Library Management Team

Notes from the January 30, 2002 Meeting

Attending: Ross Atkinson, Karen Calhoun, Lee Cartmill, Claire Germain, Tom Hickerson, Janet McCue, Jean Poland, Sarah Thomas, Edward Weissman, Oliver Habicht, Oya Rieger

1. **Alumni Access**
   Oya Rieger provided an overview of the CUL Alumni and Friends Access pilot project now in development. The goal of this undertaking is to "provide a seamless, integrated approach to Cornell University's library collections and services for alumni and friends." She went through the prototype Web site for the project http://www.library.cornell.edu/AA/ pointing out the key features of the envisioned system. The offerings will include both free and fee-based services. Fee-based services will include a subscription option for 2-3 full-text databases, reference assistance for in-depth research questions, and possibly, document delivery, and current awareness services. The pilot, which is planned to begin in May 2002, will be offered to a representative sample of 600 alumni for six months. The Office of Distributed Learning is coordinating the pilot project development and staff from across the Library are involved in planning the various components of the system. Among the issues under discussion are: 1) how to best present the unique identities and contributions of the unit libraries; 2) how to formalize unit library participation in the pilot including participation in the fee-based reference service, and the collection and distribution of fees, and; 3) how to select the pilot alumni participants.

2. **Wireless installation phase B**
   Lee reviewed what was accomplished in phase A of the project to implement wireless networking in the Library. Thirty-three access points were installed providing wireless access in all units, with an emphasis on heavily used public areas. We are now ready to begin phase B, which will involve the installation of up to 30 more access points. Oliver distributed a chart showing the units for which it is thought that the existing access points are sufficient and those requiring additional access points. He asked members of LMT to confirm that the units thought to have sufficient access do, in fact, have it. Lee Cartmill, John Hoffmann, Oliver Habicht and library unit heads, working with CIT RedRover staff, will be determining the number of additional access points that are needed to provide expanded coverage in public areas of the remaining units. LMT asked Oliver to gather information about wireless usage patterns in the Library, the number of students, faculty and staff who have purchased wireless cards, and the number of student laptops equipped with ethernet cards and/or with wireless cards.

3. **Issue from the Student Library Advisory Council meeting** (20 minutes)
   At the December 3 meeting of the Student Library Advisory Council (SLAC), the students discussed several issues including the desire for more convenient business hours. LMT determined that it needed more information before the Library responds to this issue, e.g., how widespread is this desire, is the desire for earlier openings, later closings or both, is the desire for study space, the use of library materials, and/or for library services. Sarah will decide how best to gather the necessary information.

4. **Announcements**

1. In response to the recommendation of the E-Book Working Group, Ross confirmed that he would be forming a small standing cross-functional group to monitor developments in this rapidly evolving area and to begin mainstreaming e-book awareness. The group will report to CDEXec.
2. In response to Ross' request, Sarah said that the recommendation by the Staff Web Task Force to make the management of the Staff Web page a more central CUL responsibility would be dealt with this spring.
3. Ross distributed a draft chart compiled by Wiley, Rein and Fielding LLP, which he got at the ALA midwinter conference, detailing the impact of the Patriot Act on the disclosure of information to government authorities.

Notes by Edward Weissman,
Assistant to the University Librarian