N. F. Mansfield	Oswego	1/1-6/30/39	3,000
M. E. Thompson	Otsego	1/1-6/30/39	3,000
E. K. Hanks	Rensselaer	1/1-6/30/39	3,700
W. J. Clark	Rockland	1/1-6/30/39	3,400
Morton Adams	St. Lawrence	1/1-6/30/39	3,300

H. B. Little	Saratoga	1/1-6/30/39	3,800
Clarence Johnson	Schenectady	1/1-6/30/39	3,350
R. F. Pollard	Schoharie	1/1-6/30/39	3,600
W. E. Washbon	Schuyler	1/1-6/30/39	2,500
Richard Pringle	Seneca	1/1-6/30/39	2,600
W. S. Stempfle	Steuben	1/1-6/30/39	3,600
W. G. Been	Suffolk	1/1-6/30/39	3,600
P. H. Allen	Sullivan	1/1-6/30/39	3,060
A. R. Blanchard	Tioga	1/1-6/30/39	3,000
H. C. Morse	Tompkins	1/1-6/30/39	3,000
Albert Kurd	Ulster	1/1-6/30/39	3,200
S. H. Fogg	Warren	1/1-6/30/39	2,600
C. M. Slack	Washington	1/1-6/30/39	3,000
M. E. Buckman	Wayne	1/1-6/30/39	4,000
M. E. Buckley	Westchester	1/1-6/30/39	3,600
E. H. Clark	Wyoming	1/1-6/30/39	3,000
W. D. Allen	Yates	1/1-6/30/39	2,500

ASSISTANT COUNTY AGRICULTURAL AGENTS

Appointments:

<i>Name</i>	<i>County</i>	<i>Date</i>	<i>Salary</i>
H. N. Evans	Chenango	11/1-12/31/38	\$2,120
N. H. Agor	Wyoming	12/1-31/38	2,200
W. S. Mason	Albany	1/1-6/30/39	3,000
C. R. Harrington	Cattaraugus	1/1-6/30/39	2,000
R. W. Cramer	Chautauqua	1/1-6/30/39	2,300
R. G. Greig	Columbia	1/1-6/30/39	2,000
A. T. Williams	Dutchess	1/1-6/30/39	2,100
C. F. Crowe	Erie	1/1-6/30/39	2,550
J. E. Dalrymple	Genesee	1/1-6/30/39	1,800
H. E. Johnson	Livingston	1/1-6/30/39	1,850
P. I. Higley	Monroe	1/1-6/30/39	3,300
R. G. Palmer	Monroe	1/1-6/30/39	3,610
R. P. St. John	Nassau	1/1-6/30/39	2,000
J. G. Goodrich	Niagara	1/1-6/30/39	3,100
B. L. Culver	Oneida	1/1-6/30/39	1,800
W. E. Field	Onondaga	1/1-6/30/39	3,000
Leo Dillon	Onondaga	1/1-6/30/39	2,060
R. W. Tousey	Orange	1/1-6/30/39	2,000
A. J. Nichols	Orleans	1/1-6/30/39	2,400
P. A. McEachron	Oswego	1/1-6/30/39	2,500
C. C. DuMond	Rensselaer	1/1-6/30/39	2,100
R. M. Cary	St. Lawrence	1/1-6/30/39	1,900
L. M. Bookhout	Steuben	1/1-6/30/39	2,200
L. A. Devenpeck	Suffolk	1/1-6/30/39	2,800
P. B. Jones	Suffolk	1/1-6/30/39	2,300
J. Q. Foster	Sullivan	1/1-6/30/39	2,200
C. G. Small	Ulster	1/1-6/30/39	2,250
L. E. Curtis	Wayne	1/1-6/30/39	2,400
M. E. Hislop	Washington	1/1-6/30/39	1,900
E. J. Mortimer	Wayne	1/1-6/30/39	2,700

COUNTY CLUB AGENTS

Appointments:

<i>Name</i>	<i>County</i>	<i>Date</i>	<i>Salary</i>
Paul W. Thayer	Albany	1/1-6/30/39	\$3,000
Lou L. Burton	Allegany	1/1-6/30/39	2,600
Allen Pomeroy	Broome	1/1-6/30/39	3,000
Edward W. Cockram	Cattaraugus	1/1-6/30/39	2,200
Francis R. Sears	Cayuga	1/1-6/30/39	2,860
Kenneth L. Coombs	Chautauqua	1/1-6/30/39	2,200
Ernest C. Grant	Chemung	1/1-6/30/39	3,000
Harry L. Case	Chenango	1/1-6/30/39	3,270
Robert A. Dyer	Columbia	1/1-6/30/39	2,700
Ralph L. Higley	Cortland	1/1-6/30/39	2,700
John A. Lennox	Delaware	1/1-6/30/39	3,400
Hayden H. Tozier, Jr.	Dutchess	1/1-6/30/39	3,600
John D. Walker	Erie	1/1-6/30/39	3,000
Leon M. McNair	Fulton	1/1-6/30/39	2,100
Melvin J. Merton	Genesee	1/1-6/30/39	2,600
Leon W. Taylor	Greene	1/1-15/39	2,600
Charles W. Reed	Jefferson	1/1-6/30/39	3,200
Harold B. Sweet	Lewis	1/1-6/30/39	2,200
Russell B. Ace	Livingston	1/1-6/30/39	2,800
Leon C. Pratt	Madison	1/1-6/30/39	2,600
Elmer B. Fuller	Monroe	1/1-6/30/39	3,200
Dorothy P. Flint	Nassau	1/1-6/30/39	3,300
John L. Stookey	Niagara	1/1-6/30/39	2,475
Everdell G. Smith	Oneida	1/1-6/30/39	2,800
Lloyd G. Stombeck	Onondaga	1/1-6/30/39	2,500
Arthur B. Woodard	Ontario	1/1-6/30/39	3,000
John D. Merchant	Orange	1/1-15/39	2,200
Robert G. Smith	Orleans	1/1-6/30/39	2,100
Kenneth R. Miller	Oswego	1/1-6/30/39	2,600
William Eldridge	Otsego	1/1-6/30/39	2,200
Samuel B. Dorrance	Rensselaer	1/1-6/30/39	3,250
Harriet B. Clausen	Rockland	1/1-6/30/39	2,500
Bert J. Rogers	St. Lawrence	1/1-6/30/39	2,750
Douglas C. Deuel	Saratoga	1/1-6/30/39	2,100
Hazel S. Dunn	Schenectady	1/1-6/30/39	2,600
Lebert R. Shultz	Schoharie	1/1-6/30/39	2,400
Robert O. Bale	Schuyler	1/1-6/30/39	2,325
Maynard J. Hencle	Suffolk	1/1-6/30/39	2,500
Leon W. Taylor	Steuben	1/16-6/30/39	2,200
John D. Merchant	Greene	1/16-6/30/39	2,200
Charles A. Guzewich	Sullivan	1/1-6/30/39	1,900
Carl A. Lewis	Tompkins	1/1-6/30/39	2,500
Edmund R. Bower	Ulster	1/1-6/30/39	2,300
Charles C. Smith	Washington	1/1-6/30/39	2,225
Merle C. Cunningham	Wayne	1/1-6/30/39	2,500
Wilbur F. Pease	Wyoming	1/1-6/30/39	2,300
Ernest J. Cole	Yates	1/1-6/30/39	2,150
Althea A. Andrews	Agent-at-large	1/1-6/30/39	2,000
David B. Fales	Agent-at-large	1/1-6/30/39	3,200
June A. Robertson	Agent-at-large	1/1-6/30/39	1,800
Norell Startup	Agent-at-large	1/1-6/30/39	2,000
Jean Shippey	Asst. Agent-at-large	1/1-6/30/39	1,600
Charlotte M. Lattimer	Asst. Agent-at-large	1/1-6/30/39	1,700

ASSOCIATE COUNTY CLUB AGENTS

Appointments:

<i>Name</i>	<i>County</i>	<i>Date</i>	<i>Salary</i>
Dorothy Young	Broome	1/1-6/30/39	\$1,750
Ruth E. Cornelius	Chemung	1/1-6/30/39	1,700
Helen M. Cotter	Chenango	1/1-6/30/39	1,700
Ethel M. Potteiger	Columbia	1/1-6/30/39	1,600
Stella G. Fales	Cortland	1/1-6/30/39	1,600
Charlotte S. Waters	Dutchess	1/1-6/30/39	1,850
George E. Burkhardt	Nassau	1/1-6/30/39	2,750
Marian W. Bellamy	Oneida	12/1/38-6/30/39	1,600
Ruth B. Goodwin	Onondaga	1/1-6/30/39	1,800
Elizabeth J. Lucey	Orange	1/1-6/30/39	1,700
Barbara B. Keeney	Oswego	1/1-6/30/39	1,700
Florence H. Thayer	Rensselaer	1/1-6/30/39	2,550
Eloise M. Grant	Suffolk	1/1-6/30/39	1,800
Ruth S. Cairns	Tompkins	1/1-6/30/39	1,550

29. Trustee Burritt as Chairman of the committee appointed at the last meeting of the Council to consider the question as to the scope of the desirable functions of the State College Council reported briefly upon the tentative recommendation of the committee, and advised that his committee would report at the April meeting of the Council.

30. A proposed revision of Sub-division 28-a of Section 12 of the County Law, being the Farm and Home Bureau Associations Law, recommended by the Extension Department of the New York State College of Agriculture and revised and approved by the University Attorney, was presented for consideration. After a discussion it was moved and carried that the Council recommend to the Board of Trustees that the proposed revision of the Farm and Home Bureau Associations Law be referred with power to a committee consisting of Trustees Babcock and Burritt, the University Attorney, the University Comptroller, and Dean C. E. Ladd. (President Day was made a member of this Committee by action of the Board of Trustees on January 21, 1939.)

31. The President reported that the Federal Government has become interested in research work in nutrition and proposes a Federal research laboratory to be erected in or near Ithaca to be operated co-operatively by the University and the Federal Government, and that the project might involve the deeding or leasing of land by the University to the Federal Government for the purpose.

It is moved and carried that the Council recommend to the Board of Trustees that the project is one that the University might formally consider and that the Committee on General Administration be empowered to act in the matter, provided that the Committee on Buildings and Grounds shall approve any tracts of land to be leased or deeded to the Federal Government for the project.

32. The President reported upon certain items in the report of the Regents' Inquiry into the Character and Cost of Public Education in the State of New York, which concerned Cornell University. He reported that these matters had come to his attention although he had received no formal communication from the Regents and that in his opinion any action on the matters by the University at this time would be premature.

33. The University Comptroller, having been appointed in the last meeting of the Board of Trustees to examine, in conjunction with the University Attorney, a proposed lease with the United States Government covering 384 acres of farm land near South Danby and North Spencer, reported that in his opinion the University would have no use for the lands and that the University should reject the proposal with thanks and appreciation to the United States Department of Agriculture.

It was moved and carried that the Council concur in this report to the Board of Trustees.

Adjourned.

ROBERT B. MEIGS,
Secretary.

COMMITTEE ON GENERAL ADMINISTRATION

New York City, January 21, 1939.

Present: Trustees Gherardi, Chairman; Day, Babcock, Cornell, Graves, Griffis, Langdon, N. H. Noyes, and Treman; Faculty Representatives W. S. Ladd and Stevens; Provost Peters; and Comptroller Rogalsky.

Regrets were received from Trustee Gannett and Faculty Representatives English and Myers, and their absence excused.

Items were reported, recommendations made, and actions taken as follows:

1. The minutes of the meetings of this Committee held on October 29, November 12, and December 17, 1938, were approved as printed and distributed.

2. The President reported the resignation of Margaret Lawrence, Cataloguer in the Law School Library, effective December 31, 1938.

3. The President reported that the Carnegie Foundation has granted a retiring allowance of \$1,000 a year to Olaf Martinus Brauner, Professor of Drawing and Painting, College of Architecture, effective February 9, 1939.

4. Upon recommendation of the President, the following sabbatic leaves of absence were granted:

Samuel L. Boothroyd, Professor of Astronomy, for the first term of the academic year 1939-40.

W. L. Conwell, Professor of Civil Engineering, for the second term of the academic year 1939-40.

George I. Dale, Professor of Romance Languages, for the first term of the academic year 1939-40.

George L. Hamilton, Professor of Romance Languages, for the second term of the academic year 1939-40.

5. Upon recommendation of the President, a leave of absence without prejudice to salary was granted Otto Kinkeldey, University Librarian, for one month during the summer of 1939 in addition to his vacation.

6. Upon recommendation of the President, a leave of absence without salary was granted Paul M. O'Leary, Professor of Economics, for the second term of the current academic year.

7. The President's approval of the appointment of Ernest Engel as Ski Coach in the Division of Intramural Sports, Department of Physical Education, for the season 1938-39, at a salary of \$500, was confirmed.

8. Upon recommendation of the President, the following appointments to the staff of the Medical College in New York City, all of which are without salary from the University and therefore do not affect the budget, were made for the periods indicated:

Nelson B. Jack, Research Fellow in Medicine, December 1, 1938, to June 30, 1939. (Salary \$110 per month to be paid from Full Time Fees.)

J. Louise Despert, Research Fellow in Psychiatry, November 1, 1938, to August 30, 1939. (Salary of \$2,500 to be paid from the Friedsam Foundation.)

Betty Huse, Instructor in Pediatrics, December 1, 1938, to June 30, 1939.

Gustav I. Steffen, Instructor in Medicine (Clinical Pathology), July 1, 1938, to June 30, 1939. (Salary to be paid by the New York Hospital.)

9. The President's action in approving a change in title of G. Placzek from Research Assistant in Physics to Research Instructor in Physics, for the second term of the current academic year, without change in salary, was confirmed.

10. Upon recommendation of the President, Mildred Coe was appointed Cataloguer in the Law School Library, effective for the period January 1 to June 30, 1939, at a salary at the rate of \$1,000 a year, and the necessary reappropriation was made. (From lapsed salary of Margaret Lawrence, resigned.)

11. Upon recommendation of the President, \$1,000 of the salary appropriation released for the second term by Professor Paul M. O'Leary's absence on leave without salary, was reappropriated to the Department of Economics for use, subject to the approval of the President, in making adjustments necessary in the instructing staff during the second term of the current academic year.

12. The Committee considered the estimated deficit as indicated on the current budget report and discussed the possibility of this deficit being overcome by anticipated future lapses in current appropriations. In this connection the Comptroller was requested to present to the Committee at its next meeting an itemized list of the lapses which occurred during the past fiscal year, together with an itemized estimate of lapses which probably will occur during the remainder of this fiscal year.

13. Upon recommendation of the President, the sum of \$1,000 was appropriated, out of funds contributed by the Cornellian Council, to the Cornell Alumni Corporation for the year 1938-39, to be used by it in its work among secondary schools and particularly in connection with Cornell Day.

14. Upon recommendation of the President, the sum of \$500 was appropriated to the Alumni Representative's Office to be used by it in connection with Class Reunions during the present year, and an additional \$500 was appropriated to said office to be used in connection with the exhibits in the Drill Hall at the time of the next Commencement.

15. The date for the next meeting of this Committee was set as March 11, 1939.

Adjourned.

ROBERT B. MEIGS,
Secretary.

BOARD OF TRUSTEES

New York City, January 21, 1939.

Present: Trustees Hiscock, Chairman; J. DuPratt White, Day, Graves, Stutz, Cornell, Babcock, Becker, Boak, Burritt, Donlon, Gherardi, Griffis, Hutchinson, Ickelheimer, Langdon, N. H. Noyes, Parker, Pfann, Rockwell, Teagle, Treman, Upson, Whinery, Whitman and Williams; Faculty Representatives W. S. Ladd and Stevens; Provost Peters; and Comptroller Rogalsky.

Regrets were received from Trustees Poletti, H. V. Noyes, Eastman, Gannett, Heckscher, Olin, Sibley, Taylor, Van Namee, and Horace White; and Faculty Representatives English and Myers, and their absence excused.

1. The minutes of the meeting of the Board of Trustees of October 29, 1938, were approved as printed.

2. The following resolution was adopted by a unanimous vote of the members of the Board of Trustees present, and ordered printed and entered in the minutes:

The Honorable Frank Harris Hiscock, our Chairman, after serving Cornell University as the presiding officer of this Board for twenty-two years, presented his resignation of that office at the Board's meeting of the twenty-ninth of October, 1938, and requested the Board to accept it. In yielding to his expressed wish and accepting his resignation as Chairman, every one of his colleagues in the Board wishes to place on record in the minutes of this meeting a statement of what Cornell University and its Board of Trustees owe to Judge Hiscock.

His membership on the Board began in 1889, fourteen years after his graduation from the University with the degree of Bachelor of Arts. He was first elected a Trustee by the Alumni and he then served for the regular term of five years. In 1901 the Board itself recalled him to its membership and since then he has served continuously.

He was elected Chairman of the Board in 1917. In that office, giving ungrudgingly of his time and thought to the conduct of weighty affairs, his wisdom, practical knowledge, and administrative talents have been invaluable to the University which is so dear to him. His genius for friendliness, his sense of fair play, and his broad and sympathetic understanding have endeared him to all his colleagues, to the members of the University Faculty, and to the University's Alumni.

We rejoice that Judge Hiscock is willing to retain his membership in the Board and thus continue to give us the benefit of his experience and judgment. We look forward to many years more of that regular personal association with him which we have learned to prize so

highly. In accepting his resignation of the Chair, to take effect at the close of this meeting, we record our pleasure in the assurance that these happy relations are to continue.

At the same time, in order that he may have an enduring reminder of the respect and affection in which every member of this body holds him, the Board hereby elects Frank Harris Hiscock Chairman Emeritus of the Board of Trustees of Cornell University.

Judge Hiscock responded to the action of the Board, expressing the satisfaction he had derived from being its Chairman for twenty-two years and his appreciation for the friendly and harmonious conduct of the Board during his entire administration. He again emphasized the reason for his retiring as belief that a change of administration after such a long period would be in the best interests of the University.

3. After commenting upon the wise, capable and fair administration of Judge Hiscock, Trustee Upson remarked upon the good fortune of the Board of Trustees in having available a successor to the Chairman endowed with wonderful natural abilities, understanding and devotion to Cornell University in the Vice-Chairman, J. DuPratt White. He then placed Trustee White in nomination for the Chairmanship of the Board of Trustees. The nomination was seconded by Trustee Donlon. There being no further nominations, the Board proceeded to vote by ballot and Vice-Chairman J. DuPratt White was unanimously elected Chairman of the Board of Trustees, effective at the close of the meeting, to succeed Chairman Frank H. Hiscock.

4. It was decided to postpone, for the present, consideration of filling the position of Vice-Chairman of the Board made vacant by the election of Trustee J. DuPratt White to the Chairmanship.

5. By concurrent vote of a majority of the total membership of the Board, Section 4 of Article II of the University Statutes was amended by deleting therefrom the third sentence now reading, "The Chairman shall exercise the ordinary functions of a presiding officer", and substituting therefor the following:

"The Chairman shall exercise the usual functions of a presiding officer, and shall be ex officio a member of all standing committees."

6. The minutes of the meetings of the Committee on General Administration of October 29, 1938, November 12, 1938, and December 17, 1938, were approved as printed and the actions therein contained ratified and confirmed.

7. The minutes of the meetings of the Committee on Finance of October 1, 1938, October 29, 1938, and November 23, 1938, were ap-

proved as printed and the actions therein contained ratified and confirmed.

8. The minutes of the meeting of the Committee on Buildings and Grounds of October 28, 1938, were approved as printed and the actions therein contained ratified and confirmed.

9. The minutes of the meeting of the State College Council of October 28, 1938, were approved as printed and the actions therein contained ratified and confirmed.

10. The minutes of the meeting of the Medical College Council of December 9, 1938, were approved as printed and the actions therein contained ratified and confirmed.

11. Chairman Griffis of the Committee on Finance, in behalf of that Committee, nominated Trustee Nicholas H. Noyes to fill the vacancy existing in the membership of that Committee. There being no further nominations, Trustee Noyes was duly elected to membership on the Committee on Finance.

12. Chairman-elect White having been informed of his election, entered the meeting and responded to the action of the Board, expressing his great gratification and his full recognition of the responsibilities and burdens entailed by his new position. He indicated that in his opinion the University could best weather the present troublesome times by a sustained effort to increase the endowed resources of the University. He spoke of the difficulty he faced in attempting to follow the record established by Judge Hiscock in his chairmanship of the Board, and indicated his intention to strive to merit his election as successor of the retiring Chairman. He also spoke of the great honor and pleasure the Board would have in Judge Hiscock's continuance as a member of the Board with the title "Chairman Emeritus."

13. Subject to the specific actions taken on the recommendations of the Committee on Buildings and Grounds, as listed below, the minutes of the meeting of that Committee held on December 17, 1938, were approved as printed and the actions therein contained ratified and confirmed.

a. Pursuant to the recommendation of the Committee, the Board confirmed the selection of F. L. Ackerman as the architect to prepare preliminary plans for the contemplated two new sports buildings.

b. The recommendation of the Committee that new, larger water supply lines, additional sprinkler heads in the packing room, and additional hand fire extinguishers be installed in the University Library at a cost of \$375 was approved and that sum appropriated therefor.

c. The recommendation of the Committee that carborundum treads

be installed on the stairs in Myron Taylor Hall to halt the rapid wearing out of these stairs, at an estimated cost of \$1,700, was approved and that sum, or so much thereof as may be needed, was appropriated for the purpose.

d. Pursuant to the recommendation of the Committee, Trustee George H. Rockwell was elected to fill the vacancy on that committee.

e. The recommendation of the Committee that the Board of Trustees appropriate \$6,000, or so much thereof as may be needed, to be used by the Department of Buildings and Grounds in proceeding with the construction of a new, south entrance road to the Campus between the Corson property and Cascadilla Hall as a W.P.A. project, in accordance with the layout and plan approved by the Architectural Advisory Board and Committee, was approved. Authority was granted the President of the University and the Chairman of the Finance Committee jointly to appropriate the funds pursuant to the above action when in their opinion such funds are available.

f. The recommendation of the Committee that a new 12 inch water main from the Filter Plant through the Agricultural Quadrangle and approximately along the course of Reservoir Avenue to East Avenue be installed at an estimated cost of about \$20,000 was approved, on the understanding that the Comptroller of the University would apply to the State authorities for the portion of the expense of the project justly chargeable to the State in view of the increased fire protection that would be afforded State buildings. The President and Chairman of the Finance Committee were authorized jointly to appropriate the University's share of the estimated cost when in their opinion the funds are available.

14. Subject to the specific actions taken below upon the recommendations made by the State College Council at its meeting on January 20, 1939, such of its actions as needed confirmation by the Board, including leaves of absence, appointments, and appropriations, were read and on motion approved, and the recommendations adopted.

a. Ardron Bayard Lewis was appointed Acting Assistant Professor of Land Economics for the second semester of the academic year 1938-39, at a salary of \$2,700 for the period.

b. T. E. Lamont, formerly Assistant Professor of Land Economics and Assistant Land Economist in Experiment Station, was appointed to a temporary position as Land Use Planning Specialist, for the period January 1 to March 31, 1939, at a salary of \$300 per month, \$225 from Federal Land Use Planning funds and \$75 from Bankhead-Jones Extension.

c. It was reported that the President had presented to the State College Council at its meeting on January 20, 1939, a report of the

interest of the Federal Government in research work in nutrition and that the erection of a Federal research laboratory at or near Ithaca was contemplated to be operated cooperatively by the University and the Federal Government, and that such an undertaking might involve the deeding or leasing of land by the University to the Federal Government for the purpose. In this connection the State College Council recommended to the Board of Trustees that the project is one which the University might formally consider, and that the Committee on General Administration be empowered to act in the matter, provided that any lands to be leased or deeded to the Federal Government for the purpose should be approved by the Trustee Committee on Buildings and Grounds.

The foregoing recommendation of the State College Council was approved.

d. The Comptroller with the concurrence of the State College Council reported that in his opinion the University would have no use for the 384 acres of farm land near South Danby and North Spencer in Tompkins County which the United States through its Department of Agriculture proposed to lease to the University under a long term lease, and that consequently he recommended, with the concurrence of the State College Council, that the University should reject the proposal with the thanks and appreciation of the University.

This report and recommendation was accepted and approved.

e. The State College Council recommended to the Board that the proposed revision of the Farm and Home Bureau Associations Law, as submitted to the Council on January 20 and to the Board at this meeting, be referred with power to a committee consisting of Trustees Babcock and Burritt, the University Comptroller, the University Attorney, and Dean C. E. Ladd.

This recommendation was accepted and approved with the modification that the President of the University be added to the committee.

15. The Committee on Funds for the Endowed Colleges submitted its second report to the Board of Trustees as follows:

Pursuant to authority granted by the Board of Trustees at the meeting of October 29, 1938, your Committee has selected the title of "Provost" for the new University official.

The President has been requested to explain to the Faculty of the University that the designation of the new officer as Provost does not indicate that the officer would have any educational functions or powers, but rather that he would serve as the full-time executive officer of the Committee on Funds for the Endowed Colleges.

The person selected by the Committee was Mr. Heber Wallace

Peters, Cornell '14. Mr. Peters' term of office was fixed to begin December 1, 1938, and his salary was fixed at \$12,000 per year, payable monthly, with the understanding (made at his request) that his services may be terminated at the pleasure of either party upon the giving of reasonable notice.

Mr. Peters was admitted to the University's Contributory Retirement Income Plan.

Mr. Peters was elected Secretary of the Committee on Funds for the Endowed Colleges.

The Committee requested the Board of Trustees to appropriate the sum of \$10,000, or so much as may be necessary, to cover Mr. Peters' salary for the balance of the current fiscal year and the other expenses that will be incident to his office.

Mr. Rogalsky, who had acted as Secretary pro-tem of the Committee up to this time, resigned as such, and he was requested to continue to attend the meetings of the Committee.

Respectfully submitted,

J. DUPRATT WHITE,
Chairman of Committee.

The foregoing report was accepted and approved.

A. The action of the Committee on General Administration taken November 12, 1938, making the said new official, H. Wallace Peters, bearing the title of Provost, eligible to the benefits of the University's Contributory Retirement Income Plan was confirmed.

16. By concurrent vote of a majority of the total membership of the Board, Article III-A of the University Statutes was amended as follows:

a. Section 1 was deleted and the following section substituted therefor:

"The Provost shall perform such administrative duties as shall be assigned to him from time to time by the Board of Trustees or the President. He shall be ex officio the Secretary of the Committee on Funds for the Endowed Colleges."

b. In Section 2 the following deletion was made: beginning with the words "he shall be a member of all councils" to the end of the section.

c. Sections 3 and 4 were deleted.

d. Section 5 was made Section 3.

17. By concurrent vote of a majority of the total membership of the Board, Article VIII of the University Statutes was amended as follows:

The following words, "the Provost, who in the absence of the President shall be ex officio the presiding officer", were deleted from the first sentence of subdivisions A, B, and C of Section 3.

18. By concurrent vote of a majority of the total membership of the Board, Article IX of the University Statutes was amended by deleting the words "and the Provost" from Section 2; and Article XII, Section 1 and Article XV, Section 1, were amended by deleting the words "the Provost" from said sections.

19. By concurrent vote of a majority of the total membership of the Board, Article XI of the University Statutes was amended by deleting the words "the Provost, who in the absence of the President shall be ex officio chairman" from the first sentence of Sections 1 and 2.

20. The President reported that the University Faculty has elected William I. Myers, Professor of Farm Finance and Agricultural Economist in Experiment Station, and Head of the Department of Agricultural Economics and Farm Management, as Faculty Representative on the Board of Trustees for a term of five years from January 1, 1939, to succeed Professor H. H. Whetzel whose term expired on that date.

21. The President reported that the Joint Administrative Board of the New York Hospital-Cornell Medical College Association elected Barklie Henry as Chairman of that Board on October 20, 1938.

22. The President reported that the University Faculty on November 9, 1938, approved the action of the Board in creating a Council on Physical Education and Athletics and requested the President to appoint the three faculty representatives on that Council in the first instance for terms of one, two, and three years respectively, and provided for the election of the faculty members to succeed the first appointees upon the expiration of those first three terms.

23. Under the action of the Board and the University Faculty creating the Council on Physical Education and Athletics, the method of selecting the two student members of the Council was left to the President. The President reported that for the present he has authorized the Student Council to elect the two student members and the Council has chosen two such students.

It was reported for record that the Council is now complete with the following membership:

Director of Physical Education and Athletics, Chairman ex officio, the President of the University and Comptroller of the University, both ex officio, Professors F. G. Marcham, Herbert E. Baxter, and

Andrew L. Winsor for terms of one, two and three years respectively from January 1, 1939, Trustees George R. Pfann and Robert E. Treman, and undergraduates Walter H. Foertsch and Alan E. Her-
mance, all four for terms expiring on June 30, 1939.

24. It is reported for record that Charles Poletti by virtue of his election as Lieutenant Governor of the State of New York has become an ex officio member of the Board of Trustees of Cornell University for four years from January 1, 1939.

25. It is reported for record that at a meeting of the New York State Agricultural Society held January 18, 1939, Mr. Halsey B. Knapp, of the Class of 1912, Director of the New York State Institute of Applied Agriculture at Farmingdale, L. I., New York, was elected President of that Society for the year 1939. He thus becomes an ex officio Trustee of the University, succeeding Mr. Millard Davis.

26. It is reported for record that the Chairman of the Board, under authority given him, has designated President Day as the nominee of the University for membership on the Board of Directors of the National Bureau of Economic Research.

27. A change in the organization of the Payne Whitney Psychiatry Clinic, so as to conform it to the organization of other clinical departments of the New York Hospital and Cornell University Medical College, as set forth in the letter of Barklie Henry of the New York Hospital to President Day, dated November 29, 1938, and explained in President Day's letter to Mr. Henry, dated December 5, 1938, was approved.

28. The new arrangement for the distribution of fees received by the full time staff of the Medical College and New York Hospital, under which fees will be turned over to the University as and for a special research fund, which was approved by the Committee on General Administration on December 17, 1938, was approved by the Board. In connection therewith the Comptroller was directed to accept in such a research fund the fees of the full time staff and to permit the custody of the account and fund to be maintained in the business office of the Medical College in New York City, and he was authorized to disburse them on the order of the Joint Administrative Board of the New York Hospital-Cornell Medical College Association.

29. The President announced that the annual Farm and Home Week of the University will be held from February 13 to 18, inclusive, and that judging from past performances the program will be well worth while and will merit the attendance of all who can be present on any of those dates.

30. The Comptroller reported receipt of gifts in the amount of \$359,154.09 during the period July 1 to December 31, 1938.

31. The President reported that the University Faculty has adopted the following procedures to be followed upon the retirement and death of members of the University Faculty:

ON RETIREMENT

"That when a member of the University Faculty retires from active service the President shall report the fact at the meeting next following the retirement and shall accompany his report with a brief statement of the retiring member's service to the University. (These statements are to appear in the minutes of the Faculty and will constitute the only official notice taken of these events by the Faculty.) It is suggested that the University undertake to have published at an appropriate time each year, in the local and alumni press, biographical sketches and photographs of all members who have retired during the previous year."

This procedure is to become effective with the next academic year.

ON DEATH

"That upon the death of a member of the University Faculty the President shall formally notify the Faculty at the next meeting and those present shall rise in respect for the memory of the deceased member. Without further authorization the President shall then appoint a committee to prepare an appropriate memorial statement. Such statements shall not be presented in the form of resolutions, as in the past, but shall be annually collected, edited, and printed by the University in a memorial booklet which shall be sent to members of the Faculty, of the Board of Trustees, to the families of the deceased members, and shall be filed with the University records."

This procedure is to become effective at once.

The Board approved the foregoing procedures adopted by the University Faculty.

32. The President reported the retirement of Olaf Martinus Brauner, Professor of Drawing and Painting, on February 9, 1939, and upon his recommendation Professor Brauner was elected Professor of Drawing and Painting, Emeritus, effective February 9.

33. The President reported the retirement of Paul Martyn Lincoln, Professor of Electrical Engineering and Director of the School of Electrical Engineering, on February 1, 1939, and upon his recommendation Professor Lincoln was elected Professor of Electrical Engineering, Emeritus, effective February 1.

34. Upon recommendation of the President, the University Faculty and the Graduate School of Education Faculty concurring, it was voted to establish the degree of Master of Education (M.Ed.) at Cornell University, to be administered as a professional degree by the Graduate School of Education, under the jurisdiction of the Graduate School of the University.

35. Upon nomination of the President, with the concurrence of the Committee on General Administration, and by ballot duly had, Dr. William Abbett Lewis, Jr., was elected Professor of Electrical Engineering and Director of the School of Electrical Engineering, effective February 1, 1939, at a salary of \$6,300 per annum.

36. Upon recommendation of the Department of History in the College of Arts and Sciences, and with the approval of the President, Professor M. L. W. Laistner was elected Chairman of the Department of History for a period of two years beginning July 1, 1939, and his present tenure of that position was continued until June 30, 1939.

37. The resolution adopted by the University Faculty on the retirement of Professor William Charles Baker was unanimously concurred in and adopted by the Trustees. (This resolution is set forth in the minutes of the University Faculty at pages 2076-2077.)

38. The resolution adopted by the University Faculty on the retirement of Professor Madison Bentley was unanimously concurred in and adopted by the Trustees. (This resolution is set forth in the minutes of the University Faculty at pages 2078-2079.)

39. The resolution adopted by the University Faculty on the retirement of Professor Albert Bernhardt Faust was unanimously concurred in and adopted by the Trustees. (This resolution is set forth in the minutes of the University Faculty at pages 2075-2076.)

40. The resolution adopted by the University Faculty on the retirement of Professor Oskar Augustus Johannsen was unanimously concurred in and adopted by the Trustees. (This resolution is set forth in the minutes of the University Faculty at pages 2079-2081.)

41. The resolution adopted by the University Faculty on the retirement of Professor Henry Neely Ogden was unanimously concurred in and adopted by the Trustees. (This resolution is set forth in the minutes of the University Faculty at pages 2086-2087.)

42. The resolution adopted by the University Faculty on the retirement of Professor Francis Robert Sharpe was unanimously concurred in and adopted by the Trustees. (This resolution is set forth in the minutes of the University Faculty at pages 2087-2088.)

43. The resolution adopted by the University Faculty on the retirement of Professor Frederick Miller Smith was unanimously concurred in and adopted by the Trustees. (This resolution is set forth in the minutes of the University Faculty at pages 2088-2089.)

44. The resolution adopted by the University Faculty on the retirement of Professor Virgil Snyder was unanimously concurred in and adopted by the trustees. (This resolution is set forth in the minutes of the University Faculty at pages 2089-2091.)

45. The President presented a communication from the President of the Cornell Student Council transmitting a recommendation of that Council to the effect that when matters of direct concern to the student body are brought up before the Board of Trustees that the Board should hear a representative or representatives of student opinion upon such matters. The Board thereupon adopted the following resolution:

The Board, having received a communication from the President of the Student Council requesting that representatives of the student body be heard by the Board on questions of direct concern to the student body, takes pleasure in recording its readiness to receive duly accredited representatives of the student body.

46. The President presented a petition from the Student Council, passed by unanimous vote at its regular meeting on January 19, 1939, requesting the Board of Trustees to convert the Cornell unit of the Reserve Officers Training Corps from compulsory to optional.

It was moved and carried that the petition of the Student Council requesting that the R. O. T. C. courses at Cornell be changed from compulsory to optional be referred to a special committee to study and to report back to the Board. The Chairman of the Board was authorized to appoint the committee, determining both its size and composition, with authority to appoint thereon also persons not members of the Board of Trustees, and with the suggestion that the students be heard upon the question.

47. In order to settle the questions which have arisen as to the intention of the Board regarding the permanency and scope of the activities of the committee of five appointed by the Chairman to canvass the field of possible candidates for Board membership, pursuant to authority granted him at the October meeting of the Board, the Board outlined the duties and functions of this committee as follows:

a. It was determined that this committee should be a continuing (not standing) committee, the members to be appointed by the Chairman of the Board to serve for terms of five years, no member to be eligible for immediate reappointment who has just served continuously for five years or more.

b. The terms of the present members of the committee shall be staggered by Chairman Hiscock, who appointed the committee, so as to make their terms extend from one to five years respectively, from July 1, 1939. The term of any member of this committee shall expire if at any time such member of the Committee ceases to be a member of the Board. (See note on page 2648.)

c. It was decided that for the purposes of this committee the pending expiration of a term, within forty days, of a trustee appointed by the Board shall be considered a vacancy on the Board.

d. It was decided that the committee shall not be a nominating committee but shall compile a confidential list of not less than five nor more than fifteen names of suitable persons for membership on the Board regardless of the number of vacancies existing, and shall when a vacancy or vacancies exist send such a list to the Secretary of the Board at least forty days before the next regular meeting of the Board, and shall also send such a list to the Secretary of the Board at least forty days before the Commencement meeting of the Board in each year. On receipt of such a list at any time by the Secretary of the Board, it shall be his duty immediately to distribute copies thereof to all the members of the Board.

48. The Comptroller reported the execution of an agreement between the University and Lewis H. Tuthill of the Class of 1885, under which the University has received securities of the approximate value of \$83,000, to pay the income thereon to Mr. Tuthill for life and thereafter to merge the same with the University Endowment Funds and to pay the average rate of income on the principal sum to certain relatives of Mr. Tuthill, then to become the unrestricted funds of the University.

49. The Comptroller reported that the \$5,000 legacy bequeathed the University under the Will of Carl G. Schluederberg, '02, had been received for the following uses as prescribed by the Will:

"The principal shall be set apart by said Trustees in trust for the sole and separate use of the Department of Chemistry of Cornell University. The income thereof shall be used either in establishing and maintaining a series of lectures similar to the Silliman Lectures at Yale University by noted scientists upon research work in Pure and Allied Chemistry, or for the establishment of Research Fellowships in Pure, Allied, or Industrial Electrochemistry, Physical Chemistry, Organic Chemistry, and Bacteriology, as the Trustees and Department of Chemistry of the said University may deem best. The funds so bequeathed by me to Cornell University and its Trustees shall be called by the Trustees of Cornell University 'The Margaret B. and George W. Schluederberg Fund'."

The choice of the alternative uses given by the Will was left to the determination of the President.

50. The Comptroller's Office reported that under the Will of Charles H. Thurber of the Class of 1886, the University is given a contingent remainder interest in a trust of one-half of the estate upon remote contingencies. The use of the gift as prescribed by the Will is "to endow the Cornell University Press".

51. The Comptroller's Office reported that under the Will of Gershom F. White, the University has a remote contingent interest in one-fourth of the residuary trust of \$50,000. The Will provides that the gift "shall be used for the purpose of assisting worthy and needy prospective undergraduate or undergraduate students".

52. The Comptroller reported the receipt of \$9,910.40 under the Will of John E. Teeple of the Class of 1899, "to establish a fellowship in Chemistry".

53. Renewal of the E. I. duPont de Nemours & Company \$750 Postgraduate Fellowship in Chemistry at Cornell was approved for the academic year 1939-40 on the same terms as heretofore, and the President was authorized and requested to notify E. I. duPont de Nemours & Company with the thanks and appreciation of the Board.

54. The President reported that E. I. duPont de Nemours & Company has appropriated \$2,000 for the purpose of employing a research assistant for J. R. Johnson, Professor of Chemistry at Cornell, for the academic year 1939-40, on the condition that the candidate must have obtained a Ph.D. and have displayed unusual promise in research. Professor Johnson is given the privilege of awarding this to the present recipient if the quality of his work warrants the award. The grant was accepted on the same terms as heretofore and the President was authorized and requested to notify the Company with the thanks and appreciation of the Board.

55. Upon recommendation of the Dean of the College of Engineering, and with the approval of the President, two new John McMullen Industrial Scholarships were established to be awarded for a period of four years each, beginning with the next academic year, to candidates selected by the University from apprentices serving in large industrial organizations, such as The General Electric Company, which maintain training schools for selected high school graduates.

56. Upon request of the Dean of the Law School and with the approval of the President, the five tuition scholarships for First Year law students which have been granted for several years were renewed for the academic year 1939-40, and the additional five tuition scholar-

ships for law students without restriction as to class, granted by the Board in June, 1938, were renewed for the academic year 1939-40.

57. Proposed legislation for submission to the State Legislature, prepared by the University Attorney for the purpose of clarifying and supplementing the University's powers in control of traffic on its premises, the appointment of its own police, and the regulation of vending, hawking, and trespassing upon its premises, was presented.

It was moved and carried that the proposed legislation be referred to the Chairman of the Board with power.

58. The President reported that at an informal meeting of the Presidents of eleven prominent universities, most of them in the northeastern part of the United States, held on December 31, 1938, a plan was outlined whereby the universities would attempt to provide a temporary asylum for professors and scholars who have been expelled or are refugees from their native countries due to political upheavals abroad.

The substance of the plan is that the action to be undertaken would be a part of the responsibility of all universities throughout the world to protect the solidarity of the international company of scholars and to further that ancient university tradition which recognizes no racial or national barriers to free inquiry or the promotion of sound learning. Care is to be used that provision is made so that refugee professors and scholars shall not impair the standing and positions of American professors and scholars. It is hoped to raise funds especially for the purpose of caring for the refugees and to provide fellowships on an annual basis at the subscribing universities, with no commitment on the part of the University as to the refugee's future. The President's recommendation that the University participate in the plan was approved.

59. The Comptroller reported that a recent amendment to the State Constitution requires that all payments from State funds be made only after a pre-audit of vouchers by the State Comptroller. Under this requirement the State will no longer be able to advance to the University funds appropriated by the Legislature to defray the travel expenses of the staffs of the State Colleges. It only permits reimbursement directly to the individuals when they have submitted and have had approved by the State Comptroller's office vouchers showing their expenses. This will mean that members of the staff who travel will be out of pocket for expenses of their travel for periods of approximately four weeks, unless the University provides a method for more prompt payment. The Comptroller therefore requested that he be authorized to establish a revolving fund, of not to

exceed \$15,000 from balances in the State College Fund account, with which to make prompt payment of travel expenses to the members of the staffs of the State Colleges upon securing from the individuals so reimbursed a proper note, receipt or assignment to the University of funds which they will eventually receive from the State Comptroller's Office. The Comptroller was authorized to establish such a revolving fund.

60. The Comptroller further reported that, because of the new constitutional amendment, the State Comptroller's Office might contend that it should have supervision over Federal funds appropriated to the University and the income funds carried by the State Colleges from their miscellaneous operations. He expressed the opinion that these and any other attempts of the State to exercise additional jurisdiction over the University should be firmly opposed even though it involved court proceedings to settle the questions.

It was moved and carried that the matter be referred to the Committee, of which Trustee Sibley is Chairman, appointed pursuant to Board action on April 30, 1938, to review the relations between the University and State authorities in the administration of the State Colleges and Experiment Stations, and to make recommendations to the Board; and that the President be requested to make an appointment with Governor Lehman at which the said committee was requested to convene and discuss these problems with the Governor.

61. The Chairman-elect, after consultation with the President, was authorized in his discretion to appoint Trustee committees of such size as he may think most expedient, to study and report to the Board upon the following problems as to which the President seeks the advice of the Trustees. If thought more desirable, however, he was authorized to refer any of the problems to special or standing committees of the Board.

A. University Arboretum

1. To what extent does the University regard the Arboretum as an undertaking to which the University is permanently committed?
2. What views have the Trustees as to how the undertaking is to be adequately financed?
3. Is the present organization for handling the Arboretum development an effective one?
4. What attitude toward the continuation of the project is to be assumed by the University if the cooperating CCC Camp is withdrawn?

B. The President has called the Board's attention to the lack of personnel work at the University and of counseling for men students, and has suggested that the desirability of a new position, possibly bearing the title of "Counselor of Men", should be considered. Such official would not be given disciplinary authority but would help students in solving their personal and social problems, essentially non-scholastic.

C. The President reports that there is dissatisfaction with certain phases of the student housing situation and that there is no existing authority of the University thoroughly acquainted with this total situation. At present student accommodations are about as follows:

	Dormi- tories	Fraternity Houses	Rooming Houses	Homes
Men	739	1,500	2,500	700
Women	836	243	140 (graduates only)	276

and the rooming house situation appears to call for special attention, and a survey of the whole matter should be made.

D. The President reported that a group of students had presented a thoughtful report registering certain complaints against the student health service and offering suggestions for possible improvement. He suggested that a comprehensive study of the whole situation would seem to be in order.

62. It was

RESOLVED: That the Board of Trustees of Cornell University does hereby express its thanks and appreciation to the Board of Governors of the New York Hospital for its invitation to hold the January meeting of the Board of Trustees of Cornell University in the Governor's Room at the New York Hospital.

And the Trustees do express the pleasure they have derived in accepting this invitation and in attending the luncheon the Board of Governors of the Hospital tendered to the Trustees of Cornell University on this occasion, which afforded such a splendid opportunity to renew acquaintances.

Adjourned.

ROBERT B. MEIGS,
Secretary.

(NOTE: In accordance with Section "b" of item 47, the terms of the members of the trustee committee appointed to canvass the field of possible candidates for Board membership were fixed as follows: Becker, five years; Donlon, one year; Teagle, two years; Whitman three years; Williams, four years.)

COMMITTEE ON GENERAL ADMINISTRATION

Special Meeting

Ithaca, New York, February 4, 1939.

Present: Trustees Gherardi, Chairman; Day, Babcock, Cornell, Langdon, Treman, and J. DuPratt White; Faculty Representatives English and Myers; Provost Peters and Comptroller Rogalsky.

Regrets were received from Trustees Gannett, Graves, Griffis, and N. H. Noyes, and Faculty Representative Stevens, and their absence excused.

Items were reported, recommendations made, and actions taken as follows:

1. The President reported with deep regret the death of Graham T. Hatch, Instructor in Physics, on January 31, 1939, in Ithaca.

2. The President reported the following resignations from the staff:

Richard L. Williamson, Assistant in Economics, effective at the end of the first term of the current academic year.

Jane Couch, Instructor in the Women's Division of the Department of Physical Education, effective January 31, 1939.

3. Upon recommendation of the President, a sabbatic leave of absence was granted E. V. Howell, Assistant Professor of Civil Engineering, for the first term of the academic year 1939-40.

4. Upon recommendation of the President, Miles Atkinson was appointed Instructor in Clinical Surgery (Otolaryngology) in the Medical College in New York City, for the period January 1, 1939, to June 30, 1939, without salary.

5. Upon recommendation of the President, the salary of Lewis E. Rossiter, Assistant in Economics, College of Arts and Sciences, was increased from \$125 to \$250 for the second term of the current academic year, and the necessary reappropriation was made. (From lapsed salary of Richard L. Williamson, resigned.)

6. Upon recommendation of the President, the salary of James J. Anderson, part-time Assistant in Government, College of Arts and Sciences, was increased \$150 during the second term of the current academic year, and the necessary reappropriation was made. (From Department's unexpended balance.)

7. Upon recommendation of the President, Julia Root was appointed Instructor in the Women's Division of the Department of Physical Education for the period February 1 to May 31, 1939, at a salary of \$125 a month, and the necessary reappropriation was made. (From lapsed salary of Jane Couch, resigned.)

8. The Comptroller reported that his study of probable budget lapses so far indicates that in all probability there will be at least \$9,000 which will lapse before the end of the fiscal year, and possibly substantially more. He stated that he will have a more complete and detailed report for the March meeting of this Committee.

9. In order to provide instruction in speech correction for about forty additional students in the College of Home Economics during the second term, \$450 was made available to the Department of Public Speaking from State payments for accessory instruction, to be distributed as follows:

\$250 to be paid out on voucher by the Department to Mrs. Phyllis B. Arlt.

\$200 to be paid as additional salary to Arthur M. Barnes, part-time Instructor.

10. The consideration of the permanent placing of the portrait of Dr. Livingston Farrand, President Emeritus, raised the broad question as to the placing of all University portraits, and it was the sense of the meeting that the matter should be referred to the Board of Trustees with the suggestion that a committee be appointed to study the broad question and to report.

11. Chairman White reported that through Mr. Sherman Peer, the Ithaca Hillside Company, which is winding up its affairs, has offered to the University as a gift the tract of land owned by that corporation. The land is immediately west of the Cornell Inn property on University Avenue, also known as Greycourt Terrace, and extends westerly from the said Inn property which is owned by the University approximately 275 feet. It also extends a little farther south than does the Cornell Inn property, and considerably farther north, and it has a frontage on Lake Street and a 10 foot right of way on University Avenue. The property is very hilly and generously covered with trees and shrubbery. Although the property is of little value for building purposes, it was thought that the University may be interested in accepting the gift because of the possibility that it might fit in with future plans for the Cornell Inn.

It was moved and carried that the University accept with thanks the offer to deed this property to the University.

12. It was reported that the cost of engrossing the resolution adopted by the Board at its January meeting accepting the resignation

of Chairman Hiscock and electing him Chairman Emeritus would be approximately \$150. That sum or so much thereof as may be needed was appropriated for the purpose.

Chairman White also advised that the engrosser had raised the question as to the sufficiency of the signatures on the draft of the resolution presented and thought that the officer of the Board who under its organization would be the presiding officer in the absence of the Judge should also sign the resolution. The matter of the signatures to be provided on the final resolution was left to Chairman White with power.

13. The President presented to the meeting the proposal of the United States Department of Agriculture to locate a Federal nutrition laboratory at Cornell University on land to be deeded to the United States by the University. He explained that the purpose of the laboratory will be to conduct research in nutrition in three inter-related phases, namely, plant, animal, and human. The subject is a very broad one which begins with the nutrition of plants by the various chemical constituents of soils and the transmission of these constituents through plants to animals and through both plants and animals to humans. It requires cooperative research by experts in soils, plants, animal nutrition and nutritionists concerned with the study of humans, and probably eventually will involve cooperation with the University's Medical College. The Bankhead-Jones Act makes available to the United States Department of Agriculture annually the sum of \$100,000 for this work and under its terms the money can be used for buildings and equipment as well as for salaries and other expenses incident to the research. There is available during the present fiscal year the sum of \$100,000 which must be spent or committed before the end of June to prevent its lapsing. It was therefore necessary to call this special meeting to consider the problem and decide it promptly to permit the preparation of the necessary plans, the transfer of the land, and the preparation of bids and the letting of contracts, all prior to the end of June, in the event the proposal should be accepted.

The President indicated on a map the plot of ground which was thought to be most desirable for the purpose, in the event that the University should be willing to provide the land for such a laboratory. This tract is located on the north side of Tower Road Extension immediately east of the new greenhouses and opposite the cattle barn. He explained that this area is outside the original grant of over two hundred acres made by Ezra Cornell, and which under the charter of the University cannot be alienated.

It was moved and carried that Dean Ladd of the College of Agri-

culture, who has been in contact with the Federal authorities be invited to the meeting to explain the project in more detail.

Dean Ladd indicated that the subject had been broached at a meeting of the Experiment Stations of the Northeastern Region of the United States held in New York City about two weeks ago, at which meeting Cornell University was represented by Dr. Guterman. At that time it was indicated by Mr. Eugene C. Auchter that the United States Department of Agriculture had selected Cornell University as the most desirable location for the laboratory because of the eminent specialists on its faculty in the fields of agronomy, plant pathology, nutrition and other related subjects. Mr. Auchter is Chief of the Bureau of Plant Industry in the United States Department of Agriculture and was graduated from the New York State College of Agriculture at Cornell University in 1912, and thereafter received his Ph.D. from Cornell. Apparently the selection of Cornell has been approved by the United States Secretary of Agriculture, under authority given him by the Bankhead-Jones Act.

Dean Ladd indicated that he had advised the Federal officers that one condition to his favorable consideration of the problem would be that the Director of the laboratory should be a person acceptable to the University. The Federal authorities would like to have Dr. L. A. Maynard as Director of the laboratory in view of his eminence in the field of Animal Nutrition. Dean Ladd indicated however that Dr. Maynard was unwilling to terminate his employment in the State College of Agriculture, but that it might be arranged so that he would be paid partly through the College and partly through the Federal Government while acting as director of the laboratory.

The Dean indicated that he and the other officers of the College of Agriculture have had experience with the Federal Department of Agriculture for over twenty years and their cooperative relations have been generally satisfactory, and that under this proposal the research would be carried on cooperatively between the University and the Government men.

He also indicated that the Government authorities would be willing to make any buildings erected conform to the wishes of the University as to exterior architecture and appearance, although they necessarily would retain under their authority the interior layout.

The Dean also indicated that under his experience with Bankhead-Jones Funds, it was his opinion that they were among the most reliable of the Federal appropriations and he thought that the \$100,000 per year would be available indefinitely for the support of the laboratory. He also pointed out that it represented a move to decentralize the

work of the Federal Department of Agriculture which was highly desirable.

In a general discussion of all phases of the matter that could be brought to mind, it was brought out that the employees of the laboratory would be Federal employees and would be working under Federal hours and regulations, but it was not thought that that would cause any dissatisfaction among the University employees in the State Colleges.

It was also pointed out that, although the Federal laboratory would probably in the future require land for experimental purposes, there is nothing involved in the present proposal that would commit the University to provide any such additional lands.

After a thorough and careful discussion of the foregoing and other points, it was moved by Trustee Babcock that the proposal be accepted and that the University deed to the United States Government a site for the laboratory subject to the prior approval of such site by the Committee on Buildings and Grounds. The motion was seconded by Mr. White and the Chairman called for further discussion. The suggestion was made that on a matter of this importance it might be advisable to obtain an expression of opinion from at least a majority of the Board of Trustees. As opposed to this suggestion, it was pointed out that the Board of Trustees had delegated the matter to the Committee on General Administration with power to dispose of it. Thereupon the Chairman of the Committee polled the members present as to whether in their opinion the Committee on General Administration should dispose of the matter at once or whether other Board members should be consulted. All Trustees present agreed that the Committee should accept the action of the Board at its face value and should decide the matter without further consultation with the Board membership. The Chairman of the Committee then expressed himself in agreement with that view of the question. Trustee Cornell left the meeting, having expressed himself as favoring acceptance of the proposition if it could be arranged on satisfactory terms.

The President reported that Trustee Graves, in communicating to him his inability to attend the meeting, had expressed himself as in favor of accepting the proposal.

It was suggested that the motion before the Committee be drafted as a formal resolution, and pursuant thereto the following resolution was presented:

WHEREAS, The State College Council at its meeting on January 20, 1939, having been informed by the President that the Federal Government has become interested in promising lines of research in nutrition, and has broached the possibility of a Federal Nutrition Research

Laboratory in or near the University campus, to be operated under cooperative arrangements between the University and the Federal Government in a building erected by the Government on land made available by the University, voted after full discussion to recommend to the Board of Trustees that the contemplated project be given formal consideration and the Committee on General Administration empowered to deal definitively with any such proposal made to the University at this time by the Federal Government, subject to the condition that any tract of land leased or deeded by the University to the Federal Government in support of this project shall first be approved by the Committee on Buildings and Grounds; and

WHEREAS, The Board of Trustees at its meeting on January 21, 1939, approved and adopted this recommendation of the State College Council and empowered the Committee on General Administration to act definitively with regard to the proposed Federal Nutrition Research Laboratory, subject to approval by the Committee on Buildings and Grounds of any tract of land leased or deeded by the University in connection with the project:

WHEREFORE, Be it, and it hereby is,

RESOLVED, That the Committee on General Administration, acting under this authority given by the Board of Trustees, approves and accepts on behalf of Cornell University the proposal of the Federal authorities to locate a Federal Nutrition Research Laboratory at Ithaca, and within the Committee's judgment as to the full protection of the University's rights and interests, undertakes to deed to the Federal Government for this laboratory such tract of land, with a frontage not exceeding three hundred feet (300') on Tower Road Extension, as may be designated by the Committee on Buildings and Grounds:

And be it, and it hereby is, further

RESOLVED, That the appropriate officers of the University are hereby authorized to execute such agreements, contracts, deed or deeds as may be necessary to give effect to the above action of this Committee.

The foregoing resolution was thereupon unanimously adopted.

Adjourned.

ROBERT B. MEIGS,
Secretary.

CORNELL UNIVERSITY

Proceedings of the Board of Trustees

COMMITTEE ON BUILDINGS AND GROUNDS

February 7, 1939.

Upon the above date, the Chairman of the Committee on Buildings and Grounds submitted by mail to all the members of that Committee for their approval a proposed site for the contemplated Federal nutrition research laboratory, and requested them to communicate their vote to him upon the question. The site proposed for approval lies easterly of the new potato greenhouses and fronts on the north side of Tower Road Extension, runs due north therefrom about three hundred and twenty feet (320') to the arboretum area on the north, and is bounded on the east by a gully, the frontage on Tower Road Extension not to exceed three hundred feet (300').

A plot within the above described area was approved as the site for the Federal nutrition research laboratory by the affirmative vote of all the members of the Committee, except Trustees Olin and Parker from whom no word was received.

ROBERT B. MEIGS,
Secretary.

COMMITTEE ON BUILDINGS AND GROUNDS

New York City, February 18, 1939.

Present: Trustees J. DuPratt White, Upson, Day, Rockwell, Whitman and Parker; Architectural Advisory Board representatives Clarke and Meeks; also Dr. Mary M. Crawford and Miss Mary H. Donlon, and Messrs. James Lynah, H. E. Babcock and Frederick L. Ackerman.

1. Upon nomination Mr. Maxwell M. Upson was duly elected Chairman of the Committee on Buildings and Grounds to succeed Mr. J. DuPratt White.

2. Mr. White read to the Committee a proposed letter he had written to Mr. Gavin Hadden on the question of his suggested fee in the event the Committee should desire to retain him in a consulting capacity on the proposed gymnasium or sports buildings. That proposition was that the University should pay him the lump sum of \$37,000 up to the time of preparation of working drawings and specifications. Mr. White's proposed letter stated that the Committees are without funds at the present time to meet and respond to the proposal and that so far as they are now advised they must forego the benefit of his proposed consultation in connection with any planning or construction of the proposed buildings. That letter was approved and its transmission authorized.

3. Architect Frederick L. Ackerman presented preliminary sketches of both the men's and women's buildings. These were reviewed and discussed in detail.

Upon motion duly carried it was voted that scale models be made of each building at not exceeding a total cost of \$1,000 and that the Committee on General Administration at its next meeting be requested to appropriate that sum for this purpose.

4. In connection with the men's building Mr. Ackerman had two preliminary plans, one of which contained a slightly larger floor space. It was voted to approve in general the plan for the larger building as a basis for making presentations to prospective donors.

5. In the matter of facilities for members of the faculty in both the men's and women's buildings it was agreed that either separate space or separate periods of time for use might be considered when final details were to be worked out, though it was generally thought that separate faculty locker and dressing rooms should be provided in both buildings.

6. It was agreed that the architect was to keep in view as a possibility the use of parts of both buildings for mixed play between men and women students. In the discussion over this point it developed that the probable solution will be largely administrative, revolving around the allocation of time for a joint use of the facilities.

7. Messrs. Clarke and Meeks of the Architectural Advisory Board expressed themselves as favorably impressed by the proposed mass of each building, and also by the proposed use of brick of a color to harmonize with the general surroundings of each.

8. Both Miss Donlon and Dr. Crawford expressed their general approval of the plans, particularly in respect to the women's building. Dr. Crawford suggested that in the final development of plans there be provided space for modest facilities for the provision of food, such as, for instance, a milk bar.

9. Mr. Lynah, as head of the Department of Physical Education and Athletics, expressed his general approval of the plans for both the men's and women's buildings.

10. Mr. Ackerman was requested to proceed with the development of his plans, sketches and models with the suggestion that he have the same completed by March 20th in order that the material might then be used for presentation to prospective donors.

Adjourned.

GEORGE F. ROGALSKY,
Secretary pro tem.

FINANCE COMMITTEE

Office of Chairman Griffis,
15 Broad Street, New York City,
February 23, 1939.

Present: Trustees Griffis, Chairman; Day, Williams, Ickelheimer, Noyes, Comptroller Rogalsky and Provost Peters.

Regrets were received from Trustees Hiscock, Teagle, Upson and J. DuPratt White and their absence excused.

1. Subject to the approval of Trustee J. DuPratt White, it was voted to recommend to the Board of Trustees that the University balance sheet item "advances for plant additions" totaling \$1,111,970.06, less the Balch Hall site in the amount of \$207,657.27 and the Beebe Lake dredging item of \$20,238.44, resulting in net of \$884,074.35, be charged to the Cornell Endowment Fund; that the above mentioned exceptions be added to the item "advances awaiting income" as there is prospect of amortization in these two cases.

Subject to the approval of Trustee J. DuPratt White, it was further voted to recommend to the Board of Trustees that the accumulated deficit of \$565,850.08 likewise be charged to the Cornell Endowment Fund.

2. Comptroller Rogalsky recommended that there be no increase made in dormitory rents at the present time. President Day stated that he proposed to have an inquiry made into the entire student housing situation, as a result of which the question of the adequacy of dormitory rentals might properly come up to the Trustees for consideration at a future date.

3. Consideration was given to the proposition submitted by the Realty Mortgagee Corporation to service the University's investment real estate and mortgages.

It was voted to retain our present connections, but to let the Realty Mortgagee Corporation attempt to sell the foreclosed real estate.

4. It was voted to continue to purchase first mortgages on small one family homes on a 5% basis, or better, with full amortization, not exceeding 20 years.

5. The real estate proposition made by Sears, Roebuck & Co. and Great Atlantic & Pacific Tea Co. were discussed.

It was voted not to enter into any agreement with these companies unless the University's investment could be very substantially amortized over the period of the lease.

6. The real estate proposition made by the Texas Co. for a gas station and diner in Utica, New York, was discussed. Action on the matter was deferred pending receipt by Comptroller Rogalsky of additional facts and figures from the company.

7. A letter from Messrs. White & Case regarding a second mortgage in the estate of Rollie B. Low was read by the Comptroller. It appeared that the present value of the real estate barely covered the first mortgage and a 35% compromise payment in full settlement of the \$10,000 second mortgage was offered.

It was voted to leave the entire matter to the Comptroller with power.

8. The matter of advancing to the William Church Osborne committee additional funds for the protection of our \$150,000 Chicago, Milwaukee, St. Paul & Pacific 50-year 5's of 1975 was discussed. Chairman Griffis requested that the matter be brought up again at the next meeting when the Comptroller's Office could furnish additional data on the subject.

9. It was voted to cancel the orders to purchase:

- (a) \$100,000 Phillips Petroleum convertible 3's of 1948
- (b) \$100,000 Paramount debenture 6's of 1950
- (c) \$15,000 Liquid Carbonic convertible 4's of 1947

10. The purchases and sales made since the meeting of January 20, 1939, were ratified and confirmed.

11. It was voted to sell \$85,000 Anaconda Copper Mining Co. debenture 4½'s of 1950 at the market.

12. The following sales were authorized at the market and in connection with each it was

RESOLVED: That George F. Rogalsky, as Treasurer, be and he hereby is authorized to endorse the certificates in blank and to attach thereto the University's corporate seal.

- (a) 20 shares Atchison, Topeka & Santa Fe Ry. Co. 5% preferred
- (b) 20 shares American Locomotive Co. 7% preferred
- (c) 100 shares American Cyanamid Co. 5% preferred
- (d) 240 shares Commercial Credit Co. common
- (e) 500 shares Continental Oil Co. common
- (f) 5 shares Amerex Holding Corp.
- (g) 1000 shares Bethlehem Steel 5% preferred (par \$20)

It was voted to credit the proceeds from the sale of the American Cyanamid to the income productive account due to the fact that the stock was originally received as a stock dividend.

13. It was voted to purchase:

- (a) \$24,000 American Gas & Electric Co. debenture 5's of 2028
- (b) \$100,000 Texas Power & Light Co. first and refunding 5's of 1956 if available at levels near the call price
- (c) \$100,000 Province of British Columbia, the interest rate and maturity being left to the discretion of the Comptroller
- (d) 300 shares Radio Corporation of America \$3.50 preferred.

14. Cornell Club of New York bonds coming in as gifts to current income were reported in the amount of \$1900. In order to make the money available, the Comptroller was authorized to take the bonds over as pooled endowment investments.

15. The thanks of the members of the Committee were extended to Chairman Griffis for his hospitality.

16. The next meeting of the Committee was left at the call of the Chairman.

Adjourned.

LEWIS H. DURLAND,
Secretary.

COMMITTEE ON GENERAL ADMINISTRATION

Ithaca, New York, March 11, 1939.

Present: Trustees Gherardi, Chairman; Day, Babcock, and Cornell; Faculty Representatives Myers, and English; Provost Peters; and Comptroller Rogalsky.

Regrets were received from Trustees Gannett, Graves, Griffis, Langdon, Noyes, Upson, and J. DuPratt White, and Faculty Representatives W. S. Ladd and Stevens.

Items were reported, recommendations made, and actions taken as follows:

1. The Chairman called attention to the fact that there was not a quorum present, but stated that if there were no objections among the members present, he would proceed with the business before the meeting and seek confirmation of all actions at the next meeting of this Committee at which a quorum is present. There were no objections to the plan.

2. The Chairman reported that Trustee J. DuPratt White, Chairman of the Board, had been ordered by his physician to take a complete rest and that consequently he probably would be unable to attend the next meeting of the Board. The President added that it would seem to him advisable to plan in terms of arrangements to relieve Mr. White of all University duties until next fall.

3. The Chairman reported that the membership of Trustee Robert E. Treman on this Committee had automatically terminated by the election of Trustee Upson as Chairman of the Committee on Buildings and Grounds, and suggested that he recommend to the Board at its next meeting, in behalf of the Committee, that Trustee Treman be elected by the Board to fill the existing vacancy on this Committee. This suggestion was approved.

4. The President reported the following resignations from the staff at the end of the first term of the current academic year:

Kermit H. Ballard, Assistant in Chemistry.

K. D. Gordon Clack, Assistant in Chemistry.

5. Upon recommendation of the President, the following sabbatic leaves of absence were granted, for the second term of the academic year 1939-40 unless otherwise stated:

J. N. Tilton, Jr., Professor of Architecture and Assistant Dean of the College of Architecture.

Clark S. Northup, Professor of English.

R. P. Sibley, Professor of English and Assistant Dean of the College of Arts and Sciences, for the period March 1 to July 1, 1940.

M. L. W. Laistner, Professor of History.

A. M. Drummond, Professor of Public Speaking, for the first term of 1939-40.

P. H. Underwood, Professor of Civil Engineering.

R. F. Chamberlain, Professor of Electrical Engineering.

M. G. Northrop, Assistant Professor of Electrical Engineering, for the first term of 1939-40.

C. D. Albert, Professor of Machine Design in the Sibley School of Mechanical Engineering.

Herbert D. Laube, Professor of Law.

6. Upon recommendation of the President, the sabbatic leave of absence formerly granted Harold L. Reed, Professor of Economics, for the first term of the academic year 1939-40 was postponed until the second term of that year.

7. Upon recommendation of the President, a leave of absence without salary was granted William W. Flexner, Assistant Professor of Mathematics, for the academic year 1939-40.

8. Upon recommendation of the President, sabbatic leaves of absence, under the rules of the University and subject to adjustment in salary or otherwise in conformity with State appropriations, were granted in the New York State College of Agriculture as follows:

Albert Hoefer, Professor in Extension Service and Assistant State Leader of Junior Extension, for six months beginning October 1, 1939.

Paul W. Work, Professor of Vegetable Crops and Investigator in Vegetable Crops in Experiment Station, for the first semester of the academic year 1939-40.

9. Upon recommendation of the President, the granting of the following sabbatic leaves of absence was approved, subject to the concurrence of the Director of Extension of the United States Department of Agriculture:

C. W. Radway, County Agricultural Agent in Franklin County, for five and one-half months beginning July 1, 1939.

Paul W. Thayer, County Club Agent in Albany County, for five and one-half months beginning October 1, 1939.

10. Upon recommendation of the President, the granting of a leave of absence without salary to Paul W. Thayer, County Club Agent

in Albany County, for the additional period March 15 to May 15, 1940, was approved, subject to the concurrence of the Director of Extension of the United States Department of Agriculture.

11. Upon recommendation of the President, the granting of a sabbatic leave of absence to Arthur B. Woodard, County Club Agent in Ontario County, for five and one-half months beginning October 1, 1939, was approved.

12. Upon recommendation of the President, the following leaves of absence were granted without salary:

G. W. Crowther, Extension Instructor in Agricultural Engineering in the New York State College of Agriculture, for the months of February, March, April and May, 1939.

Mrs. Rachel E. Hening, Librarian in the New York State Agricultural Experiment Station, Geneva, for four months beginning March 15, 1939.

13. Upon recommendation of the President, the leave of absence formerly granted Mrs. Alma Scidmore, Assistant Professor of Home Economics in the New York State College of Home Economics, for the second semester of the current academic year, was postponed.

14. Upon recommendation of the President, the following appointments and increases in salaries of members of the staff, which are covered by the budget or do not affect the budget, were made:

Increases in salaries were granted in the Department of Economics for the second term of the current academic year as follows:

Carl T. Arlt, part-time Instructor.....	\$250
Charles E. Galbreath, part-time Instructor.....	250
John M. Crawford, Assistant.....	150

Johann Friedrich Ludloff was appointed Westinghouse Research Instructor in Engineering for the period February 1 to June 30, 1939, at a salary of \$100 a month for the period April 1 to June 30, 1939, to be paid from the Westinghouse Research Fund in Engineering.

George D. Oberle was appointed Associate in Research (Pomology) in the New York State Agricultural Experiment Station at Geneva, at a salary at the rate of \$3,000 a year (\$1,500 State, \$1,500 Purnell Funds), for the remainder of the academic year, effective March 1, 1939.

15. Upon recommendation of the President, the following appointments for the 1938 Summer Session were made at the salaries indicated:

CORNELL UNIVERSITY SUMMER SESSION, 1939

UNIVERSITY SUMMER SCHOOL

Instructing Staff

Ralph P. Agnew.....	Mathematics	\$ 650
Howard R. Anderson.....	History and Education.....	500
May Atherton.....	Physical Education.....	350
Mrs. K. Thorin Baird.....	Physical Education.....	350
Robert D. Baldwin.....	Education (half time; remainder, \$300, from Agri. S. S.).....	300
John R. Bangs.....	Engineering	650
Leroy L. Barnes.....	Physics (part time).....	200
M. Noble Bates.....	Histology and Embryology (part time)	150
Arthur S. Bates.....	French	325
Morris G. Bishop.....	French	650
Albert W. Boesche.....	German	650
Samuel L. Boothroyd.....	Astronomy	650
Ross Braught.....	Drawing and Painting.....	500
Herbert W. Briggs.....	Government	650
Arthur W. Browne.....	Chemistry	650
William F. Bruce.....	Chemistry	400
James D. Burfoot.....	Geology	500
Earl Nelson Burrows.....	Engineering	500
Julian E. Butterworth.....	Education (part time; remainder, \$585, from Agri. S. S.).....	65
Harry Caplan.....	Classics	650
Walter B. Carver.....	Mathematics	650
Fred Clarenbach.....	Economics	350
Jacob R. Collins.....	Physics	650
Walter R. Cornell.....	Engineering	650
John S. Curtiss.....	History	450
George I. Dale.....	Spanish (half time).....	325
Karl M. Dallanbach.....	Psychology	600
Adam C. Davis.....	Engineering	650
Marion Doscher.....	Education (part time; remainder, \$100, from Agri. S. S.).....	200
Charles L. Durham.....	Latin	650
Jennette Evans.....	Medical Adviser (half time); Health Education (half time).....	500
Emery N. Ferriss.....	Education (half time; remainder, \$325, from Agri. S. S.).....	325
Marvin W. Formo.....	Chemistry	125
Frank S. Freeman.....	Education (half time; remainder, \$325, from Agri. S. S.).....	325
Walter H. French.....	English	500
William J. Frierson.....	Chemistry	175
Frederick D. Garrett.....	Zoology	325
Paul W. Gates.....	History	500
James W. Givens.....	Mathematics	350
Guy Everett Grantham.....	Physics (part time).....	350
Alrik Gustafson.....	English	325

Andrew C. Haigh.....	Music (Without salary; to be paid from fees received for individual instruction in piano)....	
Nicholas Hans	Education (half time; remainder, \$350, from Agri. S. S.).....	350
George R. Hanselman.....	Engineering	500
Walter E. Heming.....	Zoology	325
James L. Hoard.....	Chemistry	500
Paul T. Homan.....	Economics	650
Harley E. Howe.....	Physics (part time).....	350
M. Lovell Hulse.....	Education	500
Wallie A. Hurwitz.....	Mathematics	650
Ronald Ingalls.....	Music	500
Joseph O. Jeffrey.....	Engineering	500
Burton W. Jones.....	Mathematics	500
Charles W. Jones.....	English	500
Riverda H. Jordan.....	Education	650
Leslie G. Joyner.....	Chemistry	125
Earle H. Kennard.....	Physics	650
Benjamin Kingsbury.....	Histology and Embryology (part time)	500
George Kreezer	Psychology	450
Vivian S. Lawrence.....	Mathematics	500
George H. Lee.....	Engineering	350
Daniel C. Lewis.....	Mathematics	350
Gordon S. Little.....	Physical Education	250
Franklin A. Long.....	Chemistry	300
Frederick G. Marcham.....	History	650
Clyde W. Mason.....	Chemistry	650
Amy Grace Mekeel.....	Zoology (part time).....	250
William T. Miller.....	Chemistry	300
Benton S. Monroe.....	English	650
Clyde B. Moore.....	Education (half time; remainder, \$325, from Agri. S. S.).....	325
John R. Moynihan.....	Engineering	500
D. E. Murray.....	Physical Education.....	300
Melvin L. Nichols.....	Chemistry	650
Luther M. Noss.....	Music	525
Lyman G. Parratt.....	Physics	500
Loren C. Petry.....	Botany (without additional salary for instruction).....	
Paul R. Pope.....	German	650
John A. Randolph.....	Mathematics	500
Glen Shortliffe.....	French	350
Dean F. Smiley.....	Medical Adviser (half time); Health Education (half time)....	650
Theodore Snook.....	Histology and Embryology (part time)	350
Ruth Stelle.....	Medical Adviser (part time); Health Education (part time)....	250
Carl Stephenson.....	History (half time).....	325
Walter K. Stone.....	Drawing and Painting.....	500
Everett M. Strong.....	Engineering	500
Edward A. Tenney.....	English	500
Franc Thenaud.....	French	500

Craig R. Thompson.....	English	325
Harold W. Thompson.....	English	650
Clarence D. Thorpe.....	English and Education (half time each)	750
Diran H. Tombouljian.....	Physics	350
Leonard C. Urquhart.....	Engineering	650
John H. VanDyke.....	Histology and Embryology (part time)	100
Oscar D. Von Engeln.....	Physical Geography.....	650
Paul John Weaver.....	Music	650
John W. Wells.....	Geology	275
Elkin C. Wilson.....	English	400
Harry Porter Weld.....	Psychology	600
Benjamin P. Young.....	Zoology	500
Harry D. Albright.....	Public Speaking	350
Phyllis Arlt.....	Public Speaking	150
Jonathan W. Curvin.....	Public Speaking	300
Alexander M. Drummond.....	Public Speaking	650
Wilbur E. Gilman.....	Public Speaking	350
John C. Lewis.....	Public Speaking (part time).....	200
Walter H. Stainton.....	Public Speaking	500
Charles K. Thomas.....	Public Speaking	500
Russell H. Wagner.....	Public Speaking	500
Herbert A. Wichelns.....	Public Speaking	650
Garff B. Wilson.....	Public Speaking	150
Elizabeth D. Worman.....	Public Speaking (without salary; paid from Univ. theatre).....	
Three Assistants in Chemistry, to be named later, each at a salary of \$125.....		375
Instructor in Mathematics, to be named later.....		325
This position will be filled only if the enrollment in this department renders such appointment necessary.		
Stephen F. Cleary, Engineering Drawing (part time).....		375
This appointment is made with the following provisos: (1) if the tuition fees derived from courses in this department exceed \$375, the surplus shall be paid to Mr. Cleary up to a maximum total salary of \$500, unless another arrangement is agreed to, (2) by agreement between Mr. Cleary and the Director part of the surplus above \$375 may be used to pay an assistant to be named later.		
Professor C. M. Nevin, to be appointed Director of the Field School of Geology at a salary of.....		650
This salary to be paid from fees received for instruction at the Field School, and any deficit is to be met by the Department of Geology from the income of the Henry Shailer Williams Fund.		

Administrative Salaries

Loren C. Petry, Director.....	1,200
(Part salary; remainder to be paid as follows: Agriculture \$650; Home Economics \$150.)	
R. Louise Fitch, Dean of Women.....	450
(Part salary; remainder, \$275, to be paid from Agri. S. S.)	

Total\$52,215

STATE SUMMER SCHOOL OF AGRICULTURE

Instructing Staff

Arthur F. Ahr.....	Agricultural Engineering.....	\$ 275
Elsa G. Allen.....	Ornithology	450
Raymond C. Allen.....	Floriculture	400
Robert D. Baldwin.....	Education (half time; remainder, \$300, from Univ. S. S.).....	300
Thomas L. Bayne, Jr.....	Education (half time).....	250
William J. Becker.....	Agricultural Engineering.....	450
Lawrence S. Bee.....	Sociology	500
Cora E. Binzel.....	Education	650
William O. Brown.....	Sociology	500
Julian E. Butterworth.....	Education (part time; remainder, \$65, from Univ. S. S.).....	585
Otis F. Curtis.....	Botany	650
Ralph W. Curtis.....	Floriculture	650
Benjamin H. Davis.....	Plant Pathology (part time).....	300
Marion Doscher.....	Education (part time; remainder \$200, from Univ. S. S.).....	100
Arthur J. Eames.....	Botany	650
Karl W. Ebeling.....	Education	500
Lynn A. Emerson.....	Education	650
Emery N. Ferriss.....	Education (half time; remainder, \$325, from Univ. S. S.).....	325
Harry M. Fitzpatrick.....	Botany	600
Allan C. Fraser.....	Genetics	650
Frank S. Freeman.....	Education (half time; remainder, \$325, from Univ. S. S.).....	325
Pearl Gardner.....	Education	450
Eva L. Gordon.....	Education	300
Jacob M. Gray.....	Education	500
William J. Hamilton.....	Zoology (part time).....	100
Joseph V. Hanna.....	Education	600
Nicholas Hans	Education (half time; remainder, \$350, from Univ. S. S.).....	350
Floyd A. Harper.....	Agricultural Economics.....	650
Van Breed Hart.....	Agricultural Economics.....	650
Edwin R. Hoskins.....	Education	500
Helen L. Hultz.....	Education	350
Chester J. Hunn.....	Floriculture (part time).....	325
Thomas N. Hurd.....	Agricultural Economics.....	500
Burton A. Jennings.....	Agricultural Engineering.....	650
Philip G. Johnson.....	Education	500
Peter P. Kellogg.....	Ornithology	500
Myron S. Kendrick.....	Agricultural Economics	650
Catherine Knapp.....	Education	300
Paul J. Kruse.....	Education	650
Claude L. Kulp.....	Education (half time).....	300
Louis M. Massey.....	Plant Pathology (part time).....	300
Robert Matheson.....	Entomology	650
Clyde B. Moore.....	Education (half time; remainder, \$325, from Univ. S. S.).....	325
Richard A. Mordoff.....	Meteorology	650
Charles M. Mottley.....	Biology	450

Charles E. Palm.....	Entomology (half time).....	325
E. Lawrence Palmer.....	Education	650
Robert A. Polson.....	Sociology	500
Joseph P. Porter.....	Floriculture	500
Philip A. Readio.....	Entomology	575
Robert S. Reich.....	Floriculture	175
Edward M. Roden.....	Agricultural Engineering.....	425
Louis M. Roehl.....	Agricultural Engineering.....	650
Virgil Ruegsegger	Education	400
Lucille G. Smith.....	Floriculture	250
William A. Smith.....	Education (half time).....	300
Clifford N. Stark.....	Bacteriology	650
Pauline W. Stark.....	Bacteriology	250
Rolland M. Stewart.....	Education	650
John Trainer.....	Education	200
Flora M. Thurston.....	Education	650
Robert Voss.....	Education	500
Karl M. Wiegand.....	Botany	650
Carl L. Wilson.....	Botany (part time).....	300
Andrew L. Winsor.....	Education	650
Albert H. Wright.....	Zoology	650
Forrest B. Wright.....	Agricultural Engineering.....	500
Arthur B. Recknagel.....	Forestry (half time).....	325
Instructor to be named later	Botany	300

\$31,985

Administrative Staff

Loren C. Petry, Director (part salary; remainder, \$1,350, to be paid as follows: University Summer School, \$1,200; State Summer School of Home Economics, \$150).....	650
R. Louise Fitch, Dean of Women (part salary; remainder, \$450, to be paid by the University Summer School).....	275
Grand Total.....	\$32,910

STATE SUMMER SCHOOL OF HOME ECONOMICS

Instructing Staff

Olga Brucher.....	\$ 600
Gladys Butt.....	500
Mildred Carney.....	500
Margaret F. Chaney (three quarters).....	500
Betty Collins	55
Ella Cushman.....	550
Mark Entorf.....	650
Marie B. Fowler (half time).....	325
Jessie A. Freeman.....	125
Pauline Fuller.....	500
Katharine Harris (on 12 months salary).....	
Dorothy Hatch	100
Grace Henderson	500
Pearl Janssen.....	400

Elaine Knowles.....	350
Marion Pfund.....	650
Katherine Reeves.....	500
Dorothy Roberts.....	350
Lemo D. Rockwood.....	650
Nancy M. Roman.....	650
Dora Schneider.....	125
Alma Scidmore.....	500
Ellen K. Watson.....	100
Ethel B. Waring.....	650
Elizabeth Wiegand.....	150
Delpha Wiesendanger.....	400
Florence Wright.....	500
Margaret Wylie.....	650
	<hr/>
	\$11,530

Administrative Staff

Loren C. Petry, Director (part salary; remainder to be paid as follows: University Summer School, \$1,200; State Sum- mer School of Agriculture, \$650).....	150
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Grand Total.....	\$11,680

16. Upon recommendation of the President, the following appointments to, and changes in title and salaries of the staff, which are not covered by the budget were made, for the second term of the current academic year unless otherwise stated, and the necessary reappropriations approved:

Arthur D. Gilbert and James J. Lander were appointed Assistants in Chemistry, each at a salary of \$250 and with free tuition in the Graduate School.

(\$500 available from lapsed salaries of Messrs. Ballard and Clack, resigned.)

John W. Trischka was appointed Graduate Assistant in Physics at a salary of \$300, and with waiver of tuition in the Graduate School and of laboratory fees in Physics. (From lapsed salary of Graham T. Hatch, deceased.)

The salaries of the following Graduate Assistants in Physics were increased \$75.00 each:

J. N. Ferguson, Jr.	H. F. Newhall
M. P. Givens	J. B. Platt

(\$300 from lapsed salary of Graham T. Hatch, deceased.)

Theodore N. Hansen, Jr., was appointed Instructor in Machine Drawing in the Sibley School of Mechanical Engineering, at a salary of \$700. (From lapsed salary of L. A. Fenner, deceased.)

The salary of Julia Root, Instructor in the Women's Division of the Department of Physical Education, was increased from \$125 to \$150 per month for the period February 1 to May 31, 1939. (From lapsed salary of Jane Couch, resigned.)

17. Upon recommendation of the President, the title of Robert C. Vincent was changed from Assistant to part-time Instructor in Chemistry for the second term of the current academic year, and his salary increased from \$250 to \$600 with free tuition in the Graduate School. Approval was given to the reappropriation of \$50 from the lapsed salary of Mr. K. D. G. Clack, resigned, and the granting of a new appropriation of \$300 to cover the above increase.

18. Upon recommendation of the President, Robert S. Weisz was appointed Assistant in Chemistry for the second term of the current academic year at a salary of \$250, but without free tuition in the Graduate School, and the necessary appropriation was made.

19. Upon recommendation of the President, Fritz Herzog was appointed part-time Instructor in Mathematics for the second term of the current academic year at a salary of \$250, and the necessary appropriation was made.

20. The sum of \$1,000 or so much thereof as may be needed, was made available, subject to the approval of the Council on Physical Education and Athletics, to be used to obtain scale models of the proposed gymnasiums or sports buildings, the funds to be taken from the operating surplus of the current year in the Athletic Division.

21. Trustee Babcock, Chairman of the Sub-Committee of the Committee on Funds for the Endowed Colleges charged with obtaining funds for physical education and athletics, reported that the most recent estimate of the cost of the proposed new sports buildings considerably exceeds the original estimate of about one and one-half million dollars. It was the consensus of opinion that the Committee on Funds should present to the next meeting of the Committee on General Administration a report showing this increase in the estimate with the request that the Committee approve it as a modification of the earlier statement of the financial needs of the Endowed Colleges, and seek from the Board of Trustees the authority to raise funds in the additional amount deemed necessary.

22. It was decided that the scale models of the proposed gymnasiums or sports buildings be set up for display at the next meeting of the Board of Trustees.

23. There was a discussion as to whether there was any further need for the continuance of the Committee on Athletic Policy.

authorized by the Board of Trustees on April 30, 1938. It was the consensus that that committee should ask for its discharge at the next meeting of the Board.

24. It was voted to request the Council on Physical Education and Athletics to submit a statement of the University's long time policy and program in respect to physical education, intramural sports, and intercollegiate athletics for confirmation by the Board of Trustees, in order that plans to meet the financial needs of such a program may be further developed.

25. The President's action in naming Dr. J. W. Papez Acting Secretary of the Ithaca Division of the Medical College for the second term of the current academic year during the absence of Dr. B. F. Kingsbury on sabbatical leave, was confirmed.

26. The President's action in empowering Professor Earl Sunder-ville, Secretary of the New York State Veterinary College, to affix his signature as the temporary administrative head of that college for the remainder of the present academic year in the absence of Dean W. A. Hagan on sabbatical leave, was confirmed.

27. The President reported for record that Colonel W. C. Potter and Professor W. H. Farnham have accepted his invitation to them to serve on the Committee on Traffic Control, filling the vacancies caused by the death of Dr. A. T. Kerr and the resignation of Professor H. E. Baxter.

28. The invitation of the Student Council to the Board of Trustees to attend a dinner to be given by the Student Council on the date of the next Board meeting in Ithaca was accepted with the thanks and appreciation of the Board.

29. The request of the Directors of the Cornell Research Foundation, Inc., that the phrase "any patentable discoveries or inventions shall be at the disposition of Cornell University" be inserted in the agreements covering industrial fellowships and investigatorships in the University was considered. The discussion disclosed several phases of the matter which would require careful consideration. The matter was referred to the Chairman of this Committee to consider and report back a suitable provision for recommendation to the Board.

30. The Comptroller reported that the Rettger house at 3 Grove Place has been purchased by the University for \$5,500, and that it is proposed to use the house next fall for the housing of women students. He further pointed out that the house is located on the site now suggested for the proposed new sports buildings but thought it could

be adapted for the use of women students at a cost which could be recovered in two years of use. It was moved and carried that the house be used for a women's dormitory beginning with the next fall term.

31. The dates for the next two regular meetings of the Committee on General Administration were set as April 8 and May 20, 1939.

32. The date for the Spring meeting of the Board of Trustees in Ithaca was fixed as April 29, 1939.

33. The Comptroller's office reported receipt of the sum of \$1,000 in full payment of the bequest to the University under the Will of Oscar F. Lovenberg, which prescribes that it shall "be known and designated as the 'Harold Adlard Lovenberg Memorial Fund' and the income from said fund to be used each year for the purpose of providing annual prizes in the Chemistry Department of said University, to the student who shall pass such examination as the faculty of the Chemistry Department shall prescribe to determine general fitness."

The gift was accepted with the appreciation of the Board of Trustees.

34. The President reported receipt of the following gifts by the Department of Physics. They were noted with the thanks of the Board of Trustees.

An anonymous gift of \$1,000 to be used toward the cost of construction of a focusing X-ray spectrometer for use in that Department.

A gift of \$200 from Forrest M. Towl, C.E. '86, to be used by Professors Collins and Murdock in support of their own researches. The gift was given as an expression of appreciation for the advice given Mr. Towl by the Professors.

35. The President reported that pursuant to authority granted him by the Board of Trustees he has decided that the income from the Margaret B. and George W. Schluederberg Fund of \$5,000, received under the Will of George W. Schluederberg and reported to the Board at the meeting on January 21, 1939, will be used in accordance with the terms of the Will to establish a fellowship in Chemistry. This fellowship shall be administered by the Graduate School, which shall award the fellowship upon nomination by the Department of Chemistry. It shall be known as the Schluederberg Fellowship in Chemistry.

36. The President reported that the income from a fund of \$9,910.00 received under the Will of John E. Teeple and reported to

the Board at the meeting on January 21, 1939, will be used in accordance with the terms of the Will to establish a fellowship in Chemistry. This fellowship shall be administered by the Graduate School, which shall award the fellowship upon nomination by the Department of Chemistry. It shall be known as the Teeple Fellowship in Chemistry.

37. The Comptroller reported that a bill has been introduced into the New York State Legislature which would require the University to furnish instruction for four years to holders of State Scholarships entirely free of charge, instead of at a reduction of \$200 as in the past, and that the result of such legislation if passed would deprive the University of approximately \$120,000 of income. It was the consensus that the enactment of this legislation should be strongly opposed.

38. The Comptroller further reported that a bill has been introduced into the New York State Legislature authorizing the Trustees of the University to contract with the City of Ithaca for sewer services for the State Colleges at the University.

39. The action of this Committee taken October 1, 1938, in underwriting an annuity for both Mrs. Eunice Cornell Taylor and Miss Dorothy Cornell, and offering them the use of apartments in the Faculty Apartment house was renewed for the fiscal year 1939-40.

40. The President reported that the Finance Committee at its last meeting voted to recommend to the Board of Trustees that the accumulated deficit of the University and advances for plant additions with certain adjustments be written off by deducting the adjusted amounts thereof from the Cornell Endowment Fund.

Adjourned.

ROBERT B. MEIGS,
Secretary.

CORNELL UNIVERSITY

Proceedings of the Board of Trustees

BUDGET COMMITTEE

Medical College, New York City,
April 15, 1939.

Present—Trustees Gherardi, Williams, Ickelheimer, Day, Noyes, Upson, and Provost Peters.

Regrets were received from Trustees Griffis, Teagle, Hiscock and J. DuPratt White and their absence excused.

1. Upon motion, Trustee Upson was elected temporary chairman of the committee for the meeting.

2. President Day took up the proposed budget for the Endowed Colleges at Ithaca, explaining at length the basis for the estimated income for the next fiscal year, and also explaining in detail the proposed appropriations by colleges and departments.

3. After discussion, it was duly voted that the budget as submitted be approved and recommended to the Board of Trustees for adoption.

4. President Day next took up the budget for the Medical College, explaining in detail the basis for the estimated income and also going over the appropriations.

5. Upon motion, it was voted that the budget be approved as submitted, and be recommended to the Board of Trustees for adoption.

6. A communication from the Executive Secretary of the Cornellian Council on the Council's budget for the coming fiscal year was discussed. It was agreed that this communication should be presented to the Board of Trustees. The Committee instructed the Provost to express to the Cornellian Council its concern over the ratio of the aggregate of the proposed expenses to the results heretofore accomplished.

Adjourned.

GEORGE F. ROGALSKY,
Secretary pro tem.

COMMITTEE ON GENERAL ADMINISTRATION

Ithaca, New York, April 8, 1939.

Present—Trustees Gherardi, Chairman; Day, Babcock, Cornell, Gannett, Langdon, Noyes and Upson; Faculty Representatives English and Myers; Provost Peters; and Comptroller Rogalsky.

Regrets were received from Trustees Griffis and J. DuPratt White, and Faculty Representative W. S. Ladd, and their absence excused.

Items were reported, recommendations made, and actions taken as follows:

1. The Chairman reported that Trustee J. DuPratt White, Chairman of the Board of Trustees, is sitting up a little each day and is making gradual but satisfactory progress.

2. The minutes of the meetings of this Committee held on January 21, 1939, and February 4, 1939, were approved as printed and distributed.

3. It was, on motion duly made and carried,

RESOLVED, That the actions taken at the meeting of the Committee on General Administration held March 11, 1939, as set forth in the minutes as printed and distributed, are hereby fully ratified, confirmed, and adopted as the acts of this Committee at this meeting, and the acts of the officers of the University in furtherance of such actions taken at the meeting of March 11, 1939, be and the same hereby are fully ratified, approved, and confirmed.

4. The President reported the following resignations:

R. E. Shrader, Research Assistant in Physics, on March 4, 1939.

Albert S. Brown, Jr., Curator in the Department of Geology, effective at the end of the first term of the current academic year.

5. Upon recommendation of the President, a leave of absence without salary was granted J. Barkley Rosser, Instructor in Mathematics, for the academic year 1939-40.

6. Upon recommendation of the President, a leave of absence with half pay was granted Frank S. Freeman, Professor of Education, for the academic year 1939-40, without prejudice to his sabbatic leave and without prejudice to the contributions to be made by the University in his behalf to the University's Contributory Retirement Income Plan, and the appropriation of the necessary amount was authorized for that year.

7. Upon recommendation of the President, a leave of absence was granted to Charles W. Jones, Assistant Professor of English, for the academic year 1939-40, without salary and without prejudice to his sabbatic leave and the University's share of contributions to the University's Contributory Retirement Income Plan in his behalf, and the appropriation of the necessary amount was authorized for that year.

8. Upon recommendation of the President, a sabbatic leave of absence was granted Robert E. Cushman, Professor of Government, for the second semester of the academic year 1939-40.

9. Upon recommendation of the President, the salary of Reginald D. Rogers, Jr., Assistant in Geology, was increased from \$300 to \$500 for the second term of the current academic year.

10. Upon recommendation of the President and the Administrative Board of the Summer Session, the following cancellation of appointment and the following new appointments to the staff of the University Summer Session of 1939 were made:

UNIVERSITY SUMMER SCHOOL

Cancellation of the appointment of M. Lovell Hulse who was appointed to give instruction in Education at a salary of \$500.

Appointment of Elmer A. Palmatier to give instruction in Botany at a salary of \$150.

(This causes a reduction in the budget of \$350.)

STATE SUMMER SCHOOL OF AGRICULTURE

Appointment of Ernest S. Ford to give instruction in Botany at a salary of \$300. (Provided for in budget as passed on March 11, 1939.)

Appointment of H. Hurford Davison to give instruction in Education without salary. (Assigned by State Education Department to give one course in the Cornell University Summer Session, his salary to be paid by that Department.)

SUMMER SCHOOL OF HOTEL ADMINISTRATION

Howard B. Meek.....	\$ 750
Charles E. Cladel.....	450
John Courtney.....	600
Joseph C. Doane (July 10-22).....	250
Nathaniel Faxon (July 10-22).....	150
Charlotte H. Merrell (July 3-August 5).....	400
William R. Needham (July 3-8).....	100
Frank H. Randolph (July 16-29).....	300
Mae E. Scharlin (July 24-29).....	100

Andrew L. Winsor (June 26-July 1).....	100
To be appointed later (July 16-22).....	150
To be appointed later (July 10-15).....	100
To be appointed later.....	100

Total\$3,550

11. Upon recommendation of the President, the \$200 remaining of the salary of Albert S. Brown, Jr., Curator in the Department of Geology, who resigned at the end of the first term, was made available to the Geology Department for payment of substitutes on an hourly basis during the present term.

12. Upon recommendation of the President, an appropriation of \$1,000 was made to be applied on the cost of the construction of the new Physiological Field Station building, which has been completed at a cost of about \$12,500.

13. Upon recommendation of the President and of the Council on Physical Education and Athletics, the sum of \$25,000 was appropriated from the available surplus in the budget of the Athletic Division for the year 1938-39, for the development and construction of a nine-hole golf course in accordance with plans heretofore approved by the Committee on Buildings and Grounds and by the Board of Trustees.

14. Upon recommendation of the President and of the Council on Physical Education and Athletics, the sum of \$1,000, or so much thereof as may be necessary, was appropriated from the available surplus in the budget of the Athletic Division for the year 1938-39, for the development of a brochure on the proposed new sports buildings and incidental expenses connected therewith.

15. The President reported that the Council on Physical Education and Athletics has approved the action of the Committee on General Administration appropriating \$1,000, or so much thereof as may be necessary, from current Athletic Division funds for constructing models of the proposed new sports buildings.

16. Chairman Babcock of the sub-committee of the Committee on Funds for the Endowed Colleges charged with obtaining funds for Physical Education and Athletics reported that originally the Special Committee to Study the Financial Needs of the Endowed Colleges of the University at Ithaca estimated that the requirements for the proposed new sports buildings would be approximately \$1,500,000, but that since the matter had progressed further and plans had been prepared it appears that the amount required for the sports building for men would be roughly \$2,000,000 and for the sports building for women, roughly \$1,000,000.

There was a discussion as to a method of financing the maintenance of the proposed buildings and whether the funds to be raised for the buildings should include an endowment for maintenance. At the end of the discussion it was moved and carried that

WHEREAS, The Board of Trustees on October 30, 1937, received the report of the Special Committee to Study the Financial Needs of the Endowed Colleges of the University at Ithaca and approved the report as a general statement of needs, which report included as item thirteen thereof an estimated need of \$1,500,000 for a gymnasium, and resolved among other things that the Committee to Study the Financial Needs of the Endowed Colleges at Ithaca be discharged and that further work along the lines of determining the financial needs of the University be referred to the Committee on General Administration,

Now therefore be it

RESOLVED, That the estimated immediate financial needs of the University for a gymnasium as set forth in that report be revised to be \$1,000,000 for the proposed new sports building for women and \$2,000,000 for the proposed new sports building for men, it being understood that these figures do not include endowment for the upkeep of the buildings, and this Committee recommends to the Board of Trustees that the Committee on Funds for the Endowed Colleges be authorized to proceed to raise those funds for the purposes indicated.

17. The Comptroller reported the receipt of \$570 from Charles K. Bassett, 1914, to cover the cost of two new bells to be added to the chimes in the Library Tower. Mr. Bassett has agreed also to pay for the modernization of the bell ringing equipment, and hopes to be able to provide for the installation of two additional bells during the next two years. The gift was accepted with the thanks and appreciation of the Board.

18. The Comptroller reported the receipt of \$100 from "Ye Hosts", a society of students in Hotel Administration, to initiate a fund for the erection of a separate building for the Department of Hotel Administration. The gift was noted with the thanks and appreciation of the Board.

19. The President reported that Procter & Gamble Company has offered the sum of \$1,000 to the University to be used to encourage graduate work in Chemistry in the University in the form of a fellowship for the academic year 1939-40, under the same terms and conditions governing it during the present academic year. This gift was accepted with the thanks and appreciation of the Board.

20. The President reported that the Josiah Macy, Jr., Foundation has made a grant of \$4,500 to Cornell University for use by the Department of Physiology and Biochemistry in continued support of the investigations on experimental neurosis, under the direction of Dr. Howard S. Liddell, for the academic year 1939-40. This grant was accepted for the uses specified by the donor with the thanks and appreciation of the Board.

21. The Comptroller reported pending negotiations for the rental of the Corson House to a cooperative students' dining club at a net rental of \$500 per year, the students to assume all taxes, repairs, and expenses, for a period of five years with a provision for the recapture of the property at the end of any year of the term, upon certain terms and conditions. The Committee approved in general the rental proposed, but referred the matter to the Committee on Buildings and Grounds for formal action.

22. The Comptroller sought approval of a proposal to advance \$1,400 of University funds to inclose a porch on Sage College dormitory so as to make available two additional rooms, and to apply the rent therefrom to the payment of 5% interest on the advance of the University and to amortize the principal sum. This proposal was approved subject to the approval of the Finance Committee and the Committee on Buildings and Grounds.

23. The Comptroller outlined the present status of the Semi-Centennial Subscription Fund, calling attention to the fact that collections were being handled partly by the Treasurer's Office and partly by the Cornellian Council, and recommended that the whole matter be turned over to the Cornellian Council for final disposition. It was the consensus that since the proposal would involve the compromising or cancellation of pledges to the University that the matter should be referred to the Board of Trustees.

24. There was a discussion of the present status of the proposed new south entrance to the Campus which has been approved by the Board of Trustees as a W.P.A. project and for which funds have been appropriated to cover the University's share of the cost of the project. It was pointed out that differences between the Architectural Advisory Board and the City authorities as to the width of the road appear to have led to an impasse. The matter was referred to the Committee on Buildings and Grounds with the hope that something would be done to clear the situation so that the project could be commenced.

25. Mr. Gannett reported upon the activity of the Federal Government in developing ground schools in aviation at colleges and univer-

sities, indicating that it was his understanding that the Federal Government financed the project at a cost of about \$500 per student, and he thought that such a ground school would be a project well worth consideration by an institution having the engineering and scientific resources of Cornell University.

The matter was left to the President for investigation.

26. Pursuant to action of this Committee at its last meeting, Chairman Gherardi presented a proposed clause to be inserted in the Memorandum of Understanding forms covering University fellowships and investigatorships under grants by commercial and industrial concerns, which would make any patents or inventions developed through the work carried on under such agreements the property of Cornell University.

There was an extended discussion as to the propriety of such a provision and as to what the general University policy should be in connection with inventions and patents resulting from research in the University, both as respects the donors of funds for research and the faculty members conducting the same. It was suggested that Purdue University and the University of Toronto, which latter institution holds valuable insulin patents, might be able to give helpful information concerning the problem.

The matter was referred to the President and the Cornell Research Foundation, Inc., to formulate a University policy both as to the donors of funds for research and the faculty members conducting the same in regard to inventions and patents.

27. Chairman Gherardi, as a member of the Committee on the Revision of the Statutes, read to the Committee the sections of the proposed revision having to do with the powers of the Committee on General Administration, and also those parts of the Statutes which have been substantially revised, with the request that the members make any suggestions or comments that they might care to.

Adjourned.

ROBERT B. MEIGS,
Secretary.

MEDICAL COLLEGE COUNCIL

April 13, 1939.

A meeting of the Cornell University Medical College Council was held in the Faculty Room at 1300 York Avenue on Thursday, April 13, 1939, at 4:30 P. M.

Present—President Day, Dean Ladd, Mr. Williams, Mr. Becker, Mr. Taylor, and Dr. Stander.

The Secretary of the Council presented the minutes of the Council meeting held December 9, 1938. The minutes as printed and circulated were approved.

It was moved and carried that the following recommendations be made to the Board of Trustees:

1. That the following list of new gifts received since the last meeting of the Council be accepted:

Amount of Grant	Total Received to Date	
\$10,000.00	\$10,000.00	Anonymous donor, thru Dr. C. R. Stockard. To be used for some purpose which Dr. Stockard would consider necessary (fund received prior to Dr. Stockard's death).
7,500.00	7,500.00	Benjamin, William E., to Dr. John Staige Davis for arthritis study to be carried on in the Department of Physiology.
5,000.00	2,500.00	Carnegie Corporation to Department of Medicine to aid Dr. Shorr in his studies on endocrines and the use of the Carrel-Lindbergh Apparatus. Grant to cover two years, through 1939-40.
1,200.00	1,200.00	Fougera, E., & Co., Inc., to Department of Pharmacology for investigation of pharmacological effects of various digitalis glucosides.
2,000.00	500.00	Lederle Laboratories to Department of Medicine at Bellevue Hospital for pneumonia studies.
3,500.00	1,750.00	Macy, Josiah, Jr., Foundation to Department of Medicine at Bellevue Hospital for pneumonia studies.

3,000.00	3,000.00	Markle, John & Mary R., Foundation to Department of Medicine for pemphigus studies.
7,940.00	4,370.00	National Committee on Maternal Health, Inc. to Department of Physiology for a study of sperm metabolism.
250.00	250.00	New York University to Department of Medicine at Bellevue Hospital for pneumonia studies.
500.00	500.00	Papanicolaou, Dr. G. (thru) to Department of Anatomy for endocrine studies.
500.00	500.00	Pfizer, Charles, & Co., Inc., to Department of Pharmacology for a study on gluconic acid.
730.00	730.00	Pyridium Corporation to Department of Public Health for a check on a higher fatty acid chemical for control of tuberculosis in guinea pigs.
1,500.00	900.00	Sandoz Chemical Works, Inc., to Department of Pharmacology for a study of the pharmacological and therapeutic effect of Digilamid and its fractions.
1,000.00	244.44	U. S. Government (thru Dr. Grace) to Department of Medicine for a study of the lymphogranuloma venereum.
100.00	100.00	U. S. Government to Department of Pharmacology for pharmacologic research.
11,900.00	11,900.00	U. S. Government to Department of Biochemistry for a study of tissue metabolism fundamental to cancer. (Grant received through National Cancer Institute, to run to Sept. 1, 1941. In addition to reported figure, a fellowship has also been granted.)

\$56,620.00 \$45,944.44 Total of New Grants Received.

Additional remittances to established funds amounting to \$84,923.90 were reported for the information of the Council.

2. That a refund be made of the second half (\$250.00) of the tuition of student John V. Brundage, deceased.

3. That the following requested new appropriations be made:

DEPARTMENT OF OBSTETRICS & GYNECOLOGY

\$120.00 for repairs and replacements of obstetrical mannikins.

BUSINESS OFFICE

\$520.00 for one additional clerk, 6½ months @ \$80.00 per month.

4. That the salary of Dr. Charles R. Stockard be continued until the end of the present academic year and be paid to the widow, Mrs. Mercedes Stockard.

5. That the Medical College budget for the year 1939-40 be approved as recommended by the President without change.

The following actions of the Council are reported for record:

- (1) The recommendations of the Student Loan Committee granting loans to the following students were approved:

Larsen, Ivar J., '39.....	\$200.00
Guthrie, Keith O., '40.....	200.00
Geohegan, William, '41 (Short term loan).....	185.00
Cooper, Francis L., '41 (Short term loan).....	85.00
Cundiff, Galen M., '42.....	250.00

Total	<u>\$920.00</u>
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(Amount available in Student Loan Fund, \$8,219.90.)

- (2) The requests from the following departments for \$100.00 each to be applied to their respective supply budgets from Graduate Fees collected for the teaching of graduate students were granted:

Department of Anatomy.....	Student A. G. Elftman
Department of Bacteriology.....	Student M. Kornblith
Department of Physiology.....	Student J. MacLeod
	(\$50.00—½ term)

- (3) The requests from the following departments for a transfer of funds in the amounts shown from the Ettinger Fund were approved:

Department of Bacteriology.....	\$ 450.00
Department of Pharmacology.....	250.00
Department of Physiology.....	300.00

Total	<u>\$1,000.00</u>
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- (4) On recommendation of the Dean, the Council approved the payment of \$1,000.00 to the Memorial Hospital from the Peters Cancer Research Fund.

(5) It was the sense of the meeting that the Dean should canvass the situation in relation to the gift made by an anonymous donor through Dr. Stockard in order to ascertain the donor's wishes in regard to its use.

On motion, the Council adjourned.

E. K. TAYLOR,
Secretary of the Council.

Proceedings of the Board of Trustees

FINANCE COMMITTEE

Faculty Room,
Cornell Medical College,
New York City,

April 15, 1939.

Present: Trustees Williams, Upson, Day, Noyes and Ickelheimer; Comptroller Rogalsky and Provost Peters.

Regrets were received from Chairman Griffis, Trustees Hiscock, Teagle and J. DuPratt White, and their absence excused.

1. Trustee Upson acted as Chairman of the meeting in the absence of Trustee Griffis.

2. It was voted to recommend to the Board of Trustees that the accounting firm of Scovell, Wellington & Co. be appointed to audit the University accounts for the fiscal year ending June 30, 1939.

3. Trustee Upson was authorized to appoint a representative to appear on behalf of the University at a conference of the Trustees of the Parmalee estate to be held in Washington, D. C.

4. It was voted to accept the proposition made by the Shell Union Oil Co. covering the purchase and lease of a gas station site in the City of Little Falls, N. Y.

5. It was voted to approve the recommendation made by the Committee on General Administration to inclose a porch on Sage College Dormitory so as to make available two additional rooms and to advance \$1,400 of University funds to make this possible, applying the rent therefrom to the payment of 5% interest on the advance and to amortize the principal sum.

6. It was voted to recommend to the Board of Trustees that the University advance \$70,000 toward the cost of a food storage and service building with the understanding that this advance be repaid over a period of approximately ten years at 5% interest.

7. The Comptroller's office was requested to make a study of Climax Molybdenum Co. and Sperry Corp. and report at the next meeting.

8. The purchases and sales made since the meeting of February 23, 1939, were ratified and confirmed.

9. It was voted to sell at the discretion of the Comptroller's office the following bonds:

- (a) \$15,000 Atlantic Coast Line R. R. Co. Gen. Unified "A" 4½, June 1, 1964
- (b) \$5,000 Baltimore & Ohio R. R. Co. Ref. & Gen. "A" 5, Dec. 1, 1995 (Certs. of Dep.)
- (c) \$10,000 New York Central R. R. Co. Ref. & Impr. "A" 4½, October 1, 2013
- (d) \$1,000 Reading Co. Gen. & Ref. Mtg. "B" 4½, Jan. 1, 1997
- (e) \$13,000 Southern Pacific Co. 10-yr. Sec. 3¾, July 1, 1946
- (f) \$7,000 Southern Pacific Co. 50-yr. Gold 4½, May 1, 1981
- (g) \$100,000 Union Oil Co. of California Conv. Deb. 3½, 1952
- (h) \$100,000 Armour & Co. of Delaware 1st 4, 1955

10. The following sales were authorized at the market and in connection with each it was resolved that George F. Rogalsky, as Treasurer, be and he hereby is authorized to endorse the certificates in blank and to attach thereto the University's corporate seal:

- (a) 2,000 Eastman Kodak Co. rights and use the proceeds to write down the cost of the stock
- (b) 1,000 shares National Biscuit Co. common
- (c) 1,000 shares Borden Co. common
- (d) 1,513 shares Great Northern Paper Co. common

11. It was voted to purchase at the discretion of the Comptroller's office the following securities:

- (a) \$100,000 Phillips Petroleum Conv. Deb. 3, 1948
- (b) \$100,000 Arkansas Power & Light 1st 5, 1956
- (c) 494 shares American Telephone & Telegraph common
- (d) 2,000 shares International Salt common
- (e) 1,000 shares S. H. Kress & Co. common
- (f) 2,500 shares Greyhound Corp. common
- (g) 1,500 shares International Nickel of Canada, Ltd. common
- (h) 1,500 shares General Motors Corp. common
- (i) 15,000 Commonwealth Edison rights
- (j) \$50,000 Commonwealth Edison Conv. Deb. 3½, 1958 (to be purchased at par through exercise of 3,000 rights already owned and 15,000 rights to be purchased)

12. The Chairman announced that the next meeting would be held in Ithaca on Saturday, April 29, 1939, at the time of the regular Board meeting.

Adjourned.

LEWIS H. DURLAND,
Secretary.

COMMITTEE ON BUILDINGS AND GROUNDS

Ithaca, New York, April 28, 1939.

Present: Trustees Upson, Chairman; Day, Langdon, Parker, Rockwell, and Whitman; Comptroller Rogalsky, and Superintendent Weatherlow.

Regrets were received from Trustees J. DuPratt White, Blair, and Olin, and Provost Peters, and their absence excused.

Items were reported, recommendations made, and actions taken as follows:

1. The Comptroller outlined the need for a food storage and service building to contain the bakery, meat market, fruit and vegetable storage room, ice creamery, and a frozen foods storage room. He stated that at present these activities are scattered on and off the Campus and that the consolidation of these activities in one location would probably effect a saving of at least \$9,000 per year in the cost of providing meals in the various dining halls of the University.

It was moved and carried that the Committee recommend to the Board of Trustees that the administration of the University be authorized to proceed with the construction of a food storage and service building at East Ithaca, at an approximate cost of \$120,000, which is to include proper insulation of refrigeration rooms and refrigerating equipment. Of this sum, \$50,000 is available from accumulated profits of the University laundry operations and the Finance Committee is willing to advance the remaining \$70,000, to be repaid with interest at 5% out of savings and profits from the dining halls and from the laundry. The Committee recommends that financing of the project in this manner be authorized.

2. The pending negotiations for the rental of the Corson House to a student cooperative dining society having failed to result in a lease, the Comptroller recommended that the administration of the University be authorized to demolish the house and turn the land over to the Department of Buildings and Grounds to be landscaped as a park-like area adjoining the proposed new entrance to the Campus. The Committee concurred in this recommendation.

3. The Committee recommended that the barn in the rear of 516 University Avenue, known as the Cornell Inn property, be demolished.

4. The Chairman presented the request of the Delta Gamma sorority that the University erect a new house for the sorority on University lands (the lot immediately in the rear of the Faculty Apartment house), at a cost of approximately \$40,000, which would

be provided by the sorority. Under this proposal the house would be the property of the University but the sorority would have the indefinite use of it on paying \$50 per year per student occupant to the University. It was moved and carried that the Comptroller be authorized to negotiate with the Delta Gamma sorority an agreement whereby the University would erect a house on its lands for the use of the sorority with \$40,000 to be supplied by the sorority, on terms similar to those made with the Psi Upsilon and Sigma Phi fraternities, with the exception that no additional donation would be required from the sorority. (In the cases of the fraternities, they donated \$25,000 to the University.)

The Committee suggested that the Comptroller negotiate in regard to the lot on the east side of Triphammer Road just south of the Country Club rather than in regard to the lot mentioned by the sorority, which is in the rear of the Faculty Apartment house.

5. The Comptroller reported upon the history of the relations between the University and the Ithaca Country Club and upon the proposed exchange of land between these institutions. The lands proposed to be exchanged have been surveyed and staked out by Mr. McClintock and were indicated by the Comptroller on a map.

It was moved and carried that the administration of the University be authorized to exchange approximately 5 acres of University land now occupied by the Ithaca Country Club as part of its golf course for approximately thirteen acres of undeveloped land owned by the Country Club and constituting part of the Asai farm, provided that the deed from the University to the Country Club should contain a reversionary clause in favor of the University in the event that the lands deeded by the University to the Country Club should cease to be used for a golf course.

6. The Comptroller reported upon the status of the negotiations with the City of Ithaca for the development of a proposed new roadway as a south entrance to the Campus as a W.P.A. project under the auspices of the City of Ithaca. He indicated that the matter was at a standstill because City officials insisted that the roadway be a three-lane road, whereas the University's Architectural Advisory Board insisted that the roadway be a two-lane road, and the City is unwilling to sponsor it as a W.P.A. project upon the latter basis. He further reported that the City now takes the position that it cannot sponsor the project as a W.P.A. project unless the University will deed to the City of Ithaca the land to be occupied by the road. Since this requirement is unsatisfactory to the University, the Committee instructed the Department of Buildings and Grounds to hold the matter in abeyance until the project can be completed entirely as a University undertaking.

7. The Comptroller called attention to the desirability of installing a sprinkler system throughout Morrill Hall and advised that there were funds available in an account built up over a number of years from uncashed checks. The Committee recommends that the administration of the University be authorized to proceed with the installation of a sprinkler system in Morrill Hall, and to pay for the same out of the Uncashed Checks account, the cost not to exceed \$5,000.

8. It was moved and carried that the Committee recommend to the Board of Trustees that the administration of the University be authorized as an experiment to convert one or two floors in one unit of the Faculty Apartment buildings into rooms for women students, the cost of such alterations to be recovered from the income of the rooms.

9. Trustee Whitman, in behalf of the sub-committee appointed to study the report of the Steam Power Committee, reported at considerable length upon their negotiations with the local utility concerning the University's plans for the development of electricity by means of steam generators at the Heating Plant. Mr. Whitman advised, however, that the negotiations were not yet complete, and that the committee could not at this time make a recommendation upon the matter.

10. The Superintendent presented the plans and drawings of the proposed Federal Nutrition Research Laboratory, and the same were in general approved.

Adjourned.

ROBERT B. MEIGS,
Secretary.

STATE COLLEGE COUNCIL

Ithaca, New York, April 28, 1939.

Present: Trustees Day, Chairman; Eastman, Van Namee, Knapp, Burritt, Donlon, and Sibley; Deans C. E. Ladd and Hagan; Directors Parrott and Rose; Faculty—Professors Milks, Sanderson, and Bradford; Comptroller and Treasurer Rogalsky, and Assistant Treasurer Wheeler.

Regrets were received from Trustees Griffis, Taylor, Horace White, Babcock, Graves, and H. V. Noyes, and their absence excused.

Actions were taken and recommendations made to the Board of Trustees as follows:

NEW YORK STATE COLLEGE OF HOME ECONOMICS

1. The following actions taken by the Committee on General Administration at its meeting on March 11, 1939, were reported:

(a) The leave of absence formerly granted Alma Scidmore, Assistant Professor of Home Economics, for the second semester of the current academic year was postponed.

(b) The following appointments to the State Summer School of Home Economics for 1939 were made:

INSTRUCTING STAFF

<i>Name</i>	<i>Salary</i>
Olga Brucher.....	\$600
Gladys Butt.....	500
Mildred Carney.....	500
Margaret F. Chaney (three-quarters).....	500
Betty Collins.....	55
Ella Cushman.....	550
Mark Entorf.....	650
Marie B. Fowler (half-time).....	325
Jessie A. Freeman.....	125
Pauline Fuller.....	500
Katharine Harris (on 12-months salary).....	
Dorothy Hatch.....	100
Grace Henderson.....	500
Pearl Janssen.....	400
Elaine Knowles.....	350
Marion Pfund.....	650
Katherine Reeves.....	500
Dorothy Roberts.....	350
Lemo D. Rockwood.....	650
Nancy M. Roman.....	650
Dora Schneider.....	125
Alma Scidmore.....	500
Ellen K. Watson.....	100

Ethel B. Waring.....	650
Elizabeth Wiegand	150
Delpha Wiesendanger	400
Florence Wright	500
Margaret Wylie	650

ADMINISTRATIVE STAFF

<i>Name</i>	<i>Salary</i>
Loren C. Petry, Director (Part salary; remainder to be paid as follows—University Summer School, \$1,200; State Summer School of Agriculture, \$650).....	\$150

2. The following appointments to the Summer School of Hotel Administration for 1939, made by the Committee on General Administration at its meeting on April 8, 1939, were reported for record :

INSTRUCTING STAFF

<i>Name</i>	<i>Salary</i>
Howard B. Meek.....	\$750
Charles E. Cladel.....	450
John Courtney	600
Joseph C. Doane (July 10-22).....	250
Nathaniel Faxon (July 10-22).....	150
Charlotte H. Merrell (July 3-August 5).....	400
William R. Needham (July 3-8).....	100
Frank H. Randolph (July 16-29).....	300
Mae E. Scharlin (July 24-29).....	100
Andrew L. Winsor (June 26-July 1).....	100

3. Report was made of the resignation of Doris Schumaker, Professor and Adviser on Educational Procedure, effective June 30, 1939.

4. It was recommended that subject to the concurrence of the Director of Extension of the United States Department of Agriculture, the granting of the following leaves of absence to County Home Demonstration Agents be approved :

Alice Leete Wheeler, Home Demonstration Agent in Ontario County, sabbatic leave for five and one-half months, February 1 to July 15, 1940.

May Truman, Home Demonstration Agent in Niagara County, sabbatic leave for five and one-half months, February 1 to July 15, 1940.

Eunice Heywood, Home Demonstration Agent-at-Large, leave of absence without prejudice to salary for two weeks beginning July 1, 1939, and leave of absence without salary for the first semester of the academic year 1939-40.

Ethel O. Strong, Home Demonstration Agent in Tioga County, leave of absence without prejudice to salary for two weeks beginning July 1, 1939.

5. Leaves of absence without salary were recommended as follows:

Alma Scidmore, Assistant Professor of Home Economics, for the first semester of the academic year 1939-40.

Laura Lee Smith, Assistant in Home Economics, Foods and Nutrition, for the months of April and May, 1939.

Dorothy Riddle, Librarian, for the period July 1 to August 15, 1939.

Eva Hill, Instructor in Institution Management, for the period October 1, 1939, to January 31, 1940.

6. It was recommended that the leave of absence formerly granted to Grace Henderson, Extension Instructor in Home Economics, for the academic year 1938-39, be extended to January 1, 1940.

7. Minor changes in the staff of the New York State College of Home Economics, made since the last regular meeting of the Council by the Dean under authority given him, were reported as follows:

INSTRUCTORS

Appointments:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>	<i>Salary</i>	<i>Fund</i>
Lois P. Shafer	Instructor	Foods and Nutr.	4/1-5/31/39	\$1,200	State

ASSISTANTS

Resignations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>
Harry A. Rosen	Assistant	Hotel Acct.	1/31/39
Frank J. Myers	Assistant	Hotel Acct.	1/31/39
George F. Carrier	Assistant	Hotel Eng.	1/31/39

Appointments:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>	<i>Salary</i>	<i>Fund</i>
Armand W. Droz	Assistant	Hotel Acct.	2/1/39	\$50 mo.	Hotel
John F. Farr	Assistant	Hotel Acct.	2/1/39	50 mo.	Hotel
Merle O. Filsinger	Assistant	Hotel Acct.	2/1/39	50 mo.	Hotel
Henry H. Nearing	Assistant	Hotel Eng.	2/1/39	50 mo.	Hotel

MISCELLANEOUS

Appointments:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>	<i>Salary</i>	<i>Fund</i>
Lucille Neumann	Librarian	Home Econ.	7/1-8/15/39	\$200 mo.	State

8. The following resignations of County Home Demonstration Agents were reported for record:

<i>Name</i>	<i>County</i>	<i>Date</i>
Elda Jane Barker	Allegany	4/15/39
Eleanor P. Milliman (Asst.)	Erie	3/30/39

9. The following appointments of County Home Demonstration Agents, made by the respective county organizations, were reported:

Appointments:

<i>Name</i>	<i>County</i>	<i>Date</i>	<i>Salary</i>
Eleanor P. Milliman	Allegany	4/16/39	\$1,900
Lucille Case (Act.)	Cayuga	4/1-15/39	1,800
Lucille Case (Asst.)	Agent-at-Large	4/16/39	1,500

Correction:

Edith N. Blanchard	Cayuga	4/16-6/30/39	2,500
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NEW YORK STATE VETERINARY COLLEGE

10. The death of Henry Asmus, Assistant Professor of Farriery, on March 1, 1939, was reported.

11. Execution of the following memoranda of agreement was reported:

(a) With the Lederle Laboratories, Inc., renewal of the Lederle Fellowship in Pathology. For the support of this fellowship, the Lederle Laboratories, Inc., has agreed to provide the sum of \$1,500 payable quarterly beginning July 1, 1939.

(b) With the Bureau of Animal Industry, United States Department of Agriculture, for continuation of a cooperative research project on Bang's disease. By agreement, the sum of \$2,200 is made available from Federal funds.

12. It was recommended that sabbatic leaves of absence, under the rules of the University and subject to adjustment in salary or otherwise in conformity with State appropriations, be granted as follows:

H. H. Dukes, Professor of Veterinary Physiology, for the second term of the academic year 1939-40.

M. G. Fincher, Professor of Veterinary Obstetrics, for the second term of the academic year 1939-40.

NEW YORK STATE AGRICULTURAL EXPERIMENT STATION

13. Actions taken by the Committee on General Administration at its meeting on March 11, 1939, were reported for record as follows:

George D. Oberle was appointed Associate in Research (Pomology) at a salary at the rate of \$3,000 a year (\$1,500 State, \$1,500 Purnell funds), for the remainder of the academic year, effective March 1, 1939.

A leave of absence without salary was granted to Mrs. Rachel E. Hening, Librarian, for four months beginning March 15, 1939.

14. The death of Glen P. Van Eseltine was previously reported to the Council as occurring on November 14, 1938. The date was corrected to November 15, 1938.

15. It was reported that Mary E. Woodbridge, Assistant in Research in the Seed Inspection Laboratory for the past thirteen years, will retire on State Pension on June 30, 1939.

16. It was recommended that a leave of absence without prejudice to salary be granted to J. C. Hening, Associate in Research (Dairy), for the period February 15 to June 30, 1939.

17. Execution of memoranda of agreements for the following temporary fellowships and investigatorships was reported:

With Frosted Foods Sales Corporation, renewal of Frosted Foods Fellowship No. 7 for chemical and optical methods of evaluating vitamin potency of frozen vegetables and fruits. For the support of this fellowship, Frosted Foods Sales Corporation agrees to provide \$1,577.50 for the year beginning January 15, 1939.

With Snider Packing Corporation, renewal of the investigatorship to determine the adaptability to soil and climatic conditions of certain vegetables in the vicinity of Mt. Morris, Albion, and Medina, New York. For the support of this investigatorship the Snider Packing Corporation agrees to provide \$800 for the year beginning April 1, 1939.

With National Folding Box Company, an investigatorship for the study of problems connected with sanitary manufacture of suitable containers for foods. For the support of this investigatorship the National Folding Box Company agrees to provide \$2,000 each year for three years beginning February 1, 1939.

With Dow Chemical Company, renewal of the investigatorship for field and laboratory experiments on insects with sprays and dusts containing dinitro-ortho-cyclo-hexyl-phenol and other materials furnished by the Dow Chemical Company, also comparisons with standard sprays for the same insects. For the support of this work the Dow Chemical Company agrees to provide \$700 for the year beginning March 1, 1939.

18. The following grants were reported:

A grant of \$1,000 has been received from the American Potash Institute for a study of causes and remedy for the depressing effect of beets on the growth of crops succeeding beets. This grant is for one year from April 1, 1939.

A grant of \$500 has been received from Standard Chemical Products, Inc. for experimental work on insects with sprays containing dinitro-cresylate and other materials furnished by this company in comparison with standard sprays for the same insects. This grant is for one year from March 1, 1939.

Grants for studies on improvement of quality of sauerkraut have been received from the following:

Bloch and Guggenheimer, \$60 per year for three years beginning July 1, 1938.

Canandaigua Kraut Co., \$40 per year for three years beginning July 1, 1938.

Empire Kraut and Pickling Co., \$250 per year for three years beginning July 1, 1938.

L. C. Forman & Sons Co., \$30 per year for three years beginning February 1, 1938.

McIvor Kraut Co., \$60 per year for three years beginning July 1, 1938.

Seneca Kraut and Pickling Co., \$60 per year for three years beginning September 1, 1938.

19. Minor changes in the staff of the New York State Agricultural Experiment Station, made since the last regular meeting of the Council by the Dean under authority given him, were reported as follows:

ASSISTANTS

Resignations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>
Joseph B. Moore	Asst. in Research	Entomology	1/31/39

Appointments:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>	<i>Salary</i>	<i>Fund</i>
W. S. Webster	Asst. in Res.	Entomology	2/1/39	\$1,260	State
E. F. Taschenberg	Asst. in Res.	Entomology	4/1/39	2,200	State
W. G. Walter	Asst. in Res.	Dairy	4/1/39	2,250	State
J. L. Brann	Asst. in Res.	Entomology	4/1/39	2,200	State
Wm. L. Porter	Asst. in Res.	Entomology	5/1/39	120 mo.	State

MISCELLANEOUS

Appointments:

Pauline Jennings	Librarian	3/16-7/15/39	1,800	State
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NEW YORK STATE COLLEGE OF AGRICULTURE

20. Actions taken by the Committee on General Administration at its meeting on March 11, 1939, were reported for record as follows:

Sabbatic leaves of absence, under the rules of the University and subject to adjustment in salary or otherwise in conformity with State appropriations, were granted as follows:

Albert Hoefer, Professor in Extension Service and Assistant State leader of Junior Extension, for six months beginning October 1, 1939.

Paul Work, Professor of Vegetable Crops and Investigator in Vegetable Crops in Experiment Station, for the first semester of the academic year 1939-40.

The granting of the following sabbatic leaves of absence was approved, subject to the concurrence of the Director of Extension of the United States Department of Agriculture:

C. W. Radway, County Agricultural Agent in Franklin County, for five and one-half months beginning July 1, 1939.

Paul W. Thayer, County Club Agent in Albany County, for five and one-half months beginning October 1, 1939.

The granting of a leave of absence without salary to Paul W. Thayer, County Club Agent in Albany County, for the additional period March 15 to May 15, 1940, was approved subject to the concurrence of the Director of Extension of the United States Department of Agriculture.

The granting of a sabbatic leave of absence to Arthur B. Woodard, County Club Agent in Ontario County, for five and one-half months beginning October 1, 1939, was approved.

A leave of absence, without salary, was granted to G. W. Crowther, Extension Instructor in Agricultural Engineering in the New York State College of Agriculture, for the months of February, March, April and May, 1939.

21. Appointments to the 1939 State Summer School of Agriculture, made by the Committee on General Administration at its meetings on March 11 and April 8, 1939, were reported for record as follows:

INSTRUCTING STAFF		
<i>Name</i>	<i>Department</i>	<i>Salary</i>
Arthur F. Ahr.....	Agricultural Engineering.....	\$275
Elsa G. Allen.....	Entomology (Ornithology).....	450
Raymond C. Allen.....	Floriculture and Orn. Hort.....	400
Robert D. Baldwin.....	Education (half-time, remainder from Univ. S. S.).....	\$300, 300
Thomas L. Bayne, Jr.....	Education (half-time).....	250
William J. Becker.....	Agricultural Engineering.....	450
Lawrence S. Bee.....	Rural Social Organization.....	500
Cora E. Binzel.....	Education.....	650
William O. Brown.....	Rural Social Organization.....	500
Julian E. Butterworth.....	Education (part-time, remainder from Univ. S. S.).....	\$65, 585
Otis F. Curtis.....	Botany.....	650
Ralph W. Curtis.....	Floriculture and Orn. Hort.....	650
Benjamin H. Davis.....	Plant Pathology (part-time).....	300
Marion Doscher.....	Education (part-time, remainder from Univ. S. S.).....	\$200, 100
Arthur J. Eames.....	Botany.....	650
Karl W. Ebeling.....	Education.....	500
Lynn A. Emerson.....	Education.....	650
Emery N. Ferriss.....	Education (half-time, remainder from Univ. S. S.).....	\$325, 325

Harry M. Fitzpatrick.....	Botany	600
Allan C. Fraser.....	Plant Breeding (Genetics).....	650
Frank S. Freeman.....	Education (half-time, remainder \$325, from Univ. S. S.).....	325
Pearl Gardner	Education	450
Eva L. Gordon.....	Education	300
Jacob M. Gray.....	Education	500
William J. Hamilton.....	Entomology (Zoology) (part-time).....	100
Joseph V. Hanna.....	Education	600
Nicholas Hans.....	Education (half-time, remainder \$350, from Univ. S. S.).....	350
Floyd A. Harper.....	Agricultural Economics and F. M.....	650
Van Breed Hart.....	Agricultural Economics and F. M.....	650
Edwin R. Hoskins.....	Education	500
Helen L. Hultz.....	Education	350
Chester J. Hunn.....	Floriculture and Orn. Hort. (part-time).....	325
Thomas N. Hurd.....	Agricultural Economics and F. M.....	500
Burton A. Jennings.....	Agricultural Engineering.....	650
Philip G. Johnson.....	Education	500
Peter P. Kellogg.....	Entomology (Ornithology).....	500
Myron S. Kendrick.....	Agricultural Economics and F. M.....	650
Catherine Knapp.....	Education	300
Paul J. Kruse.....	Education	650
Claude L. Kulp.....	Education (half-time)	300
Louis M. Massey.....	Plant Pathology (part-time).....	300
Robert Matheson.....	Entomology	650
Clyde B. Moore.....	Education (half-time, remainder \$325, from Univ. S. S.).....	325
Richard A. Mordoff.....	Pomology (Meteorology).....	650
Charles M. Mottley.....	Entomology (Biology).....	450
Charles E. Palm.....	Entomology (half-time)	325
E. Lawrence Palmer.....	Education	650
Robert A. Polson.....	Rural Social Organization.....	500
Joseph P. Porter.....	Floriculture and Orn. Hort.....	500
Philip A. Radio.....	Entomology	575
Robert S. Reich.....	Floriculture and Orn. Hort.....	175
Edward M. Roden.....	Agricultural Engineering.....	425
Louis M. Roehl.....	Agricultural Engineering.....	650
Virgil Ruegsegger.....	Education	400
Lucile G. Smith.....	Floriculture and Orn. Hort.....	250
William A. Smith.....	Education (half-time).....	300
Clifford N. Stark.....	Dairy Industry (Bacteriology).....	650
Pauline W. Stark.....	Dairy Industry (Bacteriology).....	250
Roland M. Stewart.....	Education	650
John Trainer.....	Education	200
Flora M. Thurston.....	Education	650
Robert Voss.....	Education	500
Karl M. Wiegand.....	Botany	650
Carl L. Wilson.....	Botany (part-time)	300
Andrew L. Winsor.....	Education	650
Albert H. Wright.....	Entomology (Zoology)	650
Forrest B. Wright.....	Agricultural Engineering	500
Arthur B. Recknagel.....	Forestry (half-time).....	325
Ernest S. Ford.....	Botany	300
H. Hurford Davison.....	Education (Assigned by State Education Department).....	without salary

ADMINISTRATIVE STAFF

Loren C. Petry, Director (part salary, remainder, \$1,350, to be paid as follows—University Summer School, \$1,200; State Summer School of Home Economics, \$150).....	\$650
R. Louise Fitch, Dean of Women (part salary, remainder, \$450, to be paid by the University Summer School).....	275

22. The following deaths of staff members were reported :

George Charles Embody, Professor of Aquiculture and Aquiculturist in Experiment Station, on February 17, 1939.

Frank Latta Fairbanks, Professor of Agricultural Engineering and Agricultural Engineer in Experiment Station, on March 5, 1939.

23. The retirement of Edward Albert White, Professor of Floriculture and Ornamental Horticulture and Floriculturist in Experiment Station, and head of the Department, on June 30, 1939, was reported.

24. The resignation of Guy Franklin MacLeod, Professor of Economic Entomology and Entomologist in Experiment Station, effective June 30, 1939, was reported.

25. It was recommended that sabbatic leaves of absence, under the rules of the University and subject to adjustment in salary or otherwise in conformity with State appropriations, be granted as follows:

Lester W. Sharp, Professor of Botany and Cytologist in Experiment Station, for the second semester of the academic year 1939-40.

J. Clarence McCurdy, Professor of Agricultural Engineering, for the second semester of the academic year 1939-40.

E. F. Phillips, Professor of Apiculture and Apiculturist in Experiment Station, for the second semester of the academic year 1939-40.

Louis M. Massey, Professor of Plant Pathology and Plant Pathologist in Experiment Station, for the second semester of the academic year 1939-40.

26. It was recommended that subject to the concurrence of the Director of Extension of the United States Department of Agriculture, the granting of a sabbatic leave of absence to Kenneth R. Miller, County Club Agent in Oswego County, for five and one-half months, February 1 to July 15, 1940, be approved.

27. It was recommended that the sabbatic leave of absence formerly granted to E. M. Hildebrand, Assistant Professor of Plant Pathology and Plant Pathologist in Experiment Station, be changed from the first semester of the academic year 1939-40 to nine months beginning July 1, 1939.

28. It was recommended that leave of absence without salary be granted Margaret Hutchins, Instructor in Rural Education, for the academic year 1939-40.

29. It was recommended that leave of absence, without prejudice to salary, be granted to Lucile Smith, Extension Instructor in Floriculture and Ornamental Horticulture, for the period April 15 to June 30, 1939.

30. Execution of memoranda of agreements for the following temporary fellowships and investigatorships was reported:

With the American Nature Association, renewal of the fellowships for the determination of methods and policies affecting the education of the public in the use of its natural resources and shall deal with problems of nature education. For the support of these fellowships, which shall continue for an indefinite period, the American Nature Association agrees to pay to Cornell University the sum of \$2,000 per year, beginning January 1, 1939.

With the American Potash Institute, a fellowship for the study of (1) the potash requirements of crop plants, with special reference to vegetable crops grown on different types of soils, and (2) the effects of other treatments on the absorption and utilization of potash by crop plants. For the support of this fellowship the American Potash Institute agrees to pay to Cornell University \$1,500 for the year beginning January 1, 1939.

With the National Association of Audubon Societies, renewal of the fellowship for the study of Ivory-billed Woodpecker. For the support of this fellowship the National Association of Audubon Societies agrees to pay to Cornell University \$1,500 for the year beginning January 1, 1939.

With The New York Farmers, Inc., a fellowship to be known as The New York Farmers Pasture Research Fellowship. The object of the investigations conducted under this fellowship shall be to promote pasture research in the northeast; to enlarge and extend pasture research already being conducted by Cornell University; and to assist in training a qualified scientist to serve this field. For the support of this fellowship, The New York Farmers, Inc. agrees to pay to Cornell University the sum of \$1,000 each year for three years beginning April 1, 1939.

With the Staten Island Growers' Association, Inc., renewal of the Staten Island Growers' Fellowship for investigation of diseases and injuries of the vegetable and florist crops of the members of the Association. For the support of this fellowship, which shall continue

for two years, the Staten Island Growers' Association, Inc. agrees to pay to Cornell University \$1,750 annually, beginning November 1, 1938.

With the Texas Gulf Sulphur Company, renewal of the fellowship for the study of the insecticidal and fungicidal properties of sulphur. For the support of this fellowship, which shall extend for a period of two years, the Texas Gulf Sulphur Company agrees to pay annually on the first of January the sum of \$3,000.

31. It was reported that the Empire State Gas and Electric Association has provided an additional sum of \$750 in further support of a project involving the development and testing of equipment for electrically energizing farm fences.

32. The following grants and gifts were reported:

Grants of \$200 each have been made by the American Rose Society as follows: (1) American Rose Society Test Garden Grant for study of certain cultural problems of roses, the work to be conducted by the Department of Floriculture and Ornamental Horticulture; (2) American Rose Society Grant for study of control measures for the rose midge in gardens and greenhouses, the work to be conducted by the Department of Entomology.

• A grant of \$75 has been received from the Niagara Sprayer and Chemical Company, Inc. for the study of new insecticides to determine their value as stomach and contact poisons as well as the study of some of the rotenone insecticides for the same purpose. This grant became available February 1, 1939. The work is to be conducted by the Department of Entomology.

The sum of \$250 has been provided by the Cooperative G. L. F. Farm Supplies Inc. for further support of the electric fence project.

A gift of \$250 has been received from Roses Incorporated for research in the control of red spider mite on greenhouse roses. The work will be conducted by the Department of Entomology.

A gift of \$182.92 has been made to the University by Mr. Abraham Eller for aiding needy students in the College of Agriculture. This gift has been added to the Abraham Eller Grant fund.

The 1938-39 Winter Course students have deposited with the University the sum of \$16.20 for a student loan fund. It is their hope that students of later winter courses may add to this Winter Course Loan Fund.

33. It was reported that an agreement has been entered into with the Tennessee Valley Authority for the conduct of farm unit test demonstrations with concentrated phosphatic fertilizers in selected

counties. This agreement became effective in January, 1939, and is to continue for an indefinite period.

34. The agreement with the Bureau of Agricultural Economics of the United States Department of Agriculture, for a study of the demand for milk and dairy products in New York City, has been amended to provide for making store surveys in connection with the study of distribution of relief milk at eight cents per quart in New York City. This agreement covers the period July 1, 1938, to June 30, 1939.

35. It was recommended that waiver of tuition in the Graduate School be granted the following assistants and instructors for the term of their appointments during the academic year 1938-39:

Agricultural Economics and Farm Management—Byron R. Bookhout (2nd term)

Agronomy—Donald L. VanHorn

Agricultural Engineering—Charles H. Pratt, William Kalbfleisch

Dairy Industry—Abraham Millenky

Entomology—William F. Royce, Robert E. Olson

36. Minor changes in the staff of the New York State College of Agriculture, made since the last regular meeting of the Council by the Dean under authority given him, were reported as follows:

MISCELLANEOUS

Appointments:

Name	Position	Department	Date	Salary	Fund
V. B. Hart	Project Leader of Land Use Work	Agr. Econ. & Farm Mgt.	4/1-6/30/39	\$555.55 mo.	Federal Land Use & B-J. E.
Joseph M. Vial	Ext. Specialist	Animal Husb.	2/20-3/5/39 3/13-26/39	346.66 mo.	State

INSTRUCTORS

Resignations:

Name	Position	Department	Date
O. L. Lepard	Ext. Instructor	Animal Husb.	3/15/39

Appointments:

Name	Position	Department	Date	Salary	Fund
Wm. H. Long	Res. Instr. (Avian Physiology)	Poultry Husb.	1/16/39	\$2,400	Consv. D't. & Bur. Biological Survey
Robert B. Child	Ext. Instr.	Agronomy	2/1/39	2,000	T.V.A.
Frank J. Politi	Instructor	Flori. & O. H.	2/15/39	350	B-J.T.
Raymond E. Albrechtsen	Ext. Instr.	Animal Husb.	4/1/39	2,600 (12ths)	State & B-J.E.
Wm. Kalbfleisch	Instructor	Agr. Eng.	3/1-5/31/39	without salary	
<i>Increase:</i>					
James A. de Tomasi	Instructor	Botany	2/15/39	1,500-1,800	B-J.T.

ASSISTANTS

Resignations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>
D. Clarence Schmutz	Asst. (R. Econ.)	Agr. Econ. & F. M.	1/31/39
Robert B. Child	Assistant	Agronomy	1/31/39
E. E. Brown	Assistant (Biology)	Entomology	1/31/39
Gerald O. Mott	Assistant	Agronomy	2/14/39
Chas. P. Zorsch	Res. Asst.	Entomology	2/28/39
E. K. Cowan	Res. Asst.	Plant Path.	3/15/39
Chas. H. Pratt	Assistant	Agr. Eng.	3/31/39

Appointments:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>	<i>Salary</i>	<i>Fund</i>
Wm. F. Royce	Asst. (Biology)	Entomology	2/1/39	\$750	State
Wm. Montagna	Asst. (Ornithology)	Entomology	2/1/39	800*	B-J.T.
Geo. C. Elliott	Asst. (R. Econ.)	Agr. Ec'n. F.M.	2/1/39	100 mo.	State & Purnell
Donald L. VanHorn	Assistant	Agronomy	2/15/39	750	State
Byron R. Bookhout	Assistant	Agr. Ec'n. F.M.	2/15/39	200	College
Lucius A. Dickerson	Assistant	Agr. Eng.	2/15/39	150**	B-J.T.
Robt. D. Spence	Assistant	Agr. Eng.	2/15/39	30**	B-J.T.
Leonard E. McWilliams	Assistant	Agr. Eng.	2/15/39	70**	B-J.T.
Delivan Coykendall	Assistant	Agr. Eng.	2/15/39	100**	B-J.T.
Abraham Millenky	Assistant	Dairy. Ind.	2/15-5/31/39	25 mo.	College
John R. Merritt	Assistant	Animal Husb.	3/1-6/15/39	100 mo.	B-J.T.
Stefan Taussig	Assistant	Animal Husb.	3/1/39	90 mo.	B-J.E.
Roswell F. Elliott	Assistant	Agr. Eng.	4/1/39	250 (9ths)	B-J.T.

*12ths

**For one term

ASSISTANTS

Increases:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>	<i>Salary</i>	<i>Fund</i>
Betty J. Austin	Assistant	Extension	2/1/39	\$1,080-1,180	B-J.E.
W. R. Mills	Res. Asst.	Plant Path.	3/16/39	840	College to \$1,920 State and B-J.R.

37. The following resignations of County Agricultural Agents were reported:

<i>Name</i>	<i>County</i>	<i>Date</i>
C. R. Harrington (Asst.)	Cattaraugus	2/28/39
M. E. Buckman	Wayne	3/31/39
Morton Adams	St. Lawrence	3/31/39
R. M. Cary (Asst.)	St. Lawrence	3/31/39

38. The following appointments of County Agricultural Agents and County Club Agents, made by the respective county organizations, were reported:

COUNTY AGRICULTURAL AGENTS

Appointments:

<i>Name</i>	<i>County</i>	<i>Date</i>	<i>Salary</i>
Robert J. Ames (Asst.)	Orange	2/15/39	\$1,800.00
G. C. Smith (Asst.)	Seneca	3/1/39	1,800.00

C. R. Harrington (Asst.)	Allegany	3/1/39	2,200.00
Morton Adams	Wayne	4/1/39	3,500.00
R. M. Cary	St. Lawrence	4/1/39	2,500.00
W. D. Tyler (Asst.)	Madison	3/9-4/15/39	2,000.00
Nicholas Jamba (Asst.)	Jefferson	4/1/39	2,000.00
Joseph P. King (Asst.)	St. Lawrence	4/1/39	1,800.00
R. A. Boehlecke (Asst.)	Ontario	4/1/39	1,877.28

COUNTY CLUB AGENTS

Appointments:

<i>Name</i>	<i>County</i>	<i>Date</i>	<i>Salary</i>
George A. Earl, Jr.	Orange	2/9/39	\$2,200
Delia A. Alden (Asst.)	Agent-at-Large	3/1/39	1,500
Dayton B. Meade	Agent-at-Large	4/16/39	1,800

Increases:

John L. Stookey	Niagara	1/1/39	\$2,475-\$2,500
Maynard J. Hencle	Suffolk	1/1/39	2,500- 2,600
Chas. C. Smith	Washington	1/1/39	2,225- 2,300

39. It was recommended that Edward Albert White be elected Professor of Floriculture, Emeritus, effective July 1, 1939.

40. It was recommended that the Department of Rural Social Organization be changed to the Department of Rural Sociology.

41. It was recommended to the Board of Trustees that an exception be made to the University policy of not naming buildings on the Campus for living persons, and that in the case of the poultry building it be named James E. Rice Hall in honor of the former head of the Department of Poultry Husbandry.

42. Dean Ladd reported that a memorandum of understanding had been executed between the University and the United States Department of Agriculture, through its Bureau of Plant Industry, for the construction and operation of a Federal Nutrition Research Laboratory. He also advised that the University had executed and submitted to the United States Department of Agriculture a deed of the proposed site to the United States of America, and that the deed was being held in the Department of Agriculture until the present budget is passed and it becomes apparent that the increment for the coming year will be available for the purpose. He also indicated that no publicity is being given this project until after the passage of the Federal budget.

The Dean further reported that plans and specifications of the laboratory building have been completed and are ready for submission for bids as soon as publicity can be given the project.

The Comptroller reported that the Trustee Committee on Buildings and Grounds had on this same day approved the plans for the laboratory.

43. The request of Dr. Auchter of the United States Department of Agriculture that Dr. Richard Bradfield, Professor of Soil Technology, be granted a leave of absence from the University for one year to assist in special reorganization work in the Bureau of Plant Industry in the United States Department of Agriculture was reported.

44. Dean Ladd reported that the cuts made by the New York State Legislature in the Executive Budget involved cutting the appropriations for the State Colleges at Ithaca and the Experiment Station at Geneva as follows:

College of Agriculture.....	\$146,000
College of Home Economics.....	34,000
Veterinary College	18,000
Experiment Station, Geneva.....	44,000

In discussing the effect of such cuts, it was stated that if they were maintained in the College of Agriculture it would mean dropping from twenty to twenty-five clerks, stenographers and janitors, and some assistants and instructors. It probably would require some reduction in the size of the entering freshman class. It was pointed out that if this latter economy had to be effected it would reduce the accessory instruction payable to the endowed colleges. The Dean indicated, however, that he was not yet convinced that the full amount of this cut would be maintained and suggested that possibly a supplemental budget would be introduced in the Legislature to partially restore the cuts set forth above.

Dean Hagan indicated that the cut in the budget of the Veterinary College would seriously curtail his operating and maintenance funds.

Director Parrott indicated that the cut in the Experiment Station at Geneva would require fourteen or fifteen positions to be unfilled.

It was indicated that the cut in the budget of the College of Home Economics would have the same effect.

The suggestion was made that if the cuts were maintained that the question of charging tuition in the State Colleges might be considered to make up the deficits.

The Dean advised that another meeting of this Council would be necessary in late May or June for adoption of the budgets for the State institutions when the State Budget has finally been passed by the Legislature.

45. Mr. Maurice C. Burritt, chairman of the Committee on the Functions and Program of the State College Council, presented the committee's report, dated April 4, 1939. It was moved and carried that the Council approve this report and recommend it to the Board

of Trustees for adoption. (The recommended report was later withdrawn from consideration by the Board at the request of the reporting committee.)

46. Trustee Eastman suggested that the meetings of the State College Council be held at an earlier hour in the day to permit more time for deliberation upon matters of policy and of importance, and he further suggested the desirability of having one meeting of the Council upon a date not near the date of a Trustee meeting in order to avoid conflict with meetings of other committees.

Adjourned.

ROBERT B. MEIGS,
Secretary.

COMMITTEE ON GENERAL ADMINISTRATION

Ithaca, New York, April 29, 1939.

Present: Trustees Gherardi, Chairman; Day, Cornell, Griffis, Langdon, N. H. Noyes and Upson; Faculty Representatives English, W. S. Ladd, Myers, and Stevens; and Comptroller Rogalsky.

Regrets were received from Trustees Babcock, Gannett, Graves, and J. DuPratt White, and the Provost, and their absence excused.

Items were reported, recommendations made, and actions taken as follows:

1. The minutes of the meeting of this Committee held on April 8, 1939, were approved as printed and distributed.

2. On recommendation of the Chairman it was agreed to nominate Robert E. Treman to the Board for election to the Committee on General Administration.

3. The following resignations from the staff of the Medical College in New York City were reported and accepted, effective on the dates indicated:

Dr. Robert A. Moore, Associate Professor of Pathology, on October 1, 1939.

Dr. Henry James Spencer, Assistant Professor of Clinical Medicine, on April 1, 1939.

Dr. Vernon W. Lippard, Associate in Pediatrics, on July 1, 1939.

Dr. William A. Walker, Instructor in Surgery (Orthopedics), on July 1, 1939.

Dr. Wendell J. Washburn, Instructor in Clinical Surgery (Urology), on July 1, 1939.

4. Upon recommendation of the President and contingent upon the creation of the Department of Sociology and Anthropology in the College of Arts and Sciences by the Board of Trustees, Nelson N. Foote and Ruth A. Gallagher were appointed part-time Assistants in Sociology in the Department of Sociology and Anthropology for the academic year 1939-40, each at a salary of \$250 and with free tuition in the Graduate School.

5. Upon recommendation of the President, Theodore Nicholei Hansen, Jr., Instructor in the Department of Engineering Drawing, Sibley School of Mechanical Engineering, was granted free tuition in the Graduate School and waiver of laboratory fees in Engineering for the second term of the current academic year.

6. Upon recommendation of the President and subject to the approval of the Medical College budget by the Board of Trustees, the following appointments which are provided for in the proposed budget were made to the staff of the Medical College in New York City for the year 1939-40, at the salaries indicated and which are to be paid from the Joint Account :

ASSISTANTS IN MEDICINE

George L. Kauer, Jr.....	\$600	Wilbur G. Downs.....	\$300
John L. Smith.....	300	George A. Schumacher.....	750
Frederick J. Hughes.....	300	Frederick C. Weber, Jr.....	750
Stewart G. Wolf, Jr.....	300		

ASSISTANTS IN OBSTETRICS AND GYNECOLOGY

Ralph C. Benson.....	\$900	James E. Miller.....	\$900
Eugene L. Griffin.....	600	Lester Fitch.....	600

ASSISTANTS IN PEDIATRICS

Louise A. Yeazell.....	\$400	Salmon R. Halpern.....	\$400
Ruth Barnhart, Jr.....	400	Martha K. Reese.....	600

ASSISTANTS IN SURGERY

Martin J. Healy, Jr.....	\$300	Earl P. Lasher, Jr.....	\$300
Arthur I. Chenoweth.....	300	Jere W. Lord, Jr.....	300
Charles G. Child III.....	600	Victor F. Marshall.....	300
Eugene Everett Clifton.....	300	Stephen C. Meigher.....	300
Harold Genvert.....	300	William F. Nickel, Jr.....	300
Joseph T. Kauer.....	300	John B. Ogilvie.....	600
George M. Knapp.....	300	Edgar C. Person, Jr.....	300

(Also receive maintenance by the New York Hospital)

7. Upon recommendation of the President, the following appointments were made to the staff of the Medical College in New York City for the year 1939-40, without salary :

MEDICINE

Ade T. Milhorat, Assistant Professor of Medicine

Ralph W. Stillman, Assistant Professor of Medicine (Clinical Pathology)

George W. Wheeler, Assistant Professor of Medicine (Clinical Pathology)

ASSISTANT PROFESSORS OF CLINICAL MEDICINE

Benjamin I. Ashe

Robert A. Cooke

Lloyd F. Craver

Edward Cussler

Edgar Mayer

Bruce Webster

INSTRUCTORS IN MEDICINE

D. Murray Angevine	Michael Lake
Abraham A. Antoville	Edgar A. Lawrence
Mary E. Loveless	Dorothea Lemcke
Charles H. Wheeler	Robert M. Lintz
Elizabeth Adams	Robert O. Loebel
James R. Beard, Jr.	Isabel London
Zacharias Bercovitz	Kirby Martin
George E. Binkley	A. Parks McComb
Keeve Brodman	Robert R. McKittrick
Jacob Buckstein	Frederick H. Merrill
Katherine Butler	Raymond E. Miller
Edward M. Dodd	L. Mary Moench
John C. Dandee	Willis A. Murphy
A. Wilbur Duryee	Theodore W. Oppel
Herbert K. Ensworth	Norman Papae
Frank M. Falconer	Frank H. Peters
Emil A. Falk	Herbert Pollack
George H. Foude	Arthur H. Raynolds
John M. Gibbons	Sophie A. Root
David Glusker	Theresa Scanlan
Louis A. Hauser	Donald J. Simons
Milton Helpern	Aaron D. Spielman
Leslie A. Homrich	John W. Stickney
Frederick H. Howard	William D. Stubenbord
Ben Friedman	Leonard Tarr
Norman Plummer	Alphonse A. Timpanelli
Leif Y. Jacobsen	Marian Tyndall
Scott Johnson	Mary Walton
LeMoyne C. Kelly	Dan H. Witt
Estelle Kleiber	Seymour Zucker
Milton M. Kramer	
Gustav I. Steffen, Instructor in Medicine (Clinical Pathology)	
Matthew Walzer, Assistant in Medicine	
Robert L. Bailey, Assistant in Medicine	
James D. Hardy, Research Associate in Medicine	

RESEARCH FELLOWS IN MEDICINE

Charles H. Richards	Walter H. Hoskins
Benjamin F. Stimmel	Samuel B. Barker
A. Whitfield Hawkes	Bela Mittelman
Nelson B. Jack	

James R. Gudger, Assistant in Medicine
 Peter G. Denker, Instructor in Medicine (Neurology)

INSTRUCTORS IN MEDICINE (DERMATOLOGY)

William M. Archer	George M. Lewis
Andrew J. Gilmour	Henry D. Niles
Thomas N. Graham	Lionel C. Rubin
Daniel G. Kulthau	Laird S. Van Dyke

BIOCHEMISTRY

William Parker Anslow, Jr., Assistant in Biochemistry

PHYSIOLOGY

Samuel B. Barker, Assistant in Physiology
 Otto Muller, Assistant in Physiology

PATHOLOGY

D. Murray Angevine, Assistant Professor of Pathology
 Jules Freund, Assistant Professor of Pathology
 Richard W. Linton, Assistant Professor of Pathology
 Fred W. Stewart, Associate in Pathology
 Robert W. Huntington, Instructor in Pathology
 Sidney Rothbard, Instructor in Pathology
 John A. Saxton, Jr., Instructor in Pathology
 Newton Krumdieck, Assistant in Pathology
 Jacob Werne, Assistant in Pathology

OBSTETRICS AND GYNECOLOGY

Byron H. Goff, Assistant Professor of Clinical Obstetrics and Gynecology

INSTRUCTORS IN OBSTETRICS AND GYNECOLOGY

D. Scott Bayer	Arthur V. Greeley
Carl T. Javert	Charles M. McLane
John B. Pastore	Joseph N. Nathanson
William H. Cary	John A. O'Regan
Edward H. Dennen	Frank R. Smith
Ralph W. Gause	Raymond R. Squier

ASSISTANTS IN OBSTETRICS AND GYNECOLOGY

Robert L. Craig	Nelson B. Sackett
Gerard del Junco	Jacob T. Sherman
Oscar Glassman	Charles T. Snyder
Ludwig Neugarten	

PUBLIC HEALTH AND PREVENTIVE MEDICINE

Walter C. Klotz, Assistant Professor of Public Health and Preventive Medicine

ASSOCIATES IN PUBLIC HEALTH AND PREVENTIVE MEDICINE

Thomas T. Mackie	John Oppie McCall
	Henry Beeuwkes

INSTRUCTORS IN PUBLIC HEALTH AND PREVENTIVE MEDICINE

John E. Franklin	Raymond E. Miller
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PEDIATRICS

Arthur F. Anderson, Assistant Professor of Clinical Pediatrics
 Robert O. DuBois, Associate in Pediatrics
 Frederick C. Hunt, Associate in Pediatrics

INSTRUCTORS IN PEDIATRICS

John E. Franklin	Hedwig Koenig
James M. Hanks	Milton I. Levine
Betty Huse	Charles H. O'Regan
Harold B. Adams	Benjamin McL. Spock
Clement B. P. Cobb	T. Durland Van Orden
Helen Harrington	Louis E. Weymuller
Martin J. Glynn, Jr., Assistant in Pediatrics	

PSYCHIATRY

Gerald R. Jameison, Assistant Professor of Psychiatry
 James H. Wall, Assistant Professor of Clinical Psychiatry
 Milton J. E. Senn, Assistant Professor of Pediatrics
 Carl A. Binger, Assistant Professor of Clinical Psychiatry
 Willis E. Merriman, Associate in Clinical Psychiatry

INSTRUCTORS IN PSYCHIATRY

Edwin J. Doty	Norvelle C. LaMar
Mable Huschka	Michael P. Lonergan
Lincoln Rahman	Leslie E. Luehrs
Herbert S. Ripley	Marion Stranahan
Edward B. Allen	Arthur M. Phillips
Valer Barbu	Charles Diller Ryan
William H. Dunn	George S. Sprague
B. Mildred Evans	Hans Syz
Emeline P. Hayward	Bettina Warburg
Marianne Horney	Katherine F. Woodward
Ruth Emilie Jaeger	

ASSISTANTS IN PSYCHIATRY

Charles Hobnengel	Ralph P. Harlow
Francis J. Hamilton	Charles M. Holmes
Fred Vernam Rockwell	Joseph W. Owen
Veronica C. Brown	Leo Stone
A. Louise Brush	

J. Louise Despert, Research Fellow in Psychiatry
 Marshall Jones, Assistant in Psychology

SURGERY

ASSISTANT PROFESSORS OF CLINICAL SURGERY

William A. Cooper	George T. Pack
Herbert Conway	Russel H. Patterson
John C. A. Gerster	Morris K. Smith
Frank Glenn	John A. Viotor

Otto Muller, Research Associate in Surgery

INSTRUCTORS IN SURGERY

Edward W. Douglas	Frank J. McGowan
Jacob Buckstein	Rufus E. Stetson
Wade Duley	W. Morris Weeden
Edward M. Finesilver	Frank C. Yeomans
Joseph E. J. King	John E. Sutton, Jr.

ASSISTANTS IN SURGERY

Rose Andre	D. Rees Jensen
John Staige Davis, Jr.	William T. Medl
John A. Evans	John C. Murphy
C. Basil Fausset	Herbert Parsons
Robert K. Felter	

INSTRUCTORS IN SURGERY

(OPHTHALMOLOGY)	(ORTHOPEDICS)
Charles A. Drake	Kristian G. Hansson
Eric C. Richardson	Frederick Lee Liebolt
D. Blair Sulouff	John G. Schmidt
Elizabeth M. Macnaugher	William A. Walker

INSTRUCTORS IN SURGERY (OTOLARYNGOLOGY)

Jacob Applebaum	S. Farrar Kelley
Miles Atkinson	James O. Macdonald
Emmett C. Fitch	Edgar M. Pope
Thomas J. Garrick	

ASSISTANTS IN SURGERY (OTOLARYNGOLOGY)

William H. Ayres	Leopold Mehler
Anne S. Belcher	Fernand Vistreich
Herbert Graebner	

Archie L. Dean, Jr., Assistant Professor of Clinical Surgery
(Urology)

INSTRUCTORS IN SURGERY (UROLOGY)

John W. Draper	Anne E. Kuhner
Robert S. Hotchkiss	Allister M. McLellan
Gustavus A. Humphreys	Wendell J. Washburn
Benjamin S. Barringer	

RADIOLOGY

Sydney Weintraub, Assistant Professor of Clinical Radiology

INSTRUCTORS IN RADIOLOGY

Allan Tuggle	Irving Schwartz
Alfred F. Hocker	Stephen White

ASSOCIATES IN RADIOLOGY

Friedrich G. Kautz	E. Forrest Merrill
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ASSISTANTS IN RADIOLOGY

Joseph V. Sullivan	Douglas C. Eaglesham
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8. Upon recommendation of the President and subject to the approval of the proposed 1939-40 budget for the Endowed Colleges at Ithaca by the Board of Trustees, Ralph K. White was appointed Instructor in Education for the academic year 1939-40, at a salary of \$2,250, and the necessary reappropriation was made. (From salary of Professor Freeman as indicated in proposed budget.)

9. The Comptroller reported the receipt of an inquiry from the National Advisory Cancer Council of the United States Public Health Service as to whether the patent policy recently adopted by the United

States Public Health Service, as hereinafter set forth, is acceptable to Cornell University as a grantee under the National Cancer Institute Act.

"When patentable discoveries and inventions are made in the course of investigations conducted under the auspices of, or aided by grants from the U. S. Public Health Service, the person making such discovery or invention shall, in order to protect the public interest, refer to the Surgeon General of the Public Health Service, for determination, the question of whether such discovery or invention shall be patented and the manner of obtaining and disposing of the proposed patent."

Dean Ladd advised that there is a committee of the Medical College faculty engaged in studying the question of patents and that it has not yet made its report to the Executive Faculty. Consequently the Medical College has not yet taken any position on the foregoing question which is also before it. Dean Ladd was of the opinion that the Medical College would have no objection to the foregoing policy.

It was decided to await the action of the Executive Faculty of the Medical College on their committee's report before deciding the University's attitude in the matter.

10. The recommendation of the Committee on Buildings and Grounds that the Corson house be demolished and the area turned over to the Department of Buildings and Grounds to be landscaped as an approach to the Campus was approved.

11. The recommendation of the Committee on Buildings and Grounds that the barn in back of 516 University Avenue, known as the Cornell Inn property, be demolished was approved.

12. The Committee concurred in the recommendation of the Committee on Buildings and Grounds that the Comptroller be authorized to negotiate with the Delta Gamma sorority an agreement whereby the University would erect a house on its lands with \$40,000 to be contributed by the sorority, for the use of the sorority, on terms similar to those made with the Psi Upsilon and Sigma Phi fraternities, with the exception that no additional donation would be required from the sorority. It further concurred in the suggestion of the Committee on Buildings and Grounds that the Comptroller negotiate in regard to the lot on the east side of Triphammer Road just south of the Country Club rather than in regard to the one mentioned by the sorority, which lies in back of and north of the Faculty Apartment buildings.

Adjourned.

ROBERT B. MEIGS,
Secretary.

BOARD OF TRUSTEES

Ithaca, New York, April 29, 1939.

Present: Trustees Day, Knapp, Stutz, Cornell, Becker, Boak, Burritt, Donlon, Eastman, Gherardi, Griffis, Hutchinson, Ickelheimer, Langdon, N. H. Noyes, Parker, Pfann, Rockwell, Sibley, Treman, Upson, VanNamee, and Williams; Faculty Representatives English, W. S. Ladd, Myers, and Stevens, and Comptroller Rogalsky.

Regrets were received from Trustees J. DuPratt White, Hiscock, Poletti, Graves, H. V. Noyes, Blair, Gannett, Heckscher, Olin, Taylor, Teagle, and Horace White, and Provost Peters, and their absence excused.

1. Trustee H. E. Babcock was elected Acting Chairman of the Board of Trustees to serve until Chairman J. DuPratt White resumes his activity upon the Board.

2. Trustee Babcock being absent, it was moved and carried that President Day preside at the meeting.

3. Trustee Gherardi reported that Chairman White is making satisfactory progress in his recovery and that the Board might hope for his return next fall.

The Board unanimously resolved that a telegram of greeting be sent to Chairman White. Mr. Becker was appointed a committee to prepare the telegram which was immediately dispatched as follows:

"The members of the Board of Trustees of Cornell University in session at Ithaca send affectionate greetings to their Chairman, together with best wishes for an early and complete restoration to health."

4. The President reported the grievous loss suffered by the Board in the death of Trustee Andrew J. Whinery '10 on April 23, 1939, resulting from his being struck by an automobile on April 21 near his home in East Orange, New Jersey.

It was moved and carried that a committee be appointed by Acting Chairman Babcock to draft a resolution on the death of Trustee Whinery.

5. Trustee Gherardi reported that it had been his intention to present to Chairman Emeritus Hiscock the engrossed copy of the resolution which the Board adopted upon the occasion of his resignation as Chairman and his election as Chairman Emeritus, but in view of the absence of Judge Hiscock, he asked the Secretary to transmit the resolution with an appropriate letter.

6. The resignation of Trustee August Heckscher from membership on the Board was presented, and accepted by the Board. The

President was requested to write Mr. Heckscher expressing the Board's regret that Mr. Heckscher's membership would terminate and its appreciation for his past service.

7. The minutes of the meeting of the Board of Trustees of January 21, 1939, were approved as printed.

8. The minutes of the meetings of the Committee on General Administration listed below were approved as printed and the actions therein contained ratified and confirmed:

January 21, 1939.

February 4, 1939—Including its approval of the establishment of the Federal Nutrition Research Laboratory at Cornell to be operated cooperatively by the United States Department of Agriculture through its Bureau of Plant Industry, and including the Committee's action in undertaking to deed to the United States of America a tract of land for the laboratory, not exceeding 300 feet in frontage on Tower Road, as might be designated by the Committee on Buildings and Grounds.

March 11, 1939.

April 8, 1939.

9. The minutes of the meetings of the Committee on Finance listed below were approved as printed and the actions therein contained ratified and confirmed:

January 20, 1939.

February 23, 1939.

10. The minutes of the meetings of the Committee on Buildings and Grounds listed below were approved as printed and the actions therein contained ratified and confirmed:

December 17, 1938.

February 7, 1939—Including the approval of a tract of land to be deeded to the United States of America for the Federal Nutrition Research Laboratory fronting not more than 300 feet on Tower Road Extension, lying within the area east of the new potato greenhouses, and bounded on the east by a gully and extending north from Tower Road Extension 320 feet.

February 18, 1939.

11. The minutes of the meeting of the Budget Committee of April 15, 1939, were approved as printed and the actions therein contained ratified and confirmed.

12. The minutes of the meeting of the State College Council of January 20, 1939, were approved as printed and the actions therein contained ratified and confirmed.

13. The minutes of the meeting of the Medical College Council of April 13, 1939, were approved as printed and the actions therein contained ratified and confirmed.

14. The following recommendations of the Committee on Buildings and Grounds made at its meeting held on April 28, 1939, were presented to, approved and adopted by the Board:

(1) The recommendation of the Committee that the administration of the University be authorized to proceed with the construction of a food storage and service building at East Ithaca, at an approximate cost of \$120,000, which is to include proper insulation of refrigeration rooms and refrigerating equipment, and the further recommendation that the project be financed as follows: \$50,000 which is now available from accumulated profits of the University laundry operations, and \$70,000 which the Finance Committee is willing to advance, to be repaid with interest at 5% out of savings and profits from the dining halls and from the laundry.

(2) The recommendation of the Committee that the Comptroller be authorized to negotiate with the Delta Gamma sorority an agreement whereby the University would erect a house on its lands for the use of the sorority with \$40,000 to be supplied by the sorority, on terms similar to those made with the Psi Upsilon and Sigma Phi fraternities, with the exception that no additional donation would be required from the sorority. (In the cases of the fraternities, they donated \$25,000 to the University.)

The Committee suggested that the Comptroller negotiate in regard to the lot on the east side of Triphammer Road just south of the Country Club rather than in regard to the lot mentioned by the sorority, which is in the rear of the Faculty Apartment house.

(3) The recommendation of the Committee that the administration of the University be authorized to proceed with the installation of a sprinkler system in Morrill Hall, and to pay for the same out of the Uncashed Checks account, the cost not to exceed \$5,000.

(4) The recommendation of the Committee that the administration of the University be authorized as an experiment to convert one or two floors in one unit of the Faculty Apartment buildings into rooms for women students, the cost of such alterations to be recovered from the income of the rooms.

15. Subject to the specific actions taken below upon the recommendations made by the State College Council at its meeting on April 28, 1939, such of its actions as needed confirmation by the Board, including leaves of absence, appointments, and appropriations, were read and on motion approved, and the recommendations adopted.

(1) Edward Albert White was elected Professor of Floriculture, Emeritus, effective July 1, 1939.

(2) The name of the Department of Rural Social Organization was changed to the Department of Rural Sociology.

(3) An exception was made to the University policy of not naming buildings on the Campus for living persons, and the poultry building was named James E. Rice Hall in honor of the former head of the Department of Poultry Husbandry.

(4) The State College Council recommended that the report of its Committee on the Functions and Program of the State College Council which it had received and accepted, be approved and adopted by the Board. Action upon this recommendation was withheld by the Board, as it was reported through the Secretary that the Chairman of the Committee on the Functions and Program of the State College Council had requested that his committee's report be withdrawn from consideration at the present time.

16. The President reported receipt of the following letter :

"Department of Agriculture
Washington, D. C.

March 31, 1939.

Dr. E. E. Day, President,
Cornell University,
Ithaca, New York.

Dear President Day:

I am advised of the willingness of Cornell University:

1. To transfer to the Department of Agriculture approximately two and one half (2½) acres of land at Cornell University as a site for a laboratory building, greenhouses, incidental structures, and such small plots as may be desirable for the U. S. Regional Plant, Soil and Nutrition Research Laboratory for the northeastern United States.

This cooperation is very much appreciated, and the Department in turn agrees:

1. To construct, maintain and operate said building and land for the purposes of the Laboratory during the life of the Laboratory;

2. To grant revocable permits as desired by Cornell University to construct and maintain, over, on and through the area deeded to the United States Government, any and all service lines that may be necessary in the development of its utilities.

3. To recommend to the Congress the legislation necessary to restore title to said land to Cornell University, in the event that the Laboratory should be discontinued, unless the facilities are needed for some other joint undertaking desired by both agencies.

Sincerely yours,

H. A. WALLACE,
Secretary."

He further reported that under authority previously granted him and in reliance upon the foregoing letter he has executed a memorandum of understanding with the Bureau of Plant Industry of the United

States Department of Agriculture outlining the terms for the cooperative management of the laboratory. He also reported that a deed from the University to the United States of America covering the laboratory site has been executed and delivered to the Bureau of Plant Industry of the United States Department of Agriculture, but that it has not been recorded and is being held by that Department until the current appropriation for the undertaking is made by Congress.

17. The President reported that pursuant to the authority granted him and the Chairman of the Finance Committee they have made available the authorized appropriation of \$6,000, or so much thereof as may be needed, to the Department of Buildings and Grounds as the University's share of the cost of constructing a new south entrance road to the Campus as a W.P.A. project.

The President further reported that because of differences of opinion between the City authorities and the University's Architectural Advisory Board as presented to the meeting of the Committee on Buildings and Grounds yesterday, the project probably will not proceed and the funds will not be used at present.

18. It was reported for record that, pursuant to authority granted him by the Board of Trustees on January 21, 1939, the Chairman of the Board has appointed the following committees:

a. To study the present status and desirable development of the University Arboretum: Trustees Burritt, Chairman; Eastman and Rockwell.

b. To study possible improvements in the housing of students at Ithaca and to survey the whole matter: Trustee Boak, Chairman; Trustee Upson, and Professor Donald English.

c. To make a comprehensive study of the questions related to the student health service: Trustee Langdon, Chairman; Trustee Donlon, and Dean W. S. Ladd.

d. To consider the question of compulsory participation by underclassmen in the program of the Department of Military Science and Tactics: Trustees Becker, Chairman; Treman and Williams; the President; Dean S. C. Hollister; Professors H. W. Briggs and P. J. Kruse; and Austin H. Kiplinger and Donald L. Sanders, both members of the senior class.

19. The Comptroller reported receipt of gifts in the amount of \$362,275.97 during the period January 1 to April 1, 1939, making a total for the year to April 1 of \$721,430.06.

20. The Comptroller reported that the revised law controlling County Farm and Home Bureau Associations, submitted to the State College Council and through it to the Board of Trustees, and as

amended by the committee authorized by the Board to dispose of the matter, has been passed by the Legislature and has become law with the approval of the Governor.

21. The Comptroller reported that the proposed bill to clarify and supplement the University's powers in the control of traffic upon its property and the appointment of its own police, as drafted by the University Attorney, was, pursuant to the instruction of the Chairman of the Board, to whom it was referred by the Board with power, introduced into the Legislature but radically changed by the Bill Drafting Commission in the process. Opposition of a State association of sheriffs developed to the bill and upon the advice of Senator Stagg and with the concurrence of the University Attorney, a new bill was drafted to remove the parts objectionable to the sheriffs, and this bill was substituted for the original one, which was withdrawn. The substituted bill was reported to be before the Legislature.

22. Upon recommendation of the Committee on General Administration, Trustee Robert E. Treman was elected to fill the existing vacancy on that Committee.

23. The request of the Committee on Athletic Policy that it be discharged was granted, with the thanks and compliments of the Board to the Committee for its good work.

24. Upon recommendation of the Finance Committee, which was made subject to the approval of Trustee J. DuPratt White and which has been approved by him, it was moved and carried that the University balance sheet item "advances for plant additions" totaling \$1,111,970.06, less the Balch Hall site in the amount of \$207,657.27 and the Beebe Lake dredging item of \$20,238.44, resulting in a net of \$884,074.35, be charged to the Cornell Endowment Fund and that the above mentioned exceptions be added to the item "advances awaiting income" as there is prospect of amortization in these two cases. It was further moved and carried that the accumulated deficit of \$565,850.08 likewise be charged to the Cornell Endowment Fund.

It was pointed out that in effecting this change in the balance sheet several items making up the advance for plant additions and which total \$511,115.20 would properly be added to the Plant Assets item of the balance sheet.

It was suggested that the reduction in the Cornell Endowment Fund involved in this transaction be restored as may be practicable with future unrestricted gifts.

25. The President reported with deep regret the following deaths:
George C. Embody, Professor of Aquiculture and Aquiculturist in

Experiment Station in the New York State College of Agriculture, in Florida, on February 17, 1939.

Henry Asmus, Assistant Professor of Farriery in the New York State Veterinary College, in Ithaca, on March 1, 1939.

Frank L. Fairbanks, Professor of Agricultural Engineering and Agricultural Engineer in Experiment Station in the New York State College of Agriculture, in Syracuse, New York, on March 5, 1939.

Dr. William C. Thro, former Professor of Clinical Pathology in the Medical College in New York City, in Long Island City, on April 6, 1939.

Dr. Charles R. Stockard, Professor of Anatomy in the Medical College in New York City, in New York City, on April 7, 1939.

Dr. James C. Edgar, Professor of Obstetrics, Emeritus, in the Medical College in New York City, in Greenwich, Connecticut, on April 7, 1939.

26. Upon recommendation of the President, Vladimir Karapetoff, Professor of Electrical Engineering, who reached the age of 63 on January 8, 1939, was retired effective June 30, 1939, and granted an annual pension of \$1,720 until he becomes 65.

27. Upon recommendation of the President, Vladimir Karapetoff was elected Professor of Electrical Engineering, Emeritus, effective July 1, 1939.

28. The resolution adopted by the University Faculty on the retirement of John T. Parson, Professor of Engineering Drawing, was unanimously concurred in and adopted by the Trustees. (This resolution is set forth in the minutes of the University Faculty at pages 2097-2098.)

29. Upon the request of the Executive Faculty of the Medical College in New York City, it was moved and carried that no part-time full professors in the Medical College shall be appointed by the Board to the rank and title of Professor Emeritus except upon the positive recommendation of the Executive Faculty of the Medical College.

30. Upon nomination by the President and by ballot duly had, Frank A. Southard was elected Professor of Economics, effective July 1, 1939, at a salary of \$4,500 a year.

31. Upon recommendation of the President, Herbert J. Davis, Professor of English, was named Goldwin Smith Professor of English Literature, and his salary increased to \$7,500 a year, effective July 1, 1939.

32. To remove confusion and uncertainty as to the titles of the following members of the University staff, their titles were fixed and established as hereinafter indicated:

Albert LeRoy Andrews, Professor of Germanic Philology.

Samuel L. Boothroyd, Professor of Astronomy.

Sidney G. George, Professor of Mechanics of Engineering.

Christian Midjo, Professor of Fine Arts.

Charles E. O'Rourke, Professor of Structural Engineering.

Herbert H. Scofield, Professor of Testing Materials.

Francis J. Seery, Professor of Hydraulic Engineering.

Paul H. Underwood, Professor of Surveying.

Leonard C. Urquhart, Professor of Structural Engineering.

Cecil W. Armstrong, Assistant Professor of Mechanics of Engineering.

Earle N. Burrows, Assistant Professor of Structural Engineering.

Stephen F. Cleary, Assistant Professor of Engineering Drawing.

William M. Dunbar, Assistant Professor of Architecture.

Eric V. Howell, Assistant Professor of Mechanics of Engineering.

Herbert T. Jenkins, Assistant Professor of Civil Engineering.

Harold C. Perkins, Assistant Professor of Mechanics of Engineering.

Walter K. Stone, Assistant Professor of Fine Arts.

Kenneth L. Washburn, Assistant Professor of Fine Arts.

Harold V. Hawkins, Instructor in Civil Engineering.

George H. Lee, Instructor in Mechanics of Engineering.

Frederick J. Spry, Instructor in Surveying.

George K. Williams, Instructor in Mechanics of Engineering.

33. Upon recommendation of the President, the following appointments were made in the Medical College in New York City for the year 1939-40, without salary:

Dr. Lewis A. Conner, Professor of Clinical Medicine.

Dr. William R. Williams, Professor of Clinical Medicine.

Dr. Walter L. Niles, Professor of Clinical Medicine.

Dr. Malcolm Goodridge, Professor of Clinical Medicine.

Dr. Joseph C. Roper, Professor of Clinical Medicine.

Dr. William S. Ladd, Professor of Clinical Medicine.

Dr. Dean Burk, Associate Professor of Biochemistry.

Dr. James Ewing, Professor of Oncology.

Dr. Clarence O. Cheney, Professor of Clinical Psychiatry.

Dr. Charles E. Farr, Professor of Clinical Surgery.

Dr. Henry H. M. Lyle, Professor of Clinical Surgery.

Dr. Eugene H. Pool, Professor of Clinical Surgery.

Dr. Frank E. Adair, Associate Professor of Clinical Surgery.

Dr. William F. MacFee, Associate Professor of Clinical Surgery.

Dr. Howard S. Jeck, Associate Professor of Clinical Surgery (Urology).

34. Upon nomination of the President and with the concurrence of the Dean of the College of Arts and Sciences, the following Chairmen of departments were elected in that College for the terms indicated:

Department of Chemistry, Professor Jacob Papish for five years, 1939-44.

Department of Education, Professor J. E. Butterworth for one year, 1939-40.

Department of Fine Arts, Assistant Professor F. O. Waage as Acting Chairman for three years, 1939-42.

Department of German, Professor P. R. Pope for five years, 1939-44.

Department of Geology, Professor C. M. Nevin for five years, 1939-44.

Department of Music, Professor P. J. Weaver for five years, 1939-44.

Department of Physics, Professor R. C. Gibbs for five years, 1939-44.

Department of Psychology, Professor H. P. Weld for one year, 1939-40.

Department of Sociology and Anthropology, Professor L. S. Cottrell for five years, 1939-44.

Department of Zoology, Professor F. B. Hutt, for one year, 1939-40.

35. Upon nomination of the President, Professor F. G. Marcham was elected Acting Chairman of the Department of History in the College of Arts and Sciences for the second term of the academic year 1939-40, to serve during the sabbatic leave of Professor M. L. W. Laistner.

36. Upon recommendation of the University Faculty, the grade of Associate Professor, with indefinite tenure, was established in the University as of July 1, 1939, with the request that provision be made in the revision of the Statutes for the election of Associate Professors by the Board of Trustees.

37. Upon recommendation of the Faculty of the College of Arts and Sciences, a Department of Sociology and Anthropology was established in that college, effective July 1, 1939.

38. Upon recommendation of the President, a new University Department of Zoology was established to include the present Department of Zoology in the College of Arts and Sciences, the departments in the Ithaca Division of the Medical College, with the exception of a portion of the work in Physiology, and certain elements now in the Department of Entomology in the College of Agriculture. This new

department will be headed by a Chairman responsible to the Dean of the College of Arts and Sciences for the activity of those staff members supported by the funds of that College, and to the Dean of the College of Agriculture for the activities of staff members supported by funds from that College. Professor F. B. Hutt, Chairman of the new department, will hold a seat on both the Faculty of the College of Arts and Sciences and the Faculty of the College of Agriculture, and will have the title of Professor of Animal Genetics in both colleges.

39. The budget for the Endowed Colleges at Ithaca for the year 1939-40, as proposed and recommended by the Budget Committee at its meeting on April 15, 1939, with the changes recommended by the President since that date, was approved, subject to minor changes and adjustments to be approved by the President, and the appointments and appropriations as therein contained were confirmed.

40. The budget of the Medical College in New York City for the year 1939-40, as proposed by the Medical College Council and recommended by the Budget Committee at its meeting on April 15, 1939, with the changes recommended by the President since that date, was approved, subject to minor changes and adjustments to be approved by the President, and the appointments and appropriations as therein contained were confirmed.

41. Upon recommendation of the President and because of the delay in the enactment of a budget for the State of New York, the Committee on General Administration was authorized to act definitively upon the budgets of the State Colleges and Experiment Station when presented to and approved by the State College Council.

42. The following budget presented by the Cornellian Council for the year 1939-40 was approved:

Salaries	\$12,600.00
Publication and Promotion.....	7,900.00
Postage	2,750.00
Stationery and Supplies.....	1,200.00
Travel	1,500.00
Telephone and Telegraph.....	200.00
Furniture	350.00
Miscellaneous	225.00
Contingent	1,500.00
Total.....	<hr/> \$28,225.00

43. Upon recommendation of the Finance Committee, it was voted to employ the firm of Scovell, Wellington & Co. to make the annual audit of the University accounts, as required by the Statutes, for the current fiscal year.

44. Authority was granted the President to confer degrees on June 1 and 7, 1939, in accordance with the recommendations of the faculties of the Law School and the Medical College, respectively, upon candidates who have fulfilled all necessary requirements.

45. The President presented the following letter :

"Sutherland, Tuttle & Brennan
First National Bank Building
Atlanta, Georgia

April 15, 1939

President Edmund E. Day
Cornell University
Ithaca, New York

My Dear President Day :

At the request of Mr. Creed Fulton, I enclose herewith a statement which is intended to serve the purpose of stating briefly the proposed reorganization plan for alumni affairs.

In view of your great interest, and also in view of the fact that, for it to become effective, it must be approved by the University Trustees, I am sending this copy to you for such action as you deem appropriate.

With best wishes, I am

Sincerely yours,
ELBERT P. TUTTLE."

The inclosed statement, also presented to the Board, was as follows :

THE CORNELL ALUMNI ASSOCIATION

There are now active in Cornell Alumni affairs : The Cornell Alumni Corporation, which purports to be a general alumni organization ; The Cornellian Council, which is the official fund-raising group for the University ; the Federation of Cornell Women's Clubs, whose name is descriptive of its function ; the Association of Class Secretaries, consisting of a man and woman secretary for each of the classes, with the duty primarily of sponsoring reunion activities ; and seven college or school alumni associations whose interests are primarily restricted to the professional aims of their own group.

In addition to the above activities, there is of course the office of Alumni Representative and his assistant, the Alumni Field Secretary. This office is intended to supply the administrative staff necessary to stimulate alumni energies and furnish the means whereby they can be most effectively used. This office was created by action of the University Trustees, and the officer is selected by the Board upon the nomination of a "Committee of Five" consisting of representatives of the Alumni Corporation, the Cornellian Council, the Association of Class Secretaries and the Board of Trustees. This Committee also acts as the advisory committee for the Alumni Office, and approves the budget of the office.

Under the proposed plan, a general alumni organization would be set up. It would be called The Cornell Alumni Association. It would have a board of directors, seven of whom would be elected from geographical districts at a biennial convention, and the remaining fifteen would be selected to represent other alumni groups, as shown by the accompanying chart. Each group would select its own directors to the Board of the Alumni Association.

The Cornell Alumni Association would have an executive committee of seven constituted as indicated on the chart. This executive committee would supersede the Committee of Five on the Alumni Office, and would otherwise carry out the policies as laid down by the entire Board of Directors. The Association would undertake to acquire the ownership of the Cornell Alumni News, which it would then publish. It would have full responsibility for all the alumni activities that are now being carried on by the Alumni Corporation, and, in addition, it would undertake to recommend aims and policies and coordinate the work of the other specialized alumni agencies mentioned above. The name of the office of the Alumni Representative would be changed to that of Alumni Secretary.

Representatives of all the affected groups have given careful thought to the proposed reorganization, and other Cornell men and women have collaborated in devising the plan. All are agreed that if it meets with the official approval of the University and of the constituent alumni groups it will result in greatly improving the effectiveness of alumni work at Cornell. (See chart on page 2737.)

The President pointed out that the reorganization plan presented has not yet been adopted by the Alumni organizations, and that the principal question it presents to the Board is whether the Board is willing to approve the plan which would involve the nullification of the Board's action of June 22, 1920, which placed the Alumni Representative "under the direction of a committee of five, consisting of two representatives of the Board of Trustees of Cornell University, chosen from trustees who are Alumni of Cornell University, one representative of the Associate Alumni, one representative of The Cornellian Council and one representative of the Association of Class Secretaries, selected by those organizations respectively".

It was moved and carried that it is the sense of the meeting that if the proposed reorganization of Alumni affairs is effected, that the Board will accommodate itself to the plan by relinquishing such control over the Alumni Representative as it now has through the committee of five.

46. Upon recommendation of the President, the twelve John McMullen Graduate Scholarships carrying a stipend of \$1,000 each on a twelve months' basis were increased to fifteen of that amount beginning with the academic year 1939-40.

It was further moved and carried that beginning with the academic year 1940-41, these fifteen John McMullen Graduate Scholarships be modified so as to be on a nine months' basis with the recipient devoting

full time for two academic terms to graduate work, and that the stipend be reduced to \$900 per year.

47. Authority was given the President to grant, in his discretion, fifteen free tuition scholarships in the University for the academic year 1939-40.

48. The recommendation of the Faculty of the Graduate School that free tuition be provided for holders of the Comstock Scholarships beginning with the academic year 1940-41 was disapproved.

49. The general problem of making available scholarships at the University for refugee students from Germany and other European countries, when fraternities or other organizations are willing to furnish room and board for such refugee students, was discussed. It was the consensus that it would be unwise for the University to make any special provision for such refugee students, particularly in view of the fact that the President would have some freedom of action in regard to them in the granting of the fifteen free tuition scholarships at his disposal.

50. The first sentence of Section 5 of Article IV of the Rules and Regulations of the University was supplemented and amended to read as follows :

"An administration fee of \$12.50 for each term of the academic year ; of \$6.25 for work under personal direction during the summer ; and of \$6.25 for work in absentia in the summer."

Section 5-d of Article IV of the Rules and Regulations of the University was amended by striking out the words "summer sessions of 1935, 1936 and 1937" in the last sentence of that section and by substituting therefor the words "Summer Sessions of 1935-39, inclusive".

51. Upon recommendation of the University Faculty, the extra-mural or extension courses carrying credit, which were originally authorized in April, 1935, were continued without limit to term.

52. The President presented with his approval the recommendation of the University Faculty that the office of Counselor of Students be created, to be under the administrative supervision of the Dean of the University Faculty. It is contemplated that the responsibility of this office would be to promote the effectiveness toward educational objectives of all enterprises in the University, aside from the strictly scholastic functions entrusted to the various faculties, through :

(a) Informal advisory relationship to student social life, housing, fraternities, student organizations, interests, and activities.

The Counselor's relationship to the Committee on Student Conduct will be that of adviser. Responsibility for disciplinary

measures will remain with the Committee. He will be ex officio chairman of the University Faculty Committee on Student Activities.

(b) Close cooperative contact with the offices of admissions, health and physical education and athletics.

(c) Responsibility for coordinating and, in conjunction with existing agencies, for administering:

The induction of students, including procedures for orientation and assistance of new students. Scholarships and other financial aids. Counseling of students. Personnel statistics and information.

It was moved and carried that the Board approve the establishment of the office, reserving designation of the title of the office for further discussion.

53. Trustee Gherardi, as Acting Committee Chairman, made an informal interim report as to the activities of the Committee on Funds for the Endowed Colleges.

54. The following report by the Council on Physical Education and Athletics with respect to its policy and program was presented:

PHYSICAL RECREATION AND ATHLETICS

THE POLICY AND PROGRAM OF CORNELL UNIVERSITY

Purpose of Report. The Trustees of Cornell University, with the concurrence of the University Faculty, recently established a Council on Physical Education and Athletics to be "responsible for the policies and administration of the program of intercollegiate athletics, intramural sports, and physical education and recreation". Their action has made necessary a restatement of the policy and program of the University as it affects the work of the Council. Having considered this subject, the Council has prepared the following statement to represent its official opinion.

Education and Physical Education. Physical recreation and athletics have a place in education which is obvious alike to practical man and theorist. For education—the well-rounded education—is a preparation for life in all its variety, an introduction or apprenticeship to the art of living. Therefore, to achieve its purpose, education must promote the improvement of health at the same time that it encourages training of mind and enrichment of spirit.

An Active Policy Essential. The relative importance of these three aspects of university life need not be discussed here. However, for the purpose of formulating policy it is necessary to recognize that Cornell—like any university situated away from a metropolitan area—is under special obligation to provide adequate facilities for the extra-curricular activities of its students. On this account its policy regarding such matters as physical recreation and athletics must be an active one.

All Branches of Educational Policy Must Harmonize. This policy to be most effective should harmonize with the general educational purpose of the University. Within its own sphere it should express the spirit of our founder's wish, when he said that he would "round an institution where any person can find instruction in any study". And, since through carrying out this wish Cornell has become the home of a large and diversified student body, the University's policy in physical recreation and athletics should be framed accordingly.

Three Principles. Stated, briefly, this policy should recognize three principles: (1) to take account of a wide variety of student interests in physical recreation and athletics; (2) wherever possible to provide the requisite facilities and instruction; and (3) to encourage students to make wise use of them. Based on the idea that physical recreation and athletics can and should make a valuable contribution to the life of the student body, this policy aims at maintaining a varied and interesting program of activities. Thereby it seeks to provide the largest possible number of students with opportunity to take part in physical recreation and athletics throughout their university career. Moreover, it endorses the belief that habits adopted in university will remain after graduation.

Student Participation: Nature and Motives. In recognizing the wide variety of student interests, the University's policy takes into consideration not only the many kinds of recreational and athletic activities but also the different motives which cause students to take part in them. For one student participation may mean playing an occasional game of handball or taking lessons in life-saving. For another it may mean the concentrated training of intercollegiate athletics. One student may seek mere physical relaxation after a day in the classroom. Another may wish to qualify for a job at a summer camp. Still another may wish to develop a high degree of skill as a player and win the honor of representing the university. Activities and motives for participation such as these the University recognizes as legitimate.

Changing Interests. Student interest in physical recreation and athletics undergoes constant change, for fashion in games varies almost as rapidly as in clothes. Whereas a few years ago team games held the first place in intramural sports, today handball, squash, and badminton seem to be displacing them. Moreover, in the space of a few months skiing, bowling, and rugby football have developed into organized sports represented by University teams. Changes of this kind deserve to be regarded as signs of healthy, spontaneous student interest in physical recreation and athletics. The University welcomes them and, within the limits of its budget, will support them.

In giving support to a diversified and changing program, the University recognizes the special claims of intercollegiate athletics on the one hand and intramural sports and physical education and recreation on the other.

Policy in Intercollegiate Athletics. Its policy regarding intercollegiate athletics has already been illustrated in two actions of the Council. By the first it reasserted the University's intention to keep all the advantages and minimize the disadvantages of intercollegiate athletics. Through adoption of the "Three Presidents' Agreement" Cornell joined with other leading universities in maintaining and developing high standards regarding such matters as eligibility, proselyting, and subsidizing. By the second action it defined principles of financial

policy. Among its objectives were: (1) to keep intercollegiate athletics solvent and self-supporting; (2) to pave the way for reduction in the price of admission to athletic contests so as to bring them within the reach of all students. Both actions were based on the belief that intercollegiate athletics when properly conducted have important value as entertainment for the student body, the alumni, and other friends of the University.

Policy in Intramural Athletics. But while the benefits to be gained from intercollegiate athletics are undeniable as they affect both player and spectator, the University regards intramural sports, and physical education and recreation as entitled to first place in the larger considerations of policy. It is not merely that they affect a greater proportion of the student body, but that the students concerned participate in these activities informally and are not tied to them by the same elaborate organization and methodical training that exist in intercollegiate athletics. Whereas in intercollegiate athletics the problem is one of administration, in intramural it is one of education.

The University's policy in intramural sports and physical education and recreation takes into account two well-established facts. The first is that where students receive encouragement to use physical exercises, their health habits grow better from year to year. The second is that many students after graduation regret the fact that while in University they did not learn the fundamentals of such sports as golf, swimming, and tennis which they find to have recreational and social value.

General Purpose of Policy. The policy of the University, therefore, is to provide a program varied and interesting enough to attract the maximum number of students and to build into this program games and recreational activities that are likely to meet the needs of students in University and after graduation. In brief, the policy of the University is to make clear to its students that intramural sports and physical education and recreation are a pleasant way to good health and that good health is a vital factor in personal happiness and success.

Long-time Program. In translating this policy into terms of a long-time program it is necessary first to distinguish between intercollegiate athletics and intramural. Such a distinction is justified because intercollegiate athletics operate upon a separate budget and because the Council has declared its intention that it should continue to do so. Under these circumstances the extent of the program in intercollegiate athletics is determined by income.

Intercollegiate Program. (1) Keep Existing Proportions. The University has no intention of seeking to expand this income by over-emphasis upon football or any other sport, nor of altering the general proportions of the intercollegiate program. As to details, it regards itself as under obligation to continue traditional Cornell intercollegiate sports so long as student interest supports them. When well-established student interest puts forward claims for recognition of new sports, the University is prepared to recognize them, provided the budget allows of it. As part of this process of extending the intercollegiate program it favors the addition of new classifications of intercollegiate teams, such as junior varsity and 150-pound teams. In this way the University hopes to bring the advantages of intercollegiate competition to a larger group of its students and thereby to counteract any

tendency to focus attention upon individual players or teams. So far as possible this policy of expansion should go hand-in-hand with a readiness to afford equal privileges in the way of quarters, equipment, etc., to all members of all teams.

(2) *Remedy Inequalities Among Sports.* The absence of such equality is made clear at the present time merely by comparing the facilities available to the different intercollegiate teams. As is to be expected, the major sports—football, track, crew, basketball, baseball—have adequate playing fields, quarters, and equipment. Others, such as swimming, boxing, and wrestling, are conducted under the greatest difficulty. In the case of swimming the facilities are so poor that ordinary intercollegiate competition cannot take place at Cornell.

(3) *Provide Vital Facilities.* Cornell's long-time program in regard to intercollegiate athletics must, therefore, aim first at securing vital facilities for the conduct of the existing sports. In due course it should be prepared to cope with the development of 150-pound and junior varsity teams.

The Intercollegiate and the Intramural Programs. While the program for intercollegiate athletics has its own problems and to that extent needs to be considered separately, yet some of those problems are tied up with the program for intramural sports and physical education and recreation. This arises partly from the fact that such sports as swimming, basketball, boxing, wrestling, tennis, rowing, and track are conducted not only on the intercollegiate level but also formally and informally as intramural sports. In consequence lack of adequate facilities for intercollegiate competition handicaps those who wish to participate in intramural sports.

Facilities Adequate for Both. In administering sports which have both intercollegiate and intramural departments the University seeks to be even-handed in its apportionment of facilities and instruction. In some instances it succeeds. But more often the effect of lack of facilities is to crowd out the intramural department. This is not the result of any lack of interest in intramural sports on the part of coaches and other instructors. Quite the contrary. It is solely the consequence of lack of space. Therefore, the first consideration in the program for intramural sports and physical education and recreation is to provide adequate facilities. In the sports already referred to this will involve what may be called double-purpose facilities, so that there will be space and instruction sufficient for both kinds of competition.

The Intramural Program: Principal Parts. Problems caused by the overlapping of intercollegiate and intramural sports form but a small part of the intramural picture. Much more important is the planning of a diversified program with the purpose of meeting the wide variety of student needs. In considering the intramural program, proper distinction must be made between three parts; one concerned exclusively with women, one with men, and one with co-educational recreation.

The Women's Program. For many years the general outlines of the women's program has been fixed. It has been based upon a requirement of compulsory participation in physical education and recreation for women students during the freshman and sophomore years.

It has encouraged voluntary participation during the junior and senior years. The sports and recreational activities included in this program are many, and at the present include the following: archery, golf, hockey, soccer, tennis, baseball, canoeing, volleyball, badminton, basketball, dancing, fencing, individual gymnastics, life-saving, riding, riflery, and swimming. This constitutes as diversified a group of activities as is to be found in any program for women's recreation in the country. The instruction by means of which it is carried out is on a high level.

Lack of Facilities. In its outlines, therefore, this program may be regarded as adequate. From time to time adaptations will be necessary such as that which has recently caused canoeing to replace rowing. But these are details easily fitted into the general scheme. The important criticism to be made of the program is that however excellent it may be as to diversity and the quality of instruction, it is hopelessly handicapped by lack of facilities. This shows itself in three important ways: (1) absence of any opportunity for reasonable instruction in certain sports, e. g. golf; (2) the necessity of encroaching on the men's use of their facilities, as in swimming and basketball; and (3) the wide scattering of the buildings in which women's sports take place, namely, from Prudence Risley Hall to the Old Armory. Apart from the lesser need of providing a beginner's golf course, the one outstanding need in the women's program is a recreational building.

Women's Recreational Building Needed. This building should contain facilities for all indoor physical recreation and should be adequate not only for the existing body of women students but for the somewhat larger group which might come into existence if the equipment of the New York State College of Home Economics were fully used. When such a building is provided the women's recreational program can be effectively coordinated and put into practice with success. Thereby it could be made more attractive and the voluntary continuance of physical recreation in the junior and senior years would be likely to increase. A building centrally located and adequate in the facilities it offered would also serve as a much needed center for all women's activities, a place for meetings and rallies not necessarily of a physical recreational nature. Thus the life of women students at Cornell would be enriched by recreational and social advantages of lasting value.

Program for Men: Voluntary Participation. The men's program of intramural sports and physical education and recreation differs from that for women chiefly in its lack of any compulsory quality. Though it is not claimed that compulsory military drill has any significant recreational value, nevertheless the existence of this requirement forbids establishment of a compulsory program in intramural sports and physical recreation and education even if it should be desired. Were the military requirement removed it might be found advisable to set up a compulsory requirement in physical recreation for the freshmen or freshmen and sophomore years. For the present it is necessary to plan only in terms of the existing policy, which emphasizes voluntary participation.

Sports and Games Included. This policy is a successful one if judged by the program which has been devised to carry it out and by the degree of student interest. The program is in charge of the

supervisor of intramurals. He has the assistance of a considerable staff, drawn partly from the younger coaches who divide their time between intercollegiate and intramural sports. Under this direction competition is organized in a large number of sports such as touch football, softball, basketball, and crew. Other competitions for individuals and groups are conducted in track, swimming, wrestling, boxing, tennis, and handball. The program is an elaborate one and rivalry is keen. Those taking part in the sports concerned, though playing voluntarily and informally, show great enthusiasm. When important contests are held large crowds attend and applaud them.

Outdoor Sports: Facilities Needed. This program making and instruction achieves excellent results in all outdoor sports. As far as they are concerned three deficiencies only are apparent at the present time. They are as follows: Lack of a golf course, lack of dependable facilities for skating, lack of sufficient space to accommodate all those who wish to take part in intramural games, such as touch football. When these facilities are provided it may fairly be claimed that so far as outdoor activities are concerned Cornell can carry out a program sufficient for the needs of all men students.

Indoor Sports: Old Armory Inadequate. The situation in regard to indoor sports is entirely different. As already pointed out, the existing facilities, poor as they are, are chiefly monopolized by intercollegiate athletics. The result is that at the height of the indoor sports season the Old Armory is crowded almost to the point of suffocation. It is no uncommon thing to see students crowded around the one basketball court waiting for a chance to get into a game or to see them standing in line for their turn to use a piece of apparatus. The building contains insufficient lockers for the men students who wish to use it. And the joint demands made upon it by men and women students is such that even in the months of April and May, when normally use of the building would be slight, men students have to be excluded from parts of it so as to allow the women to carry out their recreational program.

Indoor Facilities Needed. This is exactly the opposite of what it should be. For men students, as for women, the indoor program is the most important feature in the year's recreational activities. It occupies the period from early November to early April. During this period it should be possible to carry out an adequate program of organized games. It should also be possible for individual students to take part in swimming, wrestling, boxing, squash, handball, badminton, tennis, and similar sports. For students who favor gymnastics and calisthenics there should be the necessary equipment and apparatus. The needs of the small but important group who require corrective exercises should also be met.

Importance of New Men's Indoor Sports Building. No building on the University Campus can be adapted for this purpose and consequently it is essential that a men's indoor sports building be provided. This building should accommodate intercollegiate athletics, intramural sports, and physical recreation and education, and the facilities should be such as to remove any chance of conflict between the intercollegiate and the intramural programs. It should also be planned in such a way as to assure the individual student a counterpart to the social privileges he enjoys at Willard Straight Hall, namely the opportunity for informal exercise and physical recreation.

Recreational Facilities for Faculty. While the planning of such a building is under consideration it is desirable to mention certain other needs that might be satisfied by it. What has been said regarding University students is intended to include resident graduates as well as undergraduates. In addition the recreational needs of the faculty should be taken care of. At the present time members of the faculty hesitate before using the recreational facilities of the University because they are aware of the prior claims and unsatisfied needs of the student body. However, many members of the faculty desire to take part in physical recreation and they should be encouraged to do so. Accommodation for them should be provided in the men's and women's indoor sports buildings.

Coeducational Recreation. In arranging these buildings, as in planning the University recreational programs, consideration should be given to the growing interest in coeducational recreation. Were facilities provided there would be much interest in mixed tennis matches, mixed golf tournaments, and mixed indoor games, such as badminton. It would therefore be desirable to allocate part of the suggested buildings for coeducational recreation at prescribed times.

Physical Education: Present Program. Consideration of the University's long-time program has emphasized formal and informal recreation and athletics. It remains to assign due importance to physical education proper, that is, the teaching of principles and practice. At the present time the University maintains a number of courses in and related to this subject. They are under the supervision of the professor of physical education, members of the medical staff, and trained coaches and instructors. These courses have been designed to serve two purposes: first, to meet a general educational need for instruction in such subjects as hygiene and health education; and second, to give training to students who are preparing to be teachers. In almost every instance such students intend to teach one of the ordinary academic subjects as their major interest and have physical education as a minor interest. It is likely that the University will wish to continue this limited curriculum in physical education. It is possible that it may wish to expand in one or both of the following ways.

Physical Education: Further Undergraduate Work Possible. The University might develop its physical education curriculum so as to afford students the opportunity to obtain training as full-time teachers of physical education and as coaches. Such teachers would ordinarily seek employment in secondary schools. The development of a curriculum to meet this need would not necessitate any considerable addition to the present staff of teachers and coaches nor would it involve the addition of many courses. For instruction in public health, nutrition, physiology, and certain other related subjects is already offered in various departments of the University, and among the coaching staff men could be found to give training in the supervision of sports and games. However, the development of a complete curriculum in physical education would make necessary organization of a new department, perhaps a school, of physical education. By establishing this department or school the University would—so to speak—compete with a number of other institutions in the eastern United States.

Physical Education: Graduate Work Possible. Another possibility is the establishment of instruction in physical education at the graduate level with a view to training men and women who wish to occupy

administrative and supervisory posts in state educational systems. Students of this caliber would presumably be competent to assist as instructors or coaches in the recreational program for undergraduates. Their graduate work might be divided between physical education, education proper, and a branch of science, e. g. physiology. The significant change in the staff of the University necessitated by such a development would be the addition of one or more professors with full training in physical education who would be competent to direct graduate work in this field. If graduate work were offered two important advantages would be gained. Administration of the University's recreational program would be facilitated by the graduate students; and more significant still, the University would perform a vital service for state education departments. At the present time the training of men and women for administrative and supervisory work in state recreational programs is almost entirely neglected.

Whatever decision may be made regarding expansion of training in physical education, it is clear that the University must from time to time add to its staff men with professional training in physical education. To them would fall the task of working out and administering the details of its recreational program. In large part the requirements of that program can be met by providing facilities. Once they are provided, student interest will do most of the rest. Nevertheless, questions will arise regarding use of such buildings, supervision of instruction, etc., and these will call for the judgment of a trained student of physical education.

Conclusion. In concluding this statement of policy and program, it is necessary to restate the outstanding needs of the University and to call attention to the benefits to be gained by satisfying those needs.

First and foremost, the University should provide indoor sports facilities for men and for women. The erection of two buildings would be the most satisfactory way of meeting this situation.

Second, the University will lend all its influence to encouraging a maximum number of students to participate in physical recreation and athletics. This encouragement will be for voluntary participation and will emphasize games and other recreational activities that will benefit the student both in the university and after graduation.

Third, the University will develop the educational possibilities of the program in physical recreation and athletics, by realizing to the full the advantages of regular training, discipline, social relationships, and leaderships as qualities of value in the life of students after graduation.

It is not too much to say that if the program described above were carried out, the recreational and social life of Cornell University would be revolutionized. More individual students would acquire the habit of taking part in recreation, more class, fraternity and residential hall teams and leagues would be created, and coeducational recreation would establish itself. Within the limits of the University Campus the whole student body would find vital new centers of interest and activity.

It was moved and carried that the Board approves the foregoing statement of the policy and program of Cornell University in regard to physical education and recreation, and athletics, and that the Presi-

dent, in conference with Trustee Babcock, be authorized to give it such publicity as they may deem appropriate.

55. The revision of the statement of the financial needs of the University, as made by the Committee on General Administration on April 8, 1939, under authority granted by the Board, so as to substitute for the estimate of \$1,500,000 for a gymnasium the sums of \$1,000,000 as the estimated requirement for a new sports building for women and \$2,000,000 as the estimated requirement for a new sports building for men, was approved. The Committee on Funds for the Endowed Colleges was authorized to proceed to raise the revised amounts.

56. It was reported that the preliminary plans for the proposed sports buildings for both men and women, as prepared by F. L. Ackerman and represented in the models, drawings and photographs of the models on display at this meeting, have been approved by the Committee on Buildings and Grounds, the Architectural Advisory Board, the Director of Physical Education and Athletics, Trustee Mary H. Donlon, and Dr. Mary M. Crawford.

It was moved and carried that the said preliminary plans of the sports buildings be in general approved on the understanding that, when and as funds are available for the construction of either unit, more detailed plans and specifications will be presented for approval by the Board.

57. The recommendation of the Comptroller and Provost of the University that the Treasurer be authorized to turn over to the Cornellian Council all outstanding accounts of Semi-Centennial pledges was approved; and the Cornellian Council in order to wind up all of said pledges, including those now under its administration, as rapidly as may be expedient, was authorized to compromise or cancel arrears of interest and unpaid principal sums when in its discretion this seems to be to the best interests of the University.

58. Trustee Gherardi, in behalf of the Committee on the Revision of the Statutes and Rules and Regulations of the University, sought the advice of the Board on certain questions which have arisen in the proposed revision. The Board approved in principle the following suggestions:

- a. That the title of the Committee on General Administration be changed to Executive Committee.
- b. That there be created a standing committee on relations with governmental authorities.
- c. That the President be given authority within the limits of the approved budgets to make minor appointments involving salaries up

to \$2,400 per year, to make minor adjustments and changes in such appointments and salaries, and to make minor changes in items of expense, such appointments, adjustments and changes to be reported to the Trustees for record.

d. That the title "Comptroller" in the University organization be abolished, and the head of the business office in the administration of the University bear the title of "Treasurer".

59. The Acting Chairman was authorized and directed to appoint a committee of such size and composition as he may desire to study the matter of the permanent placing of the portrait of Dr. Livingston Farrand, President Emeritus, and also the broad question of placing all University portraits, and to report to the Board.

60. The Comptroller reported that under the Will of Charles Roy Davis, 1904-08 M.D., who died on March 22, 1939, the University is given the remainder of the residuary trust which will be effective upon the deaths of the four life beneficiaries of the trust, and also seven-tenths of the income from the trust after the death of the widow, if she dies before the other beneficiaries. On receipt of the principal sum, the income from \$100,000 is to be used for scholarships in the University of a value of at least \$1,000 each per year, to be known as the Charles Roy Davis Scholarships. They are to be awarded by the University on the basis of the general worthiness of the candidate, consideration being given to character, scholarship and financial need. There is a direction in the Will to the University to award scholarships to any child, natural or adopted, of the decedent's wife, sister, brother-in-law, sister-in-law, or friend of the testator, who applies, but not for a longer period than five years except in the discretion of the University. The income from the remainder of the gift, but not exceeding \$150,000, is to be used as an endowment of a professorship or professorships in Cornell University, to be known as the Charles Roy Davis Professorships, the income from said endowment to be used toward the payment of the salary of a professor in said institution and the support of his work. If the principal received by the University exceeds \$250,000, two-fifths of the principal received by the University in excess of that amount is to be used to establish scholarships and three-fifths to be used to establish professorships in the University.

In addition to the provisions in the Will, the death of Mr. Davis makes effective an agreement between him and the University, dated February 28, 1927, under which the proceeds of a \$3,000 insurance policy upon his life were assigned to the University to invest and pay the average rate of income to Marie S. Davis, his wife, for life, and on her death the principal to be the property of the University and to be used "together with other funds which may hereafter be be-

queathed unto said Cornell University by said Charles Roy Davis and Marie S. Davis, or either of them, to establish an endowment for the maintenance of scholarships to be awarded to needy students in such manner as the Faculty of said University may direct". There is an additional insurance policy of \$2,000, and under the beneficiary provision thereof, after the death of Mrs. Marie S. Davis, the principal will be paid to Cornell University of Ithaca, New York. There appears to be no restriction or direction as to the use of this fund.

61. Approval was given to the proposal of the College of Engineering that there be held on October 25, 1939, a centennial celebration of the birth of Robert Henry Thurston, Director of the Sibley School of Mechanical Engineering from 1885 to 1903.

Adjourned.

ROBERT B. MEIGS,
Secretary.

CORNELL ALUMNI ASSOCIATION

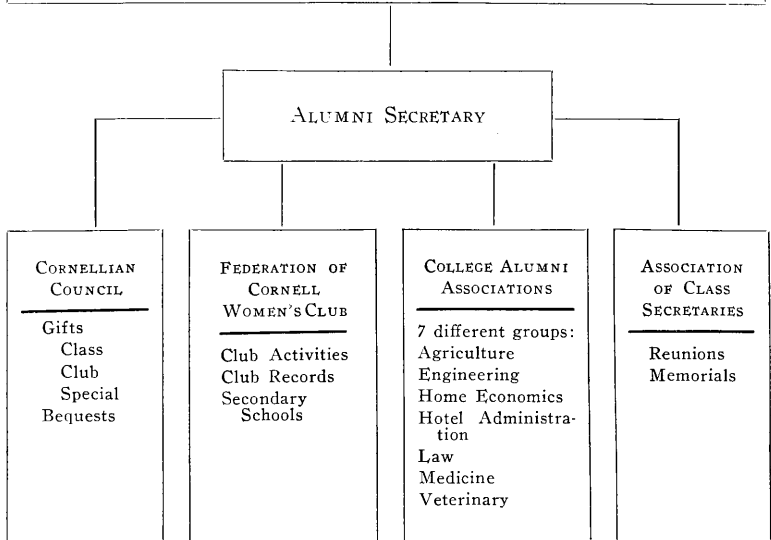
BOARD OF DIRECTORS (22 Members)

- 7 elected at Biennial Convention from seven districts
- 1 representative of Cornellian Council
- 7 representatives of College Alumni Associations (1 from each)
- 2 representatives of Federation of Cornell Women's Clubs
- 2 representatives of Association of Class Secretaries (1 woman and 1 man)
- 3 at large elected by above

To have executive committee of 7 including one from each of 5 groups above, the President of the Association and one other Director, to act between meetings of Board and to act as committee on Alumni Office in lieu of present "Committee of Five."

FUNCTIONS

1. To carry on all alumni functions relative to:
 - (a) Publication of Alumni News
 - (b) Men's Club Activities
 - (c) Men's Secondary School Activities
 - (d) Men's Scholarships
 - (e) Cornell Merchandise
 - (f) Placement
 - (g) Stimulating interest in nominations for election of Alumni Trustees.
2. To recommend aims and policies, and to coordinate activities of constituent groups.



ESTIMATED INCOME

	Budget Estimate 1939-40
Tuition, Regular Terms	\$1,103,500
Tuition, Summer Session	60,000
Instruction for Agricultural Students (from State)	129,500
Instruction for Home Economics Students (from State)	41,000
Instruction for Veterinary Students (from State)	6,000
Instruction for Students in Hotel Management	29,000
Fees, Physical Recreation	42,500
Fees, part of Infirmary (for Medical Advisers Expense)	17,500
Fees, All Other	187,500
Endowment Funds (Unrestricted) at 4% for 1939-40	481,988
Income Stabilization Fund at $\frac{1}{4}$ %	30,312
U. S. Bankhead-Jones Funds	104,365
U. S. Congressional Industrial Funds	30,000
Semi-Centennial Endowment Subscription Income	10,000
Anonymous Donation for Salaries	18,000
Cornellian Council (Unrestricted)	60,000
Light and Power (Interdepartmental)	40,000
Residential Halls (Net)	34,000
Miscellaneous	4,500
Total Unrestricted Income	<hr/> \$2,429,665
Restricted Income:	
Endowment Funds (Restricted) at 4% for 1939-40	343,661
Income Stabilization Fund at $\frac{1}{4}$ %	21,467
Infirmary Fees (in addition to \$17,500.00 included above)	55,500
Willard Straight Fees	64,000
Restricted Income	<hr/> \$ 484,628
Total Estimated Income	<hr/> \$2,914,293

SUMMARY OF APPROPRIATIONS

	Amount
Architecture, College of.....	\$ 81,645
Arts and Sciences, College of.....	841,961
Education, Graduate School of.....	13,700
Engineering, College of.....	417,671
Law, School of.....	112,300
General Departments:	
Hygiene and Preventive Medicine.....	43,468
Military Science and Tactics.....	10,420
Physical Education and Intramural Sports.....	52,025
Infirmary.....	55,500
Willard Straight Hall.....	64,000
Summer Session of 1939.....	60,000
General Educational Expense.....	49,268
University Library.....	87,330
Administrative Offices.....	197,202
Administrative and General Expense except Offices.....	243,718
Buildings and Grounds.....	298,829
Student Aid and Prizes:	
Fellowships and Graduate Scholarships..	38,096
Scholarships, Undergraduate.....	107,960
Loans and Grants.....	36,124
Prizes.....	3,121
Miscellaneous Items on Special Restricted Funds..	97,437
Total Appropriations.....	\$ 2,911,775
Total Estimated Income.....	2,914,293
Estimated Surplus.....	\$ 2,518

DETAILED APPROPRIATIONS

COLLEGE DIVISIONS

B-J indicates Bankhead-Jones Fund; M-N, Morrill-Nelson Fund;
G-S, Goldwin Smith Fund

ARCHITECTURE, COLLEGE OF

	Term Expires	Amount
Dean and Professor		
Clarke, Gilmore D.....		\$ 7,000
Assistant Dean and Professor		
Tilton, John N., Jr. (Sabbatic leave, second term)		4,500
Professors		
Young, George, Jr.....		6,000
Bosworth, Franke H.....		6,000
Seymour, Alexander D.....		4,500
Midjo, Christian M. S.....		4,275
Burnham, LeRoy P.....		4,000
Montillon, Eugene D.....		3,750
Finlayson, Donald L.....		4,000
Baxter, Hubert E.....		4,000
Assistant Professors		
Stone, Walter K.....	1941	3,000
Lawson, Edward G.....	1941	3,250
Dunbar, William McL.....	1941	3,000
Hartell, John A.....	1941	3,250
Washburn, Kenneth L.....	1941	3,000
Mahoney, James O. (Part-time).....	1942	3,250
Instructors		
Gibbs, T. Harrison.....	1941	1,800
Reed, Harrison P.....	1941	1,200
Harris, (Miss) Rebecca S., Librarian.....		1,620
Davis, (Mrs.) E. Gorton, Assistant Librarian.....		1,350
		<hr/> \$ 72,745
VanAlstyne, (Miss) Mildred E., Secretary to Dean		1,440
Fuller, (Miss) Monica M., Clerk.....		960
		<hr/>
Administrative Salaries.....		\$ 2,400
Library Appropriation.....		2,500
General Appropriation.....		4,000
		<hr/>
Total, Architecture, College of.....		\$ 81,645

ARTS AND SCIENCES, COLLEGE OF

	Term Expires	Amount
Administrative and General Services		
Ogden, Robert M., Dean (Plus \$3,000 from Education)		\$ 6,000
Sibley, Robert P., Assistant Dean and Secretary (Plus \$1,000 from English).....		4,500
Ashton, (Miss) Lucy H., Assistant Secretary....		2,000
Rice, (Miss) Helen H., Assistant.....		1,500
White, (Mrs.) Margaret L., Assistant.....		1,200
Administrative Salaries.....		\$ 15,200
General Appropriation (Increase to Pre-Medical Advisory Committee)		3,000
Total		\$ 18,200
Astronomy		
Professor		
Boothroyd, Samuel L. (Sabbatic leave, first term)		4,500
Assistant Professor		
Shaw, Robert W., Field Director of the Fuertes Observatory	1942	3,000
		\$ 7,500
General Appropriation		300
Total		\$ 7,800
Chemistry		
Professor and Chairman of Department		
Papish, Jacob.....		6,500
Professors		
Browne, Arthur W. (B-J).....		4,500
Briggs, Thomas R.....		5,000
Johnson, John R.....		5,000
Mason, Clyde W.....		4,500
Nichols, Melvin L. (Sabbatic leave, first term)		4,000
Laubengayer, Albert W.....		4,000
Kirkwood, John G.....		7,000
Assistant Professors		
Hoard, James L.....	1941	3,000
Bruce, William F.....	1942	3,000
Instructors		
Long, Franklin A.....	1940	2,500
Miller, William T.....	1940	2,000
MacMillan, Donald P.....	1940	1,800
Saum, Arthur M.....	1940	1,800
		1,000
Assistants (42).....		22,200
_____, Research Assistant (Todd Fund)		600
Morgan, F. J., Overseer.....		1,920
Bush, H. S., Mechanician.....		2,400
_____, Night Librarian.....		360
		\$ 83,080

	Term Expires	Amount
Bower, (Miss) Vivian G., Business Clerk.....		1,600
Joseph, (Miss) Essma M., Stenographer.....		1,020
Hill, (Mrs.) Kathleen H., Record Clerk and Librarian		1,200
Beam, (Mrs.) Hilah M., Stenographer (\$1,200 from Baker Fund).....		
Administrative Salaries.....		\$ 3,820
General Appropriation.....		24,000
Total		<u>\$110,900</u>

Classics

Professor and Chairman of Department		
Caplan, Harry		5,000
Professors		
Durham, Charles L.....		4,800
Jones, Horace L.....		4,500
Hutton, James.....		4,000
Assistant Professor		
Waage, Frederick O. (Paid by Fine Arts).....	1941	
Instructor		
Greene, Chester C., Jr.....	1940	2,200
		<hr/> \$ 20,500
American Classical School—Rome (G-S).....		250
American Classical School—Athens (G-S).....		250
American School of Oriental Research (G-S)....		100
		<hr/> \$ 600
Museum Maintenance		1,000
General Appropriation (G-S).....		250
		<hr/>
Total		\$ 22,350

Economics

Professor and Chairman of Department		
English, Donald		5,500
Professors		
Reed, Harold L. (M-N) (S. L. of A. 2nd term)		6,500
Homan, Paul T.		5,500
O'Leary, Paul M.		4,500
Montgomery, Royal E.		4,500
Southard, Frank A., Jr.		4,500
Assistant Professor		
Kendrick, M. Slade (Part-time) (Plus \$3,250 from Ag.)	1940	1,125
Instructors		
_____		1,200
_____		1,200
_____		1,200
_____		1,200
_____		1,200
_____		1,200
_____		1,200
_____		1,200
Assistants		1,000
		<hr/>
		\$ 41,525

	Term Expires	Amount
_____, Clerk.....		600
Laboratory of Industrial Relations.....		100
General Appropriation (G-S).....		400
Total		\$ 42,625

Education

Professor and Chairman of Department		
Butterworth, Julian E. (Paid by Ag.).....		
Professors		
Ogden, Robert M. (Plus \$6,000 for Deanship Arts and Sciences).....		3,000
Jordan, Riverda H.....		5,400
Freeman, Frank S. (Leave of absence).....		2,250
Assistant Professor		
Hulse, M. Lovell (Plus \$1,250 from Grad. Sch. of Education).....	1941	2,500
Instructor		
White, Ralph K.....	1940	2,250
Assistant		
_____ (Part-time) (Free tuition).....		500
		\$ 15,900
General Appropriation.....		100
Total		\$ 16,000

English

Professor and Chairman of Department		
Davis, Herbert J.....		7,500
Professors		
Prescott, Frederick C. (B-J).....		5,500
Monroe, Benton S.....		4,500
Northup, Clark S. (B-J) (Sabbatic leave, sec- ond term).....		5,000
Broughton, Leslie N.....		4,250
Bald, Robert C. (B-J).....		5,000
Sibley, Robert P. (Plus \$4,500 as Asst. Dean and Secretary) (Sabbatic leave, 2nd term).. Strunk, William, Jr. (Pension Adjustment)....		1,000
Smith, Frederick M. (Pension Adjustment)....		1,442
Thompson, Harold W. (Appointment re- quested 1940-41 at \$6,000).....		
Assistant Professors		
French, Walter H. (M-N).....	1941	3,500
Nungezer, Edwin N. (on leave 1938-39).....	1941	3,500
Tenney, Edward A.....	1941	3,000
Sale, William M.....	1941	3,500
Adams, John C.....	1941	3,000
Myers, Henry A.....	1941	3,000
Jones, Charles W. (Leave of absence).....	1941	
		2,700
Instructors		

Maurer, Oscar.....	1940	2,000
Moore, Carlisle.....	1940	1,700
Thompson, Craig R.....	1940	1,900
Wiener, Harold S. L.....	1940	1,900
Wilson, Elkin C.....	1940	2,500
Curtin, Frank B.....	1941	2,000

	Term Expires	Amount
Duffy, Charles.....	1941	1,600
Lipa, C. Buell.....	1940	1,200
Batdorf, Franklin (Part-time) (Free tuition) ..	1940	900
Bissell, Claude T. (Part-time) (Free tuition) ..	1940	900
Cundiff, Paul A. (Part-time) (Free tuition)	1940	900
Smith, R. Jack (Part-time) (Free tuition)	1940	900
Ross, Malcolm (Part-time) (Free tuition)	1940	900
Elledge, Scott (Part-time) (Free tuition)	1940	600
Walker, Lee H. (Part-time) (Free tuition)	1940	900
Clark, Charles M. (Part-time) (Free tuition) ..	1940	600
Detmold, George E. (Part-time) (Free tuition)	1940	600
McCullom, William G. (Part-time) (Free tuition)	1940	600
Assistant Warner, (Mrs.) Dorothea S.....	1940	540
		<hr/>
General Appropriation (G-S)		\$ 79,532
		700
		<hr/>
Total		\$ 80,232

Fine Arts

Professors		
Finlayson, Donald L. (Paid by Architecture)		
Assistant Professors		
Waage, Frederick O. (Acting Chairman)	1941	3,000
Church, Ralph W. (Paid by Philosophy)	1941	
Instructor		
Underwood, Paul A.....	1941	2,500
		<hr/>
		\$ 5,500
General Appropriation		500
		<hr/>
Total		\$ 6,000

	Term Expires	Amount
Geology		
Professor and Chairman of Department		
Nevin, Charles M.....		4,500
Professors		
Ries, Heinrich (Pension Adjustment).....		1,500
vonEngeln, Oscar D.....		5,000
Assistant Professors		
Burfoot, James D., Jr.....	1940	3,000
_____		3,500
Merriam, Charles W.....	1940	3,000
Instructors		
Berthiaume, Sheridan A.....	1940	1,600
_____		1,350
Assistants		
_____ (Part-time) (Free tuition).....		1,000
_____ (Part-time) (Free tuition).....		1,000
_____ (Part-time) (Free tuition).....		1,000
_____ (Part-time) (Free tuition).....		1,000
_____ (Part-time) (Free tuition).....		600
_____ (Part-time) (Free tuition).....		600
_____ (Part-time) (Free tuition).....		600
_____ (Part-time) (Free tuition).....		600
_____ (Part-time) (Free tuition).....		600
_____ (Part-time) (Free tuition).....		200
		<hr/>
		\$ 31,650
Burfoot, (Mrs.) Marian W., Clerk.....		1,080
General Appropriation		3,400
		<hr/>
Total		\$ 35,730

Germanic Languages

Professor and Chairman of Department		
Pope, Paul R.....		4,500
Professors		
Faust, Albert B. (Pension Adjustment).....		1,209
Boesche, Albert W.....		4,500
Andrews, Albert L.....		4,500
Assistant Professors		
Schneider, Heinrich.....	1941	3,000
Lange, Victor.....	1941	3,000
Instructors		
Dilkey, Marvin C.....	1940	1,800
Mueller, Walter J.....	1941	1,800
		<hr/>
		\$ 24,309
General Appropriation (G-S).....		100
		<hr/>
Total		\$ 24,409

	Term Expires	Amount
Government		
Professor and Chairman of Department		
Cushman, Robert E.....		7,000
Professor		
Briggs, Herbert W.....		4,500
Assistant Professor		
Shephard, Max A.....	1941	3,500
Instructor		
Huzar, Elias.....	1941	2,000
Assistants		
_____ (Part-time) (Free tuition).....		675
_____ (Part-time) (Free tuition).....		675
_____ (Part-time) (Free tuition).....		150
		<hr/>
_____, Clerk, (Part-time).....		\$ 18,500
General Appropriation (G-S).....		400
		300
		<hr/>
Total		\$ 19,200

History

Professor and Chairman of Department		
Laistner, M. L. Wolfram (Sabbatic leave, second term).....		7,000
Professors		
Becker, Carl.....		7,000
Bretz, Julian P.....		5,400
Smith, Preserved (Part-time).....		3,150
Marcham, Frederick G.....		5,000
Stephenson, Carl.....		5,400
Assistant Professors		
Gates, Paul W.....	1941	4,000
Mosely, Philip E.....	1941	4,000
Biggerstaff, Knight (\$3,000 from Rockefeller Grant)	1941	
Assistants		
_____ (Part-time) (Free tuition).....		675
_____ (Part-time) (Free tuition).....		675
_____ (Part-time) (Free tuition).....		675
_____ (Part-time) (Free tuition).....		675
_____ (Part-time) (Free tuition).....		675
_____ (Part-time) (Free tuition).....		675
_____ (Part-time) (Free tuition).....		675
_____ (Part-time) (Free tuition).....		675
		<hr/>
		\$ 46,350
General Appropriation (G-S).....		200
		<hr/>
Total		\$ 46,550

	Term Expires	Amount
Literature, Comparative Study of		
Professor		
Cooper, Lane.....		6,500
General Appropriation (G-S).....		50
Cornell Studies in English.....		300
Total		\$ 6,850
Mathematics		
Professor and Chairman of Department		
Carver, Walter B. (B-J).....		4,500
Professors		
Hurwitz, Wallie A. (B-J).....		4,500
Agnew, Ralph P.....		4,000
Snyder, Virgil (Pension Adjustment).....		538
Sharpe, Francis R. (Pension Adjustment).....		740
Assistant Professors		
Jones, Burton W.....	1941	3,500
Lawrence, Vivian S., Jr.....	1941	3,000
Flexner, William W (Leave of absence).....	1941	
Walker, Robert J.....	1941	2,700
Randolph, John A. F.....	1941	2,700
Rosser, John B. (Leave of absence).....	1942	
Instructors		
Lewis, Daniel C., Jr.....	1940	2,500
Curtiss, John H.....	1940	2,300
Givens, James W.....	1940	2,000
Ficken, Frederick A.....	1941	1,800
_____ (Substitute for Flexner).....		1,800
_____ (Substitute for Rosser).....		1,500
Part-time Instructors		6,950
		\$ 45,028
Keady, (Miss) Madelyn M., Clerk and Librarian		1,140
American Mathematical Society Membership.....		200
General Appropriation		400
Total		\$ 46,768

	Term Expires	Amount
Music		
Professor and Chairman of Department		
Weaver, Paul J.....		6,300
Professor		
Kinkeldey, Otto (Paid by University Library)		
Assistant Professors		
Haigh, Andrew C.....	1940	3,600
Ingalls, Ronald.....	1942	3,250
Gore, Richard T., Organist.....	1940	3,000
Instructor		
Coleman, George L. (Part-time).....	1940	1,620
Assistant		
Gelrud, Paul (Part-time) (Free tuition).....	1940	600
		<hr/>
		\$ 18,370
—— ———, Librarian.....		1,200
—— ———, Secretary (Part-time).....		600
		<hr/>
Administrative Salaries.....		\$ 1,800
General Appropriation		4,700
		<hr/>
Total		\$ 24,870

Philosophy

Professor and Chairman of Department		
Cunningham, G. Watts.....		7,000
Professors		
Sabine, George H.....		7,200
Burt, Edwin A. (Sabbatic leave, first term)....		6,500
Assistant Professors		
Church, Ralph W.....	1941	4,000
Robinson, Richard	1941	4,200
Smart, Harold R.....	1941	3,600
Assistant		
—— ——— (Part-time) (Free tuition).....		600
		<hr/>
		\$ 33,100
Taube, (Mrs.) Ida, Secretary.....		1,020
Philosophical Review		600
General Appropriation (G-S).....		200
		<hr/>
Total		\$ 34,920

	Term Expires	Amount
Physics		
Professor and Chairman of Department		
Gibbs, R. Clifton.....		7,000
Professors		
Richtmyer, Floyd K. (Part-time) (Plus \$6,000 for Deanship).....		3,000
Bethe, Hans A.....		6,500
Kennard, Earle H. (B-J).....		4,500
Murdock, Carleton C. (\$1,288 from B-J).....		4,800
Grantham, Guy E.....		4,500
Smith, Lloyd P.....		4,500
Howe, Harley E.....		4,000
Collins, Jacob R.....		4,000
Assistant Professors		
Bacher, Robert F.....	1941	3,750
Parratt, Lyman G.....	1941	3,000
Barnes, LeRoy L. (Part-time) (Plus \$1,500 from Ag.) (Biophysics).....	1941	1,500
Instructors		
Tomboulion, Diran H.....	1940	2,400
Cady, Willoughby M.....	1940	2,200
Pockman, Leonard T.....	1941	2,000
Hartman, Paul L.....	1941	2,000
Research Associates		
Placzek, Georg.....	1940	2,000
Holloway, Marshall G.....	1940	2,000
Assistants		15,870
Gartlein, Carl W., Curator (Rank of Instructor)	1941	2,300
Fulkerson, L. H., Mechanician.....		2,300
Murphy, Irwin S., Mechanician.....		1,710
Weibly, Samuel M., Engineer.....		1,680
Banta, H. W., Glassblower (Part-time).....		1,080
Hinman, Leon H., Glassblower.....		1,800
Strok, Peter, Apparatus Attendant.....		1,296
Higinbotham, William A., Technician.....		984
Maret, Edwin, Lecture Assistant.....		1,140
Fulkerson, H. L., Stockroom Attendant.....		900
		<hr/>
		\$ 94,710
King, (Miss) Aloysia A., Clerk.....		1,626
Lyons, (Miss) H. M., Stenographer.....		1,344
Quimby, (Miss) L. K., Stenographer.....		990
		<hr/>
Administrative Salaries.....		\$ 3,960
General Appropriation		10,000
		<hr/>
Total		\$108,670

	Term Expires	Amount
Psychology		
Professor and Chairman of Department		
Weld, Harry P.....		4,800
Professors		
Dallenbach, Karl M.....		4,800
Liddell, Howard S.....		4,800
Bentley, Madison (Pension Adjustment).....		1,500
Assistant Professors		
Kreezer, George.....	1941	3,500
Anderson, Oscar D.....	1942	3,500
Instructor		
Ryan, Thomas A.....	1940	1,800
Research Associates		
Altman, Margaret.....	1940	No Salary
Parmenter, Richard.....	1940	No Salary
Sutherland, George F.....	1940	No Salary
Wilber, D. T.....	1940	No Salary
Assistants		
_____ (Part-time) (Free tuition).....		675
_____ (Part-time) (Free tuition).....		675
_____ (Part-time) (Free tuition).....		500
_____ (Part-time) (Free tuition).....		500
Perrollaz, C. W., Mechanician (12 months' service)		1,500
		<hr/> \$ 28,550
Valentine, Rosamond, Clerk (Part-time).....		600
Appropriation (Liddell).....		1,250
General Appropriation		1,500
		<hr/>
Total		\$ 31,900

Public Speaking and Dramatics

Professor and Chairman of Department		
Drummond, Alexander M. (Sabbatic leave, first term).....		5,000
Professor		
Wichelns, Herbert A.....		4,500
Assistant Professors		
Muchmore, Guy B.....	1941	3,600
Wagner, Russell H.....	1941	3,500
Stainton, Walter H.....	1941	3,500
Thomas, Charles K.....	1941	3,500
Instructors		
Barnes, A. M. (Part-time) (Free tuition).....	1940	1,200
Hager, Cyril F. (Part-time) (Free tuition).....	1940	1,200
DeBoer, Halle G. (Part-time) (Free tuition)....	1940	1,200
_____ (Speech Improvement).....		2,000
_____ (Theatre) (Part-time).....		300
Assistants		
4 in Public Speaking (Part-time) (Free tuition)		No Salary
8 in Theatre (Part-time) (Free tuition).....		No Salary
		<hr/>
		\$ 29,500
Worman, Elizabeth D., Clerk and Assistant.....		600
Debate Council.....		200
Speech Clinic.....		150
Assistance by the hour.....		180
Theatre Maintenance.....		1,200
General Appropriation (G-S).....		300
		<hr/>
Total		\$ 32,130

	Term Expires	Amount
Romance Languages		
Professor and Chairman of Department		
Bishop, Morris G.....		4,800
Professors		
Mason, James F.....		4,500
Hamilton, George L. (Plus \$540 from Library) (Sabbatic leave, second term).....		4,500
Pumpelly, Laurence.....		4,500
Dale, George I. (Sabbatic leave, first term)....		4,500
Assistant Professor		
Rideout, Blanchard L.....	1941	3,000
Instructors		
Bates, Arthur S. (Part-time) (Free tuition)....	1940	1,400
Moore, Ernest R.....	1940	1,800
Shortliffe, Glen.....	1940	1,800
McBurney, Clark (Part-time) (Free tuition)..	1940	1,200
Breunig, LeRoy C. (Part-time) (Free tuition)	1940	1,200
Assistant		
——— (Part-time) (Free tuition).....		450
		<hr/> \$ 33,650
General Appropriation (G-S).....		100
Total		<hr/> \$ 33,750

Scandinavian Languages

Professor		
Hermannsson, Halldor (Part-time) (Plus \$1,800 from Library).....		3,000

Sociology and Anthropology

Professor and Chairman of Department		
Cottrell, Leonard S. (Sociology).....		4,000
Associate Professor		
Woodward, Julian L. (Sociology).....		4,000
Assistant Professor		
Sharp, R. Lauriston (Anthropology).....	1942	3,000
Instructor		
Weintraub, Philip (Sociology).....	1941	1,800
Assistants		
Foote, Nelson N. (Sociology) (Part-time) (Free tuition)	1940	250
Gallagher, Ruth A. (Sociology) (Part-time) (Free tuition)	1940	250
		<hr/> \$ 13,300
General Appropriation (G-S).....		300
Total		<hr/> \$ 13,600

	Term Expires	Amount
Zoology		
Professor and Chairman of Department		
Hutt, Frederick B. (Paid by Agriculture).....		
Professors		
Kingsbury, Benjamin F. (Histology and Embryology)		5,700
Adelmann, Howard B. (Histology and Embryology)		4,800
Sumner, James B. (Biochemistry).....		4,800
Papez, James W. (Anatomy).....		4,250
Assistant Professors		
Young, Benjamin P.....	1940	4,800
Dye, Joseph A. (Physiology).....	1940	3,750
Instructors		
Senning, William C.....	1940	2,500
Dounce, Alexander L. (Biochemistry).....	1940	2,000
Howell, Stacey F. (Biochemistry).....	1940	2,000
Mekeel, Amy G.....	1940	1,620
Heming, Walter E.....	1940	1,500
Bates, M. Noble (Part-time) (Free tuition) (Histology and Embryology).....	1940	1,400
Stotler, William A. (Part-time) (Free tuition) (Anatomy)	1940	1,200
Assistants		
Deller, William McG. (Part-time) (Free tuition) (Anatomy).....	1904	1,200
Bourque, J. E. (Part-time) (Free tuition).....	1940	800
Cameron, Don (Part-time) (Free tuition).....	1940	800
Garrett, F. D. (Part-time) (Free tuition).....	1940	800
Gilbert, P. W. (Part-time) (Free tuition).....	1940	800
Ingram, Wm. M., Jr. (Part-time) (Free tuition)	1940	800
Jackson, H. W. (Part-time) (Free tuition).....	1940	800
Aplington, Henry W. (Part-time) (Free tuition) (Histology and Embryology).....	1940	750
Harland, Margaret (Part-time) (Free tuition) (Histology and Embryology).....	1940	750
House, E. Lawrence (Part-time) (Free tuition) (Histology and Embryology).....	1940	750
VanDyke, John H. (Part-time) (Free tuition) (Histology and Embryology).....	1940	750
_____ (Part-time) (Free tuition) (Physiology)		750
Technicians and Preparators		
MacMillan, B. R. (Physiology).....		2,000
Kovach, Emory (Histology and Embryology).....		1,200
West, C. D.....		1,200
Gamble, W. G.....		1,170
Hall, Eugene (Physiology).....		1,080
Mekeel, Mary		1,080
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Ashdown, (Miss) A. Rachel, Secretary.....		\$ 57,800
Pulley, (Miss) Mable L., Clerk.....		1,380
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Administrative Salaries.....		\$ 2,460

	Term Expires	Amount
Sackett Research Fund.....	R	510
Sage Research Fund.....	R	2,337
Research Room, Marine Biological Laboratory, Woods Hole, Massachusetts.....		100
General Appropriation		12,300
Total		<u>\$ 75,507</u>
Total, Arts and Sciences, College of.....		<u>\$841,961</u>

EDUCATION, GRADUATE SCHOOL OF

	Term Expires	Amount
Butterworth, Julian E., Director (Plus \$5,250 from Agriculture)		\$ 750
Shields, (Miss) Katherine Q., Secretary to Direc- tor (Plus \$850 from Agriculture).....		850
Administrative Salaries.....		\$ 1,600
Assistant Professors		
Anderson, Howard R. (Plus \$1,000 from Ithaca Board of Education).....	1941	3,250
Hulse, M. Lovell (Plus \$2,500 from Arts & Sciences)	1941	1,250
Johnson, Philip G. (Plus \$1,250 from Agriculture and \$1,450 from Ithaca Board of Education)....	1941	1,350
Instructor		
Besig, (Miss) Emma M. S. (Plus \$1,825 from Ithaca Board of Education).....	1940	1,500
(Plus \$1,500 from Ithaca Board of Education)....	1940	
Welch, (Miss) Catherine (Cooperating Teacher in Ithaca Public Schools).....	1940	250
Pugh, Delbert J., Assistant in Social Studies in Education (Part-time) (Free tuition).....	1940	500
———, Assistant in Teaching of English (Part-time) (Free tuition).....		500
Salaries of Instruction and Research.....		8,600
General Appropriation (Plus \$600 from Agricul- ture)		900
Sub-total		\$ 11,100
Bureau of Educational Service		
Eldred, Lewis, Chairman (Plus \$1,000 from Agriculture)		1,100
Perry, (Miss) Katherine, Secretary (Plus \$500 from Agriculture).....		950
General Appropriation (Plus \$950 from Agricul- ture)		550
Sub-total		\$ 2,600
Total, Education, Graduate School of.....		\$ 13,700

ENGINEERING, COLLEGE OF

	Amount
Administrative and General Services	
Hollister, Solomon C., Dean and Professor (B-J)	\$ 10,000
Howes, Raymond F., Assistant to Dean.....	3,000
Newman, (Miss) Maude S., Assistant to Dean....	2,142
Markell, (Miss) Lulu M., Secretary to Dean.....	1,440
Page, (Miss) Elizabeth, Secretary, Personnel Office	900
Trapp, (Mrs.) Phyllis J., Stenographer.....	780
Administrative Salaries.....	\$ 18,262
Bell Research.....	R 212
Westinghouse Research.....	R 21,250
Engineering College Endowment.....	R 1,913
Library Appropriation.....	1,000
General Appropriation	20,000
Total	\$ 62,637

MECHANICAL ENGINEERING, SIBLEY SCHOOL OF

Administrative and General Services	
Director and Professor	
Barnard, William N. (M-N).....	\$ 6,500
Williams, (Mrs.) Dorothy S., Secretary to Di- rector	1,200
Gegg, (Miss) Hilda, Stenographer.....	900
Richards, (Miss) Mary L., Stenographer.....	840
Klinko, (Miss) Frances L., Stenographer.....	900
——— (Part-time).....	400
——— Librarian.....	700
Administrative Salaries.....	\$ 11,440
Jenkins, Arthur W., Mechanician.....	2,000
Patch, Samuel C., Mechanician.....	1,500
Fisher, B. Paul, Assistant Mechanician.....	900
Neigh, Alfred W., Fireman.....	1,530
Lamb, Clarence E., Stockkeeper.....	1,080
Kramer, Francis (Pension Adjustment).....	300
Engineering Salaries of Instruction and Re- search	\$ 7,310
Total	\$ 18,750

	Term Expires	Amount
Mechanic Arts		
Professor		
Wells, Albert E. (Pension Adjustment).....		\$ 1,500
.....		3,600
Assistant Professor		
Mordoff, William E. (B-J).....	1941	3,000
Instructor		
Hodges, Ralph W. (B-J).....	1940	1,800
Foremen		
Howe, Burdette N.....		1,530
Head, Walter L.....		1,530
Patterson, Charles H.....		1,530
Assistants		
Bush, Howard S. (Pension).....		430
Yawger, Ernest S.....		1,260
Mack, Arthur J.....		1,260
.....		1,500
Total		\$ 18,940

Machine Drawing

Professor		
Townsend, Clarence E. (M-N) (Sabbatic leave, first term).....		4,000
Assistant Professor		
Cleary, Stephen F. (M-N).....	1941	2,700
Instructors		
Lee, Myron W. (Free tuition).....	1940	1,400
Kreamer, William H. (Free tuition).....	1940	1,400
Hutchinson, Gordon M. (Free tuition).....	1940	1,400
.....		1,400
.....		1,400
Total		\$ 13,700

Machine Design

Professors		
Albert, Calvin D. (M-N) (Sabbatic leave, sec- ond term).....		4,500
Rogers, Fred S. (B-J).....		4,000
Assistant Professors		
Garner, Enoch F. (B-J).....	1941	3,375
Black, Paul H.....	1941	3,300
Instructors		
Morris, Robert C.....	1940	2,100
Barton, Millard V.....	1940	2,200
Sherrill, Dana D.....	1940	1,800
Georgian, John C.....	1940	1,400
.....	1940	1,400
Total		\$ 24,075

	Term Expires	Amount
Mechanics		
Professors		
Switzer, Fred G. (B-J).....		4,500
Cornell, W. Rodney.....		4,000
Goodier, James N., Acting.....	1940	4,000
Wood, Edward H. (Pension Adjustment).....		1,500
Assistant Professors		
Perkins, Harold C.....	1941	3,000
Armstrong, Cecil W.....	1941	2,250
Instructors		
Lee, George H.....	1940	1,900
Myklestad, Nils O.....	1940	1,800
Williams, George K.....	1940	1,800
_____	1940	1,800
Total		\$ 26,550
Heat Power		
Professors		
Ellenwood, Frank O.....		4,725
Mackey, Charles O. (B-J).....		3,500
Assistant Professors		
Clark, Roy E. (B-J).....	1941	3,100
Hook, Warren H. (B-J).....	1941	3,100
Instructor		
Fairchild, Howard N.....	1940	2,100
Total		\$ 16,525
Industrial Engineering		
Assistant Professor		
Millard, Clyde I. (B-J).....	1941	2,400
Instructor		
_____	1940	1,800
Total		\$ 4,200
Administrative Engineering		
Professors		
Bangs, John R., Jr. (Plus \$1,800 from A. A.)....		4,500
Garrett, Seymour S. (B-J).....		4,250
Assistant Professors		
Hanselman, George R. (B-J).....	1941	2,700
Loberg, Harry J.....	1941	2,600
Instructors		
White, Kendall C.....	1940	2,100
Schultz, Andrew S., Jr.....	1940	2,000
Bock, Louis S.....	1940	1,800
Assistant		
_____	1940	1,400
Total		\$ 21,350

	Term Expires	Amount
Experimental Engineering		
Professors		
Davis, Adam C. (B-J).....		4,800
Gage, Victor R. (B-J).....		4,200
Sawdon, William M.....		4,450
Assistant Professors		
Andrae, William C. (B-J).....	1941	3,000
Jeffrey, Joseph O.....	1941	2,600
Moynihan, John R.....	1941	2,700
Instructors		
Rubert, Kennedy F. (B-J).....	1940	2,200
Erdman, Frederick S.....	1940	2,200
Bebbington, William P.....	1940	1,800
Conta, Bartholomew J.....	1940	1,800
Conta, Lewis D.....	1940	1,800
Shank, John H.....	1940	1,800
Assistants		
_____ (Part-time) (Free tuition).....	1940	500
_____ (Part-time) (Free tuition).....	1940	500
Total		\$ 34,350
Automotive Engineering		
Professor		
Upton, George B. (B-J).....		4,700
Assistant Professor		
Terry, Cyril W.....	1941	2,500
Total		\$ 7,200
Total, Mechanical Engineering, Sibley School of.....		\$185,640

CIVIL ENGINEERING, SCHOOL OF

	Term Expires	Amount
Director and Professor		
Malcolm, W. Lindsay,		\$ 6,300
Professors		
Stanley, William E.		4,725
Barnes, Fred A. (B-J)		4,500
Seery, Francis J. (\$452 from B-J)		4,200
Urquhart, Leonard C.		4,200
Scofield, Herbert H.		4,200
Walker, Charles L.		4,800
Schoder, Ernest W.		4,250
George, Sidney G.		4,200
Underwood, Paul H. (Sabbatic leave, second term)		4,200
Conwell, Walter L. (Sabbatic leave, second term)		4,200
O'Rourke, Charles E.		3,800
Parson, John T. (Pension Adjustment)		1,500
Assistant Professors		
Crandall, Carl	1941	3,150
Perry, John E.	1941	3,250
Burrows, Earle N.	1941	3,250
Lawrence, Leonard A. (\$2,300 from M-N)	1941	2,700
Howell, Eric V. (Sabbatic leave, first term)	1941	2,700
Thatcher, Romeyn Y.	1941	3,150
Pendleton, Claude M.	1941	2,600
Jenkins, Herbert T.	1940	2,600
		3,000
Instructors		
Spry, Fred J.	1940	2,100
Hawkins, Harold V.	1940	2,000
Cuykendall, Trevor R.	1940	2,200
Mechanicians		
Powers, David.		1,600
Austin, Alonzo C.		1,080
Manning, Stanley S., Assistant		960
Walbridge, (Miss) Mabel H., Librarian		780
		<hr/>
		\$ 92,195
Korherr, (Mrs.) Mary R., Secretary to Director		1,368
Pino, (Mrs.) May C., Stenographer		972
Terry, (Miss) Beatrice C., Stenographer		960
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Administrative Salaries		\$ 3,300
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Total, Civil Engineering, School of		\$ 95,495
 Civil Engineering Summer Survey		
Professors		
Underwood, Paul H. (in charge)		675
Boothroyd, Samuel L.		237
Assistant Professors		
Lawrence, Leonard A.		428
Perry, John E.		214
Thatcher, Romeyn Y.		203
Instructor		
Spry, Fred J.		158
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Total		\$ 1,915

ELECTRICAL ENGINEERING, SCHOOL OF

	Term Expires	Amount
Director and Professor		
Lewis, William A.,.....		\$ 6,300
Professors		
Ballard, William C., Jr. (Plus \$1,350 from Radio)		2,650
Chamberlain, Robert F. (Sabbatic leave, second term)		4,000
Karapetoff, Vladimir (Retiring Allowance).....		1,720
Assistant Professors		
Northrop, Burdette K.....	1940	2,800
Burckmyer, Lawrence A.....	1940	3,000
Strong, Everett M.....	1940	3,250
McLean, True (Plus \$450 from Radio).....	1940	2,450
Malti, Michel G.....	1940	3,000
Northrop, Miles G. (Sabbatic leave, first term)	1940	2,600
Cotner, Walter W.....	1940	2,500
Meserve, Wilbur E.....	1940	2,500
Instructors		
Sohon, Harry.....	1940	2,000
Bristol, Frank J.....	1940	2,000
Moeder, Wm. D.....	1940	2,000
Wood, John P.....	1940	2,000
Smith, Howard G.....	1940	1,900
Jones, Elton W.....	1940	1,900
Manning, Emmett W.....	1940	1,900
Research Associate		
Herzog, Fritz.....	1940	1,200
Mechanicians		
Culligan, George (Pension Adjustment).....		528
Vorhis, Paul O.....		1,620
Batchelor, (Mrs.) Ila M., Librarian.....		918
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		\$ 54,736
Handlen, (Miss) Katherine, Secretary.....		1,188
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Total, Electrical Engineering, School of.....		\$ 55,924

CHEMICAL ENGINEERING, SCHOOL OF

	Term Expires	Amount
Director and Professor		
Rhodes, Fred H.,.....		\$ 6,300
Assistant Professors		
Winding, Charles C.....	1941	3,250
Swenson, Oscar J.....	1942	3,250
Assistants		
——— (Part-time) (Free tuition).....		500
——— (Part-time) (Free tuition).....		500
——— (Part-time) (Free tuition).....		500
——— (Part-time) (Free tuition).....		500
——— (During Summer).....		300
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Terry, Helen, Secretary to Director.....		\$ 15,100
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Total, Chemical Engineering, School of.....		\$ 16,060

SUMMARY, COLLEGE OF ENGINEERING

Administrative and General Services.....	\$ 62,637
Mechanical Engineering, Sibley School of.....	185,640
Civil Engineering, School of.....	95,495
Civil Engineering, Summer Survey.....	1,915
Electrical Engineering, School of.....	55,924
Chemical Engineering, School of.....	16,060
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Total, College of Engineering.....	\$417,671

LAW, SCHOOL OF

	Term Expires	Amount
Dean and Professor		
Stevens, Robert S.....		\$ 10,000
Professors		
Burdick, Charles K.....		9,000
Wilson, Lyman P.....		9,000
Thompson, George J.....		9,000
Robinson, Gustavus H.....		8,100
Whiteside, Horace E. (Sabbatic leave, first term)		8,200
Laube, Herbert D. (Sabbatic leave, second term)		6,000
Farnham, William H.....		7,000
MacDonald, John W.....		6,000
Assistant Professors		
Keeffe, Arthur J.....	1940	6,000
Washington, George T.....	1941	6,000
Morse, Lewis W., Librarian.....	1941	4,000
Teaching Fellow or Lecturer		
.....		2,400
Prior, (Miss) M. Elizabeth, Library Order and Reference Clerk.....		1,400
....., Cataloguer.....		1,200
Eckley, (Miss) Mary, Stenographer in Library....		1,000
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		\$ 94,300
Parrott, (Miss) Caroline C., Assistant Secretary..		1,800
Knapp, (Mrs.) Amy, Stenographer.....		1,200
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Administrative Salaries.....		\$ 3,000
Library Appropriation.....		12,000
General Appropriation		3,000
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Total, Law, School of.....		\$112,300

GENERAL DEPARTMENTS

	Term Expires	Amount
Hygiene and Preventive Medicine		
Director of Health Service and Professor Smiley, Dean F.....		\$ 4,500
Assistant Professor and Medical Adviser Evans, (Mrs.) Jennette (Women).....	1941	3,850
Assistant Professors and Assistant Medical Ad- visers		
Showacre, Edward C.....	1941	4,000
Gould, Adrian G.....	1941	3,750
Deyoe, Daniel H.....	1941	3,500
Cuykendall, (Mrs.) Muriel (Women).....	1941	2,725
Darling, C. Douglas.....	1942	2,750
Instructors and Assistant Medical Advisers		
Stelle, (Mrs.) Ruth (Women).....	1940	2,250
Hahn, George A.....	1941	1,800
Johnson, William A.....	1941	1,800
Assistant Medical Adviser Britton, Harry A.....	1940	3,300
Director of Clinical Laboratory Ferris, Henry W.....		300
Holloway, (Mrs.) Wilma S., Medical Technolo- gist		1,320
_____, Medical Technologist (Part-time)		600
Butler, (Miss) Jennie, Nurse.....		1,440
Lamberti, Thomas G., Assistant.....	1940	900
		\$ 38,785
Less \$2,500 from Athletic Division.....		2,500
		\$ 36,285
Malone, (Miss) Mary F., Secretary (Hygiene Dept.—9 months).....		810
Ferrell, Walter C., Secretary (Men's Office—12 months)		1,080
Hautela, (Miss) Helen, Clerical Assistant (Women's Office—9 months).....		675
		\$ 2,565
Administrative Salaries.....		
Services for Workmen's Compensation Insur- ance		1,750
Services for Food Handlers.....		570
Student Help by the hour.....		900
General Appropriation (King-Osborne Fund)....	R	1,968
		\$ 4,618
Total		\$ 43,468

*Not included in totals; to be paid by Departments serviced.

	Term Expires	Amount
Military Science and Tactics		
Director of Military Training and Professor		
Potter, Col. W. C.....		1,000
Coleman, George L., Instructor R.O.T.C. Band..	1940	1,000
Band Grades		300
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— — — — —, Administrative Officer.....		\$ 2,300
— — — — —, Supply Officer		480
— — — — —, Chief Clerk		480
— — — — —, Supply Sergeants.....		300
Loughnan, (Miss) Mary L., Records Clerk.....		480
Nolan, (Miss) Catherine, Secretary.....		1,200
Hughes, George, Armorer.....		1,400
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Administrative Salaries.....		1,080
General Appropriation		\$ 5,420
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Total		2,700
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		\$ 10,420

Physical Education

Director of Physical Education and Athletics		
Lynah, James.....		4,000
Professor		
Young, C. V. P.....		4,500
Women's Division		
Instructors		
Bateman, (Miss) Dorothy H.....	1940	2,250
Ashcroft, (Miss) Helen.....	1940	1,350
Atherton, (Miss) May.....	1940	1,750
Baird, (Mrs.) K. Thorin.....	1940	1,700
Tompkins, (Miss) Norma.....	1940	1,200
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Salaries of Instruction.....		\$ 16,750
Secretary 9/15/39-6/15/40		675
Women's Assistance		400
Assistance in Gymnasium and Corrective Work		500
Construction and Repairs.....		5,000
Maintenance—Fields and Tennis Courts.....		3,000
General Appropriation—Men's Division.....		3,000
General Appropriation—Women's Division.....		1,750
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Total, Physical Education.....		\$ 31,075

	Term Expires	Amount
Intramural Sports		
Supervisor of Intramural Sports		
Bawlf, Nicholas (Plus \$2,000 from A. A.).....	1940	2,500
Instructors		
Cointe, Georges (Fencing).....	1940	2,000
Hall, George (Golf).....	1940	1,100
Lewis, Richard (Tennis).....	1940	2,400
Little, Gordon S. (Swimming).....	1940	2,000
O'Connell, Walter (Wrestling).....	1940	3,150
Ratkoski, Edward G. (Track).....	1940	1,200
Rio, Fred (Golf).....	1940	600
Wolff, Alfred B. (Boxing).....	1940	2,500
Engel, Ernst (Skiing) (Dec. 15-Mar. 15).....		500
Salaries of Instruction.....		\$ 17,950
Assistance in Fencing, 150# Football, Rowing, Track and Swimming.....		2,000
General Appropriation		1,000
Total, Intramural Sports.....		\$ 20,950
Total		\$ 52,025

Infirmary	55,500
Willard Straight Hall.....	64,000
Summer Session	60,000

GENERAL EDUCATIONAL EXPENSE

	Amount
Agriculture	
General Appropriation.....	\$ 5,700
Ulbricht Fund	R 800
Tuition and fees, and other income, U. S. and State Appropriations as received.....	
Total, Agriculture	\$ 6,500
Faculty Committee on Intelligence Testing	500
Graduate School	
Richtmyer, Floyd K., Dean (Plus \$3,000 from Physics)	6,000
Ellenwood, (Miss) Hazel A., Secretary to Dean Rowe, (Miss) Mary G., Assistant Secretary to Dean	1,500
Francis, (Miss) Otelia M., Clerk.....	1,200
Clerk (Part-time).....	900
	\$ 9,600
General Appropriation.....	1,000
Total, Graduate School.....	\$ 10,600
Lectureships	
Baker Non-Resident.....	R 15,385
Irvine	R 88
Messenger	R 3,825
Schiff	R 1,000
Smith, Goldwin.....	R 1,000
Total, Lectureships	\$ 21,298
Memberships	
American Association of Collegiate Registrars..	
American University Union in Europe.....	100
American Council on Education.....	50
Association of American Colleges.....	50
Association of American Universities.....	50
Association of Land Grant Colleges.....	160
Middle States Association of Colleges.....	10
National Association of State Universities.....	50
Total, Memberships.....	\$ 470
Secondary Schools	300
Secondary Schools, Temporary Committee on	1,200
University Faculty	
_____, Dean.....	1,500
Kerr, Donald C., Assistant to Adviser for For- eign Students.....	3,600
Manning, Charles D., Proctor.....	2,500
	\$ 7,600
General Appropriation.....	800
Total, University Faculty.....	\$ 8,400
Total, General Educational Expense.....	\$ 49,268

UNIVERSITY LIBRARY

Administrative and General Services

Amount

Kinkeldey, Otto, Librarian.....	\$ 6,300
Willis, Elias R. B., Associate Librarian.....	4,250
King, Henry H., Faculty Research Assistant.....	4,000
Hermannsson, Halldor, Curator Icelandic Collection (Plus \$1,275 from Fiske Icelandic Salary Fund and \$3,000 from Scandinavian Languages)	525
Hamilton, George L., Curator Italian Collection (\$540 from Fiske Petrarch Fund).....	
Gaskill, (Miss) Gussie E., Curator of White and Wasson Collections	1,980
Ingersoll, (Miss) Elizabeth S., Supervisor of Accessions	2,500
deGrassi, George, Supervisor of Classification....	2,300
Speed, (Miss) Emma R., Supervisor of Catalogue	2,500
Leland, (Miss) Lillian, Supervisor of Periodicals	2,100
Baldwin, Dane L., Library Assistant.....	2,100
Dorr, (Miss) Mary L., Cataloguer.....	1,800
Lorentz, (Miss) Margaret C., Cataloguer.....	1,680
Speed, (Mrs.) H. Rosalind, Cataloguer.....	1,500
Jennings, (Miss) Laura L., Cataloguer.....	1,500
Schuler, Eric T., Cataloguer.....	1,410
Lyon, (Miss) Elizabeth R., Cataloguer.....	1,200
Seery, (Miss) Virginia B., Catalogue Typist.....	1,020
_____, Librarian's Secretary.....	1,320
Dorn, (Miss) Catherine M., Reader's Assistant..	1,320
Struble, (Miss) Marion E., Reader's Assistant....	840
Hine, (Mrs.) Roxana B., Accessions Assistant....	960
Loveless, (Mrs.) Emilie, Stack Assistant.....	1,140
Hine, Roy W., Stack Assistant.....	900
Barina, (Mrs.) Helen K., Periodical Assistant....	1,080
Barnes, Russell, Library Helper.....	900
Bennett, (Mrs.) Muriel F. (Part-time cataloguer)	600
Administrative Salaries.....	\$ 47,725
General Appropriation.....	6,500
Total	\$ 54,225

	Amount
Library Book Funds	
Alumni Library Book.....	R 4
Barnes Library Endowment.....	R 255
Botsford Memorial.....	R 27
Burr, George L.....	R 55
Chemical Library Endowment.....	R 212
Church, I. P., Book.....	R 106
Class of '96 Memorial.....	R 85
Comstock Memorial.....	R 111
Comstock Endowment.....	R 340
Economics Department.....	R 85
Fiske Icelandic Book.....	R 340
Fiske Library (One-third).....	R 5,746
Fiske Petrarch Book.....	R 255
Flower Library.....	R 805
Greil Memorial Book.....	R 89
Gurley, Anna S., Memorial.....	R 42
Harris, Lucy.....	R 42
Harris, Mathematical Library.....	R 2
Howland, Clinton H.....	R 71
Kuichling Library.....	R 51
Loewy Book.....	R 42
McCann, Arthur F., Memorial.....	R 42
Minns, Lua A., Memorial.....	R 10
Risley Hall.....	R 10
Rowlee, W. W., Memorial.....	R 35
Sage Library Endowment.....	R 12,750
Schiff Endowment.....	R 500
Schiff Foundation Book.....	R 106
Smith, Goldwin, Hall Library.....	R 114
Tyler, Moses Coit, Endowment.....	R 42
VanCleaf, Charles E., Memorial.....	R 1,062
Wason Endowment.....	R 2,125
Weyl, James S., Memorial.....	R 44
Total for Books (Restricted).....	\$ 25,605
White Library.....	1,000
Appropriation for Books.....	6,500
Total for Books (Unrestricted).....	\$ 7,500
Total for Books.....	\$ 33,105
Total	\$ 87,300

ADMINISTRATIVE OFFICES

	Amount
Admissions and Registrar's Office	
Bradford, Eugene F., Director and Registrar.....	\$ 5,700
Haupin, George D., Assistant Registrar.....	3,000
Clark, (Miss) Rose M., Assistant.....	1,900
Starr, (Mrs.) Elizabeth H., Stenographer.....	1,500
Smith, (Miss) E. Gertrude, Assistant.....	1,250
Hassan, (Miss) Margaret C., Stenographer.....	1,200
Teeter, (Miss) Ruth M., Stenographer.....	840
Administrative Salaries.....	\$ 15,390
Additional Services.....	1,810
Computation of Scholarship Averages.....	500
Entrance Examinations.....	800
General Appropriation.....	3,800
Total	\$ 22,300

Alumni Representative's Office

Coffin, Foster M., Alumni Representative (Plus \$6,300 as Director of Willard Straight Hall).....	1,350
Ashbery, Ray S., Alumni Field Secretary.....	4,000
Durham, Charles L.....	2,000
Snyder, (Mrs.) Olive N., Assistant Alumni Represent- ative	1,800
Bird, (Miss) Pauline G., Assistant to Alumni Field Secretary	1,380
Purcell, (Mrs.) Dorothy K., Secretary to Alumni Repre- sentative	1,260
Lyons, (Mrs.) Ella, Clerk in Stencil Department.....	1,140
Snyder, (Mrs.) Stella, Assistant in Stencil Department....	1,032
Thompson, (Mrs.) Elma, Office Assistant.....	900
Young, (Mrs.) Elma, Clerk in charge of Records.....	900
Bruff, (Mrs.) Nan W., Clerk in charge of Records.....	900
Clerical Assistance and Stenography.....	200
Administrative Salaries.....	\$ 16,862
General Appropriation	6,000
Total	\$ 22,862

Comptroller's and Treasurer's Office

Rogalsky, George F., Comptroller and Treasurer.....	9,000
Meigs, Robert B., Assistant Deputy Comptroller.....	4,750
Troisdale, James B., Assistant Treasurer and Auditor....	4,500
Mathews, James E., Assistant to Comptroller.....	4,500*
Durand, Lewis H., Secretary of Finance Committee.....	4,500*
Investment Assistants (3).....	4,200*
Office Assistants (15).....	23,700
Total	\$ 41,950

*Charged to Investment Expenses and not included in appropriation footing.

	Amount
Dean of Women's Office	
Fitch, (Miss) R. Louise, Dean of Women.....	5,100
Simonds, (Miss) Eleanor, Assistant to Dean.....	2,750
Thompson, (Miss) Margaret, Assistant to Dean.....	2,475
_____, Secretary.....	1,020
Administrative Salaries.....	\$ 11,345
Chaperonage outside Residential Halls.....	1,170
General Appropriation	1,530
Total	\$ 14,045
President's Office	
Day, Edmund Ezra, President.....	18,000
Graham, Edward K., Assistant to President.....	2,400
Eagan, (Miss) Frances P., Secretary to President.....	2,100
Hughes, (Miss) Amy, Stenographer.....	1,800
Total	\$ 24,300
Provost's Office	
Peters, Heber W., Provost.....	12,000
Johnson, (Miss) Gertrude E., Secretary to Provost.....	1,260
Moore, (Miss) Janet, Stenographer.....	1,000
Administrative Salaries.....	\$ 14,260
General Appropriation	3,000
Total	\$ 17,260
Public Information Office	
Boochever, Louis C., Director (Plus \$2,000 from A. A.)	4,500
Foote, (Miss) Elizabeth S., Secretary.....	1,500
Pritchard, (Miss) Elizabeth M., Stenographer.....	765
Administrative Salaries.....	\$ 6,765
General Appropriation	1,600
Total	\$ 8,365
Purchasing Office	
Frank, George S., Manager (Plus \$1,500 from Agriculture)	5,000
Office Assistants (6).....	7,520
General Appropriation	2,000
Total	\$ 14,520

Secretary's Office

Amount

Patterson, Woodford, Secretary.....	4,500
Smith, (Miss) Madge, Assistant.....	1,740
Powers, (Miss) Elizabeth M., Assistant.....	1,500
Administrative Salaries.....	\$ 7,740
General Appropriation	1,200
University Publications	
Outterson, (Miss) F. Maybelle.....	1,800
Administrative Salaries.....	\$ 1,800
General Appropriation	9,200
Total	\$ 19,940

University Placement Bureau

Williams, Herbert H., Director.....	3,000
Smith, Culver A., Assistant in charge of N.Y.A. Work (Guiteau)	R 1,500
.....	R 1,350
Cornell, (Miss) Margaret H., Secretary.....	1,020
Administrative Salaries.....	\$ 6,870
Reyneau, Paul O., Secretary Employment Service, Cor- nell Club of New York.....	1,500
Expenses incidental to the N.Y.A. Program, supplies, printing, postage, occasional travel, etc.....	500
Men's Part-time Employment Service.....	90
Employment Service, Cornell Club of New York.....	100
General Appropriation	1, '00
Total	\$ 10,160

University Attorney

Treman, Allan H.....	1,500
Total, Administrative Offices.....	\$197,202

ADMINISTRATIVE AND GENERAL EXPENSE

	Amount
Administrative Expense	
Administrative Office Expense.....	\$ 9,000
Architectural Advisory Board Salaries.....	1,800
Architectural Advisory Board Expense.....	1,200
Audit by Public Accountants.....	2,200
Delivery Service.....	2,000
Messenger Service.....	2,300
President's House, Heat, Light and Care.....	4,000
President's Special Account.....	5,000
Trustee Travel Expense.....	4,000
General Expense	
Bailey Hall Organ Care.....	300
Chapel	
Sage, Dean, Sermon Fund.....	R 3,485
Sage, Dean, Sermon Fund.....	950
Organ Care.....	200
Programs.....	275
Expense.....	200
Chimes Ringing.....	500
Commencement Expense.....	1,200
Contributions	
City of Ithaca.....	9,250
Community Chest.....	1,000
C.U.R.W. (Includes Y.W.C.A. and Handbook).....	7,500
W.S.G.A.	4,000
Diplomas.....	5,000
Insurance	
Fire.....	10,000
Group.....	35,000
Liability (Robbery, Auto, Elevator, Boiler).....	4,000
Workmen's Compensation.....	500
Retiring Allowances	
Retirement Income Plan.....	52,000
Carman, Miss A. B.....	500
Cass, Clinton D.....	600
Cornell, C. E. (Plus \$500 from gift).....	4,300
Cornell, Dorothy and Eunice.....	1,200
Farrand, Livingston.....	7,500
Nye, Miss Gertrude.....	750
Preswick, Miss Cornelia.....	300
Professorial Pension Fund.....	R 2,112
Sage Pension Fund.....	R 11,156
Schurman, J. G.....	6,000
Stevens, W. D.....	720
Stores and Stock Rooms	
General Storeroom Salaries (6 men).....	{ 730 a
	{ 800
	{ 5,200
Chemical Storeroom Salaries (3 men).....	3,960
Chemistry Student Storeroom Salaries (4 men).....	4,260
Student Chemical.....	10,000
Telephone.....	11,300
Unitemized Expense.....	6,200
Total.....	\$243,718

aNot included in totals; from Stores Surplus.

BUILDINGS AND GROUNDS

	Amount
Superintendent's Office	
Weatherlow, Hugh E., Superintendent.....	\$ 6,500
Peters, John A., Architect.....	3,600
McClintock, Ward G., Civil Engineer (Plus \$1,000 from Water Works)	2,600
Mattice, Malcolm C., Architect.....	2,100
Townley, Lewis D., Statistician.....	1,600
Office Assistants (5).....	7,680
Superintendent's Office Salaries.....	\$ 24,080
(a) Transfer from Water Works.	
Plant Maintenance	
Care of Buildings.....	37,500
Care of Grounds.....	20,000
Cost of Superintendent's Car.....	400
Central Heating Plant and Distribution System	
Manufacturing Fuel	\$125,000
Manufacturing Labor.....	28,000
Manufacturing Maintenance	8,800
Manufacturing Supplies.....	1,900
General Transmission Lines.....	500
University Transmission Lines.....	7,700
Electric Current	3,500
Water	300
Interest	22,000
Depreciation	28,578
	<u>\$226,278</u>
Less Sale of Steam.....	145,000
	<u>81,278</u>
University Appropriation.....	81,278
Campus Patrol.....	10,700
Electric Service.....	6,000
Power Plant and Transmission Lines.....	14,112
Repairs to Buildings.....	30,000
Water Works	
Operation	14,225
Interest and Depreciation.....	22,031
	<u>\$ 36,256</u>
Less Sale of Water.....	16,000
	<u>20,256</u>
University Appropriation.....	20,256
Pension Fund.....	1,800
Office Supplies and Engineering Expense.....	1,425
Fire Service	920
Total	<u>\$224,391</u>

	Amount
New Construction and Improvements	
Boldt Hall Amortization.....	10,000
Improvements to Physical Plant	
General Appropriation	20,000
Academic Requests	10,000
Arboretum	3,000
Sackett Gorge Endowment Fund Income.....	R 3,187
Sackett Landscape Fund Income.....	R 4,171
Total	\$ 50,358
Total, Buildings and Grounds.....	\$298,829

STUDENT AID AND PRIZES

(Items marked "U" are from Unrestricted Funds; all others are
from Restricted Funds)

Fellowships and Graduate Scholarships	
Bennett, C. E.....	\$ 255
Boldt, G. C.....	1,000
Comstock, John H.....	340
Denison, Henry S.....	2,125
Earle, Charles Bull.....	425
Eidlitz, Robert J.....	1,275
Hooker, E. H.....	510
Long, E. T.....	1,275
McMullen, John	14,000
Meyer, E. J.....	425
Schluederberg, Margaret B. & George W.....	212
Sheldon, E. A.....	127
Smith, Anna Cora.....	425
Smith, Clinton Dewitt.....	425
Straight, Willard.....	292
Sze, S. K. Alfred.....	132
Teepie, John E.....	421
Tompkins, Daniel J.....	1,632
University Fellowships and Graduate Scholarships.....	U 12,800
	\$ 38,096

Scholarships, Undergraduate

Amount

Adams, Robert M., 4-H Memorial.....	97
Anthony, Mary R.....	212
Beatty, Agricultural.....	251
Boldt, G. C.....	1,511
Brigden, Carrie G.....	255
Buchanan, Chester.....	63
Colnon, Redmond S.....	850
Cruttenden, Alexis.....	212
Delano, Edward C.....	2,026
Dreyfus Memorial.....	1,062
Dwight Memorial.....	297
Eidlitz, Otto M.....	1,062
Evans, Joseph N.....	127
Fraser, Law.....	170
Hall, Cornelia H.....	127
Hall, Hervey S.....	127
Hatch, Annie M., Indian.....	425
Horwath and Horwath.....	213
Kenney, Eudorus C.....	2,291
Law School, Boardman.....	85
Lefevre, George W.....	12,750
McMullen, John.....	61,287
Manning, James H.....	425
Murphy, A. C.....	7,995
Noyes, LaVerne, Foundation.....	513
Osborne, Laura.....	340
Padgham, Frank W.....	127
Padgham, Frank W.....	U 364
Pound, C. W. Memorial.....	429
Roberts, Charles H.....	1,338
Rose, Flora.....	55
Sackett, Henry W.....	1,035
Saunders, Alexander and Mary E.....	531
Schermerhorn, Grace.....	142
Scholarship Holders.....	102
Shaw, Sylvester E.....	170
Sherman, Belle.....	170
Smith, Judson N.....	170
Smith, Ruby Green.....	127
Spencer, Town of.....	152
Thompson, William D.....	42
University.....	U 7,200
VanCleaf, M.....	85
VanNostrand, John J.....	425
VanRensselaer, Martha.....	127
Wentz, John L.....	233
Wilson, Fred L.....	163

107,960

Loans and Grants

Amount

Best, George E.....	127
Chrisman, Francis L.....	212
Class of 1908.....	170
Cooke, W. P.....	1,551
Dearstyne, Florence.....	125
Gilbert, C. R.....	212
Gilbert, Grove K.....	63
Guiteau.....	26,246
Hubbard Memorial.....	85
Hunter.....	728
Jonas, Albert and Olive.....	412
Knickerbacker, John.....	2,441
1923 Loan Fund.....	376
North, C. Howell.....	510
Ostrum, John N.....	425
Polish Student.....	8
Schling, Max.....	223
Seidell Book.....	60
Smith, C. F.....	228
Vail, Edwin G.....	425
Women's Guild.....	425
Women Students.....	962
Wurtz.....	110

\$ 36,124
Prizes

Baird, M. Z.....	42
Baker, C. H. (Fuertes Prize Debate).....	153
Barnes, A. S.....	42
Bennett, J. G.....	44
Bennett, P. S.....	41
Besse, Anna.....	42
Bondy, C. G.....	42
Caldwell, G. C.....	46
Class of 1886.....	80
Class of 1894.....	80
Corson (Browning).....	51
Corson (French).....	76
Courant, J. M.....	42
Crandall, C. L.....	192
Dickinson, Paul.....	21
Eastman, A. R.....	127
Fuertes Medal.....	42
Graduate Prize in Philosophy.....	34
Guilford Essay.....	127
Heermans, Forbes.....	637
Kaiser, Louis.....	42
Messenger, L. L.....	233
Miller, Jane.....	42
Pack Foundation, Forestry.....	42
Ring Memorial.....	42
Sampson, Frances.....	42
Sibley.....U	100
Vogelstein, Ludwig.....	42
White (Spanish).....	300
White (Veterinary).....	106
Woodford.....	127
York, E. P., Memorial.....	42

\$ 3,121

MISCELLANEOUS ITEMS ON SPECIAL RESTRICTED FUNDS

	Amount
Annuities	
Atwater, Sarah L., No. 1 and No. 2.....	\$ 637
Austen, Willard.....	425
Hart, Henry M., '96 Memorial.....	395
Hyatt, Mabel.....	85
Ludwig, Robert.....	1,356
Monzecchi, Michele (Fiske).....	2,200
Mulford, F. L.....	212
Rogers, George H.....	319
Tanner, J. H.....	4,250
Townsend, Prescott.....	284
Tyler, Moses Coit.....	127
	<hr/>
	\$ 10,290

	Amount
Miscellaneous	
Alumni Permanent Subscriptions.....	442
Anvil Club.....	12
Bancroft, Wilder D.....	248
Beekeeping Library.....	74
Bennett, E. J. (Law Book).....	212
Class Funds.....	2,152
C. U. C. A.....	1,604
Cornell Masque.....	233
Fiske, W., Icelandic Publication.....	212
Fiske, W., Icelandic Salary.....	1,275
Fiske, W., Petrarch Salary.....	510
Gage, (Mrs.) S. P., Research.....	425
Hinkley Orchestra Foundation.....	801
Infirmiry Endowment.....	4,250
Mayer, John.....	212
Music Entertainment.....	425
Pack, C. L., Research.....	5,525
Pack, C. L.....	42
Philosophical Review.....	361
Physics Library.....	382
Ring Memorial (General).....	42
Sweet, Frank B., Memorial.....	10
Tansey, George J., Memorial.....	29
Ulbricht, Gustav.....	850
White, J. DuPratt.....	2,911
Wild, L. P. (Military).....	110
Williams, Henry Shaler.....	785
Income Added to Principal:	
Alumni Fellowship in Landscape Architecture.....	46
Class of 1898.....	66
Class of 1899.....	776
Daughters of American Revolution.....	356
Gage, Simon H., Fellowship.....	361
Griffis, Stanton.....	691
Haviland Scholarship.....	65
Noyes, Jansen.....	568
Ostrum, John N., Scholarship.....	105
Smith, Horace I.....	711
Tremar, R. H., Memorial.....	1,345
Warren, George F.....	40
White (Spanish).....	255
Insurance Reserve.....	25,472
Non-Endowment Interest Bearing.....	32,156
	<hr/>
	\$ 87,147
Total, Special Funds.....	<hr/>
	\$ 97,437

ATHLETIC DIVISION

Estimated Income

	Amount
Sports	
Baseball	\$ 1,700
Basketball	6,940
Boxing	1,150
Crew	1,000
Football	191,025
Track	3,150
Other Sports.....	3,070
Beebe Lake	
Johnny Parson Club.....	1,000
Swimming Pool.....	800
Winter Sports.....	2,000
General	
Alumni Membership.....	2,400
Coach's Residence.....	600
Miscellaneous	
Membership Tickets.....	32,000
Total Estimated Income.....	\$246,835
Budgeted Expenses per Summary.....	229,490
Estimated Surplus.....	\$ 17,345

Budgeted Expenses

	Term Expires	Amount
Baseball		
_____, Coach (Plus \$800 from Football)	6/30/40	\$ 2,700
Quinn, Mose, Assistant Coach (Plus \$2,100 from Football)	6/30/40	800
Gullion, Blair, Assistant Coach (Plus \$4,000 from Basketball)	6/30/40	500
Team Expenses.....		5,200
Basketball		
Gullion, Blair, Coach (Plus \$500 from Baseball) ..	6/30/40	4,000
James, George K., Assistant Coach (Plus \$2,500 from Football).....	3/31/40	800
Team Expenses.....		8,785
Boxing		
Team Expenses.....		1,685
Crew		
Sanford, Harrison R., Coach.....	6/30/40	4,500
Sonju, Norman, Assistant Coach.....	6/30/40	3,000
Team Expenses.....		7,770
Cross Country		
Team Expenses		1,250

	Term Expires	Amount
Fencing		
Team Expenses.....		1,300
Football		
Snavey, Carl G., Coach.....	3/31/40	10,000
Reed, J. Max, Assistant Coach.....	3/31/40	3,600
James, George K., Assistant Coach (Plus \$800 from Basketball).....	3/31/40	2,500
Quinn, Mose, Assistant Coach (Plus \$800 from Baseball).....	3/31/40	2,100
_____ Assistant Coach (Plus \$2,700 from Baseball).....	3/31/40	800
VanOrman, Ray, Assistant Coach.....	3/31/40	1,200
Rowland, John H., Assistant Coach.....	11/30/39	3,000
Team Expenses.....		33,050
Golf		
Team Expenses.....		800
Hockey		
Bawlf, Nicholas, Coach (Plus \$4,000).....		500
Team Expenses.....		960
Lacrosse		
Bawlf, Nicholas, Coach (Plus \$4,000).....		500
Team Expenses.....		1,440
Skiing		
Engel, Ernst, Coach (Paid from Physical Edu- cation)		
Team Expenses.....		250
Soccer		
Bawlf, Nicholas, Coach (Plus \$3,950).....		550
Team Expenses.....		1,980
Swimming		
Team Expenses.....		2,635
Tennis		
Team Expenses.....		1,280
Track		
Moakley, John F., Coach.....	6/30/40	6,000
Bangs, John R., Jr., Assistant Coach (Plus \$4,500 from Engineering).....	6/30/40	1,800
Kane, Robert J., Assistant Coach.....	6/30/40	2,500
Team Expenses.....		8,365
English Meet.....		2,250
Wrestling		
Team Expenses.....		1,665
General Team Supplies.....		800

	Term Expires	Amount
Assistants—Minor Sports		1,000
Beebe Lake		
Bawlf, Nicholas, Supervisor (Plus \$4,050).....		450
Swimming Pool.....		650
Winter Sports.....		500
Johnny Parson Club		
Expenses.....		1,000
Medical Service		
_____, Attending Physician.....		2,500
Kavanagh, Frank J., Trainer.....	6/30/40	3,500
Cointe, Georges, Assistant Trainer.....	6/30/40	300
Morey, Raymond J., Assistant Trainer.....	6/30/40	1,500
Sheehan, Frank, Pension.....		600
Medical Attendance.....		1,400
Medical Supplies.....		1,700
Administrative Expenses		
Director		
Lynah, James (Paid from Physical Education)		
_____, Assistant to Director.....		2,500
Leonard, (Mrs.) Nora P., Secretary.....		1,500
Lavoie, (Mrs.) M. Q., Stenographer.....		1,200
McFerren, (Miss) Grace, Assistant Treasurer		
and Bookkeeper of C.U.A.A.....		2,000
McQuade, Everett, Stockroom Attendant.....		1,200
Publicity		
Boochever Louis C. (Plus \$4,500 from Public		
Information).....		2,000
Expenses.....		2,700
Insurance.....		1,250
Interest.....		10,000
Stationery and Office Supplies.....		700
Postage and Express.....		1,500
Traveling Expense.....		1,200
Tax.....		30
Telephone and Telegraph.....		400
Office Assistants during Football Season.....		1,450
Allowance for Coach's Attendance at Prescribed		
Summer Schools.....		400
National Collegiate Athletic Association Mem-		
bership.....		25
Awards.....		1,500
Miscellaneous.....		200
Buildings and Grounds		
Schoellkopf.....		3,400
Coach's Residence.....		550
Varsity Boat House.....		2,750
Maintenance.....		14,620
Construction and Repairs		27,000
Reserve for Contingencies		1,500
Total, Athletic Division Expenses		\$229,490

CORNELL UNIVERSITY MEDICAL COLLEGE

ESTIMATED INCOME

	Budget Estimate 1939-40
Medical College General Endowment....	\$175,719.00
Payne Whitney Endowment... ..	110,366.00
General Education Board Endowment....	108,757.00
Medical Building Endowment... ..	17,500.00
Loomis Laboratory Endowment.	5,022.00
Student Fees.....	150,000.00
Contribution of the New York Hospital to the Joint Account for Clinical Departments (Medicine, Obstet- rics and Gynecology, Pediatrics, Psychiatry and Surgery).....	228,820.00
Total Unrestricted Income... ..	<u>\$796,184.00</u>
Restricted Income:	
Rockefeller Foundation Grant for Health Center ...	28,000.00
Income from Restricted Endowments	8,218.00
Total Restricted Income.....	<u>36,218.00</u>
Total Estimated Income.....	<u>\$832,402.00</u>

SUMMARY OF APPROPRIATIONS

	Amount
Administrative, Operating and General Expenses... ..	\$127,641
Library.....	13,730
Anatomy.....	66,570
Bacteriology and Immunology.....	35,595
Biochemistry.....	38,898
Medicine.....	107,000
Obstetrics and Gynecology.....	81,700
Pathology.....	49,044
Pediatrics.....	58,640
Pharmacology.. . . .	26,190
Physiology... ..	47,608
Psychiatry.....	53,820
Public Health and Preventive Medicine... ..	51,945
Radiology.....	1,110
Surgery... ..	109,500
Total Appropriations... ..	<u>\$868,991</u>
Total Estimated Income... ..	<u>832,402</u>
Estimated Deficit.....	<u>\$ 36,589</u>

ADMINISTRATIVE, OPERATING AND GENERAL EXPENSES

	Amount
Administrative Offices:	
Dean	
Ladd, William S.....	\$ 12,000
Assistant Dean	
Edwards, Dayton J. (Plus \$4,000 Physiology).....	4,000
Secretary to Faculty	
Ferguson, Jeremiah S.....	1,000
Secretary to Dean.....	2,000
Recorder	2,000
Secretary	1,500
Total	<u>\$ 22,500</u>
 Business Office:	
Assistant Treasurer and Business Manager	
Taylor, Edward K.....	5,000
Assistant Manager.....	2,700
Secretary	1,500
Clerk	1,500
Clerk	1,200
Clerk	960
Junior Clerk.....	660
Bond	50
Total	<u>\$ 13,570</u>
 Buildings and Grounds:	
Supervisor	2,200
Porters (10).....	9,420
Wages, Extra Help.....	100
Watchmen (3).....	3,660
Information Clerk.....	1,260
Window Cleaning.....	800
Housekeeping Supplies.....	1,140
Laundry	900
Heat, Light, Power, Refrigeration and Gas.....	25,800
Repairs and Maintenance.....	8,000
Incineration, Garage and Care of Grounds.....	1,800
Extermination	300
*Depreciation	3,000
Total	<u>\$ 58,380</u>
*Unused balance to be applied to depreciation fund.	
 General Expenses:	
Telephones and Telegrams.....	4,600
Printing and Stationery.....	850
Announcements and Reprints.....	3,500
Postage	700
Traveling Expenses.....	500
Total	<u>\$ 10,150</u>

Miscellaneous:

General Research Funds.....	R	2,874
Prizes and Scholarships "R".....	R	2,030
Scholarships		1,000
Honoraria for Lecturers.....		400
Entertainment for Visitors.....		200
Medical Care of Students.....		1,500
Marine Biological Laboratory.....		600
Association of American Medical Colleges.....		150
N. Y. Committee on Study of Internship.....		300
To the New York Hospital for the teaching of Clinical Microscopy		1,650
Dr. Elser's Laboratory Supplies.....		250
Insurance		3,100
Annuity Premium		900
Pension Fund:		
Director's Retiring Allowance.....		2,500
Collery, Katheryn.....		800
Gill, John		600
Kellogg, Elizabeth.....	R	3,187
Contingent Fund.....		1,000
Total	\$	23,041

**SUMMARY OF ADMINISTRATIVE, OPERATING AND
GENERAL EXPENSES**

	Amount
Administrative Offices.....	\$ 22,500
Business Office	13,570
Building and Grounds.....	58,380
General Expenses.....	10,150
Miscellaneous	23,041
Total	\$127,641

DEPARTMENTAL APPROPRIATIONS

LIBRARY

	Amount
Librarian	\$ 3,000
Assistant Librarian	1,440
Assistants	3,040
Total Wages	\$ 7,480
Journals and Binding.....	4,900
Books	950
Supplies	400
	\$ 6,250
Wages	7,480
Total	\$ 13,730

ANATOMY

	Term Expires	Amount
Professors		
Stockard, Charles.....		\$ 16,000
Nonidez, Jose F.....	1940	5,000
Associate Professors		
Morrill, Charles V.....	1940	6,000
Papanicolaou, George N.....	1940	4,800
Assistant Professor		
Yntema, Chester L.....	1940	4,000
Associate in Neuro-Anatomy		
Hausman, Louis F. (Plus \$100 Medicine Joint Budget)	1940	300
Research Associate		
James, William T.....	1940	2,000
Instructors		
Hammond, Warner S.....	1940	2,400
Spofford, Walter R.....	1940	2,000
Van Cleave, Charles D.....	1940	3,000
Assistant		
Vicari, Miss Emelia M.....	1940	2,800
Total Salaries		\$ 48,300
Clerical Service.....		1,680
Laboratory Service.....		11,940
Supplies		4,650
		\$ 18,270
Salaries		48,300
Total		\$ 66,570

BACTERIOLOGY AND IMMUNOLOGY

	Term Expires	Amount
Professor		
Neill, James M.....		\$ 15,000
Assistant Professors		
Sugg, John Y.....	1940	4,500
Magill, Thomas P.....	1940	4,500
Instructor		
Hehre, Edward J.....	1940	1,800
Assistant		
Jaffe, Miss Evelyn.....	1940	1,440
Total Salaries.....		\$ 27,240
Clerical Service.....		810
Laboratory Service.....		4,540
Supplies		3,005
		<hr/>
		\$ 8,355
Salaries		27,240
		<hr/>
Total		\$ 35,595

BIOCHEMISTRY

	Term Expires	Amount
Professor		
du Vigneaud, Vincent.....		\$ 12,000
Associate Professor		
Jackson, Richard W.....	1940	6,000
Instructors		
Summerson, William.....	1940	3,000
Chandler, Joseph P.....	1940	2,700
Research Associate		
Brown, George B.....	1940	2,200
Assistants		
Schenck, Jay	1940	900
Moyer, Arden W.....	1940	900
Binkley, Francis.....	1940	900
Total Salaries.....		\$ 28,600
Clerical Service.....		1,380
Laboratory Service		4,320
Supplies		4,598
		<hr/>
		\$ 10,298
Salaries		28,600
		<hr/>
Total		\$ 38,898

MEDICINE

	Term Expires	Amount
Professor		
DuBois, Eugene F.....		\$ 20,000
Associate Professors		
Stewart, Harold J.....	1940	5,300
Wolff, Harold G.....	1940	8,000
Assistant Professor		
Shorr, Ephraim.....	1940	5,000
Instructors		
Deitrick, John E.....	1940	4,000
Dunning, Henry S.....	1940	2,500
Muschenheim, Carl.....	1940	2,000
Friess, Constance.....	1940	1,800
McDermott, Walsh.....	1940	300
Grace, Arthur W.....	1940	200
Holt, Evelyn.....	1940	100
Hauser, Edwin T.....	1940	100
Greenberg, Sidney.....	1940	100
Antenucci, Arthur J.....	1940	150
Williams, Byard.....	1940	150
Bethea, James M.....	1940	150
Volpe, Samuel R.....	1940	100
Wortis, S. Bernard.....	1940	180
Assistants (7).....	1940	3,300
Professors of Clinical Medicine		
Cecil, Russell L.....	1940	100
Kennedy, Foster (Neurology).....	1940	300
Schwartz, Hans J. (Dermatology).....	1940	300
Associate Professors of Clinical Medicine		
Richardson, Henry B.....	1940	2,800
Lincoln, Asa L.....	1940	1,400
Stevenson, Lewis D. (Neurology) (Plus \$1,000 Pathology).....	1940	1,000
Hausman, Louis F. (Neurology) (Plus \$300 Anatomy).....	1940	100
Guion, Connie M.....	1940	300
Eggleston, Cary.....	1940	100
Richards, John H.....	1940	100
Assistant Professors of Clinical Medicine		
Forkner, Claude E.....	1940	5,000
Reznikoff, Paul.....	1940	5,000
Pardee, Harold E. B.....	1940	100
Baldwin, Horace S.....	1940	100
Tolstoi, Edward.....	1940	100
Palmer, Douglas.....	1940	100
Levine, Leon I.....	1940	150
Resident, 2nd Medical Division, Bellevue Hospital		
Hardenbergh, Daniel B., Jr.....		
Pathologist, 2nd Medical Division, Bellevue Hos- pital		
To be appointed.....		
Associate in Medicine (Tuberculosis)		
Bray, Harry A.....	1940	200
Total Salaries.....		\$ 70,680

	Amount
Clerical Service.....	7,120
Laboratory Service	17,918
Supplies	4,252
Bellevue Hospital, 2nd Medical Division:	
Clerical and Laboratory Service.....	3,440
Supplies	1,590
Bellevue Hospital, Neurological Service:	
Laboratory Service.....	1,800
Supplies	200
	<hr/>
Salaries	\$ 36,320
	<hr/>
Total	\$107,000

OBSTETRICS AND GYNECOLOGY

	Term Expires	Amount
Professor		
Stander, Henricus J.....		\$ 25,000
Associate Professors		
Traut, Herbert F.....	1940	10,750
Douglas, R. Gordon.....	1940	8,500
Assistant Professor		
Marchetti, Andrew A.....	1940	5,000
Instructors		
Kuder, Katherine.....	1940	3,250
McCandlish, Howard S.....	1940	50
Conkey, Ogden F.....	1940	50
Fulkerson, Lynn L.....	1940	50
Rosensohn, Meyer.....	1940	50
Hawkins, William B.....	1940	50
Steele, Kyle B.....	1940	50
Assistants (9)	1940	4,500
Associate Professor of Clinical Obstetrics and Gynecology		
Harrar, James A.....	1940	200
Assistant Professors of Clinical Obstetrics and Gynecology		
Williamson, Hervey C.....	1940	200
McGrath, John F.....	1940	200
Wing, Lucius A.....	1940	50
	<hr/>	
Total Salaries.....		\$ 57,950
Clerical Service.....		4,800
Laboratory Service.....		17,150
Supplies		1,800
	<hr/>	
Salaries		\$ 23,750
	<hr/>	
Total		\$ 81,700

PATHOLOGY

	Term Expires	Amount
Professor		
Opie, Eugene L.....		\$ 18,000
Associate Professors		
Moore, Robert A.....	1940	6,000
Furth, Jacob.....	1940	3,000
Stevenson, Lewis D. (Part-time) (Plus \$1,000 Medicine Joint Budget) (Neuropathology)....	1940	1,000
Assistant Professors		
Hass, George M.....	1940	4,000
Instructors		
Olcott, Charles T.....	1940	200
Helpern, Milton C.....	1940	300
Total Salaries.....		\$ 32,500
Clerical Service.....		1,620
Laboratory Service.....		8,220
Supplies		5,704
Photographer		1,620
Photographic Supplies.....		300
		<hr/>
		\$ 17,464
Salaries		32,500
		<hr/>
Total		\$ 49,964
Estimated Receipts from Departments.....		920
		<hr/>
Total		\$ 49,044

PEDIATRICS

	Term Expires	Amount
Professor		
Levine, Samuel Z.....		\$ 15,000
Assistant Professors		
Dooley, Parker	1940	4,500
Senn, Milton J. E. (Psychiatry).....	1940	1,500
Associates		
Gordon, Harry H. ¹	1940	4,000
Waldie, Thomas E.....	1940	200
Instructors		
Harrison, Harold E.....	1940	3,000
Washington, John A. ¹	1940	3,000
Schmidt, William M. (Plus \$2,250 from Public Health)	1940	2,250
Dann, Margaret.....	1940	2,500
Brahdy, M. Bernard.....	1940	200
Wheatley, Marjorie	1940	300
Assistants (4)	1940	1,800
Professor of Clinical Pediatrics		
Schloss, Oscar M.....		1,000
Assistant Professors of Clinical Pediatrics		
Smith, Carl H.....	1940	300
Wilson, May G.....	1940	600
Stimson, Philip M.....	1940	300
Total Salaries.....		\$ 40,450
Clerical Service.....		3,840
Laboratory Service.....		11,350
Supplies		3,000
		\$ 18,190
Salaries		40,450
Total		\$ 58,640

¹If not used, to be available for other purposes.

PHARMACOLOGY

	Term Expires	Amount
Associate Professor		
Cattell, McKeen	1940	\$ 7,500
Assistant Professors		
Gold, Harry	1940	5,500
To be appointed ¹		1,500
Instructors		
Travell, Janet	1940	1,500
Milhorat, Ade T.	1940	1,000
Assistants		
Modell, Walter	1940	700
To be appointed	1940	900
Total Salaries		\$ 18,600
Clerical Service		1,500
Laboratory Service		3,660
Supplies		2,430
		<hr/>
Salaries		\$ 7,590
		18,600
Total		<hr/>
		\$ 26,190

¹If not so used, to be available for other purposes.

PHYSIOLOGY

	Term Expires	Amount
Professor		
Hinsey, Joseph C.		\$ 12,000
Associate Professors		
Edwards, Dayton J. (Plus \$4,000 Administration)		4,000
Chambers, William H.	1940	5,500
Assistant Professors		
Phillips, Robert A.	1940	3,750
Hare, Kendrick	1940	3,000
Instructor		
Warren, Charles A.	1940	2,000
Total Salaries		<hr/>
		\$ 30,250
Clerical Service		1,380
Laboratory Service		10,245
Supplies		5,206
Ferrigan, J. P. Research Fund		R 127
Library		400
		<hr/>
Salaries		\$ 17,358
		30,250
Total		<hr/>
		\$ 47,608

PSYCHIATRY

	Term Expires	Amount
Professor		
Diethelm, Oskar.....		\$ 15,000
Associate Professor of Psychology		
Cameron, Norman	1940	4,200
Assistant in Psychology		
To be appointed.....	1940	2,800
Professor of Clinical Psychiatry		
Greenacre, Phyllis	1940	5,000
To be appointed.....	1940	5,500
Associate Professor of Clinical Psychiatry		
Henry, George W.....	1940	5,500
To be appointed (Manhattan State Hospital)....		500
Total Salaries.....		<hr/> \$ 38,500
Clerical Service.....		6,900
Laboratory Service		5,500
Supplies		2,920
		<hr/>
Salaries		\$ 15,320
		<hr/> 38,500
Total		<hr/> \$ 53,820

PUBLIC HEALTH AND PREVENTIVE MEDICINE

	Term Expires	Amount
Professor of Public Health and Preventive Medicine		
Smillie, Wilson G.....		R \$ 14,000
Professor of Epidemiology		
Torrey, John C.....		10,000
Associate Professor of Public Health and Preventive Medicine		
Kahn, Morton C.....	1940	5,500
Instructors		
Nauss, Ralph W.....	1940	1,500
Cohn, Isadore	1940 R	1,250
Research Assistant		
Montu, Miss Elizabeth.....		
Assistants		
Schmidt, William M. (Plus \$2,250 Pediatrics Joint Budget)	1940 R	2,250
Total Salaries.....		\$ 34,500
Clerical Service:		
Health Center	R	1,560
Public Health		600
Laboratory Service:		
Health Center	R	4,550
Public Health		4,320
Supplies:		
Health Center	R	2,390
Public Health		2,025
Clinical M.D.'s for Tuberculosis Service.....	R	2,000
		\$ 17,445
Salaries		34,500
Total		\$ 51,945

RADIOLOGY

	Term Expires	Amount
Associate Professor		
Carty, John R.....	1940	\$ 750
Laboratory Service		360
Total		\$ 1,110

SURGERY

	Term Expires	Amount
Professor		
Heuer, George J.....		\$ 30,000
Associate Professor		
Andrus, William DeW.....		15,000
Professor of Surgical Pathology		
Foot, N. Chandler.....	1940	9,000
Professor of Experimental Surgery		
Sweet, Joshua E.....	1940	9,000
Assistant Professor		
Ray, Bronson S.....	1940	5,000
Instructors		
Eckel, John H.....	1940	1,000
Brane, Charles M.....	1940	700
McLellan, Frederick C.....	1940	900
Bergamini, Herbert.....	1940	100
Dineen, Paul A.....	1940	100
Wade, Preston A. (Orthopedics).....	1940	100
Assistants (15)	1940	5,100
Professors of Clinical Surgery		
Samuels, Bernard (Ophthalmology).....	1940	100
Stevens, Alexander R. (Urology).....	1940	100
Associate Professor of Clinical Surgery		
Bowers, Ralph F.....	1940	3,000
Assistant Professors of Clinical Surgery		
Holman, Cranston.....	1940	2,500
Dudley, Guilford S.....	1940	100
Erdman, Seward.....	1940	100
Berliner, Milton L. (Ophthalmology).....	1940	100
Balensweig, Irvin (Orthopedics).....	1940	100
Cornell, Nelson W. (Orthopedics).....	1940	100
Palmer, Arthur (Otolaryngology).....	1940	100
McAuliffe, Gervais W. (Otolaryngology).....	1940	100
Total Salaries.....		<hr/> \$ 82,400
Clerical Service.....		10,800
Laboratory Service		8,320
Supplies		3,230
Bellevue Hospital, 2nd Surgical Division:		
Clerical Service.....		3,000
Laboratory Service		1,500
Supplies		250
		<hr/> \$ 27,100
Salaries		82,400
Total		<hr/> \$109,500

COMMITTEE ON FINANCE

Ithaca, N. Y., April 29, 1939.

Present: Trustees Griffis, Chairman; Upson, Williams, Ickelheimer, Noyes; Comptroller Rogalsky; and by invitation Trustee Sibley, and Faculty Representative Professor W. I. Myers.

Regrets were received from Trustees J. DuPratt White, Hiscock, Day, Teagle, and Provost Peters, and their absence excused.

1. The Purchases and Sales made since the meeting of April 15, 1939, were ratified and confirmed.

2. It was voted to cancel the authorizations to sell

A. \$100,000 Albany and Susquehanna Registered First 3½'s of 1946

B. \$100,000 Chicago, Terre Haute & Southeastern First and Re-funding 5's of 1960

C. \$100,000 Canadian Pacific Convertible Internal 4's of 1949.

3. It was voted to take the railroad bonds recently received from the Oliphant Estate on our books at the price for which they are sold.

4. The Comptroller's office was requested to negotiate further with Montgomery, Ward & Co. concerning the purchase and lease of certain properties in New York State.

5. It was voted to sell 200 shares of J. J. Newberry Realty Co. 6½ Preferred stock and in connection with such sale it was

RESOLVED: That George F. Rogalsky, as Treasurer, be and he hereby is authorized to endorse the certificates in blank and to attach thereto the University's corporate seal.

6. It was voted to assent to the special plan of the Baltimore & Ohio Railroad Co. for a modification of interest charges and maturities provided the University Comptroller was satisfied that such special plan permitted the University to withdraw its assent at any time prior to its becoming legally effective.

7. After discussion, it was voted to make no change in the scope of the annual audit.

8. The Comptroller's office was requested to make a study of Procter & Gamble Co. common stock and report at the next meeting.

9. The Comptroller was requested to look into the matter of having the Guaranty Trust Company of New York act as custodian of the University's stock certificates.

10 Upon motion, duly made and carried, it was

RESOLVED: That the University exchange its \$60,000 Benenson Building Corporation First Mortgage 5½'s of 1951 for the new securities authorized under the amended Plan of Reorganization of April 21, 1938, and that George F. Rogalsky, as Treasurer, be and he hereby is authorized to execute any necessary papers in connection therewith and to attach thereto the University's corporate seal.

Adjourned.

LEWIS H. DURLAND,
Secretary.

Ithaca, N. Y., April 29, 1939.

With the subsequent approval of Trustees Griffis, Williams and Upson, it was voted to purchase at the discretion of the Comptroller:

- A. \$100,000 Gulf States Utilities Co. 1st Mtg. 4's of 1966
- B. 1,000 Shs. Gulf States Utilities Co. \$6 cum. pfd. stock.

LEWIS H. DURLAND,
Secretary.

STUDENT HOURS, 1938-39

	Architecture		Arts		Engineering		Law		Veterinary		Agriculture		Home Econ.		Hotel Adm.		Total	
	1st	2nd	1st	2nd	1st	2nd	1st	2nd	1st	2nd	1st	2nd	1st	2nd	1st	2nd	1st	2nd
Astronomy.....			60	51	16	54					12		12				100	105
Biology.....			8	6									2	2			10	8
Biology*.....									6	3	693	660	6	9		3	1514	1367
Chemistry.....	18	15	2986	2301	1657	1593			175		2032	1788	97	81	270	245	7235	6023
Classics.....	7	3	523	438										3			530	444
Comp. Study of Literature	3		207	128										6			228	134
Economics.....	6	9	3132	2810	181	122							15				742	528
Education.....			679	483							3	883	193	184	324	268	4755	4276
English.....	47	68	3534	3781	447	438					919	883	42	29			742	528
Fine Arts.....	36	23	256	254	3	3					1387	1439	476	540	267	285	6158	6551
Geology.....	9	3	715	708	66	90						3	3				295	286
German.....			1134	1047	21	35			3	3	645	553	69	78	12	33	1516	1465
Government.....			1648	1880	6	18					120	111	9	3		3	1287	1202
History.....	12	15	3029	2654	6	9					42	18	90	18	6	9	1792	1943
Mathematics.....	132	111	986	838	2230	2005					24	38	42	36	6	9	3119	2761
Music.....	19	8	307	288	5	7					195	199	6	6	6	3	3555	3162
Philosophy.....	3	6	839	753	3	3					18	9	48	59	6	17	403	388
Physics.....	12	19	1037	923	2053	1803					24	42	6	39	3		875	843
Psychology.....											752	716	3		2		3859	3461
Public Speaking.....	6	21	854	703	195	253			6	3	33	30	60	30	18	12	1359	1031
Romance Languages.....	27	12	2220	2018	6	10					24	31	69	104	113	93	1261	1211
Scandinavian.....			3	32		2			6	3	30	30	59	58	27	12	2375	2143
Hygiene.....	15	11	514	502	418	387			9	9	430	413	186	166	132	84	1695	1572
Military Science.....	2	4	98	87	67	55					88	78			14	18	269	242
Physical Education.....			4	13								8				4		21
TOTAL.....	354	337	26824	24286	7380	6944			190	24	7492	7065	1493	1456	1206	1094	44939	41206
Agriculture.....	22	8	887	1057	2	9			77	397	15702	15213	1615	1556	90	183	18425	18423
Architecture.....	1692	1569	102	109		13					24	39	4	6		2	1822	1738
Engineering.....	40	50	548	695	12123	10870					37	40			9	19	12757	11674
Home Economics.....			60	109							43	66	3541	3494	161	252	3807	3921
Hotel Administration.....	6	12	91	172	4	12					25	87	46	119	2788	2346	2960	2748
Law.....			463	471			2070	2025									2533	2496
Medicine.....			586	721					163	193	216	187	223	162		30	1188	1293
Veterinary.....			14	9					2557	2297	859	375	2				3432	2681
GRAND TOTAL.....	2116	1976	29575	27629	19509	17848	2070	2025	2987	2911	24398	23072	6954	6793	4254	3926	91863	86180

*Includes I, 11, 16, and informal.

Proceedings of the Board of Trustees

COMMITTEE ON GENERAL ADMINISTRATION

Ithaca, New York, May 20, 1939.

Present: Trustees Gherardi, Chairman; Day, Babcock, Cornell, Gannett, Graves, Langdon, Treman and Upson; Faculty Representatives English and Myers; Provost Peters and Comptroller Rogalsky.

Regrets were received from Trustees Grifffs, N. H. Noyes, and J. DuPratt White; and Faculty Representative Stevens, and their absence excused.

Items were reported, recommendations made, and actions taken as follows:

1. The President reported the following resignations, effective at the end of the current academic year unless otherwise stated:

Dr. Robert A. Moore, Associate Professor of Pathology in the Medical College in New York City, on October 1, 1939.

Thomas Wynn-Jones and Robert A. Hume, part time Instructors in English in the College of Arts and Sciences.

Henry S. Godshall, Jr., Assistant Director of Athletics, effective at the end of the current fiscal year.

2. The President reported that the Carnegie Foundation for the Advancement of Teaching has granted the following annuities:

A widow's pension to Mrs. Mercedes M. Stockard of \$335 a year, effective April 8, 1939.

A retiring allowance to Professor Edward Albert White of \$810 a year, effective July 1, 1939.

A retiring allowance to Professor Albert Edward Wells of \$900 a year, effective July 1, 1939.

3. Upon recommendation of the President, a sabbatic leave of absence was granted H. C. Perkins, Assistant Professor of Mechanics of Engineering in the Sibley School of Mechanical Engineering for the second term of the academic year 1939-40.

4. Upon recommendation of the President, Howard B. Adelmann, Professor of Histology and Embryology, was granted a leave of absence with half pay for the academic year 1939-40, without prejudice to his sabbatic leave of absence and the University's share of con-

tributions to the University's Contributory Retirement Income Plan in his behalf.

5. Upon recommendation of the President, an additional appropriation of \$475, or so much thereof as may be needed, was made to the Department of Hygiene to cover the estimated needs of that Department for the balance of the current academic year.

6. Upon recommendation of the Chairman of the Committee on Buildings and Grounds, the sum of \$677.03 was made available for payment of the balance of Mr. F. L. Ackerman's expenses and his fee in connection with his recent study of housing conditions at various colleges and universities.

7. Upon recommendation of the President, the sum of \$300 was appropriated to the Department of Public Information to cover additional needs of that Department during the remainder of the current year.

8. Upon recommendation of the President, the following appointments for the academic year 1939-40 unless otherwise stated, which are covered by the budget or do not affect the budget, were made:

The following persons as part time Assistants in Chemistry, at the salaries indicated and with free tuition in the Graduate School:

O. B. Billings.....	\$600	F. W. Green.....	\$500
G. W. Bodamer.....	600	R. B. Hasbrouck.....	500
K. P. Hall.....	600	Philip Heiberger.....	500
J. E. Hatcher.....	600	E. M. Irish, Jr.....	500
G. M. Nichols.....	600	L. G. Joyner.....	500
R. J. Schatz.....	600	V. J. Keenan.....	500
A. M. Squires.....	600	William Kirk, Jr.....	500
O. J. Sweeting.....	600	R. H. Lafferty.....	500
W. B. Vincent.....	600	J. J. Lander.....	500
M. B. Williams.....	600	W. C. McCrone.....	500
D. W. Andrus.....	500	W. J. Martin.....	500
W. J. Argersinger.....	500	J. E. Snow.....	500
Jack Bernstein.....	500	J. S. Olsen.....	500
F. H. Boggs.....	500	D. S. Sears.....	500
J. E. Burke.....	500	J. D. Stroupe.....	500
H. K. Clark.....	500	N. E. Parnell.....	500
C. C. Conrad.....	500	W. J. Tapp.....	500
H. P. Eder.....	500	R. S. Weisz.....	500
G. R. Finlay.....	500	J. F. Whitney.....	500
A. D. Gilbert.....	500	J. M. Witzel.....	500
J. Gomez-Ibanez.....	500	S. S. Hubbard (First term only)	250

Elizabeth Monroe as Research Assistant in Chemistry at a stipend of \$600, to be paid from the George W. and Grace L. Todd Fund.

The following persons as part-time Assistants in History, each at a salary of \$675 and with free tuition in the Graduate School:

R. A. D. Ford	N. A. McNall
William Gilbert	Christopher Morley, Jr.
Richard Leighton	Frank L. Zolane
Josephine Lumpkins	

D. M. Ellis as part-time Assistant in History, at a salary of \$375 and with free tuition in the Graduate School.

Samuel Saslaw and Fritz Herzog as Instructors in Mathematics, substituting for Assistant Professors Rosser and Flexner, respectively, each at a salary of \$1,500.

Charles E. Seveck as part-time Assistant in Philosophy, at a salary of \$600 and with free tuition in the Graduate School.

The following persons as part-time Assistants in Physics at the salaries indicated, and with free tuition in the Graduate School and waiver of laboratory fees in Physics:

John N. Cooper.....	\$1,000	Kenneth I. Greisen.....	\$ 600
Eugene M. Baroody.....	700	Harvey W. Lance.....	600
Jack N. Ferguson.....	700	Everett Palmatier.....	600
Sidney Krasik.....	700	Hermon M. Parker.....	600
John J. G. McCue.....	700	Raymond Jay Emrich.....	600
Herbert F. Newhall.....	700	Karl Frank.....	600
Miles P. Givens.....	600	William Burnett Jones, Jr.	600
Joseph B. Platt.....	600	Jerome Kurshan.....	600
Rohn Truell.....	600	Robert Randal Meijer.....	600
Clarence M. Connelly.....	600	William Edward Parkins....	600
Robert O. Bock.....	600	Arnold Gotfred Skrivseth..	600
Wayne A. Bowers.....	600		

Benjamin L. Moore as part-time Assistant in Physics at a salary of \$600.

The following as part-time Assistants in Psychology, at the salaries indicated and with free tuition in the Graduate School:

F. Nowell Jones.....	\$675	Oliver L. Lacey.....	\$500
John I. Lacey.....	675	M. M. Goldmann.....	500

Vitold Arnett as part-time Assistant in Physiology in the Department of Zoology, at a salary of \$750 and with free tuition in the Graduate School.

Laurence E. Nugent, Jr., to the Eleanor Tatum Long Graduate Scholarship in Structural Geology for the year 1939-40, with a stipend of \$1,100.

Norman S. Moore, M.D., as Research Associate in Psychology for the year 1939-40, without salary.

9. Upon recommendation of the President, the following appointments and change in title were made in the Medical College in New York City for the year 1939-40:

Dr. William A. Barnes as Assistant in Pathology, without salary. (Salary \$2,600 to be paid from the Leukemia Fund.)

Dr. Elvin A. Kabat as Instructor in Pathology, without salary. (Salary \$2,500 to be paid from the Leukemia Fund.)

The title of Dr. Benjamin S. Barringer was changed from Instructor in Surgery (Urology) to Assistant Professor of Clinical Surgery (Urology), without salary.

10. Upon recommendation of the President and subject to the concurrence of the Council on Physical Education and Athletics, the salary of Frank Kavanagh, Head Trainer in the Athletic Division, was increased from \$3,000 to \$3,500 for the year 1939-40, the \$500 to be taken from the Reserve for Contingencies in the Athletic Division.

11. Upon recommendation of the Director of Physical Education and Athletics and with the approval of the President, Robert J. Kane was appointed Assistant Director of Athletics for the fiscal year 1939-40, subject to the approval of the Council on Physical Education and Athletics, to succeed Henry S. Godshall, Jr., at a salary to be fixed by that Council. It is expected that Mr. Kane will continue next year in his capacity as Assistant Coach of Track.

12. If in the opinion of the President it shall be necessary for the University to make available a grant of \$500 to Professor F. K. Richtmyer of the Department of Physics to enable him to engage a satisfactory Research Assistant for the year 1939-40, to assist him and Dr. L. G. Parratt in x-ray research, the President was authorized to make that sum available to Professor Richtmyer for the purpose.

13. Upon recommendation of the President, the following were appointed part-time Instructors in English for the academic year 1939-40, at the salaries indicated and each with free tuition in the Graduate School, and the necessary reappropriations were made:

Malcolm Ross.....	\$900
(Salary provided in budget for Thomas Wynn-Jones.)	
George E. Detmold.....	\$600
(Salary provided in budget for Robert A. Hume.)	

14. Upon recommendation of the President, the \$300 balance of the sum provided in the budget for a part-time Assistantship in History, to which D. M. Ellis was assigned, was made available to the Department

of History for the payment of assistance on requisition during the academic year 1939-40.

15. Upon recommendation of the President, the following appointments to and changes in the staff of the 1939 Summer Session were made:

UNIVERSITY SUMMER SCHOOL

John Palen Wood, part time, Electrical Engineering.....\$200
(Made with the proviso that it may be cancelled by the Director if less than six students register in the courses offered by Mr. Wood.)

Appointments of Head Residents of The Residential Halls for Women

The following nominated for these positions by the Dean of Women and concurred in by the Administrative Board of the Summer Session, the salaries to be paid from Residential Halls funds:

Balch I.....	Miss M. E. Cornell
Balch II.....	Mrs. L. N. Eisinger
Balch III.....	Mrs. N. C. Daniel
Balch IV.....	Mrs. Frank Conger
Sage.....	Miss Grace Seely

STATE SUMMER SCHOOL OF AGRICULTURE

Cancellation of the appointment of Mrs. Pauline Stark, Bacteriology, at a salary of \$250.

Appointment of W. A. Seleen, Bacteriology, at a salary of \$250.

Change in salary of Lawrence Bee, Rural Social Organization, from \$500 to \$400. (To correct error made in original recommendation.)

SUMMER SCHOOL OF HOTEL ADMINISTRATION

Guy Gundaker (July 10-15).....\$100
(Provided in budget approved on April 8, 1939.)

Mrs. Ann Hoke (July 16-22).....\$170
(Provided in budget approved on April 8, 1939, at a salary of \$150. Increases budget \$20, making a total of \$3,570.)

16. A discussion was had concerning the advisability of the University's participation in the Federal program for training student pilots. The letter of Dean Hollister upon the subject, dated April 10, 1939, which in general was unfavorable to participation in the plan, was discussed. Trustee Gannett read parts of a letter from Commander Holderman which indicated that in his opinion possibly Dean Hollister

and the other educators to whom he referred as being unfavorable to the plan might not be thoroughly conversant with all of the purposes and details thereof. The President reported that he understood that Dean W. S. Ladd was substantially of the same opinion as Dean Hollister concerning the advisability of the University's participation.

It was moved and carried that the question of the University's participation in the Federal program for training student pilots be referred to a committee to be appointed by the Chairman of this committee, in such number as he may determine, to study and report the recommendations upon the question to the June meeting of the Board of Trustees if feasible.

The Chairman appointed Trustees Gannett and Upson and the President to serve as the foregoing committee, the chairman of the committee to be selected by its members.

17. Trustee Babcock raised the question as to what machinery exists at the University to study the advisability of giving instruction in television, motion pictures, and other branches of science which are rapidly developing. The President advised that Dean Hollister is actively investigating the possibilities of instruction in these fields and that the possibilities are receiving consideration.

18. The following tentative agreement reached between the Ithaca Country Club and a committee consisting of Acting Chairman of the Board Babcock, President Day and the Comptroller of the University was reported:

1. That no interchange of lands between the University and the Country Club should be made except perhaps by lease.

2. That the University should give immediate notice of its desire to repossess the area covered by holes 8 and 9 of the present Ithaca Country Club course, known as parcel #2.

3. That the Country Club should surrender its right to the two-year notice on that portion of University lands which it now uses that may be described as being south of a straight line drawn between the south-east corner of the plot upon which its club house stands and the north-west corner of the plot owned by Dr. Norman Moore on the Kline Road, and should turn over that area to the University with parcel #2.

4. That the University should agree to defer giving any notice to repossess the balance of its lands now leased to the Country Club, for three years from date. Inasmuch as these last mentioned lands are leased to the Country Club subject to a two-year notice to vacate, the net effect of this arrangement will be to give the Country Club a firm extension of its present lease on the area in question to five years from date, or longer if not needed by the University.

The Comptroller reported that he had received a letter from the Ithaca Country Club in which it agreed to the foregoing terms except that it could not now say whether the Club would be willing to lease any part of the Asai farm to the University, and that that question could not be determined until they had consulted a golf course architect as to what lands the Club itself would require in that area to develop its plans.

It was moved and carried that the arrangement made with the Country Club by the foregoing committee be approved and that the University express its appreciation to the officials of the Ithaca Country Club for their cooperation in effecting this agreement. It was further moved and carried that the administration of the University be authorized to lease such portion of the Asai farm for its golf course as may be agreed upon between the University officials and the Country Club.

19. It was moved and carried that Professor William C. Ballard, Jr., the Technical Director of the University Broadcasting Station, be given complete authority to sign and file applications and necessary papers with the Federal Communications Commission for permission to make changes in the equipment, apparatus and operations of the Radio Broadcasting Station, which will not involve matters of policy or exceed the limitations of the license under which the Station operates.

20. In order to avoid payment of real estate taxes beyond the value of the property involved, it was moved and carried that the Comptroller of the University be authorized to request the Executors of the Will of Henry W. Sackett, deceased, to discontinue payment of taxes upon the property owned by that Estate on Palmer Avenue in New Rochelle, Westchester County, New York, and permit the same to be sold by the City for non-payment of taxes. It was further moved and carried that the Comptroller be authorized to execute any consent or approval of this course which the Executors may require.

21. The following gifts were reported and the President was requested to write an appropriate letter of thanks and appreciation:

Receipt of \$5,059.68 from the son of Mrs. Lincoln K. Passmore, being the proceeds of an insurance policy left by his mother to be added to the John Faxon Passmore Memorial Fund of \$25,000, already on our books and the income from which is unrestricted.

The receipt of \$5,000 from the Estate of Ella P. F. Lacey with directions that it be added to our Alumni Endowment Fund, the income from which is unrestricted.

22. The Comptroller reported that W. G. Gamble, Technician in the Department of Zoology, aged 79 years, will retire on June 30, 1939,

and that the head of his department has requested that some provision in the nature of a pension be provided for Mr. Gamble, who has worked for the University since 1920. It was moved and carried that provision be made for Mr. Gamble in accordance with precedents in similar cases, and that he be granted a severance pay of \$48.75 per month for the seven months immediately following his retirement and with a payment of \$29.25 during the eighth month.

23. The Comptroller reported that of the \$13,000 authorized to be advanced from the Farm Purchase Account for the purchase of two farms, the sum of \$7,617 had been spent for the purchase of the A. I. Reed farm, and that it had been the plan of Dean Ladd to spend about \$1,000 a year in the improvement of that farm. He further reported that the farm adjoining the A. I. Reed farm to the west was also desired by the College of Agriculture and that there was an outstanding offer of \$4,000 for the purchase of the same by the University, this sum to be derived from the \$13,000 heretofore authorized. It appears that Clara Helfer, the present owner of the farm, is not willing to sell it for \$4,000, and in view of that condition Dean Ladd is willing to forego the possibility of the purchase of that farm in the near future and now desires to use the balance of \$13,000 to the extent of \$5,000 to put the A. I. Reed farm in first-class condition at once instead of doing it gradually over a period of years at the rate of \$1,000 per year.

This application was denied as contrary to the established procedure as to the use of the Farm Land Purchase Account, it being the opinion of the committee that it should adhere to the plan of using that fund only for farm land purchases and not for improvement or maintenance.

24. In order to clarify and supplement previous actions of the Board authorizing the Dean of the College of Agriculture to negotiate long term leases or gifts of various tracts of land from the Federal Government, it was moved and carried that the Dean of the College of Agriculture be authorized to negotiate for, and the proper officers of the University be authorized to execute, a lease or license agreement with the United States of America, subject to the approval of the President and the Comptroller of the University and the University Attorney as to the form of the instrument, to grant the University the use of the following tracts of land:

(1) An area of 1,831 acres adjacent to the Arnot Forest (owned by the University) in the Town of Newfield. (This tract was approved by the Board of Trustees on November 9, 1935, to the extent of 1,500 acres.)

(2) The Mount Pleasant grazing area, ski trail, and recreational building in the Town of Dryden, consisting of about 991 acres. (This

area was previously approved by the Board of Trustees on October 29, 1938, to the extent of 1,500 acres.)

(3) An area of 129 acres on Turkey Hill to be used by the Department of Forest Soils.

(4) The Tompkins County Development Association Camp consisting of approximately 298 acres and lying between the Towns of South Danby and Spencer in Tompkins County, and the camp and recreational buildings erected thereon, on the understanding that any lease or license agreement taken upon this property shall be for a short term of approximately five years with express permission to sub-let or sub-license the camp to some other organization which will undertake the operation thereof.

25. The date and place for the next meeting of this Committee was fixed as June 19, 1939, at 9:30 A. M. in Ithaca.

Adjourned.

ROBERT B. MEIGS,
Secretary.

Proceedings of the Board of Trustees

FINANCE COMMITTEE

Office of Chairman Griffis,
15 Broad Street,
New York City,
June 2, 1939.

Present—Trustees Griffis, Chairman; Ickelheimer, Upson and Williams; Provost Peters, and Comptroller Rogalsky.

Regrets were received from Trustees J. DuPratt White, Hiscock, Day, N. H. Noyes and Teagle, and their absence excused.

1. Comptroller Rogalsky reported a prospective purchaser for the grazing area of the South Springs ranch. After discussion it was voted to sell the property in question and give the Comptroller power to negotiate and close the transaction on the most favorable terms possible.

2. After discussion it was voted to retain the University's holdings of Thatcher Manufacturing Co. pfd. stock.

3. The purchases and sales made since the meeting of April 29, 1939, were ratified and confirmed.

4. It was voted to deposit our \$50,000 Abitibi Power & Paper 1st 5, 1953, under the plan of March 15, 1939, adopted by the Bondholders Protective Committee. (H. J. Symington, Chairman.)

5. A real estate investment involving \$255,000 located in Amsterdam, N. Y., and leased to the S. S. Kresge Co. was discussed in detail. It was voted to leave the entire matter to the Chairman and the Comptroller with power to act.

6. It was voted to sell \$50,000 Kresge Foundation conv. 3½, 1947, if the real estate referred to above is purchased.

7. It was voted not to switch 2,000 shares of Great Northern Rwy. pfd. into Westinghouse Air Brake Co. common as recommended and outlined on the conspectus.

8. The following sales were authorized and in connection with each it was

RESOLVED: That George F. Rogalsky, as Treasurer, be and he hereby is authorized to endorse the certificates in blank and to attach thereto the University's corporate seal.

A. 4873½ shares Deposited Insurance Shares, Series "A".

B. 1000 shares Texas Gulf Sulphur Co. common (to be sold at 30½).

9. The following purchases were authorized at the market:

A. 500 shares Continental Insurance.

B. 3000 shares Mid-Continent Petroleum Corp. common.

C. 1000 shares Western Auto Supply Co. common.

10. Chairman Griffis announced that he did not expect to be in Ithaca for Commencement day and left the question of a Finance Committee meeting to the call of the President.

11. With an expression of appreciation to Chairman Griffis for his delightful hospitality, the meeting adjourned.

LEWIS H. DURLAND,

Secretary.

June 6, 1939.

The above actions were submitted to President Day and he concurred.

STATE COLLEGE COUNCIL

Ithaca, New York, June 16, 1939.

Present—Trustees Day, Chairman; Eastman, Babcock, Knapp, and Donlon; Deans C. E. Ladd and Hagan; Directors Parrott and Rose; Faculty—Professors Milks, Sanderson, and Bradfield; Comptroller and Treasurer Rogalsky, and Assistant Treasurer Wheeler.

Regrets were received from Trustees Burritt, Graves, Griffis, H. V. Noyes, Taylor, Van Namee, and Horace White, and their absence excused.

Actions were taken and recommendations made to the Board of Trustees as follows:

NEW YORK STATE COLLEGE OF AGRICULTURE

1. It was recommended that sabbatic leaves of absence, under the rules of the University and subject to adjustment in salary or otherwise in conformity with State appropriations, be granted as follows:

Paul J. Kruse, Professor of Rural Education, for the second semester of the academic year 1939-40.

Rolland M. Stewart, Professor of Rural Education, for the second semester of the academic year 1939-40.

Montgomery E. Robinson, Professor in Extension Service, for the second semester of the academic year 1939-40.

Leo A. Muckle, Assistant County Agent Leader, for six months beginning February 1, 1940.

2. It was recommended that the sabbatic leave of absence formerly granted Van B. Hart, Extension Professor of Farm Management, be postponed from the first semester to the second semester of the academic year 1939-40.

3. It was recommended that the leave of absence formerly granted Albert Hoefer, Professor in Extension Service and Assistant State Leader of Junior Extension, for six months beginning October 1, 1939, be postponed to February 1, 1940.

4. It was recommended that the leave of absence without salary, formerly granted to Professor F. F. Hill of the Department of Agricultural Economics and Farm Management, be extended to December 31, 1939.

5. It was recommended that a leave of absence without prejudice to salary be granted Henry T. Skinner, Propagator in Ornamental Horticulture, for six weeks during the summer of 1939.

6. It was recommended that subject to the concurrence of the Director of Extension of the United States Department of Agriculture, the granting of the following sabbatic leaves and leaves of absence be approved:

Sabbatic leave to Charles L. Messer, County Agricultural Agent in Cayuga County, for five and one-half months beginning January 1, 1940.

Leaves of absence for summer school work as follows:

Dorothy Young, Associate County Club Agent in Broome County, from August 1 to 14, 1939.

Ethel Potteiger, Associate County Club Agent in Columbia County, from August 1 to 14, 1939.

7. It was recommended that the leave of absence without salary, the granting of which was formerly approved, for Leon C. Pratt, County Club Agent in Madison County, be cancelled.

8. The following temporary industrial fellowship and grant were reported:

The Silver Producers Fellowship for the investigation of fungicidal properties of silver is continued for another year and a check for \$1500 from the American Metal Co., Ltd., has been deposited with the University Treasurer for the support of this fellowship.

A grant of \$300 from the Dow Chemical Company became available on April 1, 1939. This grant is for the investigation of methyl bromide as a greenhouse fumigant and of dinitro-phenol compounds in dusts and sprays for the control of red spider mite and other pests on greenhouse and outdoor-grown flower crops, spruce mite on evergreens, and the hairy chinch bug injuring grass on lawns and golf courses.

9. It was reported that a memorandum of agreement has been entered into between the Cooperative Research and Service Division of the Farm Credit Administration and the Department of Agricultural Economics and Farm Management relative to a joint study of fruit marketing in New York City. This agreement is for the year 1939-40.

10. It was recommended that waiver of tuition in the Graduate School be granted the following assistants for the term of their appointments during the academic year 1939-40:

Agricultural Economics and Farm Management

R. H. Anderson
*C. A. Becker
K. R. Bennett
I. R. Bierly
W. E. Black
B. R. Bookhout

D. B. Ferguson
A. J. Hangas
L. S. Hardin
Alex. Joss
Rhondda King
H. R. Kling

C. A. Bratton
M. E. Brunk
F. A. Coffey
M. E. Cravens
H. F. DeGraff
G. C. Elliott

W. A. Lee
D. A. Marshall
P. L. Poirot
A. J. Pollard
P. S. Thompson
M. D. Woodin

Agronomy

R. T. Allman
J. D. Aughtry
J. G. Cady
E. M. Dunton, Jr.
V. C. Jamison

F. M. Jornlin
H. A. MacDonald
D. L. VanHorn
C. C. Volkerding

Agricultural Engineering

G. W. Crowther
C. T. Male

A. H. Sayer

Animal Husbandry

McLean J. Babcock
Karl E. Gardner
Lester E. Hanson
J. R. Harrower
Irvine Elliott

Charles S. Hobbs
S. E. Smith
E. L. Willett
Walter Nelson

Botany

G. N. Asai (first term)
H. P. Banks
Leon Bernstein
H. W. Blaser
F. P. Boyle, Jr.
J. S. Brooks
O. F. Curtis, Jr.

W. A. Hinkey
D. H. Jolly
O. L. Justice
G. R. Mandels
E. A. Palmatier
R. H. Williams

Dairy Industry

F. J. Rudert
W. A. Seleen
K. L. Smiley (Instructor)
P. A. Smith

A. P. Stewart
H. G. Webster
A. R. Whitehill

Entomology

J. N. Belkin
W. G. Bodenstein
William L. Cogshall
W. H. Ewart
Lyle Hagmann
T. W. Kerr, Jr.
Seaton Mendall
W. W. Middlekauff
Kenneth Nash
J. O. Nottingham

Robert Olson
V. S. L. Pate
L. C. Pettit
J. H. Rainwater, Jr.
H. J. Rayner
J. N. Roney
W. F. Royce
E. M. Stafford (Fellowship)
W. D. Wylie

Floriculture and Ornamental Horticulture

R. S. Reich

W. C. Wilson

Forestry

Gilbert E. Brown

Leland G. Cox

Plant Breeding

K. H. Jarvis
Francis E. Johnstone, Jr.

H. M. Munger

Plant Pathology

W. A. Chandler
Phares Decker
H. F. Fitzpatrick
R. M. Heinicke
E. P. Imle (Investigatorship)
F. H. Lewis
L. C. Peterson

Seth A. Pope
Ruby R. Rice
J. B. Skaptason
C. S. Tuthill
R. Watson
W. L. White
Charles E. Williamson

Poultry

Jacob C. Bauernfeind
Dean G. Jones
Arnold E. Schumacher

John C. Scholes
*C. B. Caskey (Fellowship)

Pomology

Louis J. Edgerton
Leon F. Graves
L. Frederic Hough

Walter Reuther
Archie VanDoren

Rural Education

Bonner M. Crawford
Richard C. Crosby
Albert D. Dotter
Brooks A. Jones
Barney Korchin

Sextus D. Mitchell
Ray A. Murray
Victor E. Schmidt
Ke Sung

Rural Sociology

Harold F. Kaufman
*H. H. Plambeck

W. W. Reeder
*Afif Tannus

Vegetable Crops

*E. M. Andersen
*R. L. Carolus
G. E. Davis
C. H. Dearborn
*W. C. Jacob
J. E. Kraus

O. A. Lorenz
*E. A. McCubbin
L. B. Nash
*R. D. Sweet
A. R. Trotter
G. F. Warren, Jr.

*Including summer months.

11. Minor changes in the staff of the New York State College of Agriculture, made since the last regular meeting of the Council by the Dean under authority given him, were reported as follows:

MISCELLANEOUS

Appointments:

Name	Position	Department	Date	Salary	Fund
C. Bond	Extension Economist in northeastern States	Agr. Econ. & Farm Mgt.	5/1-6/30/39	\$4600 (annual rate)	B.-J. E. U. S. D. A.

INSTRUCTORS

Appointments:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>	<i>Salary</i>	<i>Fund</i>
Gladys Sperling	Res. Instr. An. Nutr.	Animal Husb.	7/1/39	\$1500	*
Grace C. Kimball	Res. Instr. An. Nutr.	Animal Husb.	7/1/39	1500	*

*Rockefeller Foundation Grant.

ASSISTANTS

Resignations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>
L. L. Pechuman	Assistant	Entomology	4/30/39
Joe S. Taylor	Assistant	Animal Husb.	5/31/39

Appointments:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>	<i>Salary</i>	<i>Fund</i>
Lyle E. Hagmann	Assistant	Entomology	5/16-6/30/39	\$100 mo.	State

Increase:

E. L. Willett	Assistant	Animal Husb.	6/1/39	\$750-\$1100	State
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12. The resignation of Nicholas Jamba, Assistant County Agricultural Agent in Jefferson County, effective April 30, 1939, was reported.

13. The following appointments of County Agricultural Agents and County Club Agents, made by the respective county organizations, were reported:

COUNTY AGRICULTURAL AGENTS

Appointments:

<i>Name</i>	<i>County</i>	<i>Date</i>	<i>Salary</i>
H. B. Davis	Albany	7/1-12/31/39	\$4,000
E. C. Foster	Allegany	7/1-12/31/39	3,500
W. A. Moore	Broome	7/1-12/31/39	2,900
C. N. Abbey	Cattaraugus	7/1-12/31/39	3,200
C. L. Messer	Cayuga	7/1-12/31/39	3,300
C. K. Bullock	Chautauqua	7/1-12/31/39	3,200
L. H. Woodward	Chemung	7/1-12/31/39	3,060
K. D. Scott	Chenango	7/1-12/31/39	4,000
R. W. Foote	Clinton	7/1-12/31/39	2,675
S. R. Shapley	Columbia	7/1-12/31/39	3,500
I. B. Perry	Cortland	7/1-12/31/39	3,000
C. S. Denton	Delaware	7/1-12/31/39	2,875
A. L. Shepherd	Dutchess	7/1-12/31/39	3,600
H. L. Page	Erie	7/1-12/31/39	3,800
Ray Bender	Essex	7/1-12/31/39	2,950
C. W. Radway	Franklin	7/1-12/31/39	3,300
H. T. Huckle	Fulton	7/1-12/31/39	2,700
R. D. Morgan	Genesee	7/1-12/31/39	2,900
E. G. Brougham	Greene	7/1-12/31/39	4,175
J. S. White	Herkimer	7/1-12/31/39	2,700

W. O. Sellers	Jefferson	7/1-12/31/39	3,000
E. C. Branche	Lewis	7/1-12/31/39	2,500
N. F. Smith	Livingston	7/1-12/31/39	2,850
D. L. Hayes	Madison	7/1-12/31/39	4,000
R. S. Granger	Monroe	7/1-12/31/39	3,700
C. M. Austin	Montgomery	7/1-12/31/39	3,600
H. H. Campbell	Nassau	7/1-12/31/39	3,800
D. M. Dalrymple	Niagara	7/1-12/31/39	3,300
G. W. Bush	Oneida	7/1-12/31/39	4,000
D. D. Ward	Onondaga	7/1-12/31/39	4,450
R. W. Pease	Ontario	7/1-12/31/39	3,200
C. C. Davis	Orange	7/1-12/31/39	3,600
A. G. West	Orleans	7/1-12/31/39	2,900
N. F. Mansfield	Oswego	7/1-12/31/39	3,000
M. E. Thompson	Otsego	7/1-12/31/39	3,000
E. K. Hanks	Rensselaer	7/1-12/31/39	3,700
W. J. Clark	Rockland	7/1-12/31/39	3,400
R. M. Cary	St. Lawrence	7/1-12/31/39	2,500
H. B. Little	Saratoga	7/1-12/31/39	3,800
Clarence Johnson	Schenectady	7/1-12/31/39	3,350
R. F. Pollard	Schoharie	7/1-12/31/39	3,600
W. E. Washbon	Schuyler	7/1-12/31/39	2,500
Richard Pringle	Seneca	7/1-12/31/39	2,600
W. S. Stempfle	Steuben	7/1-12/31/39	3,600
W. G. Been	Suffolk	7/1-12/31/39	3,600
P. H. Allen	Sullivan	7/1-12/31/39	3,060
A. R. Blanchard	Tioga	7/1-12/31/39	3,000
H. C. Morse	Tompkins	7/1-12/31/39	3,000
Albert Kurdt	Ulster	7/1-12/31/39	3,200
S. H. Fogg	Warren	7/1-12/31/39	2,600
C. M. Slack	Washington	7/1-12/31/39	3,000
Morton Adams	Wayne	7/1-12/31/39	3,500
M. E. Buckley	Westchester	7/1-12/31/39	3,600
E. H. Clark	Wyoming	7/1-12/31/39	3,000
W. D. Allen	Yates	7/1-12/31/39	2,500

ASSISTANT COUNTY AGRICULTURAL AGENTS

Appointments:

<i>Name</i>	<i>County</i>	<i>Date</i>	<i>Salary</i>
W. S. Mason	Albany	7/1-12/31/39	\$3,000
C. R. Harrington	Allegany	7/1-12/31/39	2,200
R. W. Agor	Cattaraugus	7/1-12/31/39	2,000
R. W. Cramer	Chautauqua	7/1-12/31/39	2,400
R. G. Greig	Columbia	7/1-12/31/39	2,000
A. T. Williams	Dutchess	7/1-12/31/39	2,100
C. F. Crowe	Erie	7/1-12/31/39	2,550
J. E. Dalrymple	Genesee	7/1-12/31/39	1,800
R. J. Ames	Jefferson	5/1-6/30/39	1,800
R. J. Ames	Jefferson	7/1-12/31/39	1,800
H. E. Johnson	Livingston	7/1-12/31/39	1,850
P. I. Higley	Monroe	7/1-12/31/39	3,300
R. G. Palmer	Monroe	7/1-12/31/39	3,610
R. P. St. John	Nassau	7/1-12/31/39	2,000
J. G. Goodrich	Niagara	7/1-12/31/39	3,100

B. L. Culver	Oneida	7/1-12/31/39	1,800
W. E. Field	Onondaga	7/1-12/31/39	3,000
Leo Dillon	Onondaga	7/1-12/31/39	2,060
R. A. Boehlecke	Ontario	7/1-12/31/39	1,877.28
R. W. Tousey	Orange	7/1-12/31/39	2,000
A. J. Nichols	Orleans	7/1-12/31/39	2,400
P. A. McEachron	Oswego	7/1-12/31/39	2,500
C. C. DuMond	Rensselaer	7/1-12/31/39	2,100
J. P. King	St. Lawrence	7/1-12/31/39	1,800
L. M. Bookhout	Steuben	7/1-12/31/39	2,200
L. A. Devenpeck	Suffolk	7/1-12/31/39	2,800
P. B. Jones	Suffolk	7/1-12/31/39	2,300
J. Q. Foster	Sullivan	7/1-12/31/39	2,200
C. G. Small	Ulster	7/1-12/31/39	2,250
L. E. Curtis	Wayne	7/1-12/31/39	2,400
E. J. Mortimer	Wayne	7/1-12/31/39	2,700

COUNTY CLUB AGENTS

Appointments:

<i>Name</i>	<i>County</i>	<i>Date</i>	<i>Salary</i>
P. W. Thayer	Albany	7/1-12/31/39	\$3,025
L. L. Burton	Allegany	7/1-12/31/39	2,600
Allen Pomeroy	Broome	7/1-12/31/39	3,000
E. W. Cockram	Cattaraugus	7/1-12/31/39	2,200
F. R. Sears	Cayuga	7/1-12/31/39	2,860
K. L. Coombs	Chautauqua	7/1-12/31/39	2,200
E. C. Grant	Chemung	7/1-12/31/39	3,000
H. L. Case	Chenango	7/1-12/31/39	3,270
R. A. Dyer	Columbia	7/1-12/31/39	2,700
R. L. Higley	Cortland	7/1-12/31/39	2,700
J. A. Lennox	Delaware	7/1-12/31/39	3,400
H. H. Tozier, Jr.	Dutchess	7/1-12/31/39	3,600
J. D. Walker	Erie	7/1-12/31/39	3,000
Leon McNair	Fulton	7/1-12/31/39	2,100
M. J. Merton	Genesee	7/1-12/31/39	2,600
J. D. Merchant	Greene	7/1-12/31/39	2,200
C. W. Reed	Jefferson	7/1-12/31/39	3,200
Harold Sweet	Lewis	7/1-12/31/39	2,200
R. B. Ace	Livingston	7/1-12/31/39	2,800
L. C. Pratt	Madison	7/1-12/31/39	2,600
E. B. Fuller	Monroe	7/1-12/31/39	3,200
Dorothy P. Flint	Nassau	7/1-12/31/39	3,300
J. L. Stookey	Niagara	7/1-12/31/39	2,500
E. G. Smith	Oneida	7/1-12/31/39	2,800
L. G. Strombeck	Onondaga	7/1-12/31/39	2,500
A. B. Woodard	Ontario	7/1-12/31/39	3,000
G. A. Earl, Jr.	Orange	7/1-12/31/39	2,200
R. G. Smith	Orleans	7/1-12/31/39	2,100
K. R. Miller	Oswego	7/1-12/31/39	2,600
William Eldridge	Otsego	7/1-12/31/39	2,200
S. B. Dorrance	Rensselaer	7/1-12/31/39	3,250
Harriet B. Clausen	Rockland	7/1-12/31/39	2,500
B. J. Rogers	St. Lawrence	7/1-12/31/39	2,750
Douglas C. Deuel	Saratoga	7/1-12/31/39	2,100

Hazel S. Dunn	Schenectady	7/1-12/31/39	2,600
Lebert R. Shultz	Schoharie	7/1-12/31/39	2,400
R. O. Bale	Schuyler	7/1-12/31/39	2,325
L. W. Taylor	Steuben	7/1-12/31/39	2,200
Maynard J. Hencle	Suffolk	7/1-12/31/39	2,600
Charles A. Guzewich	Sullivan	7/1-12/31/39	1,900
Carl A. Lewis	Tompkins	7/1-12/31/39	2,500
Edmund R. Bower	Ulster	7/1-12/31/39	2,300
Charles C. Smith	Washington	7/1-12/31/39	2,300
M. C. Cunningham	Wayne	7/1-12/31/39	2,500
Wilbur F. Pease	Wyoming	7/1-12/31/39	2,300
Ernest J. Cole	Yates	7/1-12/31/39	2,150

ASSOCIATE COUNTY CLUB AGENTS

Appointments:

<i>Name</i>	<i>County</i>	<i>Date</i>	<i>Salary</i>
Dorothy Young	Broome	7/1-12/31/39	\$1,750
Ruth Cornelius	Chemung	7/1-12/31/39	1,700
Helen M. Cotter	Chenango	7/1-12/31/39	1,700
Ethel Potteiger	Columbia	7/1-12/31/39	1,600
Stella G. Fales	Cortland	7/1-12/31/39	1,600
Charlotte Waters	Dutchess	7/1-12/31/39	1,850
G. E. Burkhardt	Nassau	7/1-12/31/39	2,750
Marian Bellamy	Oneida	7/1-12/31/39	1,600
Ruth B. Goodwin	Onondaga	7/1-12/31/39	1,800
Elizabeth Lucey	Orange	7/1-12/31/39	1,700
Barbara Keeney	Oswego	7/1-12/31/39	1,700
Florence Thayer	Rensselaer	7/1-12/31/39	2,550
Eloise G. Jones	Suffolk	7/1-12/31/39	1,800
Ruth S. Cairns	Tompkins	7/1-12/31/39	1,550
David B. Fales	Agent-at-large	7/1-12/31/39	3,200
Dayton Meade	Agent-at-large	7/1-12/31/39	1,800
Charlotte Lattimer	Agent-at-large	7/1-12/31/39	1,700
Jean Shippey	Agent-at-large	{ 7/1-31/39 } { 8/15-12/31/39 }	1,600
Priscilla Buchholz	Asst. Agent-at-large	7/17-12/31/39	1,500
Delia Alden	Asst. Agent-at-large	8/1-12/31/39	1,500
Althea Andrews	District Agent	7/1-12/31/39	2,000
June Robertson	District Agent	7/1-12/31/39	1,800
Norell Startup	District Agent	8/13-12/31/39	2,000

14. The following changes in appointments in the State Summer School of Agriculture for 1939 were reported:

Resignation: Pauline Stark, Bacteriology, \$250.

Appointment: W. A. Seleen, Bacteriology, \$250.

Correction: Lawrence Bee, Rural Sociology, \$500-\$400.

15. The following appointments were recommended for the year 1939-40:

J. K. Loosli as Assistant Professor of Animal Nutrition and Animal Nutritionist in Experiment Station, at an annual salary of \$3,000, from State funds.

LeRoy Lasher Barnes as Assistant Professor of Biophysics, at an annual salary of \$3,000, \$1,500 to be paid from a Rockefeller Foundation Grant and \$1,500 from the Physics Department of Cornell University.

16. It was recommended that the following be promoted to the ranks indicated, effective July 1, 1939:

Flora Thurston, from Acting Professor of Home Economics Education to Professor of Home Economics Education.

John P. Willman, from Assistant Professor of Animal Husbandry and Assistant Animal Husbandman in Experiment Station to Associate Professor of Animal Husbandry and Associate Animal Husbandman in Experiment Station.

Goldan O. Hall, from Assistant Professor of Poultry Husbandry and Assistant Poultry Husbandman in Experiment Station to Associate Professor of Poultry Husbandry and Associate Poultry Husbandman in Experiment Station.

M. Slade Kendrick, from Assistant Professor of Rural Economy to Associate Professor of Public Finance.

George H. Serviss, from Extension Assistant Professor of Field Crops to Extension Associate Professor of Field Crops.

Josiah R. Livermore, from Research Assistant Professor of Plant Breeding and Assistant Plant Breeder in Experiment Station to Associate Professor of Plant Breeding and Associate Plant Breeder in Experiment Station.

Charles McC. Mottley, from Assistant Professor of Limnology and Limnologist in Experiment Station to Associate Professor of Biology and Associate Biologist in Experiment Station.

Allan G. Newhall, from Research Assistant Professor of Plant Pathology and Assistant Plant Pathologist in Experiment Station to Associate Professor of Plant Pathology and Associate Plant Pathologist in Experiment Station.

Donald S. Welch, from Assistant Professor of Plant Pathology and Assistant Forest Pathologist in Experiment Station to Associate Professor of Plant Pathology and Associate Forest Pathologist in Experiment Station.

Richard F. Fricke, from Assistant County Agent Leader to Associate Professor in Extension Service and Assistant County Agent Leader.

Leo A. Muckle, from Assistant County Agent Leader to Associate Professor in Extension Service and Assistant County Agent Leader.

Frederick E. Heinzelman, from Assistant State Leader Junior Extension to Associate Professor in Extension Service and Assistant State Leader Junior Extension.

Daniel Clark, from Acting Assistant Professor of Botany and Assistant Botanist in Experiment Station to Assistant Professor of Botany and Assistant Botanist in Experiment Station.

Homer S. Pringle, from Extension Instructor in Agricultural Engineering to Extension Assistant Professor of Agricultural Engineering.

Welford F. Lamoreux, from Instructor in Poultry Husbandry and Assistant in Poultry Husbandry in Experiment Station to Assistant Professor of Poultry Husbandry and Assistant Poultry Husbandman in Experiment Station.

Robert T. Clausen, from Instructor to Assistant Professor of Botany.

Herbert H. Schwardt, from Instructor to Assistant Professor of Entomology and Assistant Entomologist in Experiment Station.

Paul Kellogg, from Instructor in Ornithology to Assistant Professor of Ornithology.

Leon J. Tyler, from Instructor to Assistant Professor of Plant Pathology and Assistant Plant Pathologist in Experiment Station.

Vladimir N. Krukovsky, from Instructor in Dairy Industry to Assistant Professor of Dairy Industry and Assistant Dairy Technologist in Experiment Station.

In the discussion of these proposed promotions which involve an appointment to a professorship and appointments to several associate professorships, it was pointed out that even though financially the terms of the appointments are by law limited to one year that otherwise they carry the presumption of indefinite tenure and probably the individuals should be elected by the Board in the same way as professors in the Endowed Colleges, including the submission of biographical material in advance of the nomination and election.

17. It was recommended that the following changes in title be made, effective July 1, 1939:

Burton A. Jennings, from Extension Professor of Agricultural Engineering to Professor of Agricultural Engineering and Agricultural Engineer in Experiment Station.

Martin P. Catherwood, from Professor of Business Management and Investigator in Business Management in Experiment Station to Professor of Public Administration and Investigator in Public Administration in Experiment Station.

Leo C. Norris, from Professor of Poultry Husbandry and Poultry Husbandman in Experiment Station to Professor of Poultry Nutrition and Poultry Nutritionist in Experiment Station.

Albert H. Wright, from Professor of Zoology to Professor of Zoology and Curator of Vertebrates.

Donald L. Collins, from Assistant Professor of Economic Entomology to Assistant Professor of Economic Entomology and Assistant Entomologist in Experiment Station.

Randall K. Cole, from Instructor in Poultry Husbandry and Assistant in Poultry Husbandry in Experiment Station to Instructor in Poultry Husbandry and Animal Genetics and Assistant in Poultry Husbandry in Experiment Station.

Dwight Sanderson, from Professor of Rural Social Organization and Rural Sociologist in Experiment Station to Professor of Rural Sociology and Rural Sociologist in Experiment Station.

Walfred A. Anderson, from Professor of Rural Social Organization and Rural Sociologist in Experiment Station to Professor of Rural Sociology and Rural Sociologist in Experiment Station.

Leonard S. Cottrell, Jr., from Professor of Rural Social Organization and Rural Sociologist in Experiment Station to Rural Sociologist in Experiment Station.

Robert A. Polson, from Extension Assistant Professor of Rural Social Organization to Extension Assistant Professor of Rural Sociology.

Mary Eva Duthie, from Extension Assistant Professor of Rural Social Organization to Extension Assistant Professor of Rural Sociology.

William M. Smith, from Extension Instructor in Rural Social Organization to Extension Instructor in Rural Sociology.

18. It was recommended that there be established in the College of Agriculture a Department of Zoology to include such personnel, maintenance items, and activities as may be determined by the President, the Dean of the College of Agriculture, and the acting head of the Department of Zoology already established in the College of Arts and Sciences, who shall also be the head of the Department to be established in the College of Agriculture if this recommendation is approved.

19. Upon recommendation of the Dean and with the President's approval, it was recommended that the salary of William I. Myers, Professor in and head of the Department of Agricultural Economics and Farm Management, be increased from \$8,000 to \$9,000, for the year 1939-40, provided it is found possible to use suitable Federal funds for this purpose. (\$8,000 State and \$1,000 Federal funds.)

20. The Dean reported that they had been having difficulty in filling the vacancy caused by the retirement of Professor E. A. White as head of the Department of Floriculture and Ornamental Horticulture, effective July 1, 1939. He stated that the number of qualified men in this field is few and that the salary available for the position is not sufficient to be a strong inducement to the man desired, but that efforts to secure him will be continued and that he hoped to have a definite decision in three or four weeks.

21. On recommendation of the Dean of the College of Agriculture, the Council recommended to the Board of Trustees that Ralph W. Curtis, Professor of Ornamental Horticulture, be appointed Acting Head of the Department of Floriculture and Ornamental Horticulture, effective July 1, 1939, without change in salary, until such time as a permanent head of the Department is appointed.

22. The Council recommended to the Board that Dr. Samuel L. Emsweller be elected Professor of Floriculture and Ornamental

Horticulture and head of the Department, on condition that he accepts an offer of such appointment to be made by the President and the Dean of the College of Agriculture, at a salary of approximately \$6,000 per year, and to be effective on his acceptance, but not prior to July 1, 1939.

23. Dean Ladd pointed out the possibility of an embarrassing situation arising if the State Legislature should appropriate funds to the State Colleges for particular purposes which would not be acceptable to the Colleges and raised the question as to whether the Colleges or the University could refuse to accept and expend the appropriations for the purposes for which they might be made. It was the consensus of the Council that the University should have entire freedom of action in this regard.

NEW YORK STATE AGRICULTURAL EXPERIMENT STATION

24. The resignation of James G. Horsfall, Chief in Research in Plant Pathology, effective June 30, 1939, was reported.

25. The following appointments were recommended:

Pauline Jennings as Librarian to October 1, 1939.

Mrs. Mabel Ruttle Nebel (Dr. Ruttle) as Assistant in Research, without salary.

26. It was recommended that the leave of absence formerly granted to J. C. Hening, Associate in Research, Dairying, be extended to October 1, 1939, without prejudice to salary.

27. It was recommended that the leave of absence formerly granted Mrs. Rachel E. Hening, Librarian, be extended to October 1, 1939, without salary.

28. The following grant and investigatorship were reported:

A grant of \$600 from the Harold H. Clapp Company, Inc., is reported for the study of the mechanism of the therapeutic action of apples and various components thereof, effective April 1, 1939.

An investigatorship with the A. E. Staley Manufacturing Company, Decatur, Illinois, is reported. This investigatorship amounts to \$1,750, for investigation of the influence of a new type of corn sugar on the properties of frozen desserts and chocolate milk, and is effective June 1, 1939.

29. It was recommended that the following be promoted to the ranks indicated, effective July 1, 1939:

J. M. Hamilton, from Associate in Research to Chief in Research, Plant Pathology.

L. A. Carruth, from Assistant in Research to Associate in Research, Entomology.

NEW YORK STATE COLLEGE OF HOME ECONOMICS

30. It was recommended that a leave of absence without salary, be granted Alice M. Burgoin, Assistant Professor of Home Economics and Assistant Manager of the Cafeteria, for the period September 1, 1939, to June 30, 1940.

31. It was recommended that the leave of absence without salary formerly granted Eva Hill, Instructor in Home Economics and Assistant Manager of the Cafeteria, be postponed to the period February 1 to May 31, 1940.

32. It was recommended that the extension of the leave of absence formerly approved for Sara Kerr, Home Demonstration Agent in Oswego County be cancelled, and the termination of the leave on October 1, 1939, be approved.

33. It was recommended that waiver of tuition in the Graduate School be granted the following assistants for the term of their appointments during the academic year 1939-40:

Ruth Closson	Annette Richetta
Mrs. Ellen Watson	Betty Collins
Alice Briant	Mollie E. Parker
Ruby Osterman	Mrs. Helena Leahy
Marietta Nyman	Barbara Barber
Frieda Meyer	Mildred Spicer
Dorothy Hatch	Evelyn Krotz
Katherine Johnson	Ann Aikin
Clara Amanda Storvick	Rose Smith

34. Minor changes in the staff of the New York State College of Home Economics, made since the last regular meeting of the Council by the Dean under authority given him, were reported as follows:

ASSISTANTS

Resignations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>
Patricia P. Kleps	Assistant	Office of Publi.	5/31/39

Appointments:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Date</i>	<i>Salary</i>	<i>Fund</i>
Ruth Cothran	Assistant	Office of Publi.	6/1/39	\$600	Lever

35. The following changes in the staff of the 1939 Summer School of Hotel Administration were reported:

Appointment: Guy Gundaker, July 10-15, \$100.

Correction: Mrs. Ann Hoke, July 16-22, \$150-\$170.

36. The following appointments of county home demonstration agents, made by the respective county organizations, were reported:

Appointments:

<i>Name</i>	<i>County</i>	<i>Date</i>	<i>Salary</i>
Eleanor P. Milliman	Allegany	7/1-12/31/39	\$1,900
Ann Phillips Duncan	Broome	7/1-12/31/39	3,150
Frances M. Graham	Cattaraugus	7/1-12/31/39	2,600
Edith N. Blanchard	Cayuga	7/1-12/31/39	2,500
S. Virginia Brewster	Chautauqua	7/1-12/31/39	2,500
Charlotte Runey	Chemung	7/1-12/31/39	2,200
Aldene Langford	Chenango	7/1-12/31/39	2,100
Prudence Wright	Clinton	7/1-12/31/39	2,125
Beatrice Fehr	Cortland	7/1-12/31/39	2,300
Jessie Reisner	Delaware	7/1-12/31/39	1,800
Mary Switzer	Erie	7/1-12/31/39	2,800
Odessa Dow	Franklin	7/1-12/31/39	2,400
Eleanor R. Salmon	Genesee	7/1-12/31/39	2,300
Marjorie Planty	Herkimer	7/1-12/31/39	2,100
Eloise I. Agne	Jefferson	7/1-15/39	2,500
Norma Edwards	Jefferson	7/16-12/31/39	2,200
Katherine S. Doyle	Lewis	7/1-12/31/39	2,200
Ethel Wadsworth	Livingston	7/1-12/31/39	2,200
Clarice Cookingham	Madison	7/1-12/31/39	2,600
Frances E. W. Searles	Monroe	7/1-12/31/39	2,900
Adelaide Barts	Nassau	7/1-12/31/39	3,300
May Truman	Niagara	7/1-12/31/39	2,400
A. Ruth Jonas	Oneida	7/1-12/31/39	2,800
Eileen S. Androus	Onondaga	7/1-12/31/39	3,000
Alice L. Wheeler	Ontario	7/1-12/31/39	2,560
Genevieve Judy	Orange	7/1-12/31/39	2,300
Catherine B. Bartlett	Orleans	7/1-12/31/39	2,400
Vera A. Caulum (Act.)	Oswego	7/1-12/31/39	2,600
Mabel Milhan	Rensselaer	7/1-12/31/39	3,000
Rachel Merritt	St. Lawrence	7/1-12/31/39	2,500
Estelle E. Jones	Saratoga	7/1-12/31/39	2,600
Lois D. Mathewson	Steuben	7/1-12/31/39	2,400
Vera F. Brush (Act.)	Suffolk	7/1-12/31/39	3,200
Ethel O. Strong	Tioga	7/1-12/31/39	2,400
Marguerite Dixon	Tompkins	7/1-12/31/39	2,000
Everice Parsons	Ulster	7/1-12/31/39	2,400
Talma Buster	Warren	7/1-12/31/39	2,100
Caroline Pringle	Washington	7/1-12/31/39	2,340
Elizabeth Pfautz	Wayne	7/1-12/31/39	2,200
Helen Mahrle	Wyoming	7/1-12/31/39	2,300
Mary Packer (Act.)	Saratoga	7/1-8/15/39	1,500
Elizabeth D. Overbaugh (Act.)	Oneida	7/1-8/15/39	1,800

Assistant Home Demonstration Agents

Mary L. Deering	Broome	7/1-8/31/39	1,500
Dorothea Bentley	Erie	8/1-12/31/39	1,600
Hazel Reed	Monroe	7/1-12/31/39	2,200
Doris Brigden	Nassau	7/1-22/39	1,500
Dorothy Kutschbach	Oswego	{ 7/24-8/19/39 } { 9/25-12/31/39 }	1,500

Home Demonstration Agents-at-large

Norma Edwards	Agent-at-large	7/1-15/39	\$2,200
Gladys Adams	Agent-at-large	7/1-12/31/39	1,800
Mary Packer	Asst. Agent-at-large	8/16-12/31/39	1,500
Dorothea Bentley	Asst. Agent-at-large	7/1-31/39	1,500
Lucille Case	Asst. Agent-at-large	7/1-12/31/39	1,500
Elizabeth Wiegand	Asst. Agent-at-large	8/14-12/31/39	1,500
Doris Brigden	Asst. Agent-at-large	7/23-9/30/39	1,800
Constance Booth	Asst. Agent-at-large	8/16-12/31/39	1,500
Mary L. Deering	Asst. Agent-at-large	9/1-12/31/39	1,500
Dorothy Kutschbach	Asst. Agent-at-large	{ 7/1-23/39 } { 8/20-9/24/39 }	1,500
Elizabeth D. Overbaugh	Asst. Agent-at-large	8/16-31/39	1,800

City Home Demonstration Agents

Katherine N. Britt	Buffalo City	7/1-12/31/39	\$3,408
Constance Booth (Asst.)	Buffalo City	7/1-31/39	1,500
Georgia Watkins	Rochester City	7/1-12/31/39	3,500
Helen Easter (Asst.)	Rochester City	7/1-12/31/39	2,700
Frances Scudder	Syracuse City	7/1-12/31/39	3,000
Elsie Paolini (Asst.)	Syracuse City	7/1-12/31/39	1,800

Increase:

Mrs. Charlotte Runey	Chemung	6/1/39	\$2,000-\$2,200
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37. It was recommended that the following be promoted to the ranks indicated, effective July 1, 1939:

Mark Entorf, from Extension Assistant Professor of Home Economics to Extension Associate Professor of Home Economics.

Mrs. Helen Powell Smith, from Acting Extension Assistant Professor of Home Economics to Extension Assistant Professor of Home Economics.

Mrs. Blanche Miller Hedrick, from Extension Instructor in Home Economics to Extension Assistant Professor of Home Economics.

Delpha Wiesendanger, from Extension Instructor in Home Economics to Extension Assistant Professor of Home Economics.

Margaret Mercer, from Instructor in Home Economics to Assistant Professor of Home Economics.

Jessie Rhulman, from Instructor in Home Economics to Assistant Professor of Home Economics.

Mrs. Alida Hotchkiss, from Instructor in Home Economics to Assistant Professor of Home Economics.

Mrs. Pauline Fuller, from Instructor in Home Economics to Assistant Professor of Home Economics.

NEW YORK STATE VETERINARY COLLEGE

38. The following resignations, effective June 30, 1939, were reported:

Robert O. Allen, Assistant in Materia Medica.

W. B. Bell, Assistant in Bacteriology.

A. D. Rankin, Assistant in Physiology.

R. E. Loomis, Assistant in Anatomy.

39. It was recommended that Clarence C. Combs be appointed Assistant in Materia Medica (12 months), effective July 1, 1939, at a salary of \$1,000.

40. It was recommended that Dr. A. G. Danks, Instructor in Surgery, be promoted to the position previously held by Assistant Professor Henry Asmus, deceased, and that that title be changed from Assistant Professor of Horseshoeing to Assistant Professor of Surgery, at a salary of \$3,000 for the year 1939-40.

41. The proposed budget for the New York State College of Agriculture for the year 1939-40 was presented and the Dean explained the uncertainties and difficulties that exist because of the Legislature's cuts in the Executive Budget and the resulting litigation in which the Appellate Division of the Supreme Court of the State of New York has declared the State Budget as cut and revised by the Legislature, and upon which the budget of the College of Agriculture is based, to be unconstitutional. This decision will be appealed through the Court of Appeals next Monday and if the decision is affirmed, the State Budget will again have to be revised and may require further revision in the budget of the State College of Agriculture.

The Council recommended to the Board of Trustees the adoption of the proposed budget for 1939-40 for the New York State College of Agriculture as presented, subject to such adjustments and revisions as may be required by Court and future legislative action, and further recommended that a special committee consisting of the Acting Chairman of the Board, the President of the University, the Dean of the College, and the Comptroller of the University be authorized to make and approve such adjustments and revisions in the budget as may be required by such action.

42. The proposed budget for the New York State Agricultural Experiment Station for the year 1939-40 was presented.

The proposed budget for the New York State Veterinary College Economics for the year 1939-40 was presented.

The proposed budget for the New York State College of Home for the year 1939-40 was presented with the recommendation of the Dean that power of approving a new budget be delegated to a group that can act quickly since time will be very short if the State Legislature enacts a new State Budget.

As the conditions surrounding the budget of the New York State College of Agriculture are equally relevant to the budgets of the New York State Agricultural Experiment Station, the New York State College of Home Economics, and the New York State Veterinary College, the Council recommended that the Board of Trustees adopt the budgets of those divisions as presented subject to similar revisions and adjustments and with the same powers to the same committee appointed in the case of the New York State College of Agriculture budget as to revisions and adjustments.

43. Dean Ladd recommended that a committee consisting of the Acting Chairman of the Board, the President of the University, the Deans of the Colleges concerned and the Comptroller of the University be authorized to approve the budget requests of the State institutions for the fiscal year 1940-41 before those requests are submitted to the Board of Regents, and that such budget requests include:

- a. Continuation of the present activities of the State institutions at the present rates of salaries and maintenance funds.
- b. Request appropriations for a new library and the other buildings for which requests have been made for several past years.
- c. Restoration of such decreases in personal service or maintenance as may have been made for the year 1939-40 as compared with 1938-39.
- d. Salary increases for the most pressing cases amounting to a total of not over three per cent of the total appropriation for personal service.
- e. New research, extension, and teaching projects or activities amounting to not more than \$30,000 in the College of Agriculture.
- f. One new research item amounting to not more than \$12,000 in the Experiment Station at Geneva.
- g. A renewal of the request for additional appropriations in the College of Home Economics in accordance with the four-year plan adopted in 1936.

There was a discussion as to what policy the University ought to adopt in regard to budget requests for the State Colleges and Experiment Station in view of the uncertain financial and economic conditions. It was pointed out that broad and important questions of University policy are involved in the budget requests and should be carefully studied, and that the Board at its meeting on June 19 would not have the time or information before it to give those questions careful consideration, and that it would not meet again in time to approve budget requests, after suitable study and deliberation, as

those requests must be transmitted to Albany during the month of August.

It was therefore moved and carried that the Council recommend to the Board of Trustees that it appoint a special committee consisting of the Acting Chairman of the Board, the President of the University, the two Deans of the State Colleges and the Comptroller of the University to study the budget requests of the State institutions under the supervision of Cornell University, and that that Committee be authorized by the Board of Trustees to approve the budget requests of the State Colleges and Experiment Station for the year 1940-41 before their submission to the Board of Regents of the State of New York; provided however that the authority of this committee is to terminate if and when the Committee on Relations with State and Federal Authorities provided in the proposed revised Statutes shall be set up and be prepared to act, and that if and when such new committee is set up and is prepared to act, that the obligations and authority of the special committee herein recommended shall be conferred by this action on the said new Committee on Relations with State and Federal Authorities.

44. The Dean of the Veterinary College recommended that the preparation of the budget requests for that College for 1940-41 be entrusted to the President of the University and the Dean of the College, and expressed his wish to have the Council outline a general policy to guide them in view of the great uncertainties which now surround the State's fiscal program. He pointed out the precarious position in which the current reductions have placed the College and strongly recommended that restoration of at least a portion of these funds be sought. He recommended that if it is believed wise to request more than restoration of the 1939-40 reductions, that the following items which were suggested last year be again recommended:

a. Salary increases for five or six persons aggregating not more than \$2,500.00.

b. New positions, as follows:

Extension Veterinarian (Professor).....	\$ 4,000
Assistant Professor of Pathology.....	3,500
Assistant Professor of Physiology.....	3,500
Assistant Librarian.....	1,200
Clerk and Stenographer.....	1,020
Clinical Assistants (Internes), 3 at \$1,000.....	3,000

\$18,020

As the whole matter of budget requests is covered by action already taken by the Council (Item 43), no further action was taken in connection with these recommendations.

45. Dean Hagan of the Veterinary College invited the State College Council to hold its next meeting at the Veterinary College with the thought that it would afford the members an opportunity to inspect the new laboratory building and acquaint the members of the Council with the work of the Veterinary College. The invitation of the Dean was accepted.

Adjourned.

ROBERT B. MEIGS,
Secretary.

COMMITTEE ON GENERAL ADMINISTRATION

Ithaca, New York, June 19, 1939.

Present—Trustees Gherardi, Chairman; Day, Babcock, Cornell, Gannett, Graves, Langdon, Treman and Upson; Faculty Representatives English and Myers; Provost Peters, and Comptroller Rogalsky.

Regrets were received from Trustees Griffis, N. H. Noyes, and J. DuPratt White; and Faculty Representatives Ladd and Stevens, and their absence excused.

Items were reported, recommendations made, and actions taken as follows:

1. The minutes of the meetings of this Committee held on April 29 and May 20, 1939, were approved.

2. The President reported the following resignations from the staff effective at the end of the current academic year:

Harrison P. Reed, Instructor in Architecture.

Scott Elledge, part-time Instructor in English.

Paul L. Hartman, Instructor in Physics.

J. E. Bourque, Jr., part-time Assistant in Zoology.

Stacey F. Howell, Instructor in Biochemistry.

3. The President reported the withdrawal by the Department of Physical Education of the appointment of Norma Tompkins as Instructor in Physical Education for the academic year 1939-40.

4. The President reported that the Carnegie Foundation for the Advancement of Teaching has granted a retiring allowance of \$880 a year effective July 1, 1939, to Professor Heinrich Ries.

5. Upon recommendation of the President, the following sabbatic leaves of absence were granted:

Walter King Stone, Assistant Professor of Fine Arts in the College of Architecture, for the second term of the academic year 1942-43.

William McL. Dunbar, Assistant Professor of Architecture, for the academic year 1939-40.

R. Clifton Gibbs, Professor of Physics, for the second term of the academic year 1939-40.

6. Upon recommendation of the President, Dr. H. W. Ferris was appointed Director of Clinical Laboratory in the Department of Hygiene for the academic year 1938-39, at a salary of \$300.

7. Upon recommendation of the President, an additional appropriation of \$75 was granted the Department of Government to cover the estimated needs of that Department for the remainder of the current academic year.

8. Upon recommendation of the President, a supplemental appropriation of \$100 was made to the Department of Psychology to cover the estimated needs of that Department for the remainder of the current academic year.

9. Upon recommendation of the President, an appropriation of \$950, or so much thereof as may be needed, was made to the Department of Astronomy for the purchase of a coordinate comparator and a stellar microphotometer, both of which are much needed for the furtherance of present instruction and research work. This appropriation was made available from 1938-39 funds.

10. Upon recommendation of the President, the following appointments, for the academic year 1939-40 unless otherwise stated, which are covered by the budget or do not affect the budget, were made:

The following as part-time Instructors in Economics at the salaries indicated and with free tuition in the Graduate School as indicated:

Carl T. Arlt.....	\$1,200 and free tuition
Fred Clarenbach.....	1,200
James B. Eckert.....	1,200
Charles E. Galbreath.....	1,200
Victor C. Heck.....	1,200 and free tuition
William H. Bray.....	900 and free tuition
John M. Crawford.....	600 and free tuition
Paul B. Simpson.....	900 and free tuition

Howard J. Leahy as part-time Assistant in Education at a salary of \$500 and with free tuition in the Graduate School.

Karl O. E. Anderson as Instructor in English at a salary of \$1,800.

The following as part-time Assistants in Geology at the salaries indicated and each with free tuition in the Graduate School:

John C. Ludlum.....	\$1,000	Rene G. Rhodes.....	\$600
Charles H. Moore, Jr.....	1,000	Charles P. Walters.....	600
Richard V. Colligan.....	1,000	William R. Brown.....	600
Luther D. Hawley.....	1,000	Thomas C. Chisnell.....	600
John C. G. Moore.....	600	Donald W. Rockwell.....	600

George W. Berry as part-time Instructor in Geology at a salary of \$1,350 and with free tuition in the Graduate School.

The following as part-time Instructors in Mathematics at the salaries indicated and each with free tuition in the Graduate School:

G. B. Thomas.....	\$1,200	Seymour Sherman.....	\$750
Edwin Galbraith	750	Edward Stephany.....	750
W. J. Harrington.....	750	G. L. Walker.....	750
D. S. Miller.....	750	W. D. Wray.....	750

The following as part-time Assistants in Chemical Engineering, each at a salary of \$500 and with free tuition in the Graduate School and waiver of laboratory fees:

Martin J. Barnett	Coleman Joseph Major
Cornelius M. Vanderwaart	Don Lee Stockton

Coleman Joseph Major as Assistant in Chemical Engineering for the summer of 1939 at a salary of \$300.

Johann Friedrich Ludloff as Westinghouse Research Instructor in Engineering for the year 1939-40, at a salary of \$1,200 to be paid from the Westinghouse Research Fund in Engineering.

Mary Margaret McCall as part-time Assistant in Teaching of English in the Graduate School of Education, at a salary of \$500 and with free tuition in the Graduate School.

11. Upon recommendation of the President, the title of the unfilled part-time position of "Medical Technologist" which is provided in the budget of the Department of Hygiene and Preventive Medicine for the academic year 1939-40 at a salary of \$600, was changed to "Assistant", part-time, and G. L. Richardson was appointed thereto at the salary indicated and with free tuition in the Graduate School.

12. Upon recommendation of the President, Dr. Fritz Lipmann was appointed Research Associate in Biochemistry in the Medical College in New York City for the year 1939-40, without salary. (\$2,800 from the National Cancer Institute Fund.)

13. Upon recommendation of the President, the following appointments and changes in appointments and salaries were made in the Athletic Division for the periods indicated:

Mose Quinn was changed from Assistant Coach of Baseball at a salary of \$800 to Coach of Baseball at a salary of \$2,800 for the year 1939-40; and his salary as Assistant Coach of Football was changed from \$2,100 to \$700 for the year April 1, 1939, to March 31, 1940.

John R. Murphy was appointed Assistant Coach of Football for the period September 1, 1939, to June 30, 1940, at a salary of \$2,000. (From salary provided for Mose Quinn in budget.)

The salary of George K. James as Assistant Coach of Football for the year April 1, 1939, to March 31, 1940, was increased from \$2,500 to \$2,700.

The appointment of Nicholas Bawlf as Coach of Lacrosse at a salary of \$500 as provided in the 1939-40 budget was held up until further notice, as a change in the lacrosse coach is indicated. Because of Mr. Bawlf's excellent work in Intramurals, it was voted that his total salary be maintained at \$4,500, and that \$500 be paid him from the Reserve for Contingencies in the Athletic Division Budget to supplement his salary on account of Intramural work by the amount he has been receiving from Lacrosse.

In accordance with the appointment made by this Committee on May 20, which was approved by the Council on Physical Education and Athletics on May 22, the salary of Robert J. Kane for the year 1939-40 was fixed at \$3,300 to be divided as follows:

As Assistant Coach of Track, \$1,500.

As Assistant to the Director of Athletics, \$1,800.

14. Upon recommendation of the President, the following appointments which are not covered by the budget, were approved for the periods indicated, and the necessary reappropriations made therefor:

John Udall as Instructor in Architecture for the academic year 1939-40, at a salary of \$1,200. (From lapsed salary of Harrison P. Reed, resigned.)

Gerald F. Tape as Instructor in Physics for the academic year 1939-40, at a salary of \$2,000. (From lapsed salary of Paul L. Hartman, resigned.)

15. Upon recommendation of the President, the salary of Cornelius Betten, Dean of the University Faculty, was increased effective July 1, 1939, from \$900 to \$3,000 per annum.

16. Upon recommendation of the President, an appropriation of \$700, or so much thereof as may be necessary, was made to the Department of Obstetrics and Gynecology in the Medical College in New York City for the year 1939-40, for the preparation of some 9,500 microscopic sections which is necessitated by the Department being compelled to give its course in microscopic pathology next year to the whole class at one time. This appropriation is to be charged against Medical College funds.

17. Upon recommendation of the President, the salary of Dr. C. Douglas Darling, Assistant Professor of Hygiene and Preventive Medicine and Assistant Medical Adviser, was increased from \$2,750 to \$3,250 for the academic year 1939-40, and the necessary \$500 was appropriated for the purpose.

18. An additional appropriation of \$500 was made to the Department of Romance Languages to enable that Department to acquire the services of an additional Assistant in French for the academic year 1939-40, and M. Maurice Barret was appointed such Assistant at the salary indicated and with free tuition in the Graduate School.

19. Upon recommendation of the Joint Administrative Board of the New York Hospital-Cornell Medical College Association, made at its meeting on May 18, 1939, to the Trustees of Cornell University and the Governors of the Society of the New York Hospital, and presented by the President with his approval, the agreement with the University of Havana for exchange of medical students was continued for another year.

20. The President and Comptroller, who were instructed by this Committee on September 11, 1937, to study the question of charging course fees, rendered their report, recommending that no changes of policy or general practice be made in the matter of charging course fees at the present time. This report was accepted and approved.

21. The President reported that, pursuant to the authority granted him by the Board of Trustees on June 20, 1938, assistance has been extended to the following Chinese students from the \$2,737.50 from the income of the McMullen General Fund appropriated for that purpose, in the amounts below indicated:

Yu, William Chen.....	\$ 600.00
Chao, Lian-Chia.....	98.50
Tu, Eugene.....	150.00
T'ang, Chen-Hsu	350.00
Wang, Hsing	250.00
Huang, C.....	225.00
Liu, Ta-Chung.....	500.00
Pu, Min Jen.....	98.50
Ma, Tsing Hsin.....	20.00
Total	<u>\$2,292.00</u>

This leaves an unused balance of \$445.50 from the \$2,737.50 made available.

The above report was accepted and the balance of \$445.50 was reappropriated for the year 1939-40 for the same purpose, and an additional appropriation of \$1,000 from the income of the McMullen General Fund was made available to the President for the aid of Chinese students in Engineering for the fiscal year 1939-40.

22. The Treasurer's office presented for consideration the advisability of using the services of Dun and Bradstreet for the collection of delinquent student loan accounts. Exclusive of the Medical College, the total loans granted amount to \$1,281,784.35, of which

\$531,753.14 is outstanding among 2,483 individuals. Of the outstanding amount, \$129,820.32 is delinquent, involving 801 individuals.

It was the opinion of the Committee that collection of these accounts should be pressed but it had some reservations as to using a commercial collection agency such as Dun and Bradstreet, on the ground that it might prejudice or alienate the alumni concerned. It was suggested that the matter could better be handled by someone employed by the University who could use the necessary tact and appeal to the sense of loyalty and obligation to the University on the part of the debtors. One suggestion was that a retired professor who desires to continue active in University affairs might be used for this purpose. Another suggestion was that the Harmon Foundation might be a desirable agency to have handle the matter.

It was moved and carried that the matter be referred to Provost Peters to work out a plan for the collection of these delinquent accounts in connection with the activities of the Cornellian Council, and to report it at the next meeting of this Committee.

23. The President advised that he had a report prepared and submitted by Dean S. C. Hollister of the College of Engineering dealing with Aeronautical Engineering, Television Engineering, and Motion Picture Engineering, but that the length of the report prevented its consideration by the Committee at this time.

Mr. Gannett read a short report upon the Federal plan and legislation for training student pilots at colleges and universities.

It was moved and carried that the committee heretofore appointed to study and report upon the question of the University's participation in the Federal program for training student pilots be authorized to act in behalf of the University between now and the next meeting of the Committee on General Administration, if as a result of its study it should deem it advisable for the University to participate in such a plan and if action should be required before this committee's next meeting.

24. It was reported for record that the Council on Physical Education and Athletics on May 22, 1939, approved the action of the committee on May 20, increasing the salary of Frank Kavanagh, Head Trainer in the Athletic Division, to \$3,500 for the year 1939-40.

25. The President reported that, in accordance with the authority vested in him by an action of this Committee on May 20, 1939, he has authorized the expenditure of \$500 for a Research Assistant to Professor F. K. Richtmyer and Dr. L. G. Parratt of the Department of Physics, in their work in X-ray research during the year 1939-40.

26. The date for the next meeting of this Committee was fixed as September 16, 1939, at 9:30 A. M. in Ithaca.

27. It was decided that the Autumn meeting of the Board of Trustees should be a two day meeting to be held at Ithaca, New York, on October 20 and 21, 1939, with the consideration of the revision of the University Statutes as a major item of business.

Adjourned.

ROBERT B. MEIGS,
Secretary.

COMMITTEE ON BUILDINGS AND GROUNDS

Ithaca, New York, June 19, 1939.

Present—Trustees Upson, Chairman; Langdon, Rockwell, and Whitman; and Superintendent Weatherlow.

Regrets were received from President Day, Trustees Olin and J. DuPratt White.

1. Trustee Whitman, in behalf of the special committee consisting of himself and Trustees James W. Parker and Maxwell M. Upson, presented the committee's report together with a five-year extension agreement between the New York State Electric and Gas Corporation and the University in the matter of interchange of electric power. The report recommended the acceptance and execution of the said agreement. After discussion, the terms of the extension were approved and the Comptroller was authorized to execute the agreement.

2. The terms of the five-year contract between the New York State Electric and Gas Corporation and Cornell University as representative of the State Colleges at Cornell were presented. After discussion it was duly voted that the Comptroller execute this contract.

3. The matter of making structural changes in the West unit of the Faculty Apartments to make the same available for the housing of women students was considered. After discussion it was voted to request the Board of Trustees to appropriate an advance of ten thousand (\$10,000) dollars, or so much thereof as may be necessary, for the making of such changes. This advance is to carry 5% interest and is to be amortized from earnings.

4. The Comptroller presented an offer from an oil company to lease for ten years a vacant lot owned by the Athletic Association and located on the inlet and Taughannock Boulevard. Inasmuch as this lot is being held primarily for a location for the Varsity boat-house in case the same is requested to be removed by the Lackawanna Railroad, from whom the land on which the building now stands is leased, and inasmuch as there appears to be no likelihood that such removal will be requested, the Comptroller was authorized to execute a lease at a rental of one thousand dollars (\$1,000) per year plus any taxes that may be levied or assessed against the premises.

5. Superintendent Weatherlow stated that there were approximately forty-five water service outlets scattered throughout the University buildings that were not metered and that with such a large number of unmetered outlets it was difficult to control the waste of water.

The Committee voted to have these outlets metered at a total cost not to exceed \$4,500, said cost to be carried as an advance in the University's water works account, and to be amortized with interest.

6. Superintendent Weatherlow raised the question as to whether a fund at the disposal of the Committee for improvements should be used to widen Sage Avenue or to put new curbs and gutters on East Avenue. After inspecting both projects, the Committee agreed that the work on Sage Avenue should have precedence, and that if a balance was available the same should be used to curb and drain East Avenue, particularly back of Sage College.

Adjourned.

GEORGE F. ROGALSKY,
Secretary pro tem.

BOARD OF TRUSTEES

Ithaca, New York, June 19, 1939.

Present—Trustees Babcock, Acting Chairman; Hiscock, Day, Graves, Knapp, Stutz, Cornell, Becker, Boak, Burritt, Donlon, Eastman, Gannett, Gherardi, Hutchinson, Langdon, Pfann, Rockwell, Treman, Upson, Van Namee, Whitman, and Williams; Faculty Representatives English and Myers, Provost Peters and Comptroller Rogalsky.

Regrets were received from Trustees J. DuPratt White, Griffis, Ickelheimer, N. H. Noyes, Olin, P. A. Schoellkopf, Sibley, Taylor, Teagle, and Horace White, and Faculty Representatives W. S. Ladd and Stevens, and their absence excused.

1. It was

RESOLVED, That Mr. Meigs, the Secretary of the Board, be requested to express to Chairman White the deep regret which we have felt that he could not be with us at this Commencement meeting of the Board, to assure him how grateful we have felt for the reports which have come to us of his improved condition, and to express the earnest hope that he may soon be able to enter upon the discharge of the duties which were so unanimously and cordially conferred upon him by the Board of Trustees.

2. A communication was received from the Cornell Alumni Corporation informing the Board of the election of Paul A. Schoellkopf, '06, and Matthew Carey, '15, as Alumni Trustees of the University, each for a term of five years.

Mr. Carey attended the meeting when it reconvened in the afternoon.

3. Authority was granted the President to confer degrees on June 19, 1939, in accordance with the recommendations of the special faculties, upon candidates who have fulfilled all necessary requirements.

The Board then adjourned to attend the Commencement exercises and reassembled at 1:30 P. M. Chairman Emeritus Hiscock regretted his inability to attend the reconvened meeting, and his absence was excused.

4. It was moved and carried that the Secretary of the Board convey to Mr. Harper Sibley the Board's appreciation for his valuable services to the University while a member of this Board, and its regret that he finds it impossible to accept re-election for another term.

5. By ballot duly had and with the concurrent vote of more than fifteen Trustees, Messrs. Walter C. Teagle and Jervis Langdon were

elected Trustees of the University, each for a term of five years to succeed themselves.

6. By ballot duly had and with the concurrent vote of fifteen Trustees, Mr. Floyd L. Carlisle was elected a Trustee of the University for a term of five years to fill the vacancy caused by the expiration of the term of Mr. Harper Sibley.

7. By ballot duly had and with the concurrent vote of fifteen Trustees, Mr. Walter L. Todd was elected a Trustee of the University to fill the remaining year of the unexpired term of August Heckscher, made vacant by his resignation.

8. It was reported that the Governor has reappointed George R. Van Namee as a Trustee of the University for a term of five years.

9. Trustees George R. Pfann and Robert E. Treman were re-elected to membership on the Council on Physical Education and Athletics to succeed themselves, each for a term of one year which will end June 30, 1940.

10. The filling of vacancies on other standing committees and councils was postponed pending the readiness of the various chairmen to make recommendations.

11. The President reported that the Faculty of the New York State College of Home Economics had elected Miss Flora Rose, Director of the College, to succeed herself on the State College Council for the year 1939-40; that the Faculty of the New York State Veterinary College had elected Dr. H. J. Milks to succeed himself on said Council for the year 1939-40; and that the Faculty of the New York State College of Agriculture had elected Professors Richard Bradfield and Julian E. Butterworth to succeed Professors Bradfield and Dwight Sanderson on the said Council for the year 1939-40.

12. The minutes of the meeting of the Board of Trustees of April 29, 1939, were approved as printed.

13. The minutes of the meetings of the Committee on General Administration of April 29, 1939, and May 20, 1939, were approved as printed and the actions therein contained ratified and confirmed, including the Committee's action at its May 20 meeting in regard to the real estate on Palmer Avenue in New Rochelle, held in the Estate of Colonel Henry W. Sackett, deceased.

14. The minutes of the meetings of the Committee on Finance of April 15 and 29, 1939, were approved as printed and the actions therein contained ratified and confirmed.

15. The minutes of the meeting of the Committee on Buildings and Grounds of April 28, 1939, were approved as printed and the actions therein contained ratified and confirmed.

16. The minutes of the meeting of the State College Council of April 28, 1939, were approved as printed and the actions therein contained ratified and confirmed.

17. The minutes of the meeting of the Committee on Finance of June 2, 1939, were approved as distributed and the actions therein contained ratified and confirmed.

18. The recommendation of the Committee on Buildings and Grounds, adopted at its meeting on June 19, 1939, that the sum of \$10,000 or so much thereof as may be necessary, be advanced for the making of changes in the West unit of the Faculty Apartments to adapt it for the housing of women students was approved, and the advance was authorized on the understanding that it is to carry 5% interest and is to be amortized from the earnings of the unit.

19. Such of the recommendations of the State College Council, made at its meeting on June 16, 1939, as needed confirmation by the Board, including leaves of absence, appointments, and appropriations, were read and on motion approved, and the following specific actions upon recommendations were taken:

NEW YORK STATE COLLEGE OF AGRICULTURE

(a) Upon nomination of the President and by ballot duly had the following were elected to the positions in the fields indicated, effective July 1, 1939:

Flora Thurston, Professor of Home Economics Education.

John P. Willman, Associate Professor of Animal Husbandry and Associate Animal Husbandman in Experiment Station.

Goldan O. Hall, Associate Professor of Poultry Husbandry and Associate Poultry Husbandman in Experiment Station.

M. Slade Kendrick, Associate Professor of Public Finance.

George H. Serviss, Extension Associate Professor of Field Crops.

Josiah R. Livermore, Associate Professor of Plant Breeding and Associate Plant Breeder in Experiment Station.

Charles McC. Mottley, Associate Professor of Biology and Associate Biologist in Experiment Station.

Allan G. Newhall, Associate Professor of Plant Pathology and Associate Plant Pathologist in Experiment Station.

Donald S. Welch, Associate Professor of Plant Pathology and Associate Forest Pathologist in Experiment Station.

Richard F. Fricke, Associate Professor in Extension Service and Assistant County Agent Leader.

Leo A. Muckle, Associate Professor in Extension Service and Assistant County Agent Leader.

Frederick E. Heinzelman, Associate Professor in Extension Service and Assistant State Leader Junior Extension.

(b) It was moved and carried that there be established in the College of Agriculture a Department of Zoology to include such personnel, maintenance items, and activities as may be determined by the President, the Dean of the College of Agriculture, and the acting head of the Department of Zoology already established in the College of Arts and Sciences, who shall also be the head of the Department hereby established in the College of Agriculture.

(c) Ralph W. Curtis, Professor of Ornamental Horticulture, was appointed Acting Head of the Department of Floriculture and Ornamental Horticulture, effective July 1, 1939, without change in salary, until such time as a permanent head of the Department is appointed.

(d) Upon nomination of the President and by ballot duly had, Dr. Samuel L. Emsweller was elected Professor of Floriculture and Ornamental Horticulture and Head of that Department, on the condition that he accepts an offer of such appointment to be made by the President of the University and the Dean of the College of Agriculture, at a salary of approximately \$6,000 per year, and to be effective on his acceptance, but not prior to July 1, 1939.

NEW YORK STATE AGRICULTURAL EXPERIMENT STATION

(e) Upon nomination of the President and by ballot duly had, J. M. Hamilton was elected Chief in Research, Plant Pathology, with the title of Professor, effective July 1, 1939.

NEW YORK STATE COLLEGE OF HOME ECONOMICS

(f) Upon nomination of the President and by ballot duly had, Mark Entorf was elected Extension Associate Professor of Home Economics, effective July 1, 1939.

NEW YORK STATE VETERINARY COLLEGE

(g) The title of the position of Assistant Professor of Horse-shoeing was changed to Assistant Professor of Surgery, and Dr. A. G. Danks, Instructor in Surgery, was promoted to Assistant Professor of Surgery to fill said position.

(h) The proposed budgets for the New York State College of Agriculture, the New York State Agricultural Experiment Station, the New York State College of Home Economics and the New York State Veterinary College, all for the year 1939-40, were adopted and

approved, subject to such adjustments and revisions as may be required by Court and future legislative action, and a special committee consisting of the Acting Chairman of the Board, the President of the University, the Deans of the State Colleges, and the Comptroller of the University was appointed and authorized to make and approve such adjustments and revisions in these budgets as may be required by such action.

(Since the basic legislation under which these budgets were prepared was held unconstitutional by the Court of Appeals after this meeting, and as future legislative action will probably require substantial changes, the budgets are not printed herein. Since the Legislature did not dispose of the budget question during the fiscal year, the budgets for the State institutions under the supervision of Cornell University, as adjusted and revised by the special committee appointed herein, will be printed in the minutes for the year 1939-40.)

(i) The special committee appointed in the preceding action and consisting of the Acting Chairman of the Board, the President of the University, the Deans of the State Colleges and the Comptroller of the University, was directed to study the budget requests of the State institutions under the supervision of Cornell University, and it was authorized to approve the budget requests of those institutions for the year 1940-41 before their submission to the Board of Regents of the State of New York.

20. The resignation of Foster M. Coffin from the office of Alumni Representative, made necessary in order to enable him to devote his full time to the direction of Willard Straight Hall, to be effective not later than December 31, 1939, was presented.

It was moved and carried that Mr. Coffin's resignation from the office of Alumni Representative, which he has held since 1920, be accepted with the appreciation of the Board for the splendid service he has rendered in that capacity, and with the hope and expectation of the Board that he will continue his high standard of achievement and service as Director of Willard Straight Hall.

21. The thanks of the Cornell United Religious Work, as expressed by Reverend J. A. G. Moore, Acting Director, for the appropriation of \$7,500 made for that work for the year 1939-40 were reported.

22. The thanks of Elizabeth Whinery, sister of former Trustee Andrew J. Whinery, deceased, for the wreath sent by the Board to Mr. Whinery's funeral were reported.

23. The following resolution on the death of Trustee Andrew Joseph Whinery was unanimously adopted by the Board:

The Board of Trustees of Cornell University records its sense of loss, and expresses the deep personal grief of its members at the sudden death of Andrew Joseph Whinery.

Long years of active and loyal service to Cornell had brought to him, through the votes of his fellow alumni, the richly deserved honor of election to the Board of Trustees, and the wisdom of this choice has been established by the sympathetic understanding which has marked his effective participation in all of the deliberations of the Trustees.

His wide and intimate knowledge of the interests and concerns of the undergraduate body and of the organizations of the various phases of alumni activity gave him a background of knowledge and experience which were invaluable in the consideration of many important and perplexing problems which have been pressing for solution. His fellow members on the Board of Trustees will keenly feel the absence of his helpful and thoughtful guidance and counsel.

The Board would transmit a copy of this memorial to the family of Mr. Whinery with its sympathy and with its respect for the memory of this noble son of Cornell.

24. A communication from the Secretary of the Central New York Conference for Older Methodist Youth opposing compulsory ROTC training was presented, and referred to the committee appointed to consider the question of compulsory participation by underclassmen in the program of the Department of Military Science and Tactics.

25. It was reported that Mr. and Mrs. Myron C. Taylor have presented the University with a portrait of Frank H. Hiscock, Chairman Emeritus, painted by Frank O. Salisbury, and a portrait of Chief Justice Charles Evans Hughes, painted by Simon Elwes. It was further reported that these portraits were unveiled in connection with the commencement exercises of the Law School on June 1.

The portraits were accepted with the thanks and appreciation of the Board.

26. The President reported that the General Education Board of the Rockefeller Foundation has made a grant of \$18,000 to the University, over a period of three years, for the preparation and use of exercises in the social studies. He further reported that the project will be under the direction of Professors Frederick G. Marcham and Howard R. Anderson. The grant becomes effective September 1, 1939.

This grant was accepted with the thanks and appreciation of the Board.

27. The President reported that during Commencement week-end the following gifts and assurances of gifts were made to the University:

An anonymous gift of \$135,000 to be added to the Anonymous Endowment Fund No. 4 with the request however that the income from \$75,000 of this gift be used to increase the income of the professors and instructors in the Engineering College in such manner as the President of the University at the request of the Dean of the Engineering College may recommend, when approved by the Board of Trustees. It was further requested that the income from the remaining \$60,000 be used for the same purposes for which the income on the original funds was intended, namely for current expenses of the University.

A gift of \$20,000 from the Class of 1899, without restriction but with the hope that the principal will be preserved and the income only used.

Assurance from the Class of 1914 that it will make a gift of \$25,000 to the University within the next five years, and that of that amount \$9,200 has already been raised.

These gifts and assurances were accepted with the deep gratitude of the Board.

28. The President reported the establishment by Mr. Max J. Cohan of New York City, of the Bess Berlow Cohan Prize of \$100 annually, to be awarded to the member of the senior class who has shown greatest ability and progress in a combined study of Classics and English.

This gift was accepted with the thanks and appreciation of the Board.

29. The President reported receipt of a grant in aid of \$3,500 from the Rockefeller Foundation for the year beginning approximately July 1, 1939, for starting a program of instruction in Russian Language and Literature.

This gift was accepted with the thanks and appreciation of the Board.

30. The President reported upon his negotiations with a man whom he thought to be suitable to conduct the work in Russian Language and Literature under the grant in aid from the Rockefeller Foundation, and under which he has attempted to secure him for the position of Assistant Professor. He further reported that it may be necessary to offer him an Associate Professorship.

It was moved and carried that the President be authorized to offer the position to the prospect in question with the title of Associate Professor, if after further investigation and personal interview the President should deem it desirable, on the understanding that if the

offer is accepted the Board will appoint or elect said individual to the necessary rank.

31. Upon recommendation of the President, Dr. Joseph C. Hinsey was appointed Professor of Anatomy and Head of the Department of Anatomy in the Medical College in New York City, at a salary of \$15,000 a year, effective July 1, 1939, and that sum was reappropriated from the lapsed salary of Dr. Charles R. Stockard, deceased.

Dr. Hinsey who has been Professor of Physiology and Head of that Department will resign his professorship in Physiology, but will serve as the Acting Head of that Department.

32. Upon nomination of the President and by ballot duly had, the following were elected to the positions in the fields indicated:

Harold William Thompson, Professor of English, at a salary of \$6,000 a year, effective July 1, 1940.

Howard R. Anderson, Associate Professor of Education in the Graduate School of Education, at a salary of \$3,250 a year, effective July 1, 1939. (This cancels his previous appointment as Assistant Professor of Education at the same salary.)

33. Upon recommendation of the President, the title of Oscar D. von Engeln was changed from Professor of Physical Geography to Professor of Geology, effective July 1, 1939.

34. The professorial appointment of Dean R. M. Ogden was transferred from the Department of Education to the Department of Psychology in the College of Arts and Sciences, his title was changed from Professor of Education to Professor of Psychology, and the \$3,000 appropriation to the Department of Education was transferred to the Department of Psychology for the payment of his professorial salary, all effective July 1, 1939.

35. Upon recommendation of the President, Alfred L. Anderson was appointed Assistant Professor of Geology for a term of three academic years beginning with the academic year 1939-40, at a salary of \$3,500 a year.

36. The President reported the retirement of the following staff members at the end of the current year, and upon his recommendation they were elected Emeritus Professors, effective July 1, 1939:

Heinrich Ries, Professor of Geology, Emeritus.

Albert Edward Wells, Professor of Mechanic Arts, Emeritus.

37. Upon recommendation of the President, the University calendar for the next five years, 1940-45, which has been approved by the University Faculty, was adopted as follows:

First day of instruction: Thursday, Sept. 26, 1940; Sept. 25, 1941; October 1, 1942; Sept. 30, 1943; Sept. 28, 1944.

Thanksgiving Recess: Thanksgiving Day and the Friday and Saturday next after it in each year.

Christmas Recess: Two weeks including Christmas Day and New Year's Day, as follows: in 1940-41, 1941-42, and 1942-43, from 12:50 P. M. of the Saturday next before Christmas until 8 A. M. of the Monday next after New Year's; in 1943-44 and 1944-45, from 4 P. M. of the Wednesday next before Christmas until 8 A. M. of the Thursday next after New Year's.

First day of instruction for the second term: Monday, Feb. 10, 1941; Feb. 9, 1942; Feb. 15, 1943; Feb. 14, 1944; Feb. 12, 1945.

Spring Recess: From Saturday at 12:50 P. M. until the second following Monday at 8 A. M. as follows: March 29-April 7, 1941; March 28-April 6, 1942; April 3-April 12, 1943; April 1-April 10, 1944; March 31-April 9, 1945.

Spring Day Holiday: That Saturday in May which shall be chosen annually by the Faculty Committee on Student Activities in consultation with the Athletic Association, provided that the day appointed shall precede the beginning of final examinations by more than a week.

Commencement Day: Monday, June 16, 1941; June 15, 1942; June 21, 1943; June 19, 1944; June 18, 1945.

38. The action of the President in releasing diplomas in advance of the Commencement exercises to the following students of the New York State Veterinary College, who were duly qualified and recommended for graduation by the Faculty of that College, to permit them to qualify for professional examinations in the State of Pennsylvania was confirmed:

Ayres, John P.
Birch, Frank
Crandall, Mark R.
Ferber, Robert
Hoy, Lyman L.
McCarthy, James J.

Martin, Sidney M.
Murray, John D.
Nadler, Harold E.
Pontick, Albert P.
Potter, Lyndon W.
Wood, Donald A.

39. Upon recommendation of the President, \$4,000 or so much thereof as may be needed, was appropriated for the alteration, improvement and equipment of Stimson Hall for the newly organized Department of Zoology. (It is expected that the operating surplus of the current year will cover this appropriation.)

40. The President of the University was authorized, in consultation with the chairmen of the three standing committees and with their concurrence, to approve expenditures out of the surplus for the current year for non-recurrent items of expense.

41. The President and Comptroller of the University were given authority at their discretion to reappropriate all unexpended balances in departmental appropriations for the current year to the same departments for the coming fiscal year.

42. The request of the Dean of the College of Engineering that the Dean's Cottage Fund of \$600 per year, formerly made available to the Dean of the College of Engineering for the Sibley School of Mechanical Engineering as a result of a gift of Hiram W. Sibley, be now made available to the Dean of the College of Engineering for any part or department of that College, was presented and discussed.

It was moved and carried that the request of the Dean of the College of Engineering be presented to the members of the Sibley family by an officer of the Board, and if the members of that family approve the requested use, that this Board authorizes such use of the fund.

43. Upon recommendation of the President and the Dean of the College of Engineering, the existing Engineering College Council was terminated, and a new Council created to consist of the President of the University, Chairman; the Dean of the College of Engineering, both ex-officio, two representatives of each of the four Schools of Engineering, and one representative of the Cornell Society of Engineers.

It was moved and carried that one representative of each of the four Schools be appointed by the President for two year terms, and the other representative of each School be appointed by him for three year terms, from July 1, 1939, and that upon the expiration of those terms, their successors be elected by the Board of Trustees upon nomination of the President for terms of three years; and that the representative of the Cornell Society of Engineers shall be elected by that body for a term to be determined by it.

44. Upon recommendation of the President, the income from the Charles Edward Van Cleef Memorial Fund, heretofore used for the support of the Library of the Ithaca Division of the Medical College, was, in accordance with the terms of the gift, made available for the support of the Library of the Law School.

45. The matter of disposing of the effort of the State Comptroller's office to assume control over the income accounts of the State Colleges under the supervision of Cornell University was left to the Acting Chairman of the Board, the President of the University, and the University Comptroller with power.

46. It was moved and carried that free tuition to students, by reason of their inclusion in the following classifications, shall be available only in an undergraduate school or college of Cornell University or in the Summer Session for a maximum period of resident work equal to one normal period of candidacy leading to a first degree in the school or college in which the student expects to graduate:

(1) Persons designated by the President for each year as holders of the fifteen free tuition scholarships allocated to the President by the Board.

(2) Children of all members of the University Faculty, including the members thereof from the Medical College in New York City, and also children of professors, associate professors and assistant professors in the extension service in the State Colleges, including children of retired or deceased persons who held the ranks or titles hereinbefore referred to at the time of their retirements or deaths.

(3) Children of members of the administrative staff who are admitted to the Cornell University Contributory Retirement Income Plan for the Endowed Colleges at Ithaca, including children of any retired or deceased person who at the time of his or her retirement or death was such a member.

(4) Direct descendants of Ezra Cornell, to the fourth generation, excepting those descendants in the primogenital line, for whom free tuition shall be provided within these limits.

This action is to take effect at the beginning of the academic year 1939-40 in so far as it extends free tuition to persons who have not enjoyed it prior to this time. In all cases where this action would rescind the free tuition privilege heretofore available, it is to become effective with the end of the academic year 1939-40. This action shall supersede all previous general grants of free tuition to persons within the above classifications.

47. It was moved and carried that the following scholarships, heretofore established from time to time for limited periods, are hereby established indefinitely until specifically limited by future action:

(1) The fifteen free tuition scholarships allocated to the President by the Board.

(2) The five first-year tuition scholarships in the Law School, and the five other tuition scholarships in the Law School awarded without restriction as to class.

(3) The ten non-resident tuition scholarships in the Colleges of Agriculture and Home Economics.

(4) The four non-resident tuition scholarships in the Veterinary College.

(5) The nine tuition scholarships of \$200 each for first-year students in the College of Architecture.

48. Upon recommendation of the President, the two Comstock Scholarships each carrying an annual stipend of \$150 were supple-

mented by granting free tuition to the holders thereof, effective beginning with the academic year 1940-41.

49. It was reported that on June 9, 1939, Governor Lehman signed the bill which modified the Charter of the University and granted it certain powers to control and regulate traffic on its premises. The enactment of this law will require a complete revision of the existing rules and regulations governing traffic control by the University.

50. The following resolution was adopted:

RESOLVED, That within the limits of the approved budgets, the President is hereby empowered on and after July 1, 1939, to make appointments and fix compensation for the current year for persons having salaries not in excess of \$2,400 a year, and within the limits of the approved budgets, to make minor adjustments in items of expense; and that for record, such appointments and adjustments, made by the President under this authority, shall be reported to the Committee on General Administration.

51. The following resolution adopted by the University Faculty on June 14, 1939, was presented:

That the Faculty recommend to the Board of Trustees that students permitted by the University to maintain or operate motor vehicles in Tompkins County, under the existing rules, be required to carry public liability insurance against property damage and personal injury for the standard minima of 5-5-10.

It was moved and carried that the question be referred to the Committee on General Administration for consideration and report to the Board of Trustees.

52. The President reported that in effecting the reorganization of the Alumni groups of the University, the Cornell Alumni Corporation, to be hereafter known as the Cornell Alumni Association, on June 17, 1939, amended its By-Laws, including the following addition to Section 18. Duties of Secretary:

"When approved by the Trustees of the University, the office of Alumni Representative shall be merged with that of Secretary of this Association, and when merged the Secretary shall also hold the office of Alumni Secretary of Cornell University. In such capacity he shall be the full-time executive head of the Alumni Office and as such shall supervise, under the direction of the Board of Directors of this Association, all of the activities of this Association. The Alumni Secretary shall be appointed by the Board of Trustees of the University upon the nomination of the Board of Directors of the Cornell Alumni Association and the approval of the President of the University. The Alumni Secretary may be removed from office by the Board of Trustees of the University with the approval of the Cornell Alumni Association."

It was moved and carried that the foregoing addition to Section 18 of the By-Laws of the Cornell Alumni Association, adopted by that Association on June 17, 1939, be and the same hereby is approved, with the request to the Cornell Alumni Association that the last sentence of the foregoing addition to Section 18 be amended to read as follows:

"The Alumni Secretary may be removed from office by the Board of Trustees of the University after consultation with the Cornell Alumni Association or its duly qualified officers concerning such removal."

It was further moved and carried that the existing Committee of Five, under which the Board of Trustees has heretofore had control of the Office of Alumni Representative, be and the same hereby is discharged.

Adjourned.

ROBERT B. MEIGS,
Secretary.

CORNELL UNIVERSITY

October 1, 1938

CHANGES IN INVESTMENTS SINCE JULY 1, 1938

Corporation Bonds, Notes and Stocks, July 1, 1938.....				\$27,279,331.49
ACQUIRED				BOOK VALUE
American I. G. Chemical Corp. (Conv. Deb.)				
1949	5½%	\$12,000 @	103⅜.....	\$12,405.00
Ditto		71,000 @	103½.....	73,485.00
Baltimore & Ohio R. R. Co. (Ref. & Gen. Mtg.)				
2000	5%	\$2,000 @	18¾.....	375.00
Ditto		7,000 @	19.....	1,330.00
Ditto		8,000 @	19¼.....	1,540.00
Ditto		16,000 @	19½.....	3,120.00
Ditto		34,000 @	19¾.....	6,715.00
(a) Ditto				167,975.71
Canada, Dominion of (30 Year Gold)				
1952	5%	\$200,000 @	112⅝.....	225,250.00
Commonwealth Edison Co. (Conv. Deb.)				
1958	3½%	\$15,000 @	100.....	15,000.00
* Cornell Club of New York (Deb.)				
1948	4%	\$4,925 @	100.....	4,925.00
Elmira Water, Light & R. R. Co. (1st Consol. Mtg.)				
1956	5%	\$34,000 @	105.....	35,700.00
General American Investors Co., Inc. (Deb.)				
1952	5%	\$74,000 @	101¾.....	75,295.00
Liquid Carbonic Corp. (Conv. Deb.)				
1947	4%	\$2,000 @	107.....	2,140.00
Ditto		1,000 @	108.....	1,080.00
Ditto		3,000 @	108¼.....	3,247.50
Ditto		2,000 @	110⅞.....	2,217.50
Ditto		1,000 @	111.....	1,110.00
Macy (R. H.) & Co. (Common Stock)				
		200 shares @	46¼.....	9,250.00
Ditto		100 shares @	46¾.....	4,675.00
Ditto		200 shares @	47.....	9,400.00
New York Power & Light Corp. (1st Mtg.)				
1967	4½%	\$50,000 @	107⅜.....	53,687.50
Pathe Film Corp. (Common Stock)				
		200 shares @	9¼.....	1,850.00
Ditto		100 shares @	9⅝.....	937.50
Ditto		1600 shares @	9½.....	15,200.00
Ditto		2100 shares @	9⅝.....	20,212.50
Philadelphia Electric Power Co. (1st Mtg.)				
1972	5½%	\$100,000 @	112½.....	112,500.00

Richfield Oil Corp. (Deb.)					
1952	4%	\$5,000	@	101 $\frac{5}{8}$	5,081.25
Ditto		27,000	@	101 $\frac{7}{8}$	27,506.25
Ditto		22,000	@	102 $\frac{1}{4}$	22,495.00
Ditto		22,000	@	103 $\frac{1}{4}$	22,715.00
Shell Union Oil Corp. (Deb.)					
1951	3 $\frac{1}{2}$ %	\$50,000	@	103 $\frac{3}{4}$	51,875.00
Spring Brook Water Supply Co. (1st. Ref. Mtg.)					
1965	5%	\$24,000	@	107 $\frac{5}{8}$	25,830.00
Ditto		39,000	@	107 $\frac{3}{4}$	42,022.50
(b) Union Bank of Commerce (Cert. of Interest)					
		1 share			1.00
Union Oil of California (Deb.)					
1952	3 $\frac{1}{2}$ %	\$11,000	@	111.....	12,210.00
Ditto		3,000	@	111 $\frac{1}{2}$	3,345.00
Ditto		3,000	@	112.....	3,360.00
Ditto		5,000	@	112 $\frac{5}{8}$	5,631.25
Ditto		3,000	@	113.....	3,390.00
U. S. of America (Treasury)					
1943	1 $\frac{1}{8}$ %	\$110,000	subscription		110,000.00
U. S. of America (Treasury)					
1950-52	2 $\frac{1}{2}$ %	\$100,000	subscription		100,000.00
U. S. of America (Treasury)					
1940	1 $\frac{1}{2}$ %	\$150,000	@	102 $\frac{23}{32}$	154,078.13
Youngstown Sheet & Tube Co. (Conv. Deb.)					
1948	4%	\$25,000	@	96.....	24,000.00
Ditto		25,000	@	96 $\frac{1}{2}$	24,125.00
					<hr/>
					\$1,498,288.59
					<hr/>
					\$28,777,620.08

Paid or Sold			Sold or Paid	Book Value
Arkansas & Memphis Railway Bridge Terminal (1st Mtg.)				
1964	5%	\$50,000 @	95...	46,000.00
Atlantic Coast Line R. R. Co. (1st Consol. Mtg.)				
1952	4%	\$50,000 @	86½	43,125.00
Baltimore & Ohio R. R. Co. (Common Stock)				
		603 shares @	8⅝	72,639.03
Ditto		900 shares @	8¾	108,416.68
Baton Rouge Electric Co. (1st Mtg.)				
1954	5½%	\$25,000 called @	105	23,125.00
Chicago, Burlington & Quincy R. R. Co. (1st & Ref. Mtg.)				
1971	5%	\$6,000 @	92¼	5,722.50
Ditto		5,000 @	92½	4,768.75
Ditto		11,000 @	92¾	10,491.25
Ditto		14,000 @	92⅞	13,352.50
Ditto		14,000 @	93...	13,352.50
Creole Petroleum Corp. (Common Stock)				
		700 shares @	24¼	19,863.20
Ditto		50 shares @	24⅜	1,418.80
Goodrich (B. F.) Co. (Preferred Stock)				
\$5.		300 shares @	58½	16,309.08
Great Northern Ry. Co. (Gen. Mtg.)				
1977	4½%	\$5,000 @	82¼	3,722.25
Hudson Coal Co. (1st Mtg.)				
1962	5%	\$25,000 @	30...	22,500.00
Interborough Rapid Transit Co. (Sec. Conv. Notes)				
1932	7%	on account principal	1,200.00	1,200.00
Lake Champlain & St. Lawrence Junction Ry. Co. (1st Mtg.)				
1940	4%	\$15,000 @	66½	7,500.00
Lexington & Eastern Ry. Co. (1st Mtg.)				
1965	5%	\$5,000 @	108...	5,600.00
Macon, Dublin & Savannah R. R. Co. (1st Mtg.)				
1947	5%	\$7,000 @	55...	3,780.00
Ditto		6,000 @	55½	3,240.00
Ditto		2,000 @	55¾	1,080.00
Ditto		1,000 @	57...	540.00
Ditto		9,000 @	58...	4,860.00
National Dairy Products Corp. (Preferred "A" Stock)				
7%		90 shares @	112½	9,720.00
Ditto		10 shares @	113...	1,080.00
New York Steam Corp. (1st Mtg.)				
1947	6%	\$100,000 called @	105	105,812.50
Ohio Oil Co. (Preferred Stock)				
6%		98 shares called @	110...	10,676.44
(w) Ditto		50 shares called @	110...	5,477.36

Oregon-Washington R. R. & Navigation Co.
(1st & Ref. Mtg.)

1961 4% \$50,000 @ 99 $\frac{7}{8}$ 49,937.50 44,097.50

Peoria & Pekin Union Ry. Co. (1st Mtg.)

1974 5 $\frac{1}{2}$ % 44,000 @ 103 $\frac{1}{4}$ 45,430.00 44,495.00

Ditto 5,000 @ 103 $\frac{1}{2}$ 5,175.00 5,056.25

Ditto 1,000 @ 103 $\frac{3}{4}$ 1,037.50 1,011.25

Safeway Stores, Inc. (Common Stock)

100 shares @ 21... 2,100.00 2,000.00

Safeway Stores, Inc. (Preferred Stock)

7% 100 shares @ 100... 10,000.00 10,000.00

San Antonio Gas & Electric Co. (1st Mtg.)

1949 5% \$25,000 called @ 105... 26,250.00 20,625.00

Todd Shipyards Corp. (Common Stock)

50 shares @ 61... 3,050.00 2,542.19

Toledo Terminal R. R. Co. (1st Mtg.)

1957 4 $\frac{1}{2}$ % \$25,000 @ 105 $\frac{1}{4}$ 26,312.50 25,262.50

U. S. of America (Treasury Notes)

1943 1 $\frac{1}{8}$ % \$110,000 @ 101 1/32 111,134.38 110,000.00

U. S. of America (Treasury)

1940 1 $\frac{1}{2}$ % \$200,000 @ 102 17/32 + 1/64
205,093.75 204,226.57

U. S. of America (Treasury)

1952-50 2 $\frac{1}{2}$ % \$100,000 @ 101 8/32 101,250.00 100,000.00

U. S. Rubber Co. (1st & Ref. Mtg.)

1947 5% \$50,000 called @ 105... 52,500.00 45,000.00

Western Maryland R. R. Co. (1st Mtg.)

1952 4% \$25,000 @ 84... 21,000.00 20,565.63

Ditto 3,000 @ 84 $\frac{1}{2}$ 2,535.00 2,467.88

Ditto 10,000 @ 84 $\frac{3}{4}$ 8,475.00 8,226.25

Ditto 2,000 @ 85... 1,700.00 1,645.25

Ditto 1,000 @ 85 $\frac{1}{2}$ 855.00 822.63

Ditto 7,000 @ 86 $\frac{7}{8}$ 6,081.25 5,758.39

Ditto 8,000 @ 87... 6,960.00 6,581.01

Ditto 5,000 @ 87 $\frac{1}{8}$ 4,356.25 4,113.13 \$1,229,869.27

Bonds, Notes and Stocks, October 1, 1938..... \$27,547,750.81

* Gift.

(a) By action of Trustees it was voted to sell 1503 shares of Baltimore & Ohio R. R. Co. common stock and to purchase with the proceeds from the sale of stock as many Baltimore & Ohio R. R. Co., Ref. & Gen. 5's of 2000 as possible and place the bonds on the books at the original cost of the stock.

(b) Received under the will of George C. Farkell.

(W) Payne Whitney Endowment Fund.

MORTGAGES

Mortgages, July 1, 1938.....		\$2,256,995.86
Mortgages Acquired:—		
N/E/C Main and Post Streets, Boonville, N. Y	\$6,500.00	
Advances for taxes and insurance premiums	1,582.37	8.082.37
		<u>\$2,265,078.23</u>
Mortgages Paid Off:—		
1729 Ocean Avenue, Brooklyn, N. Y.....	\$8,250.00	
25 Renwick Heights, Ithaca, N. Y.....	1,100.00	
111-20 199th Street, Hollis, L. I.	2,500.00	
169-16 Hillside Avenue, Jamaica, N. Y.	10,000.00	
Mortgages Transferred to Real Estate:—		
169 Commonwealth Avenue, Buffalo, N. Y.	5,320.90	
Amortization Payments	9,548.72	<u>36,719.62</u>
Mortgages, October 1, 1938.....		<u><u>\$2,228,358.61</u></u>

Respectfully submitted,

GEORGE F. ROGALSKY,

Comptroller

CORNELL UNIVERSITY

January 1, 1939

CHANGES IN INVESTMENTS SINCE OCTOBER 1, 1938

Corporation Bonds, Notes and Stocks, October 1, 1938.....				\$27,547,750.81	
	ACQUIRED		BOOK VALUE		
*	American Cyanamid Co. (Common "B" Stock)				
	200 shares @	28.....	5,600.00		
	Commonwealth Edison Co. (Conv. Deb.)				
	1958 3½ %	\$10,000 on rights @	100.32	10,032.00	
	Ditto	70,000 @	104¾.....	73,325.00	
	Continental Oil Co. (Conv. Deb.)				
	1948 2¾ %	3,000 on rights @	101.66	3,049.88	
*	Cornell Club of New York (Deb.)				
	1948	4 %	\$3,700 @	100.....	3,700.00
*	Creole Petroleum Corp. (Common Stock)				
	2700 shares @	23.....	62,100.00		
	Florida Power & Light Co. (1st Mtg.)				
	1954	5 %	\$ 4,000 @	93½.....	3,740.00
	Ditto		11,000 @	93¾.....	10,312.50
	Ditto		19,000 @	94½.....	17,955.00
	Ditto		3,000 @	94¾.....	2,842.50
	Ditto		3,000 @	94¾.....	2,846.25
	Ditto		10,000 @	95.....	9,500.00
	General American Investors Co. Inc. (Deb.)				
	1952	5 %	\$6,000 @	101¾.....	6,105.00
	Gulf Oil Corp. (Common Stock)				
	200 shares @	37⅝.....	7,525.00		
	Ditto	100 shares @	38¼.....	3,825.00	
	Ditto	200 shares @	40⅛.....	8,025.00	
	Ditto	200 shares @	40¼.....	8,050.00	
	Ditto	300 shares @	40½.....	12,150.00	
*	Hartford Times, Inc. (Common Stock)				
	100 shares @	21.....	2,000.00		
	Lincoln-Alliance Bank & Trust Co.				
	(Conv. Preferred Stock)				
	4 %	510 shares @	50.....	25,500.00	
	Liquid Carbonic Corp. (Conv. Deb.)				
	1947	4 %	\$1,000 @	106.....	1,060.00
	Pittsburgh Steel Co. (Deb.)				
	1948	6 %	\$4,000 @	98.....	3,920.00

Radio Corp. of America (Preferred Stock)					
\$3 50	100 shares	@	62 $\frac{3}{8}$	6,237 50	
Ditto	200 shares	@	62 $\frac{3}{4}$	12,550.00	
Ditto	100 shares	@	62 $\frac{7}{8}$	6,287.50	
Ditto	100 shares	@	65.....	6,500.00	
Ditto	100 shares	@	66 $\frac{1}{4}$	6,625.00	
Richfield Oil Corp. (Deb.)					
1952	4%	\$ 5,000	@	102 $\frac{1}{4}$	5,112.50
Ditto		19,000	@	102 $\frac{1}{2}$	19,475.00
Spring Brook Water Supply Co. (1st Ref. Mtg.)					
1965	5%	\$21,000	@	107 $\frac{3}{4}$	22,627.50
Ditto		16,000	@	108 $\frac{1}{2}$	17,360.00
W- Standard Oil Co. of New Jersey (Common Stock)					
	75 shares	rec'd as stock dividend			.00
Todd Shipyards Corp. (Common Stock)					
	50 shares	@	58 $\frac{3}{4}$	2,937.50	
U. S. of America (Treasury)					
1960-65	2 $\frac{3}{4}$ %	\$140,000	subscription		140,000.00
U. S. of America (Treasury)					
1954-51	2 $\frac{3}{4}$ %	\$5,000	@	104 $\frac{4}{32}$	5,206.25
Virginian Electric & Power Co. (1st & Ref.)					
1968	3 $\frac{1}{2}$ %	\$64,000	@	103 $\frac{1}{2}$	66,240.00
Wisconsin Power and Light Co. (1st Mtg.)					
1966	4%	\$44,000	@	99 $\frac{1}{4}$	43,670.00
Ditto		50,000	@	99 $\frac{3}{4}$	49,875.00
Youngstown Sheet & Tube Co. (Conv. Deb.)					
1948	4%	\$25,000	@	98.....	24,500.00
Ditto		25,000	@	99 $\frac{5}{8}$	24,906.25
					\$743,273.13
					<hr/>
					\$28,291,023.94

Paid or Sold	Sold or Paid	Book Value
American Gas and Electric Co. (Deb.)		
2028 5% \$24,000 called @ 106...	25,440.00	23,481.60
America Sugar Refining Co. (Preferred Stock)		
7% 100 shares @ 101½	10,150.00	12,268.13
Anaconda Copper Mining Co. (Deb.)		
1950 4½% \$15,000 called @ 105	15,670.00	14,984.81
W-Atlantic Refining Co. (Preferred Stock)		
4% 33 shares @ 108⅔	3,576.38	3,300.00
Colorado Power Co. (1st Mtg.)		
1953 5% \$1,000 called @ 105...	1,050.00	930.00
Commercial Investment Trust		
(Conv. Preferred Stock)		
\$4.25 400 shares @ 110...	44,000.00	40,073.32
Detroit City Gas Co. (1st Mtg.)		
1947 6% \$100,000 called @ 105	105,000.00	105,070.00
Gary Electric & Gas Co. (1st Lien Coll.)		
1944 5% \$12,000 @ 92¼	11,070.00	11,730.00
Ditto 6,000 @ 92⅔	5,542.50	5,865.00
Ditto 1,000 @ 92½	925.00	977.50
Ditto 11,000 @ 92¾	10,202.50	10,752.50
Ditto 3,000 @ 93⅛	2,793.75	2,932.50
Ditto 7,000 @ 93⅛	6,536.25	6,842.50
Ditto 10,000 @ 93⅛	9,362.50	9,775.00
General Motors Corp (Preferred Stock)		
\$5. 10 shares @ 123⅔	1,236.25	923.78
Georgia Marble Co. (1st Mtg.)		
1950 6% \$10,000 for S. F. @ 85...	8,500.00	9,925.00
Ditto 5,000 " " " @ 90...	4,500.00	4,962.50
Ditto 5,000 " " " @ 95...	4,750.00	4,962.50
Goodyear Tire and Rubber Co.		
(1st Mtg. & Coll. Trust)		
1957 5% \$100,000 called @ 102	102,000.00	93,742.50
Great Northern Ry. Co. (Gen. Mtg.)		
1977 4½% \$44,000 @ 81...	35,640.00	32,755.80
Ditto 1,000 @ 81⅔	813.75	744.45
R. Hoe & Co. Inc. (1st Mtg.)		
1944 6½% \$2,000 @ 72...	1,440.00	1,990.00
Ditto 3,000 @ 72½	2,175.00	2,985.00
Liquid Carbonic Corp. (Conv. Deb.)		
1947 4% \$1,000 called @ 105...	1,050.00	1,042.28
New Orleans, Texas & Mexico Ry. Co. (Mtg.)		
1935 5% \$12,000 @ 34½	4,140.00	3,839.52
Ditto 17,000 @ 35...	5,950.00	5,439.32
Pathe Film Corp. (Common Stock)		
200 shares @ 13⅔	2,775.00	1,910.00
Ditto 500 shares @ 14...	7,000.00	4,775.00
Ditto 400 shares @ 14⅛	5,650.00	3,820.00
Ditto 500 shares @ 14¼	7,125.00	4,775.00
Ditto 300 shares @ 14⅔	5,750.00	3,820.00

Public Service Co. of Nor. Ill. (1st Lien & Ref.)					
1960	4½ %	\$83,000	called @ 104	86,320.00	83,220.00
* Tau Kappa Epsilon, Inc. (Series "A")					
1938	6 %	\$200.	@ 40...	80.00	200.00
U. S. of America (Treasury)					
1959	2½	\$75,000	@ 101 27/22	76,382.81	75,000.00
U. S. of American (Treasury)					
1959	2¾ %	\$35,000	@ 102 28/32	39,006 25	35,000.00
Virginia Electric & Power Co. (1st & Ref.)					
1968	3½ %	\$28,000	@ 104...	29,120.00	28,980.00
Ditto		33,000	@ 104¾	34,443.75	34,155.00
Ditto		3,000	@ 104½	3,135.00	3,105.00
Western Maryland R. R. Co. (1st Mtg.)					
1952	4 %	\$12,000	@ 84...	10,080.00	9,871.50
Ditto		5,000	@ 84½	4,255.00	4,113 13
Ditto		12,000	@ 84¾	10,170.00	9,871.50
Ditto		5,000	@ 85...	4,250.00	4,113.12
Ditto		5,000	@ 85¼	4,262.50	4,113.08
					<u>\$723,137.84</u>
Bonds, Notes and Stocks, January 1, 1939.....					\$27,567,886.10

* Gift.

W- Payne Whitney Endowment Fund.

MORTGAGES

Mortgages, October 1, 1938..... \$2,228,358.61

Mortgages Acquired:—

434-38 Niagara Street, Buffalo, N. Y. \$16,500.00

N/E/C Lyell Avenue & Burrows Street,
Rochester, N. Y..... 8,000.00

Lots 1 and 2, Block 209, Endicott, N. Y. 6,500.00 \$31,000.00

Advances for taxes and insurance premiums, etc..... 4,865.40 35,865.40

\$2,264,224.01

Mortgages Paid Off:—

N/W/C Hartsdale Road & Elmwood
Avenue, Elmsford, N. Y. \$4,000.00

265 Yarmouth Road, Rochester, N. Y. 6,200.00

118 Dryden Road, Ithaca, N. Y. 7,500.00 \$17,700.00

Mortgages Transferred to Real Estate:—

22 Goldsmith, Avenue, Newark, N. J. \$19,001.90

1725-76th Street, Brooklyn, N. Y. 9,637.81 \$28,639.71

Amortization Payments..... 3,734.44 50,074.15

Mortgages, January 1, 1939..... \$2,214,149 86

Respectfully submitted,

GEORGE F. ROGALSKY,

Comptroller

CORNELL UNIVERSITY

April 1, 1939

CHANGES IN INVESTMENTS SINCE JANUARY 1, 1939

Corporation Bonds, Notes and Stocks, January 1, 1939.....\$27,567,886.10

ACQUIRED				BOOK VALUE
American Gas & Electric Co. (Deb.)				
2028	5%	\$21,000 @	108¼.....	22,732.50
Ditto		3,000 @	108½.....	3,255.00
(a) Atlantic Coast Line R. R. Co. (Gen. Unified)				
1964	4½%	\$15,000 @	70.....	10,500.00
(a) Baltimore & Ohio R. R. Co. (Ref. & Gen.)				
(Cert. of Dept.)				
1995	5%	\$ 5,000 @	22.....	1,100.00
British Columbia, Province of (Deb.)				
1959	5%	\$50,000 @	102¾.....	51,375.00
1949	5%	6,000 @	103.....	6,180.00
Commonwealth Edison Co (Conv. Deb.)				
1958	3½%	\$15,000 @	105¼.....	15,787.50
Ditto		10,000 @	107⅝.....	10,762.50
Ditto		15,000 @	108.....	16,200.00
* Cornell Club of New York (Deb.)				
1948	4%	\$4,350 @	100.....	4,350.00
Gulf Oil Corp. (Common Stock)				
		200 shares @	37¼.....	7,450.00
Ditto		100 shares @	37½.....	3,750.00
Ditto		400 shares @	37¾.....	15,100.00
Ditto		300 shares @	37⅞.....	11,362.50
* Hempstead Country Club, Inc. (Mtg.)				
1944	4%	\$400		1.00
Lincoln Building Corp. (Cum. Inc.)				
1963	5½%	\$50,000 @	71½.....	35,750.00
Monongahela West Penn Public Service				
Co. (1st Mtg.)				
1960	4½%	\$14,000 @	108.....	15,120.00
Ditto		36,000 @	108⅞.....	38,925.00
(a) New York Central R. R. Co. (Ref. & Impr.)				
2013	4½%	\$10,000 @	61.....	6,100.00
Noranda Mines, Ltd. (Common Stock)				
		100 shares @	71.98.....	7,198.08
Ditto		100 shares @	72.73.....	7,272.55
Ditto		100 shares @	72.97.....	7,297.37
Ditto		100 shares @	74.03.....	7,403.57
Ditto		100 shares @	76.02.....	7,602.33

North American Co. (Deb.)				
1954	3¾ %	\$79,000 @	101.....	79,790.00
North American Co. (Deb.)				
1949	3½ %	\$53,000 @	101¾	53,927.50
North American Co. (Deb.)				
1965	4 %	\$13,000 @	101¼	13,162.50
North American Co. (Preferred Stock)				
	5¾ %	1,000 shares @	52.....	52,000.00
Ohio Edison Co. (1st Mtg.)				
1965	4 %	\$27,000 @	106⅙	28,653.75
Ditto		23,000 @	106½	24,495.00
Pathe Film Corp (Common Stock)				
		1500 shares @	8¾	13,125.00
Ditto		500 shares @	9¾	4,875.00
* Pathe Laboratories, Inc. (Common Stock)				
		40 shares		1.00
Radio Corp. (Preferred Stock)				
\$3.50		100 shares @	65¾	6,575.00
(a) Reading Co. (Gen. & Ref.)				
1997	4½ %	\$1,000 @	77¾	777.50
(a) Southern Pacific Co. (Gold)				
1981	4½ %	\$7,000 @	57.....	3,990.00
(a) Southern Pacific Co. (Secured)				
1946	3¾ %	\$13,000 @	66¾	8,677.50
(a) Title Guarantee & Trust Co. (Trust Receipt)				
		\$3,000		1.00
Wisconsin Power & Light Co. (1st. Mtg.)				
1966	4 %	\$4,000 @	99¾	3,990.00
Ditto		2,000 @	99⅞	1,997.50
				\$608,613.15
				<hr/>
				\$28,176,499.25

	Paid or Sold	Sold or Paid	Book Value
American Cyanamid Co.			
(Conv Preferred Stock)			
5%	100 shares @ 113 $\frac{1}{4}$	1,175.00	1.00
American Locomotive Co. (Preferred Stock)			
7%	20 shares @ 68 $\frac{3}{8}$	1,367.50	785.00
Anaconda Copper Mining Co. (Deb.)			
1950	4 $\frac{1}{2}$ % \$85,000 @ 105 $\frac{7}{8}$	89,993.75	84,913.94
(a) Atchison, Topeka & Santa Fe Ry. Co.			
(Preferred Stock)			
5%	20 shares @ 62 $\frac{7}{8}$	1,257.50	1,400.00
Commercial Credit Co. (Common Stock)			
	40 shares @ 53 $\frac{1}{4}$	2,130.00	1,360.00
Ditto	200 shares @ 53 $\frac{3}{8}$	10,675.00	6,800.00
Commercial Investment Trust			
(Conv. Preferred Stock)			
\$4.25	100 shares @ 109...	10,900.00	10,118.33
Continental Oil Co. (Common Stock)			
	347 shares @ 26.15	9,074.05	5,248.38
(w) Ditto	153 shares @ 26.15	5,461.00	5,433.63
Continental Oil Co. (Conv. Deb.)			
1948	2 $\frac{3}{4}$ % \$3,000 @ 108...	3,240.00	3,049.88
Crown Williamette Paper Co. (1st Mtg.)			
1951	6% \$50,000 called @ 103...	51,500.00	50,132.50
Electric Auto-Lite Co. (Deb.)			
1952	4% \$4,000 @ 106...	4,240.00	4,180.00
Ditto	25,000 @ 106 $\frac{1}{4}$	26,562.50	26,125.00
Ditto	11,000 @ 106 $\frac{1}{2}$	11,715.00	11,495.00
Ditto	10,000 @ 106 $\frac{3}{4}$	10,675.00	10,450.00
General Foods Corp. (Preferred Stock)			
\$4.50	65 shares @ 113 $\frac{7}{8}$	7,401.88	6,565.00
Ditto	100 shares @ 114...	11,400.00	10,100.00
Ditto	100 shares @ 114 $\frac{3}{8}$	11,437.50	10,100.00
Ditto	100 shares @ 114 $\frac{1}{2}$	11,450.00	10,100.00
Hackensack Water Co. (Gen. & Ref.)			
1977	5 $\frac{1}{2}$ % \$25,000 called @ 107	26,750.00	26,437.50
* Hartford Times (Common Stock)			
	100 shares @ 20...	1,200.00	2,000.00
R. Hoe & Co., Inc. (1st Mtg.)			
1944	6 $\frac{1}{2}$ % \$5,000 @ 73...	3,650.00	4,975.00
Ditto	5,000 @ 74...	3,700.00	4,975.00
Ditto	10,000 @ 75...	7,500.00	9,950.00
Interborough Rapid Transit Co. (Sec. Conv.)			
1932	7% on acc't principal	1,200.00	1,200.00
Jersey Central Power & Light Co.			
(Preferred Stock)			
7%	25 shares @ 91.19	2,279.70	2,000.00
(T) Ditto	25 shares @ 91 $\frac{1}{2}$	2,287.50	1,825.00

Lincoln-Alliance Bank and Trust Co.				
(Conv. Preferred Stock)				
4%	510 shares called @	52...	26,520.00	25,636.17
New Orleans, Texas & Mexico Ry. Co.				
(Income Series "A")				
1935	5%	\$4,000 @	34½	1,380.00
North American Co. (Deb.)				
1954	3¾%	\$ 3,000 @	102¼	3,067.50
Ditto		26,000 @	102¾	26,617.50
North American Co. (Deb.)				
1949	3½%	3,000 @	102⅞	3,086.25
North American Co. (Deb.)				
1965	4%	\$ 3,000 @	102⅝	3,078.75
Ditto		10,000 @	102⅞	10,287.50
North American Edison Co. (Preferred Stock)				
\$6.	500 shares @	105...	52,500.00	45,575.00
Public Service Co. of N. Ill. (1st Lien & Ref.)				
1981	4½%	\$50,000 called @	102½	51,250.00
(b) Roycemore School (Preferred Stock)				
	10 shares @	10...	100.00	100.00
San Antonio Public Service Co.				
(1st. Mtg. & Ref.)				
1952	6%	\$50,000 called @	110...	55,000.00
South Penn Oil Co. (Common Stock)				
	300 shares @	34...	10,200.00	6,888.75
(w)	Ditto	100 shares @	33.78	3,378.68
(w)	Ditto	100 shares @	33.91	3,391.18
U. S. of America (Treasury)				
1965	2¾%	\$140,000 @	102 24/32	143,850.00
Bonds, Notes and Stocks, April 1, 1939.....				<u>\$27,500,091.73</u>

* Gift.

(a) Received from James N. Oliphant Estate.

(b) 10 shares of Roycemore School preferred stock exchanged for \$100.
Cornell Club of New York Debenture 4% bond of 1948.

w- Payne Whitney Endowment Fund.

MORTGAGES

Mortgages, January 1, 1939 \$2,214,149.86

Mortgages Acquired:—

Briarcliff-Peekskill Highway, Briarcliff Manor, N. Y.	\$ 3,333.33	
East Front Street, Vestal, New York	3,500.00	
301-5 Water Street, Binghamton, New York	9,043.50	
Lot No. 3 Chatham Road, Endwell, New York	2,541.61	
96 Tanglewylde Ave., Bronxville, New York	25,000.00	
Carr Mtg., Corning & Gibson, New York	<u>13,000.00</u>	56,418.44

Advances for taxes, insurance premiums, etc.	836.69	57,255.13
		<u>\$2,271,404.99</u>

Mortgages Paid Off:—

7 Reservoir Avenue, Ithaca, New York	2,500.00	
3 Grove Place, Ithaca, New York	4,000.00	
Frank Peters Mtg., Roswell, New Mexico	<u>1,000.00</u>	7,500.00

Mortgages Transferred to Real Estate:—

2805 Avenue S. Brooklyn, New York	9,407.77	
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Amortization Payments	5,727.07	22,634.84
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Mortgages, April 1, 1939	<u>\$2,248,770.15</u>	
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Respectfully submitted,

GEORGE F. ROGALSKY,

Comptroller

CORNELL UNIVERSITY

JULY 1, 1939

CHANGES IN INVESTMENTS SINCE APRIL 1, 1939

Corporation Bonds, Notes and Stocks, April 1, 1939.....\$27,500,091.73

ACQUIRED				BOOK VALUE
Arkansas Power & Light Co. (1st & Ref. Mtg.)				
1956	5%	\$60,000 @	103 1/4.....	61,950.00
Ditto		10,000 @	106.....	10,600.00
British Columbia, Province of (Deb.)				
1954	5%	\$50,000 @	105 1/2.....	52,750.00
Commonwealth Edison Co. (Conv. Deb.)				
1958	3 1/2%	\$50,000 @	100.....	50,000.00
Ditto		15,000 rights @	\$.15 1/2.....	2,325.00
* Cornell Club of New York (Deb.)				
1948	4%	\$975. @	100.....	975.00
Deposited Insurance Shares (Series "A")				
118 33/40 rec'd as stock dividend				.00
Greyhound Corp. (Common Stock)				
		100 shares @	16.....	1,600.00
Ditto		200 shares @	16 3/8.....	3,275.00
Ditto		1000 shares @	16 1/2.....	16,500.00
Ditto		400 shares @	16 3/4.....	6,700.00
Ditto		400 shares @	17.....	6,800.00
Ditto		100 shares @	17 1/8.....	1,712.50
Ditto		300 shares @	17 1/4.....	5,175.00
Gulf State Utilities Co. (1st & Ref.)				
1969	3 1/2%	\$95,000 @	106 3/4.....	101,412.50
Gulf States Utilities Co. (Preferred Stock)				
\$6.		100 shares @	107.....	10,700.00
Ditto		150 shares @	108.....	16,200.00
Ditto		750 shares @	110 1/4.....	83,062.50
S. H. Kress & Co. (Common Stock)				
		200 shares @	25 1/4.....	5,050.00
Ditto		100 shares @	27 1/4.....	2,725.00
Ditto		100 shares @	27 5/8.....	2,762.50
Mid Continent Petroleum Co (Common Stock)				
		1000 shares @	13 3/4.....	13,750.00
Ditto		100 shares @	13 7/8.....	1,387.50
Ditto		1900 shares @	14.....	26,600.00
Montana Dakota Utilities Co. (1st Mtg.)				
1954	4 1/2%	\$20,000 @	101.....	20,200.00
(a) 165 Broadway Building, Inc. (Sec. S. F. Certs.)				
1958	4 1/4-4 1/2	\$60,000 @	58.08.....	34,850.00

(a) 165 Broadway Building, Inc. (Inc. Deb.) (Reg.)				
1958				1.00
(a) 165 Broadway Building, Inc. (Common Stock)				
60 shares				1.00
Pacific Lighting Co. (Preferred Stock)				
\$5.	25 shares @	102.....		2,550.00
Pathe Laboratories, Inc. (Common Stock)				
40 shares rec'd as stock dividend				.00
Phillips Petroleum (Conv. Deb.)				
1948	3%	\$50,000 @	107.....	53,500.00
Radio Corp. of America (Conv. Preferred Stock)				
\$3.50	100 shares @	60 $\frac{1}{4}$		6,025.00
Ditto	100 shares @	61 $\frac{3}{8}$		6,137.50
Ditto	100 shares @	61 $\frac{1}{4}$		6,125.00
Southwestern Power & Light Co. (Deb.)				
2022	6%	\$1,000 @	81.....	810.00
W- Standard Oil Company of N. J. (Common Stock)				
50 $\frac{3}{4}$ shares rec'd as stock dividend)				.00
Texas Power & Light Co. (1st & Ref.)				
1956	5%	\$38,000 @	105 $\frac{1}{4}$	39,995.00
Western Auto Supply Co. (Common Stock)				
	100 shares @	30 $\frac{1}{2}$		3,050.00
Ditto	200 shares @	30 $\frac{3}{4}$		6,150.00
Ditto	100 shares @	30 $\frac{5}{8}$		3,062.50
Ditto	600 shares @	31.....		18,600.00
				<u>\$ 685,069.50</u>
				\$28,185,161.23

(b) 165 Broadway Building, Inc. (Common Stock)			
60 shares	1.00	1.00	
Pacific Lighting Co. (Preferred Stock)			
\$5. 25 shares @ 103 $\frac{3}{8}$	2,584.38	2,550.00	
Reading Co. (Gen. & Ref.)			
1997 4 $\frac{1}{2}$ % \$1,000 @ 72 $\frac{3}{4}$	727.50	777.50	
* Salt Lake & Ogden Ry. Co. (1st Mtg.)			
1934 5% \$500 @ 15...	75.00	500.00	
Union Oil Co. of California (Deb.)			
1952 3 $\frac{1}{2}$ % \$100,000 @ 107 $\frac{3}{8}$	107,625.00	108,206.25	
* University Club of Buffalo (Gold)			
1955 5% \$250. @ 30...	75.00	250.00	
Western United Gas & Electric Co. (1st Mtg.)			
1955 5 $\frac{1}{2}$ % \$50,000 called @ 104 $\frac{1}{4}$	52,125.00	49,375.00	\$ 594,103.25
Bonds, Notes and Stocks, July 1, 1939.....			<u>\$27,591,057.98</u>

* Gift.

W- Payne Whitney Endowment Fund.

(a) Under Amended Plan of Reorganization for each \$1000. bonds of Benenson Building Corp. we received \$1000. 165 Broadway Building, Inc. Secured S. F. Certificates due May 1, 1958; \$60. Income Debentures, due May 1, 1958 and 1 share of common stock.

(b) Transferred to sheet with bonds.

MORTGAGES

Mortgages, April 1, 1939		\$2,248,770.15
Mortgages Acquired:—		
Briarcliff-Peekskill Highway, Briarcliff Manor, N. Y.....	\$ 6,666.67	
418-24-26 East Genesee Street, Syracuse, N. Y.....	10,000.00	
Vaughn Property, Nimonsburgh, N. Y.....	5,000.00	
E/S Erie Blvd., Syracuse, N. Y. <u>10,000.00</u>	\$31,666.67	
Advances for taxes, insurance etc.....	<u>2,696.81</u>	34,363.48
		\$2,283,133.63
Mortgages Transferred to Real Estate:—		
1884-41 Jordan Ave., Hollis, N.Y. \$6,055.78		
Amortization Payments	<u>8,685.88</u>	<u>14,741.66</u>
Mortgages, July 1, 1939		<u>\$2,268,391.97</u>

Respectfully submitted,

GEORGE F. ROGALSKY,

Comptroller

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- Case, Lucille. Appt. county home demonstration agent, 2618, 2693. Appt. assistant home demonstration agent, 2619. Appt. home demonstration agent-at-large, 2823.
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- York State Electric & Gas Corp., 2835. Authorized to execute lease with oil company for Taughannock Boulevard property, 2835. Given authority to reappropriate unexpended balances, 2845.
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- Coombs, Kenneth L. Appt. county club agent, 2627, 2815.
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- Cooper, John N. Appt. asst., 2800. Free tuition, 2800.
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- Cotter, Helen M. Resignation, 2575. Appt. county club agent, 2575. Appt. associate county club agent, 2628, 2816.
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- Cottrell, Leonard S. Elected chairman of department, 2721. Appt. prof. & chairman of department, 2751. Title changed, 2819.
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- Crandall, Mark R. Diploma released in advance of Commencement, 2845.
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- Crawford, Bonner M. Waiver of tuition, 2812.
- Crawford, John M. Appt. asst., 2531. Increase in salary, 2663. Appt. instr., 2829. Free tuition, 2829.
- Crawford, Mary M. Expressed general approval of sports buildings' plans, 2657.
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- Cunningham, Merle C. Appt. county club agent, 2627, 2816.
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- Curtis, Otis F. Appt. to Board of Editors of University Press, 2592. Appt. S.S., 2667, 2696.
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NEW YORK HOSPITAL - CORNELL MEDICAL COLLEGE
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NEW YORK HOSPITAL-CORNELL MEDICAL COLLEGE ASSOCIATION

MINUTES OF THE SEVENTY-SEVENTH MEETING OF THE JOINT ADMINISTRATIVE BOARD HELD AT THE NEW YORK HOSPITAL OCTOBER 21ST, 1937,
AT 4:30 P. M.

The Joint Administrative Board met pursuant to call. There were present: Mr. Barbey, Mr. Woodward, Mr. Polk, President Day of Cornell University, Mr. White and Dr. Niles. Also present, by request, were Mr. Barklie Henry, Dr. Ladd, Dean of Cornell Medical College, and Mr. Sargent, Administrator-in-Chief of the New York Hospital.

Mr. Henry presented a letter from Mr. Paul E. Lord, counsel for the Society of the New York Hospital, and plans prepared by the Hospital architects in connection with proposed lettering to be placed on various buildings of the Hospital and College group.

The Board approved of Mr. Lord's suggestion that any arrangement of the names be avoided which would appear to suggest that the College is a tenant of the Hospital.

After discussion, the matter of the lettering on the College buildings was referred to representatives of the Medical College for study and conference with its Architectural Advisory Committee. Action was postponed until a later meeting.

Dr. Ladd spoke on the status of the Department of Medicine, with special reference to its personnel. The matter was referred to Dr. Ladd and Mr. Sargent for further conference with Dr. DuBois.

Mr. Henry described briefly the organization of the Department of Support Activities recently created by the Hospital and stated that the immediate goal is to secure contributions to meet the estimated deficit of the Society of \$250,000 for the current year.

In the matter of providing additional animal quarters in the College buildings, Dr. Ladd stated that in the absence of Dr. Stockard, Dr. Sweet had been asked to make a study of the situation and to recommend a plan.

There being no further business, the meeting adjourned.

NEW YORK HOSPITAL-CORNELL MEDICAL COLLEGE ASSOCIATION

MINUTES OF THE SEVENTY-EIGHTH MEETING OF THE JOINT ADMINISTRATIVE BOARD HELD AT THE NEW YORK HOSPITAL NOVEMBER 19TH, 1937, AT 2:30 P. M.

The Joint Administrative Board met pursuant to call. There were present: Mr. Barbey, President Day, and Dr. Niles. Also present, by invitation, were Mr. Henry, Dr. Ladd, and Mr. Sargent.

Mr. Barbey drew attention to the fact that during the year 1938 Dr. Elser, Director of the Central Laboratories, will reach the retirement age.

It was resolved that the Hospital and the Medical College request Doctors Opie, Neill, Stander, DuBois, Heuer, and Ladd and Mr. Sargent to study the relation of the Central Laboratories to the Hospital and Medical College and make recommendations for the future.

Mr. Barbey stated that the heads of various departments and Dr. Ladd are consulting with Dr. DuBois in regard to possible changes in the Department of Medicine and it is hoped to have a report for the next meeting of the Joint Board.

Dr. Ladd referred to the proposed plan of cooperation between Cornell University Medical College and the Faculty of the University of Havana. It was concluded to continue the present informal arrangement. It was requested that copies of the action of the Executive Faculty embodying the plan be sent to each member of the Joint Board and Board of Governors.

NEW YORK HOSPITAL-CORNELL MEDICAL COLLEGE ASSOCIATION

MINUTES OF THE SEVENTY-NINTH MEETING OF THE JOINT ADMINISTRATIVE BOARD HELD AT THE NEW YORK HOSPITAL DECEMBER 16, 1937, AT 4:30 P. M.

The Joint Administrative Board met pursuant to call. There were present Mr. Barbey, President Day, Dr. Niles, Mr. White and Mr. Woodward. Also present, by invitation, were Mr. Henry, Mr. Sargent and Dr. Ladd.

Mr. Barbey stated that Dr. Ladd had reported that, in his opinion, the teaching of Psychiatry under the direction of Dr. Diethelm was developing very satisfactorily.

Dr. DuBois, at his own request, presented his ideas in connection with possible changes in the Department of Medicine.

A discussion of various phases of the interrelation of the Hospital and the College was discussed at some length. It was decided to hold a special meeting on January 14th with a view to analyzing the joint situation, particularly as it relates to economic factors.

NEW YORK HOSPITAL-CORNELL MEDICAL COLLEGE ASSOCIATION

MINUTES OF THE EIGHTIETH MEETING OF THE JOINT ADMINISTRATIVE BOARD HELD AT THE NEW YORK HOSPITAL JANUARY 17, 1938, AT 4:30 P. M.

The Joint Administrative Board met pursuant to call. There were present Dr. Day, Mr. White, Dr. Niles, Mr. Barbey and by invitation Mr. Sturgis, Mr. Bronson Winthrop, Mr. Sargent and Dr. Ladd.

There was a discussion of the financial situation of the Hospital and of the possibility of the Hospital reducing its contribution to Research and Education. No formal action was taken.

There was also a discussion of the possibility of reorganization of the Department of Medicine from which there have recently been several resignations.

The opinion was expressed at this meeting and at another informal meeting that it would be desirable to strengthen the Department of Medicine by adding a man of the highest standing as Professor or Associate Professor and also of a first class younger man.

Final decision on these matters was postponed until the next meeting.

NEW YORK HOSPITAL-CORNELL MEDICAL COLLEGE ASSOCIATION

MINUTES OF THE EIGHTY-FIRST MEETING OF THE JOINT ADMINISTRATIVE BOARD HELD AT THE NEW YORK HOSPITAL THURSDAY, MARCH 17, 1938, AT 4:30 P. M.

The Joint Administrative Board met pursuant to call. There were present Mr. Barbey, Mr. Woodward, Dr. Day, Dr. Niles, Mr. White and, by invitation, Mr. Henry Sturgis, Dr. Ladd and Mr. Sargent.

The minutes of the last meeting were read and approved.

It was approved that there should be a continuation of the cooperative arrangement between the Cornell Medical College and Havana Medical School along the lines followed during the past year. These arrangements were, in brief:

(a) Undergraduates in medicine of the University of Havana, or properly qualified graduates of medicine chosen by the University of Havana, will be permitted to study in the Cornell University Medical College and the New York Hospital for a period of one month each winter. In this connection, the New York Hospital has signified its willingness to provide room and board for such four Cuban students or doctors each year for a period of one month. The work of these four visitors may be in one or more subjects. The Head of the Department or Departments concerned will be duly notified as to the type of work desired by, and the length of stay of these visiting students or doctors.

(b) Undergraduate students and/or Faculty members of Cornell University Medical College will be given the opportunity to study parasitology and tropical diseases for a period of one month or longer each summer in Havana, under the auspices of the Faculty of Medicine of the University of Havana. These university representatives will be given room and board by the University of Havana during their stay in Havana.

It was resolved that an outline of this plan should be sent to the Trustees of the Cornell Medical College and to the Governors of the Hospital for their approval.

The outline plan for the organization of a Department of Dentistry as presented by Dr. Heuer was approved in principle on the understanding that it would be entirely financed by new funds. This plan of organization was referred to the Trustees of Cornell Medical College and to the Governors of the Hospital for their approval.

Dr. Day presented the complete budget for the Cornell Medical College for the coming academic year.

Mr. Sargent presented the proposed budget for the Department of Obstetrics and Gynecology as submitted by Dr. Stander.

Dr. Ladd brought up the question of possible structural changes in the Auditorium of the College in order to improve the ventilation which is now very unsatisfactory. It was suggested that the matter be reviewed with Mr. Shepley, the architect.

Progress reports on the subject of animal quarters and Central Laboratories were made by Dr. Ladd and Mr. Sargent.

The following arrangement between the Society of the New York Hospital and Cornell University Medical College for the payment of a lump sum by the Hospital was approved.

It was resolved that copies of this arrangement be sent to the Society of the New York Hospital and Cornell University Medical College for approval by their respective Boards:

(1) The Society shall pay toward the joint budgets of the Society of the New York Hospital and Cornell University Medical College as approved by the Joint Administrative Board for salaries and supplies of the four clinical departments, namely, Medicine, Surgery, Pediatrics and Obstetrics and Gynecology, annually the sum of \$175,000.00 with the understanding that Cornell University will pay the balance of such budgets in an aggregate sum not less than \$175,000.00. (Existing arrangements relating to the Department of Psychiatry under which the entire budget of the Department is provided by the Hospital, shall continue unchanged for the present. These arrangements for the Department of Psychiatry are entirely outside the \$175,000.00 specified above.)

(2) All of the aforesaid payments by Cornell University and by this Society shall be made, from time to time, into a joint bank account with such bank or trust company as the Treasurer of the Society may approve, (to be carried in the joint names of the Society of the New York Hospital and of Cornell University Medical College), and all payments on account of the above budgets shall be made out of such joint account, checks on such joint account to be signed by authorized delegates of both institutions.

Supplies and wages of employees in the lower brackets, who are not engaged in teaching activities, or supplies only may be paid for by an inclusive check drawn to the order of the College at monthly or quarterly intervals against which an accounting will be made to the Hospital by the College.

(3) This arrangement shall be for a period of five years from July 1, 1938, with the further understanding, however, that if during the said period either Cornell University or the Society shall so request, the terms of this agreement shall be promptly reviewed for possible reasonable alterations therein.

(4) The Joint agreement of June 14, 1927, is to remain in force.

(5) Any unexpended balances in the joint account at the close of any fiscal year shall be disposed of in a manner determined by the Joint Administrative Board.

(6) The entire pension of Dr. Stander, Professor of Obstetrics and Gynecology, having been originally approved by the Hospital alone, will be considered as an obligation exclusively of the Hospital and is not included in the contribution of \$175,000.00 specified in paragraph (1) above.

(7) The pension of Dr. Heuer, Professor of Surgery, having been originally approved by Dr. Canby Robinson, representing both the

Hospital and the University, will be treated as a joint obligation of the two institutions but is not included in the contributions specified in paragraph (1) above.

NEW YORK HOSPITAL-CORNELL MEDICAL COLLEGE ASSOCIATION

MINUTES OF THE EIGHTY-SECOND MEETING OF THE JOINT ADMINISTRATIVE BOARD HELD AT THE NEW YORK HOSPITAL THURSDAY, APRIL 21, 1938, AT 4:30 P. M.

The Joint Administrative Board met pursuant to call. There were present Mr. Barbey, Dr. Day, Dr. Niles and, by invitation, Mr. Henry, Mr. Sturgis, Dr. Ladd and Mr. Sargent.

The minutes of the last meeting were read and approved.

The report, which appears below, of Dr. Heuer, Chairman of the Committee on Central Laboratories, dated April 18th, was approved in principle with the elimination in the third paragraph of the words "and in Bacteriology to nurses":

"The Committee appointed by the Joint Administrative Board to study the relation of the Central Laboratories to the New York Hospital and make recommendations for the future begs to report as follows:

"The Committee in its study of the subject has made an effort to determine whether the service, teaching and research work of the Central Laboratories can best be done as now organized or whether it can more effectively be done under another form of organization. After careful consideration the Committee has concluded that the Central Laboratories should cease to function as a major department and that its work should be organized on the following basis:

1. That the teaching of courses in Clinical Microscopy to medical students, and in Bacteriology to nurses, be conducted by the Department of Medicine.
2. That a Clinical Laboratory having functions similar to those of the present Central Laboratories be continued but placed under the direction of the Department of Medicine.

"In considering the above proposals the Committee had in mind the following:

- (a) The retirement of the present Director and his special Research Assistants; and the concentration of the

service and manufacturing functions of the Laboratory upon either the fourth or fifth floors of the building now occupied.

- (b) The retention of Drs. Stillman and Wheeler and some, if not all, of their various Assistants and Technicians to assist with or conduct the teaching of medical students and nurses, and to supervise the service and manufacturing functions of the Laboratory.
- (c) The correlation of the teaching, service, and research work of the laboratory under a sub-department of infectious diseases, the Directing Head of which is to be a member of the Clinical Staff of the Medical Department.

"In discussing this proposed plan, the advantages of a close relationship between this sub-department and the Departments of Bacteriology and Chemistry were emphasized and the establishment of such a close relationship is considered an important part of the plan.

"In discussing the service activities of the Clinical Laboratory (item '2' above) it was agreed that the Department of Bacteriology should manufacture its own bacteriological media if it so desires. Certain other service activities, such as the determinations of basal metabolism, are left for the present under the direction of this laboratory but with the understanding that these may later be allocated to individual clinical departments.

"The economic features of the proposed plan are illustrated by the following figures :

PRESENT BUDGET CENTRAL LABORATORIES :

Hospital Share.....	\$60,745.88
College Share.....	8,060.00
	<hr/>
Total	\$68,805.88

BUDGET UNDER PROPOSED PLAN :

Hospital Share.....	\$47,120.88
College Share	4,185.00
	<hr/>
Total	\$51,305.88

"Charts showing in detail the present and proposed organization with positions and salaries are available and will be presented by Mr. Sargent with this report. It is the idea of the Committee that in the consolidation of the proposed budget with that of Medicine separate figures will be

maintained and an allowance to Medicine made to cover the expense of the organization.

"Should the proposed plan be acceptable to the Joint Board, the Committee feels that such changes as are required to put the plan into effect, particularly the retirement of personnel, be accomplished before the Department of Medicine assumes its new responsibilities.

"In submitting the above proposed reorganization of the Central Laboratories, the Committee realizes that certain modifications of it may appear desirable in the future. These have been visualized and discussed and may be adopted if necessary without interfering with the proposed reorganization as a whole.

"At the request of the Joint Board the Committee also considered the question of permitting Dr. Elser to continue his research work. The Committee heartily recommends that Dr. Elser be given opportunity of continuing his work and requested Dr. Ladd, as Dean, to discuss the matter with Dr. Elser and made recommendations to the Joint Board regarding the space and facilities that may be needed.

Respectfully submitted,
(signed)
GEORGE J. HEUER,
Chairman."

The report was referred to the Board of Governors of the Society and to the Trustees for appropriate action. It was noted that Dr. Heuer, in his accompanying letter, states that—

"I am handing you herewith the report of the Committee on the Central Laboratories. It represents the opinion of the majority but not of all the members of the committee. Two members of the Committee think that the plan of reorganization recommended would be strengthened if it were modified to the extent of placing the Clinical Bacteriology of the Departments of Medicine, Surgery and Pediatrics, of the Out-Patient Department, and Semi-private and Private Services under the direction of the Department of Bacteriology instead of under the direction of the Department of Medicine. It is the opinion of these members also that the Department of Bacteriology should assume the responsibility for the manufacture of all the bacteriological media used in the Hospital and Medical College.

"It is difficult for the Chairman of the Committee to say whether the plan of reorganization as recommended by

the majority of the Committee is or is not better than a plan modified in the particulars noted above. I think it may be said that if the plan presented is approved by the Joint Board it can easily be modified should experience show the desirability of doing so."

It was the opinion of the Joint Board that these matters mentioned by Dr. Heuer could be left for future adjustment.

It was noted that under the proposed budget of the Central Laboratories the College share would be \$4,185. It was resolved that a study be made as to whether this amount should be included in the joint account.

A report by Dr. Ladd was submitted on the question of permitting Dr. Elser to continue his research work.

It was the opinion of the Joint Board that Dr. Elser, after his retirement at the end of this academic year on a pension paid by the Hospital, should abandon the quarters now occupied by him and that he should be offered two rooms, F-610 and F-612, as an office. Dr. Day stated that the College would be willing to contribute \$250 per annum towards Dr. Elser's office expenses.

Neither the College nor the Hospital could undertake to continue paying any other salaries or expenses of his assistants.

These conclusions will be submitted to the Board of Governors and to the Trustees with recommendation.

In connection with research as carried on by Dr. Elser, the general question of supervision of research in the institution was brought up. It was concluded that all research, whether in preclinical or clinical departments, should come under the general supervision of the College authorities through the Dean, each project being assigned to a definite department. Specifically, research in Psychiatry and the Endocrine Research carried on by Dr. Bruce Webster were discussed and it was concluded that they should follow the same procedure as research elsewhere.

It was the opinion of the Joint Board that all contributions from and requests to Foundations should clear through Dr. Ladd.

It was the opinion of the Joint Board that under certain conditions it would be desirable to have another unit of the Medical Center devoted to the care of patients of Ophthalmology and Otolaryngology: that such a building could advantageously be located on 70th Street.

The acceptance of such a new building should be based on the assumptions that—

(1) The Hospital and College should be put to no additional expense, and

(2) That the entire staff be controlled by the Hospital and Medical College.

Dr. Ladd expressed his opinion that the Post-Graduate work in these specialties should be stressed.

No formal action was taken on the question of developments in the Department of Medicine, although a discussion took place as regards two of the candidates considered as possibilities for a professorship.

Adjourned.

NEW YORK HOSPITAL-CORNELL MEDICAL COLLEGE ASSOCIATION

MINUTES OF THE EIGHTY-THIRD MEETING OF THE JOINT ADMINISTRATIVE BOARD HELD AT THE NEW YORK HOSPITAL THURSDAY, MAY 19TH, 1938, AT 4 P. M.

The Joint Administrative Board met pursuant to call. There were present Mr. Barbey, Dr. Day, Mr. Woodward, Mr. Polk, Dr. Niles and, by invitation, Mr. Henry, Mr. Sturgis, Dr. Ladd and Mr. Sargent.

The reading of the minutes of the last meeting was dispensed with.

Further consideration was given to the policy that all contributions from and requests to Foundations should clear through Dr. Ladd. It was the opinion of the Joint Board that both the Medical College and the Hospital would thereby be kept informed of what is being done. It was approved that the heads of departments confer with Dr. Ladd on what is being done in their respective departments and he in turn report any new developments at a meeting of the Joint Board.

Mr. Henry suggested that Dr. Ladd confer with Dr. Day concerning the draft of a letter to go to department heads, the Medical Board, the Executive Faculty, and any others concerned, which letter would clarify the method of approach to Foundations.

The question of the functions of Central Laboratories was discussed again. It was agreed that the duties of the Laboratories were to serve the Hospital and to manufacture media, whereas teaching was not one of them. It was approved that the teaching of the course in Clinical Microscopy be placed under the Department of Medicine, but that for the present it be allocated to two members of Central Laboratories, with the idea that as the picture changes this teaching be assumed by members of the Department of Medicine. Dr. Day said

that the College would be willing to contribute to the salaries of two or more members of the staff of Central Laboratories for part time instruction in Clinical Microscopy; the College would also be willing to pay for the media used, provided the Hospital take over the salaries of three people who work in the Media Room and are now being paid by the College. This was approved and it was agreed that not only should the College be charged for media used, but, if possible, the various departments of the Hospital should also be charged.

The question of retirement of part-time men was considered and it was felt that any doctor who is retired by Cornell University Medical College could still go on with his Hospital duties, if such is the pleasure of the Board of Governors of the Hospital. It was decided to look into this matter further.

Mr. Henry reported that Miss Eleanor Barnes, Director of the Department for Support Activities of the Society, has presented her resignation. He proposed that the College and Hospital make a new start in unison, together deciding on the set-up and personnel. It is essential that it be understood that such a department belongs to the Center, not to either College or Hospital. The College and the Society would each contribute half of the expense of the department, which funds might be put into the Joint Account.

Dr. Day reported that the Trustees of Cornell University, at their meeting last month, referred this matter of raising funds to a committee headed by Mr. J. du Pratt White. Mr. White will appoint a sub-committee which would work with the Hospital committee and which would submit recommendations to the Joint Board.

The importance of carrying on an active program of publicity along with the fund raising was stressed. Whether an outside consultant should be employed in this campaign, together with a Center staff, or some other arrangement should be made was left for further consideration, but Dr. Day expressed the feeling of the University in saying they usually were reluctant to bring in an outside consultant, stating, however, that this case might be different. It was estimated that whatever the set-up the cost per year would be around \$20,000 to \$25,000. It was the consensus of opinion that emergencies should be handled as well as possible until the new department is organized, which would probably be early in the fall.

Dr. Day raised the question of what form of notification should be used for doctors whose salaries are paid from the Joint Account, the responsibility for salaries being of special concern. Mr. Polk suggested that the College and Hospital send out a joint notice, signed by both parties. Mr. Sargent was requested to submit a form for this notice.

There being no further business the meeting adjourned.

NEW YORK HOSPITAL-CORNELL MEDICAL COLLEGE ASSOCIATION

MINUTES OF THE EIGHTY-FOURTH MEETING OF THE JOINT ADMINISTRATIVE BOARD HELD AT THE NEW YORK HOSPITAL THURSDAY, JUNE 16TH, 1938, AT 4 P. M.

The Joint Administrative Board met pursuant to call. There were present Dr. Day, Mr. Henry, Mr. Woodward, Mr. Polk, Mr. White, Dr. Niles, and, by invitation, Dr. Ladd and Mr. Sargent.

In the absence of Mr. Barbey, Mr. Henry presided.

The minutes of the last meeting were approved as circulated.

Dr. Day proposed that the following be sent to Mr. Barbey and spread in full on the minutes, which was approved:

"The members of the Joint Administrative Board have learned with deepest regret of the illness of Mr. Barbey, the Chairman of the Board, and wish him to know that the Board extends to him in this time of trouble its warmest regards and its earnest hopes that his present ailment will yield to the expert medical service which he as a Governor of The Society of the New York Hospital has for many years done so much to promote."

Mr. Henry reported that a new policy has been inaugurated, whereby some member of the Joint Administrative Board, who is also on the Board of Governors, reports at the Board meetings of the Society anything which concerns the Hospital or is of particular interest to it. It has also been proposed that a summary of the minutes of the Joint Administrative Board be sent to the Governors along with certain other minutes, provided anything confidential is omitted, if it meets with the approval of the Joint Board. There being no objection, these proposals were approved.

Dr. Ladd read the following letter which he had written on June 8, 1938, to Mr. Sargent concerning Full Time Fees:

"At the meeting of the Medical Board, on June 2nd, the special committee appointed by the Medical Board to consider the question of defraying from Pooled Full Time Fees the travelling expenses of members of the pre-clinical departments attending scientific meetings, made the following report:

'It is the opinion of the Committee that the Medical Board should recommend to the Board of Governors for consideration the advisability of annually allocating from Pooled Full Time Fees a certain amount of money to the

Medical College to defray the travelling expenses of members of the five pre-clinical departments—Anatomy, Physiology, Pharmacology, Bacteriology and Biochemistry, attending scientific meetings. If the Board of Governors approve of the principle involved the Medical Board should then determine the specific amount to be so allocated, as well as the method of handling such a fund.' (Date 4/27/38.)

"I was a member of this special committee and approved the report.

"I wish to point out to the Board of Governors, through you that this committee did not do more than recommend that the Board of Governors consider the advisability of annually allocating from Pooled Full Time Fees, money for the above purpose.

"At the meeting of the Committee, I discussed the matter briefly from the point of view of the Medical College. In that discussion I attempted to make the following points:

"I. That from the point of view of the Dean of the Medical School, it seemed wiser that each head of a department be made completely responsible for the travelling expenses of the members of his department on academic business. That the allocation from his departmental budget of funds for that purpose is a decision to be made by the department head; that if he so chose he might require members of his staff, including himself, to pay for such travelling expense out of pocket. That the participation of a department staff in functions which incur travelling is purely a departmental matter. It is very variable as between departments and from year to year. That the head of the department should be the person responsible in making the decision as to whether such expense is warranted.

"II. It seems to me further that it is an unwise policy for the Hospital to arrange to meet these expenses by the method considered by this committee. The reasons being principally matters of administration, the use of unexpended balances, and the further complication of departmental budgets.

"III. It follows that the whole matter of the use of Full Time Fees should be open to review by the Governors of the New York Hospital.

"IV. It has been voiced by members of the Medical Board in meetings of the Board that they were not entirely satisfied with the present arrangement in regard to Full Time Fees; that the necessity of voting upon propositions brought before

them by various heads of departments for distribution of both Current and Pooled Full Time Fees was fraught with personality difficulties and consideration of reward for earning capacity. I must, however, add that the Board has handled situations that have arisen with an admirable spirit of 'give and take' and that such difficulties have been minimal.

"V. The Dean of the Medical School suggests that if Full Time Fees are to be devoted to matters of education and research, including travelling expenses, for all departments of the Medical College, it might be a more business-like procedure to take all Full Time Fees and regard them as income for education and research, turning them into the general funds set up for these purposes. This would obviate differences of opinions for specific recommendations would not be discussed. It also would be a simpler and more direct method of handling the matter.

"If this principle were adopted a reasonably accurate guess could be made as to the probable income from Full Time Fees based upon a review of the actual income from such sources for the previous three to five years. An amount equivalent to this estimate could then be budgeted as part of the income from education and research to be allocated to the various departments of the Medical School. This amount to be added to the respective budgets in addition to the amounts now available from other sources.

"The advantage of such a system would be, first, to depersonalize the funds earned by the Clinical Departments in their relation to those departments and the pre-clinical departments. Second; the budgeting of such funds would allow them to be added in various amounts to the regular budgets of the different departments, so that all expenditures of education and research would have to be included in the budget. It would do away with the tendency of department heads to rely (as at present) on the Full Time Fees from relatively outside sources for certain expenses. This would enable the Governors, Trustees and the Joint Board, through the administrative officers of the Medical School, to announce to the heads of departments a definite sum of money available to them for the coming year, out of which would have to come all expenses of whatever type. Fourth; it would probably tend to clarify along more definite lines questions which often arise, as to whether certain appropriations from Full Time Fees are in fact educational or research expense, as against an expense which should be regarded as a necessary hospital operating or

equipment expense. Fifth; it would accomplish in a less personal way as far as the Medical Board is concerned, the objective sought in the original recommendations of Dr. Stander and the special committee, in that there would be some sharing of Full Time Fees by pre-clinical departments of monies earned by the clinical departments."

Dr. Ladd said that the Medical Board, at their meeting on June 2, 1938, had passed the following minute:

"The report of the committee considering question of defraying traveling expenses for members of pre-clinical departments attending scientific meetings is recommended to the Executive Committee for its approval."

Mr. Henry reported that the Board of Governors had discussed the matter briefly at their meeting on July 7, 1938, but had come to no decision. Some of the members of the Board, however, had wondered why the Hospital should pay for members of the pre-clinical departments. Dr. Day pointed out that the money in this fund was for teaching and research, not for the support of the Hospital.

Mr. Sargent explained the present system, under which the doctor sends a bill to the patient and when he receives the check endorses it over to the Hospital. The Hospital puts it into a special account, known as Current Full Time Fees, where it remains for one year. The Comptroller can draw a check on this after receiving the approval of the department head and the Administrator-in-Chief. At the end of a year the Current Fees are transferred into what is known as the Pooled Fees, applications for which come through the Medical Board. At the end of the second year the residue is put into the Hospital general funds. The justification for this is that the Hospital is spending a great deal more than this for its share of carrying on research and education. The amount transferred at the end of the second year is between \$5,000 and \$10,000.

Mr. Woodward suggested that the funds earned by the full time staff be accumulated and saved for some special project. Mr. Sargent suggested turning the funds over to the College and working out some offset so that the Hospital does not lose. Dr. Day suggested taking all the fees and using them as a contribution toward the \$175,000.

It was suggested that traveling expenses and all salaries should be made part of the departmental budgets. Dr. Day expressed the opinion that the doctors who earn the money probably feel they have a right to spend it. The general feeling was that if the doctor bills the patients he might be liable for income tax, while if the hospital bills the patients, it might be construed as practicing medicine and both of these things should be avoided. One suggestion was that the

Hospital pay the full-time doctors smaller salaries and let them keep the Full Time Fees, but it was pointed out that then they would be part-time men. Mr. Sargent said that according to Mr. Lord, Counsel for the Society, the money belongs to the Hospital, but presumably the Hospital cannot charge for this medical service.

Mr. Polk suggested asking Mr. Lord to consider the matter and make a report to the Law Committee of the Society. Then the Committee's opinion could be brought to the attention of Mr. White for his views from the College standpoint. This proposal was approved.

In view of the new agreement between The Society of the New York Hospital and the Cornell University Medical College, it seems desirable that the various employees, the payment of whose salaries are affected, should be notified of the change in method of payment.

RESOLVED, That the following notice be sent to all such employees :

Effective as of July 1, 1938, for reasons of simplification, the New York Hospital and Cornell Medical College have agreed to pay by joint check from a joint account the salaries of individuals on the Clinical Department budgets.

Since Dr. Ladd said it is planned that the College send this notice to all employees concerned with their new appointments, and since the Hospital notices have already been sent out, it was decided not to duplicate, but that the notice from the College would be sufficient.

The question of placing a name on the College buildings was postponed for further deliberation.

Mr. Sargent reported that the question of publicity and appeals has been under consideration, but no conclusion has been reached as yet.

Mr. Sargent said that the terms of the arrangement with the University of Havana have been revised and approved by the Board of Governors, whereby three men will spend eight weeks at the Hospital instead of four men four weeks. The College will pay \$160 to the Hospital for the added expense, due to the extra eight weeks. The proposed change will be submitted to the Trustees of the University. No formal action was taken, but it was the sense of the meeting that the revised plan falls entirely within the scope of the plan as presented to the Joint Administrative Board in the Fall of 1937 and approved by them at that time.

The opinion was expressed that the part-time men should be subject to the ordinary retirement rules of the University, but that it is perfectly proper for the Hospital to continue men on their staff after they have been retired by the College.

Mr. Henry announced that discussions were continuing with the New York Eye and Ear Infirmary in regard to a possible affiliation, but that as yet there was nothing definite to report.

Dr. Ladd reported that a few appointments had been made in the Department of Medicine in keeping with the proposed reorganization, but no major developments have occurred.

Dr. Ladd reported that Dr. DuBois has proposed the following plan in regard to the Tuberculosis Clinic in the Out-Patient Department, for removal of the contact work from the Hospital Clinic to the Health Center :

"After discussing the question of the tuberculosis clinic with Dr. Opie and Dr. Smillie and others who are interested in continuing the work, I beg to submit the following plan :

"1. The Department of Medicine will be responsible for examination and care of patients in the pulmonary clinic of New York Hospital and in pavilion H-4.

"2. The Department of Preventive Medicine, Cornell Medical College, will be responsible for the epidemiological study of tuberculosis and the training of health officers in this field.

"3. A diagnostic clinic for tuberculosis should be established at the Health Center to examine persons from our district for the recognition of tuberculosis. This clinic would transfer patients with recognized tuberculosis to the pulmonary clinic of New York Hospital.

"4. The staff of this Health Center diagnostic clinic should be appointed jointly by the Departments of Medicine and Preventive Medicine and should as much as possible work in both the Health Center and New York Hospital. The records of the New York Hospital pulmonary clinic should be freely open to the staff of the Health Center.

"5. An effort should be made to secure funds and staff for this diagnostic clinic at the Health Center and I believe that this should be left for the Department of Preventive Medicine rather than the Department of Medicine."

These suggestions were approved.

There being no further business to come before the meeting, adjourned.

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NEW YORK HOSPITAL-CORNELL MEDICAL COLLEGE
ASSOCIATION

MINUTES OF THE EIGHTY-FIFTH MEETING OF THE JOINT ADMINISTRATIVE BOARD HELD AT THE NEW YORK HOSPITAL THURSDAY, OCTOBER 20, 1938, AT 4 P. M.

The Joint Administrative Board met pursuant to call. There were present Mr. Henry, Dr. Day, Mr. White, Mr. Polk, Mr. Sturgis, Dr. Niles and by invitation, Dr. Ladd and Mr. Sargent.

On motion of Dr. Day, Mr. Henry was elected Chairman of the Board.

The minutes of the last meeting were approved as circulated.

Mr. Henry announced the death of Mr. Henry G. Barbey. By a rising vote, the following minute was unanimously adopted:

RESOLVED, That the members of the Joint Administrative Board of the New York Hospital-Cornell Medical College Association hereby record their deep sense of loss at the death, on July 24, 1938, of Henry G. Barbey, Chairman of this Board and President of the Board of Governors of The Society of the New York Hospital.

Mr. Barbey became a member of the Joint Administrative Board on February 11, 1937, was elected Chairman of the Board the same day, and served in this capacity until his death.

He had worked faithfully and well for the good of the joint institution and ever was planning for the future. Modest and generous he was loved by all. His wise leadership will not soon be forgotten and both College and Hospital will miss him greatly.

Mr. Henry reported that the Hospital was considering changing the set-up of the Department of Psychiatry so that it would conform to that used in other major clinical departments. The line being followed is that:

1. Education and Research should be carried on under the College. To do this the Hospital could enlarge its contribution to the Joint Account so that there would be no additional expense to the College;

2. There should be one head of the department.

Dr. Day expressed the opinion that such a step would be acceptable to the University.

The question of the Full Time Fees was again discussed in respect to a request from the Department of Obstetrics and Gynecology for \$9,000 from them to build animal quarters on the roof of the Lying-In Hospital. Mr. Henry expressed the opinion that this was a plant expenditure, not research, although the animals are used largely for research.

One of the problems to solve is whether research is a function of the hospital as well as the college or is solely a function of the college.

Dr. Niles suggested that the research of the clinical departments is usually directly concerned with the care and treatment of the patients while that of the pre-clinical is often along lines not associated with patients. Dr. Day pointed out, however, that these same problems in the long run may affect vitally the care and treatment of patients.

Dr. Day stated that he thought the pre-clinical departments should have some part of the Full Time Fees, that a ratio should be fixed between their share and that of the clinical departments for a period of time, which would probably have to be adjusted from time to time, and that it should be under the jurisdiction of some representative group.

Mr. Henry said he thought the Joint Administrative Board should lay down the principles. Dr. Day said he thought that as the fees were collected by the Hospital it was up to the Board of the Hospital to decide. He also said he thought there should be one place where knowledge of all research projects is concentrated. It might be under the Joint Administrative Board.

It was agreed that requests for funds from the Full Time Fees should be for non-recurring projects.

Mr. Henry stated that when a plan is worked out it should be put into effect gradually so as not to work any disadvantage to the College or Hospital.

Mr. White reported progress on the question of placing a name on the college buildings.

There was nothing new to report on publicity and appeals. Mr. Sargent said this Miss Barnes was carrying on for the Hospital for the present.

Mr. Henry reported that negotiations with the New York Eye and Ear Infirmary were at a standstill. Dr. Ladd expressed the belief that they might be resumed.

There being no further business the meeting adjourned.

NEW YORK HOSPITAL-CORNELL MEDICAL COLLEGE ASSOCIATION

MINUTES OF THE EIGHTY-SIXTH MEETING OF THE JOINT ADMINISTRATIVE BOARD HELD AT THE NEW YORK HOSPITAL THURSDAY, NOVEMBER 17, 1938, AT 4:30 P. M.

The Joint Administrative Board met pursuant to call. There were present Mr. Henry, Dr. Day, Mr. White, Mr. Sturgis, Dr. Niles and by invitation, Dr. Ladd and Mr. Sargent.

The minutes of the last meeting were approved as circulated.

Mr. White reported that Cornell University has appointed as Provost, Mr. H. Wallace Peters, who will be in charge of fund raising. There is a standing committee of the Board of Trustees to raise endowment. Sub-Committees of this are being formed as rapidly as possible, each of which will concentrate on some area of special interest, such as a college or the University Library. It is hoped that the Sub-Committee for the Medical College will be formed very shortly. Mr. White recommended that this Sub-Committee on the Medical College join forces with a committee of the Governors and make a single committee, the Chairman of which might be from either Board. This joint committee would function for both institutions and would allot and distribute any contributions that might be received. These recommendations were approved in principle.

There was further discussion regarding the centralization of information about research funds in the joint institutions. Dr. Ladd stated that a loose leaf cross index was contemplated, to be prepared by the College, copies of which would go to the Hospital and University.

Mr. Henry reported that the plan of reorganization of the Department of Psychiatry has been put into effect, although some details have to be worked out. At the last meetings of the Finance and Executive Committees of the Governors it was approved that the salaries for teaching and research be handled by Cornell. Funds for them would be paid into the joint account by the Hospital. It was decided that an exchange of letters between the University and Hospital, giving details of the arrangement would cover the situation, and it was requested that such be presented at the next meeting of the Joint Administrative Board.

Dr. Ladd reported that there had been no great change in the Department of Medicine since possibilities of its reorganization were first discussed. Only one new man has been appointed to an important position. There still is need for better organization.

Mr. Henry presented the following plan for the use of Full Time Fees, which has been approved in principle by the Executive Committee and the Medical Board :

RESOLVED, That the current fees as of December 31, 1938, and net amount of the fees received by members of the Full Time Staff, beginning January 1, 1939, shall be given to the University upon the following conditions :

The University shall deposit all sums received from the Full Time Staff in a special account to be known as "Special Fund for Research."

The Fund shall be used for the completion of the items on the current Full Time Fees and Pooled Fees budgets until July 1, 1939, and the balance turned over to the University.

Beginning July 1, 1939, the fund shall be used to defray the full additional cost of either the University or the Hospital or both, of extraordinary non-budgetary, non-recurring items of investigative work, primarily in the Clinical Departments, but also, in special and unusual cases, in the pre-clinical departments, except that a portion of such fund may be used to continue present extraordinary non-budgetary items of investigative work regardless of whether they are recurring, travelling expenses of members of the Full Time Staff to medical and scientific meetings, the purchase of unusual books, medical journals and research equipment which neither the University nor the Hospital is in a position to provide. The Fund shall be distributed and expended under the direction of the Joint Administrative Board.

In the distribution of this Fund the Joint Administrative Board shall consider solely the need and respective merit of the projects presented and its appropriations shall be based upon what is judged best for the Center as a whole, regardless of the amount of fees earned by any one member of the Full Time Staff or of any one Department. The Fund shall be appropriated currently in so far as is practicable. No appropriation shall be made for a project for which all the funds are not available. The Medical Board shall have the privilege of recommending projects to the Joint Administrative Board for its consideration.

And it was further,

RESOLVED, That this plan shall not be effective until approved by the Joint Administrative Board and the University indicates its acceptance of the Fund herein created.

It will be presented to the Finance Committee and the Board of Governors. The Joint Administrative Board approved it in principle.

Adjourned.

NEW YORK HOSPITAL-CORNELL MEDICAL COLLEGE
ASSOCIATION

MINUTES OF THE EIGHTY-SEVENTH MEETING OF THE JOINT ADMINISTRATIVE BOARD HELD AT THE NEW YORK HOSPITAL THURSDAY, DECEMBER 15, 1938, AT 4:30 P. M.

The Joint Administrative Board met pursuant to call. There were present Dr. Day, Mr. White, Mr. Woodward, Mr. Polk, Dr. Niles, Mr. Sturgis; by invitation, Dr. Ladd and Mr. Sargent.

In the absence of Mr. Henry, Dr. Day presided.

The minutes of the last meeting were read and approved.

Dr. Day read the following letters which had been exchanged between Mr. Henry and himself regarding the Department of Psychiatry:

November 29, 1938

President Edmund Ezra Day
Cornell University
Ithaca, New York
Dear President Day:

In order to coordinate the Department of Psychiatry more closely with the Medical College and with the other four major clinical departments of the Hospital, a change in the professional set-up of the Payne Whitney Psychiatry Clinic has been consummated. The change which has been authorized by the Board of Governors after full discussion with the Medical Board and the Joint Administrative Board, both of which bodies recommended its adoption includes four important elements:

(1) Final authority for the care of patients as well as teaching is invested in the Psychiatrist-in-Chief who is Professor of Psychiatry.

(2) The Medical Director has, in the Payne Whitney Clinic, certain of the powers and duties of the Superintendent in the main Hospital.

(3) The Committee on the Payne Whitney Psychiatric Clinic has certain new functions.

The details of these changes are fully covered by the revised rules of the Executive Committee of the Board of Governors, a copy of which is enclosed with this letter.

(4) The Hospital, until such time as an equitable apportionment between the College and the Society can be agreed upon will pay into the already created Joint Account of the

Society of the New York Hospital and the Cornell University Medical College an amount equivalent to the salaries of those carried on the Psychiatry budget who are largely engaged in or affect directly the teaching and research program in Psychiatry.

As the Department of Psychiatry is not now covered by the present arrangements for the above Joint Account, it is thought that a statement relative to this change might well be placed before you so that you might have an opportunity of approving it for the University through an acknowledgment. In this way documentary evidence will be available in the files of each institution.

Sincerely yours,

Vice President
The New York Hospital

December 5, 1938

Dear Mr. Henry:

The changes in the setup of the Payne Whitney Psychiatry Clinic, reported in your letter of November 29th, are most acceptable so far as Cornell University is concerned. Making the functions of the chief of the psychiatric service parallel the functions of the chiefs of the other clinical services at the Center seems to me unmistakably a move in the right direction. Certainly those of us on the University side welcome steps which will place the teaching and research staff in psychiatry in the same relationship to the budget and administration of the Medical College as has already been established with the other clinical departments.

I note that under the plans which have been adopted, the Society of the New York Hospital will pay into the joint account of the Society and the University Medical College an amount equivalent to the salaries of those carried on the teaching and research staff of the Psychiatry Department. This generous provision by the Society is much appreciated and will have, I am sure, the formal approval of the Board at its next meeting. The statement in your letter that this liberal allotment on the part of the Society will be continued "until such time as an equitable apportionment between the College and the Society can be agreed upon" does not presume, I take it, that the College will be expected to make a substantial contribution at an early date. As you know, we strained our resources to the limit when we agreed last year to absorb half of the teaching and research budget of the Department of Obstetrics and Gynecology. Frankly, we are

not in position to deal similarly with still another department at this time. I understand, however, that the action taken by the Society in adopting the new plans for psychiatry is not contingent upon any financial contribution from the University. At the same time it would seem to me clear that, if the financial resources of the Medical College were substantially increased, the University would be under obligation to consider the desirability of joining with the Society in the support of the Department of Psychiatry under arrangements more or less paralleling those already in effect in the case of the other clinical departments. At some later time this subject will come up, I suppose, but for the present I infer that it is not a part of the bargain.

I shall bring your communication to the attention of the Committee on General Administration of the University Trustees on the 17th of this month and of the full Board on the 21st of January. I am sure that the Trustees will be greatly pleased with the action which the Society has taken. Please let me know promptly if I have in any way misunderstood the plan which the Governors of the Hospital propose to put into effect.

Sincerely yours,
(signed) EDMUND E. DAY

December 6, 1938

President Edmund Ezra Day
Cornell University
Ithaca, New York

Re: Changes in set-up of Payne Whitney
Psychiatry Clinic

Dear President Day:

Thank you very much for your most helpful and complete letter of December 5. I am happy that the changes are acceptable to Cornell University.

Your paragraph relating your understanding of the provisions concerning the effect of the changes upon the joint account of the Society and the University Medical College exactly coincides with my own view and, I understand, that of my colleagues.

I shall place your letter on file with mine at the Hospital, so that if any questions arise in the future concerning this matter, the understanding which we now have will be available for reference.

With best regards,

Sincerely yours,

Vice President
The New York Hospital

Dr. Day stated that these letters will be brought to the attention of the Trustee Committee on General Administration on December 17th, and the Board of Trustees on January 21st. The new arrangement could be put into effect at once, but Dr. Day suggested it might be better to wait until the beginning of the next academic year, July 1, 1939. It was agreed that the new plan, after final approval by both Hospital and University authorities, should take effect July 1, 1939.

It was called to the attention of the Joint Administrative Board that the Board of Governors, subject to the approval of the Finance Committee, have passed the Full Time Fees Plan which the Joint Board approved in principle at the last meeting. Dr. Day said that he will present the new plan to the Trustee Committee on General Administration at its next meeting, December 17th.

Mr. Sargent reported that it will be brought before the Finance Committee on December 20th. Mr. White moved that the plan be approved, subject to the approval of the Finance Committee of the Hospital and of the Trustees of the University. This motion was approved.

Dr. Ladd proposed that a committee be authorized by the Joint Administrative Board to consider the Health Services now in effect for medical students, student nurses and employees of the joint institution.

It would be the province of such a committee to review these services with an idea to their correlation and coordination in view of efficiency and economy. He pointed out there was no definite health service for interns and residents and believed that consideration of their health should come also under the province of this committee. He stated that he believed the tuberculosis rate among interns and residents was higher than that for medical students.

Dr. Ladd explained that the consideration of these health services had grown out of a conference between Miss Wolf, Director of the Nursing School and Dr. Smillie, Professor of Public Health and Preventive Medicine. Out of this conference had grown the idea that it would be well to consider these various health services with a view towards their coordination and increasing their efficiency. He stated that it was not contemplated at the present time that the services in effect would be disturbed, that the study might take a year for it would involve a very careful consideration of many factors.

Dr. Ladd proposed that such a committee be formed to consist of Dr. Smillie, Chairman, Dr. Wheeler, Dr. Lemcke, Miss Frost, and, ex-officio, Mr. Sargent and himself. Mr. Sargent recommended that the Personnel Health Service be included in the review. After discussion it was approved that the committee as proposed be appointed to conduct a survey along the lines outlined and that it be requested

to report back its findings and recommendations to the Joint Administrative Board.

Mr. Sargent reported that the Budget Committee of the Society had asked him to call the attention of the Joint Administrative Board to the complex situation presented by having two Departments of Urology. The matter was discussed, but no immediate solution found to the problem.

Mr. Sargent reported that Mr. Henry was about ready to appoint a committee to have charge of fund raising for the Hospital and later to cooperate with the College to this end. A name suggested for this Hospital committee is "Committee on Endowment."

There being no further business the meeting adjourned.

NEW YORK HOSPITAL-CORNELL MEDICAL COLLEGE ASSOCIATION

MINUTES OF THE EIGHTY-EIGHTH MEETING OF THE JOINT ADMINISTRATIVE BOARD HELD AT THE NEW YORK HOSPITAL THURSDAY, JANUARY 19, 1939, AT 4:30 P. M.

The Joint Administrative Board met pursuant to call. There were present Mr. Henry, Dr. Day, Mr. White, Mr. Sturgis, Mr. Woodward, Mr. Polk; by invitation, Dr. Ladd and Mr. Sargent.

Dr. Ladd reported that the Executive Faculty of the Medical College recommends that the Joint Administrative Board appoint a committee composed of Dr. Eugene F. DuBois and Dr. J. M. Neill to review the problems involved in the subsidization of research by commercial companies, and to outline in principle the terms under which it is feasible to make agreements for the use of such funds. It has been proposed to consider such problems as patent rights, deference to the wishes of the donors in pursuit of research, current reports on investigation in hand, pre-publication information to donors on the research in hand, use of reprints (distribution) by companies in advertising, and the policy to be pursued in all matters concerning freedom of action in the pursuit of research by investigators supported by grants from commercial companies. After discussion, it was approved that such a committee be formed and that Dr. DuBois and Dr. Neill be appointed members of it.

Dr. Ladd reported progress on the index on research funds in the joint institutions and stated that when it is completed copies of it will be sent to the members of the Joint Board and certain others.

Dr. Ladd stated that the Business Office of the Medical College propose setting up accounts for the Full Time Fees of each depart-

ment consisting of their earnings and then have the smaller items charged against them, without the approval of either Mr. Sargent or Dr. Ladd. He said the Medical Board feel that they shouldn't have to get approval for small items as they come along; also that they shouldn't go ahead without funds on hand to cover expenses. As an alternative the minor items might be approved in the Dean's Office and the major ones by the Joint Board. Beginning July 1, 1939, the departments would present requests for contingent funds.

Dr. Day emphasized the fact that there should be no disbursements from this fund except by approval of the Joint Board. It, however, can appropriate certain amounts for contingent funds, stating for what they are to be used. Mr. Sturgis proposed setting up contingent funds now for current needs. Mr. Sargent suggested that the Dean be authorized to consider the fund as a whole as covering the contingent funds up to July 1, 1939. Dr. Day proposed asking the different departments what they need from now until June 30th for contingent funds and get the Joint Administrative Board to appropriate it from the fund and then the record would be straight. The Medical Board was requested to consider the needs of the departments and present their recommendation.

Upon the recommendation of the Medical Board it was approved that the Department of Medicine receive an allotment of \$300.00 from Full Time Fees for research work in the epidemiology of syphilis for two months.

Mr. Henry reported that the Hospital has appointed a Committee on Endowment consisting of Messrs. Bowdoin, Carey, Marvin, Sturgis, Thorne, Whitney, and Robert Winthrop. So far a Chairman has not been selected. Mr. White stated that the University has not yet appointed a committee for this purpose, but expressed the belief that it would be possible to do this soon, although a Chairman could not be appointed at this time. This being done, it would be possible for the members of the two committees to get together with Mr. H. Wallace Peters for preliminary discussions, and the respective Chairmen could be selected at a later date.

Dr. Ladd reported that at the last meeting of the Medical Board there was considerable discussion about the possibility of establishing a Neuro-Psychiatric Unit in the Hospital. There are no institutions of this type. A special committee has been appointed to work out details and it is hoped that it will soon present some definite recommendations as to set-up and possible location.

Mr. White stated that he had conferred with Mr. Shepley, Mr. Lord and Mr. Sargent in regard to placing a name on the York Avenue side of the buildings. He presented a blueprint prepared by the architect showing the College entrance, directly over which it is

proposed to place in metal lettering "Medical College Entrance." It is further proposed to cut in the stonework to the left of the entrance as you face it "The Society of the New York Hospital" and to the right "Cornell University Medical College." No figures have been obtained as to what this would cost. Mr. White stated that he was authorized by the Buildings and Grounds Committee and Architectural Advisory Board of the Trustees to agree for the University to something along this line, and he approved of this proposal on their behalf. The Joint Administrative Board approved the proposed lettering and recommend it to the Board of Governors of the Hospital. Mr. Shepley has been requested to write a letter giving his views as to further lettering or other changes affecting the appearance of the buildings that might be brought up for consideration in the future.

It was proposed that the architect of the buildings be invited to sign the buildings, as this never was done. This matter was left to Mr. Henry and Mr. Sargent with power.

Mr. Henry reported that various departments are in need of larger animal quarters than are now available. Solving the question for one department would not be enough and so a committee is now reviewing the situation as regards to the whole institution. It has been preparing a report analyzing the situation. Dr. Ladd stated that the report was not ready for final submission. Mr. White raised the question as to whether the committee is taking into account all municipal ordinances pertaining thereto in its recommendations. Dr. Ladd stated that he felt certain there would be nothing proposed out of line with practices in other hospitals in the city.

Mr. Sargent announced the death of Mr. George B. Brown, Vice President of Vermilya-Brown, formerly known as Marc Eidlitz and Son, Inc., engineers for the construction of this building. On motion, it was

RESOLVED, That the Joint Administrative Board hereby wish to record their keen sense of loss at the death of Mr. George B. Brown on January 18, 1939.

During the construction of the Hospital buildings on York Avenue his assistance far exceeded the requirements of duty. He was a devoted friend of the Hospital in the years that followed, giving generously of his time and money. In 1933 he was elected a member of the Society. In his passing the joint institutions have suffered an irreparable loss.

It was further resolved that a copy of this minute be sent to his family and firm with the deepest sympathy of this Board.

There being no further business the meeting adjourned.

NEW YORK HOSPITAL-CORNELL MEDICAL COLLEGE ASSOCIATION

MINUTES OF THE EIGHTY-NINTH MEETING OF THE JOINT ADMINISTRATIVE BOARD HELD AT THE NEW YORK HOSPITAL THURSDAY, MARCH 23, 1939, AT 4:30 P. M.

The Joint Administrative Board met pursuant to call. There were present Mr. Henry, Dr. Day, Dr. Niles, Mr. Polk, Mr. Sturgis; by invitation, Dr. Ladd.

The minutes of the meeting of January 19, 1939, were approved as circulated.

Mr. Henry read a letter of appreciation from Mr. Percy S. Vermilya, President of Vermilya-Brown Company, thanking the Joint Administrative Board for the Resolutions on the late Mr. George B. Brown adopted by the Board at its meeting of January 19, 1939.

Dr. Ladd presented the "Report on Funds Available for Research and Education" of Cornell University Medical College and The New York Hospital. An edition of 28 copies has been printed. He stated that he wishes to have a record of all those who have copies in order to send them additional information from time to time, and expressed a desire to limit its circulation to those who actually will use it. Dr. Day suggested that a loose leaf form of binder might be used instead of the one submitted, which is held together with Chicago fasteners. This will be done for those who signify their desire for loose-leaf stiff board covers.

The index is as of June 30, 1938. The report on the year 1938-1939 is now being assembled.

Dr. Ladd was requested to report for both institutions at each meeting any grants received since the previous meeting. Also he was requested to present a summary of recent grants two or three times a year.

Dr. Ladd reported that while compiling the above mentioned index it was found expedient to revise the whole system of handling and organizing funds. It is now possible to tell instantly the state of any fund up to within the last 24 hours.

Dr. Ladd read the letter of Dr. Stander, President of the Medical Board, setting forth a schedule of the amount of the contingent funds to be allocated to the clinical departments and the Department of Pathology for the remainder of the academic year 1938-1939. It is understood that this schedule was approved by the Medical Board at its meeting on March 2, 1939. The schedule is as follows:

Medicine	\$750
Surgery	750

Obstetrics and Gynecology.....	750
Pediatrics	700
Psychiatry	700
Pathology	600
<hr/>	
Total	\$4,250

After discussion it was moved and carried that the proposed contingent funds be approved as recommended.

In view of the discussion of the Full Time Fee Fund management at the January meeting of the Joint Administrative Board the Dean submitted three examples of types of problems presented in the administration of the Full Time Fees Funds by the Business Office of the Medical College. These were as follows:

1. The letter from Dr. Stander to the Dean of March 7, 1939, concerning the request of Dr. Levine that an allocation of \$1,667.50 be made from Full Time Fees for salary to be applied as remuneration for Miss Alice Tracy recommended for reappointment as technician in the Department of Pediatrics. This involved:

- a. The continuation for 14½ months of said salary,
- b. an increase of the salary by \$15 per month.

2. The recommendations for appointment of Drs. Pastore, Javert, and Bayer by the Medical Board. (See Transactions of the Medical Board, pages 987, 988, 991). In brief these recommendations are: reappointment of Dr. John B. Pastore as Assistant Attending Obstetrician and Gynecologist from July 1, 1939, to December 31, 1939, at a salary of \$4,500 per annum—an increase of salary of \$500 per annum. Dr. Carl T. Javert as Assistant Attending Obstetrician and Gynecologist to replace Dr. Pastore for the period January 1, 1940, to June 30, 1940, at a salary of \$4,000 per annum. Dr. D. Scott Bayer as Assistant Obstetrician and Gynecologist from July 1, 1939, to December 31, 1939, at \$500 for the six months, then to replace Dr. Javert on the Resident Staff when the latter succeeds Dr. Pastore.

It was pointed out that these appointments in effect continued the allocation of funds from the Full Time Fee Fund for Research to an annually recurring salary or salaries for the regular staff which it was expected would become items of the regular budget in the future.

3. The requisition made by Dr. Stander (Departmental Requisition, Dept. of Obs. & Gyn. No. 575) for repair of one obstetrical mannikin and purchase of four obstetrical dolls to be paid from Full Time Fees.

The Dean asked for advice as to action to be taken in regard to these items.

After full discussion the following actions were taken by the Board in regard to the above items.

1. The Board approved the salary of Miss Alice Tracy as recommended by the Medical Board and directed the Dean to pay said salary from Full Time Fees. It was the understanding of the Board that this was not an annually recurring item of the regular budget, that the work involved was in a research project, and that the salary was for 14½ months only.

2. The Board approved the salaries of Drs. Pastore, Javert and Bayer as recommended. It noted that these salaries or part of them were for doctors on the Attending Staff and were likely to continue to be annually recurring items and should therefore be as soon as possible transferred to the regular budget of the Department (Obstetrics and Gynecology).

3. The Board ruled that the items for mannikins and dolls was essentially an item of education and should not be paid from the Full Time Fees Research Fund; that it expected it and other items for educational purposes would be met in the future from the supply budget of the department.

The President directed the Dean to pay for the items (Requisition 575) from the surplus of the Medical College.

Dr. Day suggested that the Medical Board be asked to present formal recommendations to the Joint Administrative Board on all requests. Dr. Day said in his opinion Full Time Fees should not go into payroll items except for temporary assistants for specific projects. Major appointees should not be paid from it. The Dean was requested to ask the Medical Board to make specific requests for grants to the Joint Administrative Board, stating the nature of any positions provided for, the nature of the work, whether or not it is research and if so is it continuing research, or non-recurring research, and some kind of statement that indicated why the project comes under heading of Full Time Fees. He was requested to ask for such letters on Drs. Pastore, Javert, and Bayer, and Miss Tracy.

Dr. Ladd presented a form of certificate that the Executive Faculty and Medical Board have approved in principle, which would be presented to men from the University of Havana who study at the Medical College. He added that Mr. Lord, Counsel for the Hospital, objects to the proposed form since although the Hospital seal is used no representative of the Hospital signs it. Furthermore the part of the certificate pertaining to the Hospital merely states that the recipient resided there. Dr. Day suggested that a representative of the Hospital sign it. The Joint Administrative Board recommended that this be done.

Dr. Ladd presented an extensive report prepared by the Committee on Animal Care, in regard to animal quarters. Dr. Day moved that consideration be deferred until the next meeting of the Board, which was approved.

Dr. Ladd presented a memorandum on the cost of handling special funds. These funds amounted to \$106,613, which is 23.7% of the total expenditures, \$705,356, by the Medical College for the year 1937-38 from all sources. These special funds, and the work entailed in handling them, have increased greatly in the last four years. An estimate of the partial cost to the College to handle these funds is \$5,089.08, which is 3.1% of their total. Dr. Ladd recommended that a charge of 3% or 3.5% be made against these funds for handling them. Dr. Day said that it is customary in other institutions to charge from 3% to 5% in such cases and he proposed that the College charge 3%. If any donor objects an exception may be made. Upon the motion of Dr. Day a charge of 3% for handling special funds was approved, to be effective for all funds as of July 1, 1939, except that hereafter it shall be effective immediately for any new funds received.

It was recommended that the present Full Time Plan be studied. After discussion it was approved that the Joint Administrative Board or a committee thereof make an inquiry into this matter.

There being no further business to come before the meeting, adjourned.

NEW YORK HOSPITAL-CORNELL MEDICAL COLLEGE ASSOCIATION

MINUTES OF THE NINETIETH MEETING OF THE JOINT ADMINISTRATIVE
BOARD HELD AT THE NEW YORK HOSPITAL THURSDAY, APRIL 20TH,
1939, AT 4:30 P. M.

The Joint Administrative Board met pursuant to call. There were present Mr. Henry, Dr. Day, Dr. Niles, Mr. Polk, and by invitation Mr. Sturgis, Dr. Ladd, and Mr. Sargent.

The minutes of the meeting of March 23, 1939, were approved as circulated.

Mr. Henry read the following letter from Dr. S. Z. Levine, Pediatrician-in-Chief, regarding Miss Alice Tracy, whose salary of \$1,667.50 for 14½ months was approved at the last meeting of the Joint Administrative Board:

"I am forwarding the information requested by the Joint Administrative Board at its meeting on March 23, 1939, regarding the withdrawal of monies from the Special Fund for Research for the payment of the salary of Miss Alice Tracy.

"Miss Tracy is assisting Dr. Parker Dooley in a technical capacity in bacteriological studies involving the isolation of pneumococcus strains in pneumococcal infections of children. This work will probably be completed by June 30, 1940.

"Funds were requested from this source since there was no money available from the Joint Budget and it is necessary to retain Miss Tracy until the completion of the study."

The previous action in regard to the above salary was confirmed.

Mr. Henry read a letter from Dr. H. J. Stander, Obstetrician and Gynecologist-in-Chief, regarding the salaries of Drs. John B. Pastore, Carl T. Javert, and Dr. Scott Bayer, which were approved at the last meeting of the Joint Administrative Board. Dr. Stander states that these appointments are necessary because of the proposed transfer of Dr. Pastore from the Department of Obstetrics and Gynecology to the Administrative Department of New York Hospital on January 1, 1940. His salary has been supplied from Full Time Fees since July, 1935.

Dr. Javert will replace Dr. Pastore on the Full Time Staff on January 1, 1940. Dr. Javert will act as Resident in the Departments of Obstetrics and Gynecology during the preceding six months, while Dr. Bayer assumes the residency on January 1, 1940, for six months. During the preceding six months Dr. Bayer will be on the Full Time Staff at a salary of \$500 for the six months, in order to enable Dr. Pastore to become acquainted with the details of the office of the Assistant Superintendent. Dr. Bayer's salary will be paid out of Full Time Fees.

The salary involved is a recurring one for a position in which research and clinical work are involved. As soon as funds become available in the budget of the Department of Obstetrics and Gynecology, this salary should be transferred from Full Time Fees to the Department Budget.

The action taken by the Joint Administrative Board, at its meeting on March 23, 1939, in regard to the above mentioned salaries was confirmed.

Mr. Henry read a letter from the Medical Board recommending that \$400 be allotted from the Special Fund for Research to the Department of Psychiatry for psychiatric endocrinological research work. This is a non-recurring expense and would terminate June 30, 1939. The money would be used for equipment and to make up the deficit. This research work has been supported entirely by the Department of Medicine for the last two years. Dr. Diethelm asks for the above amount in order to allow the Department of Psychiatry to do its share. There is no allocation in the budget of the Department of Psychiatry which would be available. Upon motion, duly seconded, the above appropriation of \$400 was approved.

Dr. Ladd submitted two requests which he had received for grants from the Special Fund for Research and one request he had received

for funds which it seemed to him might properly come from the same fund. These were as follows:

1. An application for \$1,312 to pay for the telecord equipment which is needed for research work in the Nursery School. This apparatus will make it possible to obtain a permanent record of all the utterances of small children during their play. The dictaphone apparatus includes several important changes which have been worked out during the last few months. The research work in the Nursery School is of a continuing nature supported by the Friedsome Foundation. There are no funds available in the Department of Psychiatry's budget to take care of this research item.

2. An application for \$200 from the Special Fund for Research to continue cardiac research in the pediatric department for the year 1939-1940. This sum is a recurring item and is to be applied to the work of Dr. Wilson under a continuation of a grant from The Commonwealth Fund which begins on May 1, 1939. At that time, the monies previously allotted from this source will have become exhausted. This expenditure will recur annually as long as The Commonwealth Fund continues to subsidize the work.

3. A request for \$225.60 to pay the railroad fare of six members of the Department of Physiology who will attend at Toronto, Canada, on April 26-29 the meetings of the Federation of American Societies for Experimental Biology. Five of the men will present papers before the American Physiological Society.

Mr. Henry expressed the opinion that as a matter of courtesy perhaps these matters should be referred to the Medical Board. Dr. Day asked if the Joint Administrative Board can only act on the recommendation of the Medical Board, and said he supposed the Joint Board could entertain applications direct. Mr. Sargent said he believed the Medical Board feel they should act on everything but contingent funds, to which statement Dr. Niles agreed.

Dr. Day said that the administrative control is in the Joint Board. The fund is stated to be a research fund. In so far as the Medical Board has ideas as to projects that should be taken up, the Joint Administrative Board should consider them, but that should not preclude the Joint Board receiving applications direct from other sources. The supervision of research belongs to the Medical College, and not to the Hospital, and the Medical Board represents the Hospital. The Executive Faculty represents the College. If all recommendations have to come through the Medical Board, there is essentially a reversion to the former system, in which the men who earned the money controlled its allocation.

Dr. Niles pointed out that the Joint Board has the final vote on the requests. Mr. Henry said he felt a moral obligation to the Medical

Board as we gave no intimation that we were not going to check with the Medical Board on all requests. Mr. Polk suggested that all requests that are turned down by the Medical Board be reported to the Joint Administrative Board from now on, which was approved.

The following action was taken in regard to the above items:

1. The Board approved the application for \$1,312 for the telecord equipment for the Department of Psychiatry. Last December Dr. Diethelm mentioned to the Medical Board, before the Full Time Fee Fund was abolished, that he desired this amount set aside from the Full Time Fee Fund. The Medical Board feels that it is unnecessary to apply through them for this amount at this time. The research has been entered into and there are no other funds available.

2. The Board approved the application for \$200 to continue cardiac research in the Department of Pediatrics, towards which research the Commonwealth Fund is putting up \$14,000 annually. This request was informally approved at the last meeting of the Medical Board.

3. Since time was short, an expenditure of \$225.60 from the Special Fund for Research was approved for traveling expenses for members of the Department of Physiology, without obtaining the advice of the Medical Board.

The Dean reported that several grants have been received since the last meeting of the Joint Administrative Board. Their details will be listed in the "Report on Funds Available for Education and Research."

Dr. Niles asked for the transfer of two small funds, one from the Guggenheim Foundation and one from the Straus Foundation. They have been for research work done by Dr. Robert A. Moore, of the Department of Pathology, who is leaving and desires to take the funds with him. This transfer to Washington University at Saint Louis was approved.

After discussing the advisability of appointing a committee to coordinate approaches to foundations, it was decided that it is better to let this duty fall on some one person. At present most of such approaches clear through the Dean. When the fund-raising campaign is inaugurated this logically would be one of the functions of the campaign office. Meanwhile it was decided that the Dean should continue to take this responsibility, both for departments and general purposes. This is in line with the policy adopted by the Joint Administrative Board at its meeting on May 19, 1938. Furthermore it was concluded that it is perfectly proper for more than one request to be made to a foundation, provided they are for small amounts.

Mr. Henry stated that the Committee on Animal Quarters, under Dr. Hinsey as Chairman, has made an exhaustive study of the needs

of the Hospital and College. It reports that it would cost about \$250,000 to provide complete facilities. The most pressing item is \$12,000 for animal quarters for the Department of Obstetrics and Gynecology. Dr. Ladd said he hopes he may be able to get some foundation interested in the subject.

Dr. Ladd reported the death of Dr. C. R. Stockard, Professor of Anatomy, on April 7, 1939. The Department of Anatomy is functioning smoothly in spite of it and his research work is being continued. It will be possible to carry on the teaching schedule with the present staff and perhaps one minor addition to the personnel.

The Dean stated that a committee is working on the problem of the Department of Pharmacology. The teaching of the department seems to be entirely satisfactory. In the Department of Pathology, Dr. Robert A. Moore will assume a professorship at George Washington University at St. Louis on October 1, 1939. Dr. Eugene W. Opie will have returned from China by that time. One addition has been made to this staff.

Dr. Ladd presented a form of certificate to be given to students from the University of Havana. This certificate has the approval of Mr. Paul E. Lord, Counsel of the Society. The form as presented was approved and the Dean was authorized to make any minor changes he deemed necessary.

There being no further business the meeting adjourned.

NEW YORK HOSPITAL-CORNELL MEDICAL COLLEGE ASSOCIATION

MINUTES OF THE NINETY-FIRST MEETING OF THE JOINT ADMINISTRATIVE BOARD HELD AT THE NEW YORK HOSPITAL THURSDAY, MAY 18, 1939, AT 4:30 P. M.

The Joint Administrative Board met pursuant to call. There were present Mr. Henry, Dr. Day, Dr. Niles, Mr. Polk, Mr. Woodward, and by invitation Mr. Sturgis, Dr. Ladd, and Mr. Sargent.

The minutes of the meeting of April 20, 1939, were approved as circulated.

On the recommendation of the Medical Board, made at its meeting of May 18th, the Joint Administrative Board approved the following schedule for contingent funds for departments for the period July 1, 1939, to July 1, 1940:

Medicine	\$1,500
Surgery	2,000
Obstetrics and Gynecology.....	2,000

Pediatrics	1,200
Psychiatry	1,200
Pathology	600

It is understood that the Contingent Fund covers the following items:

1. Traveling Expenses to medical and scientific meetings.
2. Purchase of books and medical journals for departmental libraries.
3. Payment of malpractice insurance.
4. Purchase of unusual or special research equipment.

On recommendations of the Medical Board, made at its meeting of May 18th, the following allocations from the Special Fund for Research were granted by the Joint Administrative Board:

1. \$326.00 for the purchase of a Photometer and Voltage Regulator for use in the Surgical Experimental Laboratory. This is a non-recurring expense and is to provide a recently developed piece of equipment for various research purposes.

2. Increase of salary of Miss Sylvia Samuels, Secretary of the Surgical Experimental Laboratory, from \$75.00 to \$90.00 per month. She is an efficient worker and has been in the employ of the Hospital since January 1, 1937. She is on the present authorized list of those whose salaries are charged to the Special Fund for Research. It is feared that unless she receives this increase in salary her services will be lost. This is a recurring expense.

3. \$1,600 for the salary of Dr. Willis F. Evans, special research fellow in the Sub-Department of Cardiology of the Department of Medicine. It is understood that this appointment is for one year only, from July 1, 1939, to June 30, 1940, in order that Dr. Evans may complete research studies of the circulation started by Dr. Nelson B. Jack, who is leaving on July 1, 1939. There are no other funds available.

4. The Joint Board agreed to underwrite from the Special Fund for Research the salary of \$2,000 for Dr. Walsh McDermott for full-time research in the Syphilis Clinic of the Out-Patient Department of the New York Hospital, if the necessary funds could not be obtained from other sources. From July 1, 1939, to June 30, 1940, he will devote his whole time to research, spending almost the entire day in the laboratory and continuing to follow in the Clinic only those patients needed in his research problem, and it is for this period that the grant is requested. This is a non-recurring expense.

On recommendation of the Medical Board the Joint Administrative Board recommends to the Governors of the Society of the New York Hospital and the Trustees of Cornell University that the agreement with the University of Havana for exchange of medical students be continued for another year.

Mr. Henry announced that the Committee which will make a special study of the Full-Time Plan is composed of Dr. Day, Mr. Henry, Dr. Niles, and Mr. Sturgis.

There being no further business, the meeting adjourned.

NEW YORK HOSPITAL-CORNELL MEDICAL COLLEGE ASSOCIATION

MINUTES OF THE NINETY-SECOND MEETING OF THE JOINT ADMINISTRATIVE BOARD HELD AT THE NEW YORK HOSPITAL WEDNESDAY, JUNE 28, 1939, AT 4:00 P. M.

The Joint Administrative Board met pursuant to call. There were present Mr. Henry, Dr. Day, Mr. Woodward, and by invitation, Mr. Sturgis, Dr. Ladd, and Mr. Sargent. Mr. White and Dr. Niles' requests to be excused were approved.

The minutes of the meeting of May 18, 1939, were approved as circulated.

A letter was presented from the Medical Board recommending that \$300.00 be added to the Contingent Fund of the Department of Surgery from the Special Fund for Research to provide for the salary of Miss Viola Mars, Clerk in the Record Room, of \$100.00 a month for April, May, and June, 1939. This had erroneously been paid from the Surgical Contingent Fund. Dr. Ladd and Mr. Sargent were called upon to discuss it, and both recommended that this request from the Medical Board be granted. It was moved and carried that this be charged to the Special Fund for Research.

In the discussion of this item it was pointed out by the members of the Joint Administrative Board that Heads of Departments should not charge their Contingent Funds with recurrent salaries. The Dean was requested to advise Heads of Departments of this, and also that applications which were legitimate expenses against Contingent Funds should not be included in excess of the amount of the Contingent Fund approved by the Joint Administrative Board. Furthermore, he was requested to inform Heads of Departments that petitions for additional grants from the Special Fund for Research to the individual Contingent Funds of the Departments should be acted upon by the Joint Administrative Board.

In connection with this the Dean requested advice of the Joint Administrative Board in regard to certain requests submitted by the Head of the Department of Surgery, amounting to approximately \$300.00 as outlined in the letter from Dr. Heuer to the Dean dated June 14, 1939. It was moved and carried that since the Special Fund

for Research now showed a deficit, these applications should be met from the Contingent Fund of the Department of Surgery for the academic year, 1939-1940.

The recommendation of the Medical Board that a grant of \$1,000.00 be made from the Special Fund for Research for research work in mental hygiene, as requested in Dr. Diethelm's letter to Dr. Levine on June 25th, was considered. It was moved and carried that in view of the fact that there was a deficit in the Special Fund for Research, the Joint Administrative Board regrets its inability to make an appropriation.

The Dean presented the following report showing a comparison of the Full Time Fees collected during 1936, 1937, and 1938 :

Medicine

Year 1936.....	\$ 5,558.50
Year 1937.....	4,990.73
Year 1938.....	5,078.50
	<hr/> \$15,627.73

Surgery

Year 1936.....	\$17,385.75
Year 1937.....	14,062.25
Year 1938.....	12,193.50
	<hr/> 43,641.50

Pediatrics

Year 1936.....	\$ 1,432.00
Year 1937.....	1,573.00
Year 1938.....	1,164.00
	<hr/> 4,169.00

Obstetrics and Gynecology

Year 1936.....	\$ 9,336.50
Year 1937.....	10,506.00
Year 1938.....	11,863.60
	<hr/> 31,706.10
	<hr/> <hr/> \$95,144.33

The Dean presented the following report on the Special Fund for Research :

PROFESSIONAL FEES

1939

Receipts

Jan. 31	New York Hospital.....	\$20,129.37
Jan. 31-		
May 31	Actual Collections :	
	#1128—Medicine	\$2,241.00
	1204—Pediatrics	676.00

	1304—Obstetrics	5,657.50	
	1420—Surgery	3,909.40	
	1604—Psychiatry	1,066.50	
			13,550.40
June 30	Estimated for June, 1939.....	1,700.00	
			<u>\$35,379.77</u>

Expenditures

Jan. 31-			
June 16	Pay Rolls—College.....	\$ 324.99	
	Pay Rolls—Hospital.....	6,293.48	
			<u>\$ 6,618.47</u>
	Traveling Expense, Dept. Physiology....	225.60	
	Dictaphone Equipment, Psychiatry.....	1,312.00	
	General Expenditures, including		
	Contingent Funds:		
	# 620—Pathology	600.00	
	1128—Medicine	961.52	
	1204—Pediatrics	737.25	
	1304—Obstetrics	1,237.85	
	1420—Surgery	1,873.59	
	1604—Psychiatry	900.60	
			<u>6,310.81</u>

Transfers to Special Funds:

# 1129—Diabetes Research Fd.....	36.36	
1130—Syphilis Fund.....	102.41	
1131—Richardson Fund.....	300.00	
1205—Ped. Hormone Fund.....	62.62	
1206—Children's Cardiac Fd.....	80.00	
1305—Pastore Fund	951.56	
1414—Surg. Special Fund	283.36	
1421—Thrombo-Phlebitis Fd.....	1,423.13	
1422—Jaundice Study Fund.....	238.44	
1605 (to 1114) — Endocrinological		
Fd.	400.00	
259—Surgery Photometric		
Equipment	326.00	
		<u>4,203.88</u>

Additional Expenditures already approved

Mar. 23	Salary, Miss Alice Tracy (Balance)....	\$ 1,380.00
	Salaries, Drs. Pastore, Javert, Bayer....	4,750.00
Apr. 30	Dr. May Wilson, 1939-40.....	200.00
	Dr. May Wilson, Current Salary.....	166.68

May 18	Contingent Funds, 1939-40.....	8,500.00	
	Dr. Walsh McDermott.....	2,000.00	
	Pastore Fund Deficit (Approx.).....	500.00	
	N. Y. H. Pay Roll Charges (Approx.)	1,300.00	
			18,796.68
			<hr/>
			\$37,467.44
			<hr/>
	Deficit		\$ 2,087.67

Additional requests approved by Medical Board

June 1, 1939:

Miss Viola Mars (Included in above).....	\$ (300.00)	
Recurrent items for year 1939-40.....	23,848.77	
Included in above (Already approved).....	-4,750.00	
		<hr/>
	\$19,098.77	
Psychiatry Med. Hygiene	*1,000.00	
		<hr/>
		\$20,098.77
		<hr/>
Net Deficit, including June 1st requests.....		\$22,186.44

*Not approved.

The Joint Administrative Board approved the recurrent expenses shown in the report of the Special Fund for Research. The itemized list is as follows:

Department of Surgery

	Per Year	
Angela Carlano, Clerk.....	\$ 600.00	
Frank Dolan, Technician.....	480.00	
William Keller, Jr., Diener.....	540.00	
Helen Kramer, Secretary.....	1,200.00	
Viola Mars, Clerk (Record Room).....	1,200.00	
Vivian Rosenberg, Asst. Secretary.....	1,080.00	
Sylvia Samuels, Secretary.....	1,080.00	
Paul L. Stefke, Animal Keeper.....	1,080.00	
		<hr/>
		\$ 7,260.00

Department of Obstetrics and Gynecology

Dr. J. B. Pastore, Instructor.....	2,250.00	
Dr. C. T. Javert, Instructor.....	2,000.00	
Dr. D. S. Bayer, Instructor.....	500.00	
Dr. R. W. Gause, Instructor.....	1,500.00	
Mrs. J. B. Pastore, Technician.....	1,500.00	
Laboratory Expenses.....	1,500.00	
		<hr/>
		9,250.00

Department of Medicine

Dr. H. B. Richardson Research Fund.....	300.00	
Dr. E. H. Loveless.....	1,500.00	
Dr. W. F. Evans.....	1,600.00	
Dr. Donald J. Simmons.....	500.00	
Technician (William Bartels).....	1,200.00	
Night Technicians—Central Laboratories.....	1,200.00	
Experimental Syphilis Fund.....	102.41	
Diabetes Research Fund.....	36.36	
		<hr/> 6,438.77

Department of Pediatrics

Pediatric Hormone Fund.....	200.00	
Children's Cardiac Clinic (Already in effect)..<	200.00	
		<hr/> 400.00

Department of Psychiatry

Miss Josephine Williams.....	500.00	500.00
		<hr/> \$23,848.77

It was the sense of the Joint Administrative Board that any further applications for appropriations from this Fund should be resisted rather strongly for at least a six months' period at which time the statistics of the Special Fund for Research would be reviewed by the Board, or until there are receipts sufficient to warrant additional commitments.

It was approved that the Dean be permitted to authorize any proper emergency expenditures during the Summer from the Special Fund for Research. He was requested to report any such expenditure at the next meeting of the Joint Administrative Board.

The following communication from Mr. Taylor, Business Manager of the Medical College, was presented to the Board:

"At the next meeting of the Joint Administrative Board, I would appreciate a decision as to the disposition of the unexpended balance in the joint budget for the current year. For your information, the total joint budget as approved amounted to \$356,950.00. The actual expenditures for the current year ending June 30th will be approximately \$353,376.00, or \$3,574.00 less than the original budget.

"According to the minutes of the Joint Board meeting held March 17, 1938, paragraph 5:

'Any unexpended balance in the Joint Account at the close of the fiscal year shall be disposed of in a manner determined by the Joint Administrative Board.'

"According to the agreement as approved by the Joint Board, March 17, 1938, paragraph 1:

'The Society shall pay towards the joint budgets of the Society of the New York Hospital and Cornell University Medical College as approved by the Joint Administrative Board for salaries and supplies of the four clinical departments, namely, Medicine, Surgery, Pediatrics, and Obstetrics and Gynecology, annually the sum of \$175,000.00 with the understanding that Cornell University will pay the balance of such budgets in an aggregate sum not less than \$175,000.00.'

"On the strength of this agreement, both the Society of the New York Hospital and Cornell University appropriated during the current year \$175,000.00 each, paid in twelve equal monthly installments, from which all payments were made covering the operation of the joint departments. On this basis, therefore, as of June 30th there will actually be a deficit in this joint account of \$3,376.00, which deficit is to be covered from the funds received from Cornell University in accordance with the above agreement whereby the University is responsible for all expenditures in addition to the \$350,000.00 appropriated.

"May I therefore suggest that the Joint Administrative Board take into consideration the fact that the University will be called upon to advance \$3,376.00 more than the contribution of the New York Hospital to the support of the joint budget for the current year, and that the term 'unexpended balances' as mentioned in paragraph 5 of the aforementioned agreement apply only to any saving accruing from the original joint contribution of \$350,000.00.

"Attached is a breakdown of the joint budgets, showing actual expenditures."

<i>Medicine</i>	<i>Budget</i>	<i>Expended</i>	<i>Balance</i>
Salaries	\$ 72,745.00	\$ 70,244.94	\$2,500.06
Wages	25,163.00	24,246.47	916.53
Supplies	4,252.00	4,252.00	
Neurological Service, B. H.:			
Wages	1,800.00	1,800.00	
Supplies	200.00	200.00	
2nd Medical Division, B. H.:			
Wages	3,040.00	2,945.00	95.00
Supplies	1,800.00	1,800.00	
Total for Department.....	\$109,000.00	\$105,488.41	\$3,511.59

Pediatrics

Salaries	\$ 39,187.50	\$ 39,187.50	
Wages	15,045.00	15,045.00	
Supplies	3,517.50	3,517.50	

Total for Department.....	\$ 57,750.00	\$ 57,750.00	
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Obstetrics and Gynecology

Salaries	\$ 56,950.00	\$ 56,950.00	
Wages	21,950.00	21,888.23	\$ 61.77
Supplies	1,800.00	1,800.00	

Additional appropriation requested (not included in totals).....	120.00	120.00	
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Total for Department.....	\$ 80,700.00	\$ 80,638.23	\$ 61.77
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Surgery

Salaries	\$ 84,900.00	\$ 84,900.00	
Wages	16,690.00	16,690.00	
Supplies	3,160.00	3,160.00	

2nd Surgical Division, B. H.:

Wages	4,500.00	4,500.00	
Supplies	250.00	250.00	

Total for Department.....	\$109,500.00	\$109,500.00	
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Recapitulation

Medicine	\$109,000.00	\$105,488.41	\$3,511.59
Pediatrics	57,750.00	57,750.00	
Obstetrics and Gynecology.....	80,700.00	80,638.23	61.77
Surgery	109,500.00	109,500.00	

Grand Total.....	\$356,950.00	\$353,376.64	\$3,573.36
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It was moved and carried in regard to the surplus of the Joint Budget that, although each year this matter would have to be considered by the Joint Administrative Board in relation to the situation that then existed, the principle adopted for the present is that since the saving made is actually in the difference between the total budgeted and an amount over and above the equal share of the Joint Fund for the clinical departments, which amount has been for the past year, underwritten by the Medical College, the College should benefit by this saving. However, the principle was endorsed that if at any time there should be made a saving by the expenditure of less money than the equal shares contributed to the fund by the Medical College and Hospital, such a saving should be prorated so that both the Hospital and Medical College would benefit by it.

Mr. Sargent reported that on June 6, 1939, the Board of Governors of the Society approved the proposal, which was approved by the Joint Administrative Board on December 15, 1938, that as of July 1, 1939, the Hospital transfer to the College, to conform to the other departments of the Hospital, funds to cover the teaching budget of the Payne Whitney Psychiatric Clinic.

In connection with this, it was agreed that in the future any surplus in the joint account pertaining to the Department of Psychiatry, should revert to the Hospital. The Dean said that the College Business Office will set up as a separate account the funds for this department.

Dr. Ladd stated that the Committee on Neurology has prepared a report. The Dean of the Medical School was requested to comment. No action was taken on it, but it was the sense of the meeting that the Dean should request the Head of the Department of Medicine to submit in writing a plan for the development of the neurological service at the New York Hospital, and that such a plan should contemplate the full use of the facilities of the neurological services of the Bellevue Hospital. The Committee felt that it could take no definite action in regard to the neurological situation until such a plan was presented for consideration.

Mr. Sargent stated that the Committee appointed to study the Semi-Private Service of the Hospital has made certain recommendations, which include plans for Neurology, but they do not fulfill the requirements.

Mr. Sargent reported that the Hospital now has a special committee looking into the question of a retirement policy with regard to Hospital employees. The plan is primarily for the people in the lower brackets. Most of the Medical appointments have been made with the understanding that there was no entitlement to a pension. It has reached a point where it will have to decide what groups are entitled to consideration. Thus far it has been considered advisable to eliminate all of the Joint Budget group, some of whom are paid wholly by the College. Mr. Henry stated his opinion that the Committee should consider all groups, including those on the Joint Budget, before it reaches a conclusion. Dr. Day expressed his interest in the plan and his desire to be kept informed of any developments.

The report of the Committee on Personnel Health was received and accepted. Action was deferred until the Fall. The Committee was discharged with the thanks of the Joint Administrative Board.

Action on the report of the Committee to consider Grants from Commercial Houses was deferred until the Fall.

It was suggested that in the Fall some definite action be taken in regard to animal quarters.

The Dean reported that no new grants have been received since the last meeting of the Joint Administrative Board. The total gifts received by the Medical College during the past year amount to \$266,580.98, not including monies received from the Hospital for Full Time Fees. Gifts received during the year 1937-38 amounted to \$164,496.18. The Dean added that a complete statement of these grants was being made by the Business Office and would be ready for distribution within two or three weeks.

Mr. Sargent stated that he had just received word that the National Advisory Cancer Council has granted the Department of Surgery \$6,000.00 for the coming year for research work on the early diagnosis of gastric cancer. The work will be done primarily in the Hospital, but the funds will be turned over to the College to administer.

It was reported that the Board of Trustees of the University and the Board of Governors of the Society both have approved that the agreement with the University of Havana for exchange of medical students be continued for one year.

Dr. Day reported that the Trustees of the University have approved the transfer of Dr. Joseph C. Hinsey from the position of Professor of Physiology to that of Professor of Anatomy, which was left vacant by the death of Dr. Stockard. For the coming academic year, Dr. Hinsey also will continue as acting Head of the Department of Physiology. It was suggested that the Board of Governors of the Hospital be advised of this appointment.

Mr. Sargent reported that he had declined an invitation to select a day at the New York World's Fair to be named in honor of the Institution, which action was approved.

The Dean announced that there was under way a project which contemplated a study of the family in relation to sickness and health, to be conducted mainly in the Kip's Bay Yorkville Health District, the participants to be the New York Hospital, Cornell University Medical College, and the Community Service Society. It was expected that the Health District officers of the Department of Health would cooperate as far as possible. The study would be financed by the Josiah Macy, Jr., Foundation.

The next meeting of the Joint Administrative Board will be held on September 21st at 4:30 P. M.

There being no further business the meeting adjourned.

NEW YORK HOSPITAL-CORNELL MEDICAL COLLEGE ASSOCIATION

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