Library Management Team

Notes from the July 18, 2007 meeting

Attending: Lee Cartmill, Joanne Davenport, Anne Kenney, Susan Markowitz, Janet McCue, Jean Poland, Oya Rieger, Ed Weissman, Scott Wicks.
Guest: Zuszsa Koltay, Marty Kurth, Jesse Koennecke

1) Report from the CUL Vision Team
     Zsuzsa Koltay and Marty Kurth presented the report of the CUL on the Web Vision Team. The Team was charged "to develop a compelling vision for how CUL should represent itself and the information landscape to its users, highlighting the unique value the Library brings to the Cornell community" and to identify, budget and recommend specific solutions to address different parts of the vision. The scope encompasses the catalog, Find it! and the rest of the Gateway. In order to understand the needs and expectations of library users and non-users alike, the Team reviewed studies and reports from other institutions, analyzed existing data from Cornell and interviewed 36 faculty and students across multiple disciplines and colleges.
     LMT applauded the work of the Team, endorsed the recommendations and identified follow-up actions. These include discussion of the recommendations with the Public Service Executive Committee, Advisory Council for Technical Services, Collection Development Executive Committee, and the Information Technology Executive Committee; discussion with the Weill Cornell Medical College Library regarding its participation in the implementation process; and clarification of outstanding issues with vendors.   Once this review is completed the report and recommendations will be made public.   Anne asked Zsuzsa to have the team develop and bring back recommendations regarding the implementation process itself.   The intent is to implement the recommendations during the 2007-2008 academic year and to publicly launch the Library's new web presence before the start of the fall 2008 semester.

2) Report from the "Get It" Team
     Jesse Koennecke presented a progress report from the "Get It" Team. The Team was reorganized in December 2006 and the current members are Adam Chandler, Matthew Connolly, Margarita Ditmars, Caitlin Finlay, Jesse Koennecke (chair), Olivia Nellums and Jean Poland, who serves as the liaison to the Public Services Executive Committee and the Library Management Team. The Team continued working on tasks identified by the original Priority Objective Team #6 (Expand and coordinate document delivery services to facilitate use of both digital and analog information) intended to streamline the processes by which library users request and obtain library resources. Over the last six months the team has been working on reducing the number of different logons that are now required for different delivery services such as interlibrary loan through ILLiad and book delivery through the Voyager catalog. It is also looking at the feasibility of offering MyDocument Delivery as a free service among other things. The full report is available at <
http://wiki.library.cornell.edu/wiki/download/attachments/55733/Get+It+Team+Report+to+LMT+7-18-2007.pdf?version=1 >

3) Sarbanes-Oxley Act Sub-Certyification process
     Lee distributed the Sarbanes-Oxley Sub-Certification questionnaire for fiscal year 2007 and

asked members of the Library Management Team to review the questions and send him any comments or concerns. Anne must and Lee must sign and return the questionnaire by August 15 certifying the accuracy and completeness of the Library's financial statements.

Edward Weissman